

*Robert J. Rank*

2021 JAN -5 A 11:05

INVESTIGATION AND AUDIT COMMITTEE

TOWN CLERK  
EAST HARTFORD

Microsoft "Teams"

DECEMBER 30, 2020

PRESENT Awet Tsegai, Chair; Councillors Sebrina Wilson and Esther Clarke  
via "Teams"

ALSO Marcia Leclerc, Mayor  
PRESENT Linda Trzetziak, Finance Director  
via "Teams" Kim Cummings, Assistant Finance Director  
Vanessa Rossitto, Partner, BlumShapiro  
Jessica Aniskoff, Manager, BlumShapiro  
Joanne Zatarain, Assistant Finance Director, EHPS  
Ben Whittaker, Chief Operations Officer, EHPS

CALL TO ORDER

Chair Tsegai called the meeting to order at 2:34 p.m.

APPROVAL OF MINUTES

November 17, 2020

MOTION By Esther Clarke  
seconded by Sebrina Wilson  
to **approve** the minutes of the November 17, 2020 meeting.  
Motion carried 3/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

None

NEW BUSINESS

Receive and Accept the Draft of the Comprehensive Annual Financial Report for Fiscal Year ended June 30, 2020.

Linda Trzetziak, Finance Director, introduced the attendees who have earned new titles since the last I&A meeting: for the town Kim Cummings is now the Assistant Finance Director; for the East Hartford Public Schools Ben Whittaker is now the Chief Operations Officer and Joanne Zatarain is now the Assistant Finance Director.

Vanessa Rossitto, from BlumShapiro, introduced Jessica Aniskoff, also from BlumShapiro, who gave the Committee an overview of the CAFR for fiscal year ended June 30, 2020, along with the state and federal single audits.

All programs tested by the auditors met the standards of compliance and internal controls. BlumShapiro did issue a management letter this year. In that letter was stated that the town and Board of Education's procurement policies, procedures and documents must comply with the criteria set out in the Uniform Guidance Procurement Standards as updated approximately three years ago.

Effective January 1, 2021, BlumShapiro will merge with CliftonLarsonAllen (CLA) and therefore, CLA will become the town's auditors through fiscal years 2021 and 2022.

Councillor Esther Clarke noted that the current CAFR shows the town's pension fund losing money. She asked if the Pension and Retiree Benefit Board could ask for a list of financial advisors for other towns and to get reviews from the towns who utilized their services.

MOTION     By Sebrina Wilson  
                  seconded by Esther Clarke  
                  to **accept** the final draft of the Comprehensive Annual Financial Report as presented by BlumShapiro, the town's auditors, for the Fiscal Year ending June 30, 2020.  
                  Motion carried 3/0.

#### ADJOURNMENT

MOTION     By Esther Clarke  
                  seconded by Sebrina Wilson  
                  to **adjourn** at 3:20 p.m.  
                  Motion carried 3/0.

C: Town Council  
    Mayor Leclerc  
    Linda Trzetzziak, Finance Director  
    Kim Cummings, Assistant Finance Director  
    Vanessa Rossitto, Partner, BlumShapiro  
    Jessica Aniskoff, BlumShapiro  
    Joanne Zatarain, Assistant Finance Director, EHPS  
    Ben Whittaker, Chief Operations Officer, EHPS