

INVESTIGATION AND AUDIT COMMITTEE

TOWN COUNCIL MAJORITY OFFICE

OCTOBER 20, 2015

PRESENT William P. Horan, Jr., Chair; Councillor Esther Clarke

ALSO Marcia Leclerc, Mayor
PRESENT Michael Walsh, Finance Director
Iris Laurenza, Collector of Revenue
Marc Weinberg, Councillor
Susan Kniep and Don Sugalski

CALL TO ORDER

Chair Horan called the meeting to order at 6:01 p.m.

APPROVAL OF MINUTES

February 23, 2015 Meeting

MOTION By Esther Clarke
seconded by Bill Horan
to **approve** the minutes of the February 23, 2015 meeting.
Motion carried 2/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

Susan Kniep, 50 Olde Roberts Street, (1) would like to see an audit of the road improvement program; (2) cannot find the minutes of the February 23rd Investigations & Audit Committee meeting on-line; and (3) questioned how the auditors 'failed' to audit Winsted/Winchester. *Mike Walsh explained that the auditors' recommendations in Winsted/Winchester had not been followed.*

NEW BUSINESS

Acceptance of Tax Department Internal Audit

Iris Laurenza, Collector of Revenue, initiated a general discussion of the audit of the Tax Department and explained the procedures of the audit. Mike Walsh, Finance Director, also discussed the audit process.

MOTION By Esther Clarke
seconded by Bill Horan
to **accept** the Tax Department Internal Audit dated August 15, 2015 and

to send same to the Town Council to receive and accept the Audit.
Motion carried 2/0.

OLD BUSINESS

Esther Clarke had a question regarding the Fraud Hotline. Mike Walsh explained that it is up and running.

ADJOURNMENT

MOTION By Esther Clarke
 seconded by Bill Horan
 to **adjourn** at 6:23 p.m.
 Motion carried 2/0.

C: Town Council
 Mayor Leclerc
 Mike Walsh, Finance Director
 Iris Laurenza, Collector of Revenue