

MAJORITY OFFICE/MICROSOFT "TEAMS"

FEES COMMITTEE

August 29, 2022

PRESENT Chair Harry Amadasun, Councillors Awet Tsegai and Travis Simpson

ALSO Ted Fravel, Director of Parks and Recreation
PRESENT Jessica Carrero, Durational Project Manager
Vicki Liberator, Senior Services Coordinator

CALL TO ORDER

Chair Amadasun called the meeting to order at 6:04 p.m..

APPROVAL OF MINUTES

June 20, 2022

MOTION By Awet Tsegai
seconded by Travis Simpson
to **approve** the minutes of the June 20, 2022 meeting.

Motion carried 3/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

Marcia Leclerc, 673 Burnham Street, provided background information on the Friends of East Hartford Senior Center, a nonprofit organization focused on providing support for the Senior Center through a variety of investments since 2000. Ms. Leclerc stated that the organization successfully contributed over \$1 million to the acquisition and renovation of the new Senior Center location. 100% of all funds raised by the organization go to support the facility's equipment needs and programming costs. Ms. Leclerc has requested that all fees be waived on requests for use of the facility by the Friends of EHSC given the benefits to the Center that the organization provides.

NEW BUSINESS

Senior Center Fee Schedule and Policy

Jessica Carrero, Project Manager, provided background on a fees schedule that was initially presented to the Council under Mayor Leclerc in October of 2021. The initial structure was proposed in advance of the Senior Center opening to the public and what has been presented for this meeting has been trimmed down to better reflect the limited availability of space based on current programs. At this time only the Dining Room and Media Room will be made available for rental. Policy will restrict use or rental of the Senior Center to outside agencies except in cases where agencies provide a direct benefit to the Senior Center.

As constructed, fees would be established for Non-Profits and Out of Town/For Profit Groups. The Committee requested consideration of an additional cost bracket for residents for more individualized events. Administration stated that due to the maintenance costs and limited availability of the space, allowing rental for residents would be prohibitive based on current usage.

The Committee then discussed staffing requirements during events, particularly for any rentals occurring outside of normal operating hours as the facility; proposing a nominal fee be considered to accommodate for the additional work hours required.

MOTION By Awet Tsegai
 seconded by Travis Simpson

to **table** approval of the fee structure for rental of the Senior Center and policy pending additional revisions and clarifying language.

Motion carried 3/0

ADJOURNMENT

MOTION By Awet Tsegai
 seconded by Travis Simpson
 to **adjourn** (6:57 p.m.).

Motion carried 3/0.

cc: Town Council
 Mayor Walsh