

*Robert J. Burt*

TOWN COUNCIL CHAMBERS  
CHARTER REVISION COMMISSION

2021 AUG -4 AM 8:52

ORGANIZATIONAL MEETING

TOWN CLERK  
EAST HARTFORD

JULY 27, 2021

PRESENT Deb Arrieta, Richard Bates, Don Bell, Shelby Brown, Marcia Leclerc, Angel Santiago, Travis Simpson and Eric Thompson

ABSENT Tom Rup

ALSO Richard F. Kehoe, Town Council Chair  
PRESENT Joanne Sullivan, Chair, 2004 Charter Revision Commission

CALL TO ORDER

The meeting was called to order at 5:42 p.m. by Don Bell.

NOMINATION OF OFFICERS

MOTION By Marcia Leclerc  
seconded by Deb Arrieta  
to **nominate** Don Bell as Chair.  
Motion carried 7/0. Brown – no vote

MOTION By Deb Arrieta  
seconded by Marcia Leclerc  
to **nominate** as Angel Santiago Secretary.  
Motion carried 7/0. Brown – no vote

ADOPTION OF RULES GOVERNING MEETINGS

MOTION By Eric Thompson  
seconded by Marcia Leclerc  
to **adopt** Robert's Rules of Order as the rules governing the public hearing and regular meetings of the Charter Revision Commission.  
Motion carried 7/0. Brown – no vote

ESTABLISHMENT OF MEETING DATES

MOTION By Marcia Leclerc  
seconded by Travis Simpson  
to **establish** Commission workshops to be held on the 2<sup>nd</sup> & 4<sup>th</sup> Tuesdays of each month at 6:00p.m.  
Motion carried 7/0. Brown – no vote

### STORAGE OF RECORDS

MOTION      By Marcia Leclerc  
                 seconded by Eric Thompson  
                 to **establish** the Town Council Office and the Town Clerk's Office  
                 as the place for storage of Commission records.  
                 Motion carried 7/0. Brown – no vote

### ESTABLISHMENT OF PUBLIC HEARING DATES

MOTION      By Eric Thompson  
                 seconded by Marcia Leclerc  
                 to **establish** the first public hearing date on Tuesday, August 10, 2021 at  
                 6:00p.m.  
                 Motion carried 7/0. Brown – no vote

### OTHER ORGANIZATIONAL BUSINESS

None

### OPPORTUNITY FOR RESIDENTS TO SPEAK

No one came forward.

### TOPICS FOR THE COMMISSION TO CONSIDER

1.      Whether the Town Charter should continue to list all town departments or provide some flexibility to consolidate or transfer functions of town departments without a charter revision.
2.      Whether the town directors should serve at the pleasure of the mayor or have some job security protections.
3.      Whether the Town should have a professional person in charge of overseeing all town government operations.
4.      Removal of budget by referendum
5.      Term of office for Mayor – 2 or 4 years
6.      Staggering terms for the Town Council
7.      Personnel Appeals Board: clarify powers.

### ADJOURNMENT

MOTION      By Eric Thompson  
                 seconded by Marcia Leclerc  
                 to **adjourn** (6:42 p.m.).  
                 Motion carried 7/0. Brown – no vote