

Robert J. Pask

2018 JUL 20 A 8: 35

TOWN COUNCIL MAJORITY OFFICE
BUDGET COMMITTEE

TOWN CLERK
EAST HARTFORD

JULY 18, 2018

PRESENT: Joseph Carlson, Temporary Chair, Councillors Shelby Brown (arrived 5:40p.m.) and Caroline Torres

ALSO Marcia Leclerc, Mayor

PRESENT: Michael Walsh, Finance Director

CALL TO ORDER

Temporary Chair Carlson called the meeting to order at 5:30 pm.

NOMINATION OF OFFICERS

Chair:

MOTION By Caroline Torres
seconded by Joe Carlson
to **appoint** Joe Carlson as **Chair** of the Budget Committee.
Motion carried 2/0.

Secretary:

MOTION By Joe Carlson
seconded by Caroline Torres
to **appoint** Caroline Torres as **Secretary** of the Budget Committee.
Motion carried 2/0.

ADOPTION OF RULES GOVERNING MEETINGS

MOTION By Caroline Torres
seconded by Joe Carlson
to **adopt** Robert's Rules of Order as the rules that shall govern parliamentary procedure at all subcommittee meetings, with the exception that (1) the Chair shall not be required to restate the motion of any Council member unless requested by another Councillor, or when in the discretion of the Chair, such restatement is necessary to avoid any confusion as to the motion; and (2) where such rules are in conflict with the provisions of the State Statutes, the Town Charter, or Town Ordinances.
Motion carried 2/0.

ESTABLISHMENT OF MEETING DATES

MOTION By Caroline Torres
 seconded by Joe Carlson
 to **hold** meetings at the **call** of the Chair.
 Motion carried 2/0.

STORAGE OF RECORDS

MOTION By Caroline Torres
 seconded by Joe Carlson
 to **store** records in the Town Council office.
 Motion carried 2/0.

APPROVAL OF MINUTES

March 21, 2017

MOTION By Joe Carlson
 seconded by Caroline Torres
 to **approve** the March 21, 2017 minutes of the Budget Committee.
 Motion carried 2/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

None

NEW BUSINESS

Town of East Hartford and Board of Education Information Technology Director

Mike Walsh, Finance Director, distributed a draft resolution (see below) which, when approved by the Town Council, would be the authorization for the Mayor and the Superintendent of Schools to work together to hire a new IT Director for both the Board of Education and the Town Administration. Dialogue on the resolution resulted in a concern on equalizing the amount of work hours spent on the Town side vs the Board side. After much discussion, it was the consensus of the Committee that the entire Council reviews the resolution and incorporates any revisions to that resolution prior to the next Town Council meeting.

MOTION By Shelby Brown
 seconded by Caroline Torres
 that this Committee **recommends** that the Town Council approve
 the new job entitled Town of East Hartford and Board of Education
 Information Technology Director, and provide 50% of the funding for this
 position from the Town Budget.
 Motion carried 3/0.

**RESOLUTION AUTHORIZING THE MAYOR TO WORK WITH THE SUPERINTENDENT OF SCHOOLS
TO HIRE AN INFORMATION TECHNOLOGY DIRECTOR TO MANAGE A TOWNWIDE INFORMATION
TECHNOLOGY DEPARTMENT**

WHEREAS the Town and Board of Education individually operate Information Technology Departments that provide town-wide network connectivity, computer application support, end-user training, troubleshooting, hardware and software support, including telephones, for the Police Department, Fire Department, schools, and all other town departments; and

WHEREAS the science of Information Technology has become increasingly complex while constantly evolving, resulting in a desire to create a unified leadership position so that a proper emphasis on the strategic deployment of technology assets and staff to protect critical infrastructure while shepherding the town's entrance into new, evolving technology is achieved.

THEREFORE BE IT RESOLVED that the Mayor is hereby authorized to work with the Superintendent of Schools toward the goal of creating an Information Technology Director position to oversee all Information Technology functions.

THEREFORE BE IT FURTHER RESOLVED that the details of the position shall be mutually determined between the Mayor and Superintendent of Schools and that the Town shall budget an annual payment to be made to the Board of Education to offset half the cost of this new position employed by the Board.

ADJOURNMENT

MOTION By Shelby Brown
 seconded by Caroline Torres
 to **adjourn** (6:40 p.m.).
 Motion carried 3/0.

c: Town Council
 Mayor Leclerc
 Mike Walsh, Finance Director
 Nate Quesnel, Superintendent, East Hartford Public Schools
 Paul Mainuli, Director of Business Services, East Hartford Public Schools