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EAST HARTFORD TOWN COUNCIL:

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MICROSOFT "TEAMS"

TOWN CLERK EAST HARTFORD

JUNE 16, 2020

VIA TEAMS

ATTENDING Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson, Minority Leader Esther B. Clarke, Councillors Connor Martin, Angela Parkinson, Awet Tsegai, Patricia Harmon and John Morrison

CALL TO ORDER

The Chair explained that the Council is meeting via the Microsoft Teams platform in order to comply with Governor Lamont's public health emergency executive order for social distancing. The Chair stated that residents may call in to access this meeting and announced the phone number and the conference ID number. Chair Kehoe then led the Council in the Pledge of Allegiance.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

No residents called in to speak on agenda items. Mayor Leclerc said she would save her comments until the end of the meeting.

APPROVAL OF MINUTES

June 2, 2020 Regular Meeting

MOTION

By Sebrina Wilson

seconded by Don Bell

to approve the minutes of the June 2, 2020 Regular meeting.

Motion carried 9/0.

COMMUNICATIONS AND PETITIONS

East Hartford Golf Club: Golf Course Update/Fee Increases

Ryan Phelps, Vice President of Operations for Billy Casper Golf - the managers of the East Hartford Golf Club, delivered their annual update on the golf course. The 2019-2020 season has been the best year in revenues since BCG took over management of the golf course - November 2013 - showing a net loss of \$30,000 compared to last year's net loss of \$278,000. Mr. Phelps reviewed some of the changes his team have made to the policies and regulations of the Golf Club in dealing with the Covid-19 pandemic. The proposed rate increase, which hopefully will be effective July 1st, is comparable to the rates charged at courses that BCG considers competition to the EH Golf Club: primarily

Goodwin Park and Keney Park – both in Hartford – and Topstone in South Windsor. The proposed new rates are minimal increases of \$1-\$3.

	New Rates	
Weekday Rates	<u>Resident</u>	Non-Resident
9 Holes Walk	\$17	\$20
18 Holes Walk	\$23	\$26
9 Holes Walk - SR	\$13	\$17
18 Holes Walk - SR	\$17	\$22
Junior	\$10	\$15
9 Holes Walk - TWI	\$15	\$18
18 Holes Walk -TWI	\$19	\$23
	e e	
Weekend Rates		•
9 Holes Walk	\$23	\$26
18 Holes Walk	\$31	\$33
Junior	\$15	\$20
9 Holes Walk - TWI	\$20	\$21
18 Holes Walk -TWI	\$27	\$29
0.5		
<u>Cart Fees</u>	<u> 18 Holes</u>	<u> 9 Holes</u>
	\$1 5	\$11

Report by Chief of Police Scott Sansom: Policing in East Hartford

<u>Chair Kehoe</u> addressed the residents on the sentiments of the Town Council and the Mayor the last couple of weeks on police accountability and racial divide in this country and, especially, in East Hartford. He stated that the Council will call a meeting in the next few weeks that would be an open forum where citizens would voice their thoughts and feelings about the role of the police in the community.

Scott Sansom, Chief of Police, gave the Council a brief overview of how the police in East Hartford interact with the community. Chief Sansom relayed the changes that were recently signed into law as a direct result of George Floyd's death. On the federal level. President Trump signed an order banning choke holds, requiring more de-escalation training and the addition of using a type of social work response instead of a police response. On the state level, Governor Lamont has made several changes to the State Police, similar to those made at the federal level. Locally, the Board of Directors of the Connecticut Police Chiefs Association, called for a moratorium on the 1033 program - the purchasing of military equipment. The EHPD did not participate heavily in this program. More importantly, the Police Officers Standing & Training (POST) Council has made a change to the use of force policy. Most of the new guidelines for use of force are already in practice at the EHPD, i.e., de-escalation tactics, prohibition of chokeholds, listing the department's lethal weapons, etc. A significant change in POST's Use of Force policy is the report from a police officer of the use of excessive force by another police officer. The Chief said that while this is part of the EHPD's current policy, he is having his accreditation team review the language to ensure it complies with POST. Since CALEA accredited, the EHPD complies with all POST policies.

Chief Sansom stated that just making policy changes to a police department would not fix the social and racial injustices in this country. He believes that strong communities lower crime rates. The police must have an awareness of the community they are part of and adjust their policing to fit the neighborhoods that they have sworn to protect.

The Chief summarized the different policies and training programs that he initiated to better equip the men and women of the EHPD with the necessary skills to serve the diverse community that is East Hartford.

Chief Sansom answered Councillors' questions ranging from how to build positive relationships with the town's youth to stemming police brutality.

NEW BUSINESS

End of Fiscal Year 2019-2020:

Preliminary Year-end Financial Results

Finance Director <u>Linda Trzetziak</u> summarized the revenues and expenditures for the fiscal year ending June 30, 2020. FY20 started with a budget of \$191.4M; this includes the Board of Education. Improvements made to the Veterans Memorial Clubhouse and Community Cultural Center, the new Senior Center project and the OPEB transfer increased the budget by 4.1M for a revised budget of \$195.5M.

Director Trzetziak was pleased to report that she expects revenues will be net favorable to the budget: \$3.2M more than what was budgeted. Fund balance at June 30, 2020 should be \$19.8M, slightly less than what it was at the start of FY20, which was \$21.9M. As a percentage of budget, fund balance is at 10.1%, which is slightly over the benchmark the town strives to maintain to ensure adequate reserves for unexpected fiscal problems. Additionally, Director Trzetziak indicated that any monies received from FEMA or the State related to Covid-19 expenses through the CARES Act, will be counted as revenue in next year's budget, even though the expenses are included in this year's budget.

Interdepartmental Budget Transfers

MOTION

By Sebrina Wilson

seconded by Awet Tsegai

to **approve** the interdepartmental transfers for fiscal year 2019-2020 consistent with the transfers listed in a memorandum from Finance Director Linda Trzetziak to Mayor Marcia Leclerc dated June 12, 2020 totaling

\$1,467,000 in transfers within the General Fund as follows:

The Town of East Hartford For the Fiscal Year Ending June 30, 2020 Year-End Budget Transfers

12-Jun-20

ye		
General Fund To		
Account Number	Name	Amount
G1100-60110	Town Council - Permanent Services	12,000
G2200-63230	Corp Counsel - Legal	125,000

G2300-63129	Human Resources - Consultant	115,000
G3800-63499	Employee Benefits-Reserve for Severance	580,000
G7700-63229	Public Works - Vehicle Maintenance Contractual	564,000
G9100-60110	Health - Permanent Services	70,000
G9816-60120	Personnel Appeals Board - Commission Clerk	1,000
	TOTAL	1,467,000
General Fund From		
Account Number	Name Name	Amount
G1200-60110	Town Clerk - Permanent Services	10,000
G1300-60110	Registrar of Voters - Election Officials	9,000
G2100-60110	Mayor's Office -Permanent Services	40,000
G2400-60110	Library - Permanent Services	45,000
G2950-63600	Grants - Matching Expenses	10,000
G5203-60110	Police - Permanent Services	870,000
G6100-60110	Inspections and Permits - Permanent Services	25,000
G8100-60121	Park and Rec - Temporary	10,000
G8100-60124	Park and Rec - Seasonal	26,000
G8100-60154	Park and Rec - Summer	17,000
G8100-60157	Park and Rec - Swimming Outdoor	40,000
G8100-60158	Park and Rec - Swimming Indoor	29,000
G8300-60124	Parks - Seasonal Labor	20,000
G8300-62346	Parks - cleaning supplies	10,000
G8300-65251	Parks - Natural Gas Heat	18,000
G8300-65252	Parks - Water	40,000
G9430-60110	Senior Services - Permanent Services	50,000
G9430-63138	Senior Services - Contract Services	95,000
G9600-60201	Contingency - Contracts	38,000
G9600-63492 .	Contingency - Reserve	50,000
G9700-63244	Capital Improvement - Lease Payment	15,000
	TOTAL	1,467,000

The funds being transferred are certified as available and unobligated.

Motion carried 9/0.

Supplemental Budget Appropriation and Fund Balance Transfer

MOTION

By Sebrina Wilson

seconded by Connor Martin to adopt the following resolution:

RESOLUTION CONCERNING A SUPPLEMENTAL BUDGET APPROPRIATION AND FUND BALANCE TRANSFER TO FUND A YEAR-END DEFICIT IN THE GENERAL FUND FOR THE FISCAL YEAR ENDING JUNE 30, 2020

WHEREAS the Town of East Hartford has experienced higher than budgeted costs for unbudgeted Firefighter DROP and Retirement payouts, and

WHEREAS these expenses have been or will be paid from the Town's General Fund by June 30, 2020, and

WHEREAS as a result of the aforementioned, it is necessary for the Town of East Hartford to set aside additional budget contributions to fund a projected General Fund deficit in fiscal year 2019-20.

NOW THEREFORE BE IT RESOLVED, that the East Hartford Town Council does hereby approve this Supplemental Budget Appropriation of funds in the amount of \$1,300,000 from the Town's Undesignated Fund Balance for the purpose of funding a fiscal year 2019-20 deficit as listed below and does hereby amend the current 2019-20 fiscal year Operating Budget to reflect the attached Supplemental Revenue Appropriation and Expenditure Appropriation.

G0320-55900

Fund Balance Appropriation

1,300,000

G5317-60141

Fire Suppression - Overtime

1,300,000

Funds certified as unobligated and available.

On call of the vote, motion carried 9/0.

Board of Education Capital Reserve Fund Transfer FY2019-2020

MOTION

By Conner Martin

seconded by Esther Clarke

that in accordance with Article 7 Section10-38 of the Town of East Hartford Code of Ordinances, the Town Council **approve** the Board of Educations' request to expend \$1,327,362 or such lesser amounts as deposited based on the proceeds as forwarded by the Board of Education from the Board of Education's Capital Reserve Account for the purposes of funding capital improvements and other general improvement projects which are all consistent with the projects contained in the district's approved Capital Improvement Plan.

Motion carried 9/0.

Community Development Block Grant (CDBG) 46th Program Year

MOTION

By Don Bell

seconded by Angle Parkinson to adopt the following resolution:

WHEREAS The Town of East Hartford is entitled to Forty-sixth Program Year funding under Title I of the Housing and Community Development Act of 1974, as amended, in the amount of \$578,772; and

WHEREAS receipt of this entitlement grant is contingent upon the submission of a Forty-sixth Program Year Action Plan, and Certifications of Compliance; and

WHEREAS citizen input was obtained, in accordance with the Grants Administration Office's Citizen Participation Plan, at one Public Hearing held on November 4, 2019 and one Public Hearing held on April 27, 2020.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of East Hartford recognizes the need for funding the objectives contained in the Forty-sixth Program Year Action Plan and endorses this Plan as reflecting the Town's Community Development needs.

AND, FURTHER, BE IT RESOLVED that the Town Council does support and authorize the submission of the 46th Program Year Action Plan, and Grantee Certifications to the U.S. Department of Housing and Urban

Development and authorizes its Mayor, Marcia A. Leclerc, to act as representative of the Town and to enter into contract and any amendments thereof with the U.S. Department of Housing and Urban Development.

On call of the vote, motion carried 9/0.

TOWN OF EAST HARTFORD COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM 46th YEAR ACTION PLAN September 1, 2020 - August 31, 2021

PUBLIC SERVICES

CRT - East Hartford Community Shelter

\$35,191

Funding to supplement the operating budget at the East Hartford Community Shelter for the homeless located at 381-385 Main Street. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(i)(A).

InterCommunity, Inc.

\$5,000

Funding for the delivery of services to East Hartford young adult residents recovering from mental health and/or substance abuse issues. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(i)(B).

Interfaith Ministries, Inc.

\$21,000

Funding to supplement the operating budget of the Friendship Center's free hot meal program. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(i)(D).

Interval House, Inc. 🦯

\$5,000

Funding to support staffing for domestic violence shelter and counseling services for low and moderate income East Hartford clients. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 70.208(a)(2)(i)(A).

Senior Support Services

\$4.000

Funding for the delivery of programming to East Hartford's elderly population. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(i)(A).

Youth Services

\$5.000

Funding for staffing to deliver programming that enhances academic performances and improve social skills. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(i)(B).

YWCA East Hartford Early Learning Center

\$5,837

Funding to subsidize staffing costs for quality early childhood education for low and moderate income East Hartford families. Eligible activity under 24 CFR 570.201(e), meets HUD national objective criteria under 24 CFR 570.208(a)(2)(i)(B).

PROJECTS

Housing Rehabilitation

\$11,990

Funding for limited housing rehabilitation of one to four unit owner-occupied

properties inhabited by low and moderate income families. Eligible activity under 24 CFR 570.202(a)(1), meets HUD national objective criteria under 24CFR 570.208(a)(3).

Streetscape \$160,000

Funding for physical improvements in the Central Business District and along major arteries, in low to moderate income areas, including, but not limited to, bus shelters, trash receptacles, sidewalk replacement, and benches. Eligible activity under 24 CFR 270.201(c), meets HUD national objective criteria under 24 CFR 570.208(a)(1)(i).

Parks Improvements

\$200,000

Funding for improvements to parks in low to moderate income areas. Eligible activity under 24 CFR 570.201(c), meets HUD national objective criteria under 24 CFR 570.208(a)(1)(i).

East Hartford YMCA

\$10,000

Funding for the physical improvements to the playground area at the Lois Nolan Larson YMCA Community Center. Eligible activity under 24 CFR 570.201(c), meets HUD national objective criteria under 24 CFR 570.208(a)(1)(i).

ADMINISTRATION

Program Administration

\$115,754

Oversight, management, monitoring and coordination of the Community Development Block Grant Program. Eligible activity under 24 CFR 570.206.

TOTAL

\$578,772

Recommendation from Tax Policy Committee re: Assignment of Subsequent Tax Liens

MOTION

By Angie Parkinson

seconded by John Morrison

that the Town Council **authorize** the Administration to assign the subsequent tax liens of 59 properties totaling \$450,749.09, as stated on lists produced by Finance Director Linda Trzetziak and attached to a memorandum dated March 27, 2020 from Mayor Marcia Leclerc to Town Council Chair Richard Kehoe, to the vendors who currently hold the prior year tax liens on these properties; and further that the Town Council **authorize** the Administration to assign any future tax liens to the vendors who currently hold the prior year tax lien on those properties.

Motion carried 9/0.

Refund of Taxes

MOTION

By Awet Tsegai

seconded by Connor Martin

to refund taxes in the amount of \$90,889.94

pursuant to Section 12-129 of the Connecticut General Statutes.

Motion carried 9/0.

Bill			Int	L/F	
	Name	Prop Loc/Vehicle Info.	Paid	Paid	Over Paid
2002-03-69913	COLLIER DENISE	1994/1NXAE09B3RZ197922	403.16	-80.33	-132.4
2003-03-69873	COLLIER DENISE	1994/1NXAE09B3RZ197922	303.89	-61.49	-106.07
2017-03-0060965	DUNN ARLENE L	2007/2HGFA55557H715002	0	0	-229.05
2017-03-0060966	DUNN ARLENE L	2014/2HKRM4H58EH676533	-16.02		-534.16
2018-01-0000558	51 APPLEGATE PARTNERS LLC	51 APPLEGATE LN	. 0	0	-67,518.39
2018-01-0002178	CORELOGIC	1177 SILVER LN	0	0	-2,853.05
2018-01-0005558	GAMER ROBERT	122 MAIN ST		0	-54.52
2018-03-0051693	ARI FLEET LT LTD.	2016/NM0LS7E76G1281843		0	-226.66
2018-03-0060606	DUNN ARLENE L	2007/JNKBV61E47M722368	-5.93	0	-197.55
2018-03-0060607	DUNN ARLENE L	2014/2HKRM4H58EH676533	-18.46		-492.3
2018-03-0067089	HYUNDAI LEASE TITLING TRUST	2017/KNDJN2A20H7470307	0	0	-280.93
2018-03-0068364	JP MORGAN CHASE BANK NA JP MORGAN	2017/JF2SJAECXHH412892	. 0	0	-729.46
2018-03-0068366	CHASE BANK NA	2017/JF2GPABC0HH274045	0	0	-347.4
2018-03-0075288	NGUYEN WILLIAM	2014/5UXKR0C58E0K46399			-890.22
2018-03-0075455	NISSAN INFINITI	2016/5N1AZ2MH7GN127973	0	0	-56.34
2018-03-0075475	NISSAN INFINITI	2017/3N1AB7AP1HY347666	0	0	-363.96
2018-03-0075631	NISSAN INFINITI	2016/KNMAT2MV7GP629334	0	0	-268.2
2018-03-0075638	NISSAN INFINITI	2016/KNMAT2MV5GP650604	0	0	-536.4
2018-03-0077588	PEREZ MYRNA	2012/1N4AL2AP7CN453550	-10.57		-234.9
2018-03-0082923	SHAN SIMEI	2011/4JGBF7BE3BA629768	-11.77		-261.45
2018-03-0087606	VW CREDIT INC	2018/WAUENAF47JA230120	0	0	-589.94
2018-03-0087607	VW CREDIT INC	2018/WA1BNAFY9J2202719	. 0	0	-757.94
2018-03-0087608	VW CREDIT INC	2018/WAUENAF47JA222518	0	0	-589.94
2018-03-0087609	VW CREDIT INC	2018/WAUB8GFF2J1081193	0	0	-550.58
2018-03-0087610	VW CREDIT INC	2018/WAUCNCF5XJA128824	0	0	-790.64
2018-03-0087611	VW CREDIT INC	2018/WA1BNAFYXJ2215155	0	0	-650.02
2018-03-0087616	WW CREDIT INC	2018/WA1CNAFY7J2185794	0	0	-800.1
2018-03-0087622	VW CREDIT INC	2018/WAUTNAF58JA115459	0	0	-702.86
2018-03-0087623	VW CREDIT INC	2018/WA1BNAFY9J2203336	0	0	-757.94
2018-03-0087625	VW CREDIT INC	2018/WA1LAAF7XJD048047	0	0	-974.38
2018-03-0087630	VW CREDIT INC	2018/WA1BNAFY3J2202599	0	0	-650.02

2018-03-0087632	VW CREDIT INC	2018/WAUENAF4XJA204062	0	0	-687.86
2018-04-0089004	VW CREDIT INC	2018/WAUENCF5XJA126841	0	0	-615.51
2018-04-0089005	VW CREDIT INC	2018/WA1BNAFY0J2225547	0	0	-542.11
2018-04-0089006	VW CREDIT INC	2018/WA1BNAFY7J2225609	0	0	-542.11
2018-04-0089008	VW CREDIT INC	2018/WA1CNAFY6J2240154	0	0	-800.1
2018-04-0089009	VW CREDIT INC	2018/WA1BNAFY4J2233439	0	0	-650.02
2018-04-0089010	VW CREDIT INC	2018/WA1A4AFY7J2228850	0	0	-855.22
2018-04-0089011	VW CREDIT INC	2018/WAUENCF55JA134085	0	0	-615.51
2018-04-0089016	VW CREDIT INC	2018/WA1BNAFY4J2144129	0	0	-542.11
		SUBTOTAL	760.0	- 141.82	90079.00
		SUBTUTAL	-769.8	141.82	-89978.32
		TOTAL			90,889.94

Outdoor Amusement Permit Application: Family Drive-in Movie Night

MOTION

By Awet Tsegai seconded by Don Bell

to approve the outdoor amusement permit application entitled "Family Drive-in Movie Night", submitted by Tyron Harris, Vice President, BSL Educational Foundation Inc. to conduct a family drive in movie night at the Showcase Cinemas Lot, 936 Silver Lane, East Harford on the following Saturdays: July 25, 2020 and August, 15th, 22nd and 29th, 2020 beginning at sunset between the hours of 7pm - 9:30pm and/or 8pm to 10:30pm; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies; and to waive the associated permit fee under the provisions of town Ordinance section 5-6(a) due to the town of East Hartford as this is a not-for-profit charity which focuses on providing scholarships to college-ready students, youth development programs and training & development.

Motion carried 9/0.

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

The Councillors did not have any questions.

At this point, Mayor Leclerc presented the Council with her update on the following issues:(1) recognized Superintendent of Schools Nate Quesnel, all Teachers, Administrative Staff and the East Hartford Board of Education members for giving the East Hartford High School's Class of 2020 a wonderful graduation, despite the restrictions due to Covid-19; (2) applications for several back to school programs, sponsored by the town's Social Services Department, are on-line at the town's website; (3) FoodShare has extended their stay at Rentschler Field until July 31st; (4) the town's re-opening will be slow and measured and probably won't be fully opened until Labor Day weekend; (5) AARP will hold a curbside, drive-through event for seniors who need to have their taxes filed; (6) the Sounds of Summer Concert series has been suspended due to Covid-19; (7) the Parks & Recreation Department has developed guidelines for their summer camp and pool programs: pools will be opened to the general public on July 6th, but no swim lessons for children; no pre-school or special needs camps this summer; (8) the Farmers' Market will open on Friday

July 10th until October 30th from 9am-1pm on the lawn of the Raymond Library; (9) the Census Day.of Action is tomorrow June 17th; (10) East Hartford Youth Services is holding a virtual movie screening of a film titled "Angst"; (11) the East Hartford Public Library is sponsoring summer programing which includes Teen Tuesdays, arts and crafts and more; (12) the new bulky waste permits go in effect July 1st; (13) phase II of the Governor's reopen Connecticut plan goes into effect tomorrow; (14) Covid-19's test population is on the rise in East Hartford and throughout the state of Connecticut; 125 East Hartford residents have been hospitalized and 89 deaths have occurred; (15) one response to the RFQ for the development of the former Showcase Cinema property has been received from a seasoned Rhode Island developer; (16) the reopening of the town from the pandemic is on-going; the different subcommittees of the Recovery Team are also planning for the possibility of a flare-up in the Fall; (17) the Senior Center renovations are on time and on budget; (18) the road repair program has begun in the Cambridge Drive area; funds have been allocated to repair/repave Westerly Terrace Extension, Kennedy Road area, Salem Road and Mallard Drive; and (19) new steps have been poured at the East Hartford Community Cultural Center.

OPPORTUNITY FOR RESIDENTS TO SPEAK

Connor Martin wished Awet Tsegai a Happy Birthday.

ADJOURNMENT

MOTION

By Esther Clarke seconded by Don Bell to **adjourn** (11:28 p.m.). Motion carried 9/0.

The Chair announced that the next meeting of the Town Council would be July 14th,

Attest

Angela M. Attenello
TOWN COUNCIL CLERK