

*Robert J. Pratt*

EAST HARTFORD TOWN COUNCIL

2021 JUN 21 P 12: 55

TOWN COUNCIL CHAMBERS/MICROSOFT "TEAMS"

TOWN CLERK  
EAST HARTFORD

JUNE 15, 2021

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson, Minority Leader Esther B. Clarke, Councillors Connor Martin, Angela Parkinson, Awet Tsegai and John Morrison

PRESENT Mayor Marcia A. Leclerc and Councillor Patricia Harmon  
Via Teams

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:33 p.m. The Chair announced that the Council was holding a hybrid meeting – Councillor Pat Harmon was attending virtually as was Mayor Leclerc. He anticipates that the Council will all be physically present in Chambers for the July 13<sup>th</sup> meeting. He then asked the Council to join him in the pledge of allegiance.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Chair Kehoe spoke on behalf of Mike Brinius, 60 Rentschler Street, who is very much in favor of the purchase of two new fire trucks. He suggested that the town consider purchasing new fire trucks every 2 or 3 years as needed.

Mayor Leclerc (1) stated that the end of the year financial results are better than expected due to the efforts of the State Legislature, the town's State Legislative delegation, the Federal Government, Finance Director Linda Trzetzak and her staff, the Cares Act funding and minimal staffing in the Town's departments which made it possible to reallocate funds to help keep losses at a minimum; (2) thanked the Council for their support to purchase two new fire trucks; and (3) congratulated Councillor Connor Martin for being named Goodwin University's Alumni of the Year.

APPROVAL OF MINUTES

June 1, 2021 Regular Meeting

MOTION By Sebrina Wilson  
seconded by Connor Martin  
to **approve** the minutes of the June 1, 2021 Regular Meeting.  
Motion carried 9/0.

## NEW BUSINESS

### End of Fiscal Year 2020-2021:

#### Preliminary Year-end Financial Results

Finance Director Linda Trzetziak summarized the revenue and expenses for fiscal year ending June 30, 2021. There were 2 small Fund Balance appropriations in this current fiscal year – \$250K for Storm Isaias and an OPEB transfer of \$157K. Fund Balance as of June 30, 2021 should be at \$21.6M, which is slightly more than what it was on June 30, 2020. As a percentage of budget, Fund Balance will be at 11%, which is a bit more than the 10% the town strives to hit to ensure adequate reserves. By town ordinance, any amount in Fund Balance exceeding 10% of the town's annual budget is automatically transferred to the OPEB Trust Fund.

Director Trzetziak reviewed the Revenues for FY21 with the Councillors. The biggest help to the town's revenues comes from the Distressed Municipalities Grant –which is from the State of Connecticut's Office of Policy & Management. This grant is for the reimbursement of property tax exemptions. It is her proposal that \$900K of that grant stays in the General Fund and that \$1.5M is transferred to the Capital Non-Recurring Fund to help with the purchase of the two fire trucks.

Director Trzetziak was pleased to report that expenses came in at a little under budget despite the costs associated with the pandemic. East Hartford received \$955,000 of CARES money from the State, which was used to pay the July 2020 through December 2020 pandemic costs. The January 2021 through June 2021 pandemic costs are in the process of being finalized and the reimbursement from FEMA will be received during the 2021-2022 budget year.

#### Interdepartmental Budget Transfers

MOTION      By Sebrina Wilson  
                  seconded by Angie Parkinson  
                  to **approve** the interdepartmental transfers for fiscal year 2020-2021  
                  consistent with the transfers listed in a memorandum from Finance  
                  Director Linda Trzetziak to Mayor Marcia Leclerc dated June 8, 2021  
                  totaling \$1,664,454 in transfers within the General Fund as follows:

The Town of East Hartford

8-Jun-21

For the Fiscal Year Ending June 30, 2021

Year-End Budget Transfers

General Fund To Account Number	Name	Amount
G2200 63230	Corp Counsel - Legal	135,000
G2300 63129	Human Resources - Consultant	40,000
G3800 63499	Finance- Reserve for Severance	140,000
G5317 60141	Fire Supression Overtime	1,072,454
G7800 65251	Public Works - Natural Gas Heat	80,000

G7812 65450	Public Works - Fire HVAC Equipment	40,000
G8200 65254	Public Works - Park Maintenance Water	80,000
G9100 60110	Health - Permanent Services	20,000
G9200 60141	Health - Nursing Overtime	15,000
G9300 63138	Health - Environmental - Contractual Services	40,000
G9816 60120	Personnel Appeals Board - Clerk Wages	2,000
TOTAL		1,664,454
<b>General Fund From</b>		
<b>Account Number</b>	<b>Name</b>	<b>Amount</b>
G2100 60110	Mayor's Office - Permanent Services	25,000
G2400 60121	Library - Temporary Services	50,000
G2600 60110	Youth Services - Permanent Services	20,000
G2950 63600	Grants - Matching Expenses	15,000
G6100 60110	Inspections and Permits - Permanent Services	122,000
G6100 60121	Inspections and Permits - Temporary Services	43,000
G8100 60124	Parks - Seasonal Labor	40,000
G8100 60153	Parks - Rec Leaders Winter	35,000
G8100 60154	Parks - Rec Leaders Summer	35,000
G8100 60157	Parks - Swimming Outdoor Pools	45,000
G8100 60158	Parks - Swimming Indoor Pools	25,000
G8100 63138	Parks - Contractual Services	25,000
G8100 67300	Parks - Golf Course Subsidy	100,000
G8300 60124	Parks - Facilities -Seasonal Labor	70,000
G8300 63138	Parks - Facilities -Contractual Services	15,000
G8300 65252	Parks - Facilities -Electricity	30,000
G9430 60110	Senior Services - Permanent Services	55,000
G9430 62347	Senior Services - Building Maintenance	10,700
G9430 63138	Senior Services - Contract Services	120,000
G9600 63492	Contingency - Reserve for Contingency	772,935
G9700 63258	Capital Improvements - Debt Service Energy	10,819
TOTAL		1,664,454

The funds being transferred are certified as available and unobligated.

Motion carried 9/0.

Board of Education Capital Reserve Fund Transfer FY2020-2021

MOTION        By Sebrina Wilson  
                  seconded by Awet Tsegai  
                  that in accordance with Article 7 Section 10-38 of the Town of East  
                  Hartford Code of Ordinances, the Town Council **approve** the Board of  
                  Educations' request to expend \$1,853,585 or such lesser amounts as  
                  deposited based on the proceeds as forwarded by the Board of Education  
                  from the Board of Education's Capital Reserve Account for the purposes  
                  of funding capital improvements and other general improvement projects  
                  which are all consistent with the projects contained in the district's  
                  approved Capital Improvement Plan.  
                  Motion carried 9/0.

5-Year Capital Improvement Plan Reallocation FY2020-2021

MOTION        By Don Bell  
                  seconded by Esther Clarke  
                  to **adopt** the following resolution:

**RESOLUTION TO ADD A PROJECT TO THE TOWN'S 5-YEAR CAPITAL IMPROVEMENT PLAN AND TO  
AUTHORIZE AN APPROPRIATION**

**WHEREAS** the Town of East Hartford has identified that the replacement of two fire apparatus is a priority of  
the Town's Fire Department; and

**WHEREAS** the Town of East Hartford has received from the State of Connecticut a Distressed Municipalities  
Grant, designated to be used for capital improvement.

**THEREFORE BE IT RESOLVED**, that the East Hartford Town Council does hereby approve the following  
items:

1. The addition by resolution to the Town's 5-Year Capital Improvement Plan, the purchase of two fire  
apparatus at estimated total cost of \$1,500,000,
2. The appropriation of \$1,500,000 in the Town's Capital and Non-Recurring Reserve Fund to be  
utilized for these purchases,
3. The funding source will be the State of Connecticut Distressed Municipalities Grant received in fiscal  
year 2021.

Funds certified as unobligated and available.

On call of the vote, motion carried 9/0.

American Rescue Plan Act (ARPA) Grants:

Digital Navigator Pilot Grant

MOTION        By Sebrina Wilson  
                  seconded by Don Bell  
                  to **adopt** the following resolution:

**WHEREAS** the Connecticut State Library (CSL) has been awarded American Rescue Plan Act (ARPA)  
funding to pilot a Digital Navigation Project; and



**Whereas** in particular, the Commission should consider (1) whether the Town Charter should continue to list all town departments or provide some flexibility to consolidate or transfer functions of town departments without a charter revision; (2) whether the town directors should serve at the pleasure of the mayor or have some job security protections; and (3) whether the Town should have a professional person in charge of overseeing all town government operations; and

**NOW THEREFORE BE IT RESOLVED THAT:**

The Charter Revision Commission shall consist of nine members; and

The Charter Revision Commission shall make its recommendations in accordance with state law to the East Hartford Town Council by January 30, 2022.

### Outdoor Amusement Permit Applications:

MOTION

to **approve** the outdoor amusement permit application entitled “2<sup>nd</sup> Annual Sweat it out for Black Lives” submitted by Alex Clark, to conduct an interactive and educational fitness experience at Martin Park on Saturday, June 26, 2021, beginning at 8:00AM to 3PM – with water and snacks provided, music played by a DJ and tables for black-owned businesses and their products between those same hours; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies; and that pursuant to Section 5-6(a) of the East Hartford Code of Ordinances, the Town Council **waive** the associated permit fee due to the town since this event is inspirational and provides a positive outlet where people can come together in a safe place to be physically active.

## Addendum to the Hartford Marathon – 2021

MOTION

to **approve** the addendum for the outdoor amusement permit application entitled "Eversource Hartford Marathon – 2021", originally approved by the

Town Council at its December 15, 2020 meeting. The changes are as follows:

1. The half marathon and marathon will now run together into East Hartford.
2. Runners will no longer exit Great River Park onto East River Drive; they will continue on the paved river path, exit the path onto Willow Street and turn left onto Main Street. Once past the East River Drive Extension and Main Street intersection, the courses remain unchanged.
3. The event will last an hour longer – starting at 7:30AM and ending at 2:30PM – not 1:30PM as originally approved.

Motion carried 9/0.

### Refund of Taxes

MOTION By Connor Martin  
seconded by Sebrina Wilson  
to **refund** taxes in the amount of \$25,105.53  
pursuant to Section 12-129 of the Connecticut General Statutes.  
Motion carried 9/0.

Bill	Name	Prop Loc/Vehicle Info.	Over Paid
2019-03-0050358	ADAMS DAVID P	2008/4T1BE46K78U215417	-180.45
2019-03-0051516	ANSAH WILLIAMS O	2015/5TDDKRFHXFS087019	-209.47
2019-01-0011100	CORELOGIC TAX SERVICES CENTRALIZED REFUNDS	6 WESTERLY TER	-2,231.43
2019-01-0004874	CORELOGIC TAX SERVICES CENTRALIZED REFUNDS	414 BREWER ST	-2,440.59
2019-01-0015673	CORELOGIC TAX SERVICES CENTRALIZED REFUNDS	40 FARNHAM DR	-3,218.10
2019-01-0015466	CORELOGIC TAX SERVICES CENTRALIZED REFUNDS	211 ARBUTUS ST	-2,242.91
2019-01-0005069	CORELOGIC TAX SERVICES CENTRALIZED REFUNDS	169 LANGFORD LN	-4,706.71
2019-01-0005802	DARNIC LLC	58 TIMBER TR	-370.15
2019-01-0015833	DARNIC LLC	135-137 PORTER ST	-756.54
2019-03-0064434	GONCALVES MARIA A	2013/5J6RM4H77DL029286	-7.05
2019-01-0005893	GONCALVES MARIA A	192 MONROE ST	-89.00
2019-04-0083131	GYASI VICTORIA A	2001/2HKRL18521H563575	-49.55

2019-03-0067507	HYUNDAI LEASE TITLE TRUST	2017/KNDPRA6XH7264337	-179.54
2019-03-0067511	HYUNDAI LEASE TITLE TRUST	2017/KM8J3CA24HU342483	-250.33
2019-01-0016467	KEOSAVANG SOUNTHONE & ATSALIN	361 KING ST	-37.00
2019-03-0071150	LINDO KEITH A	2008/2HJYK16368H505192	-13.83
2019-04-0085061	MURRAY JACQUELINE	2009/WVGBV75N89W510741	-51.80
2019-03-0075876	NISSAN INFINITI LT	2016/JN8AT2MV7GW153855	-420.49
2019-03-0075949	NISSAN INFINITI LT	2018/KNMAT2MV2JP556042	-48.28
2019-03-0075974	NISSAN INFINITI LT	2017/1N4AA6APXHC368136	-534.38
2019-03-0075990	NISSAN INFINITI LT	2017/JN8AT2MV3HW261410	-339.49
2019-03-0075993	NISSAN INFINITI LT	2017/1N4AA6AP2HC422268	-194.05
2019-01-0011167	PASQUARELLI SABRINA C & VENERE	24 FLORADALE DR	-22.50
2002-03-0078779	PAUL STEPHEN	1988/ 2G3AJ51W9J9320460	-244.84
2019-01-0013318	PENNY MAC LOAN SERVICES	290 OAK ST	-2,921.82
2019-01-0006310	PETRIE DANIEL & MELISSA L	103 SHERWOOD DR	-116.55
2019-03-0078600	PIERCE GERALYN F	2013/1HGCR3F86DA007277	-35.28
2019-01-0013654	POPOVIC KRISTINA & BLANKA	137 MILBROOK DR	-2,030.75
2019-03-0079811	REED TAHMARA L	2015/5YMKT6C59F0C88825	-754.43
2019-04-0087365	VALENCIA MARTA A	2017/5N1AT2MVXHC772492	-103.00
2019-03-0088515	WALKER NICOLA A	2014/5FRYD4H45EB003585	-32.55
2019-01-0006008	WELLS FARGO RE EST TAX ATTN: REFUNDS/FINANCIAL	30 SHADYCREST DR	-68.84
2019-03-0089052	WIGGINSJENKINS VANESSA A	2010/2G1WB5EN1A1252781	-119.79
2019-01-0015520	WILMES HOWARD P	81 DEEPWOOD DR	-84.04
TOTAL			\$ (25,105.53)

#### OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

None

#### OPPORTUNITY FOR RESIDENTS TO SPEAK

Mayor Leclerc reported on the following: (1) Town Hall is reopening on Monday June 21<sup>st</sup>; masks will not be required, but there will be masks available; (2) some town buildings will require masks,



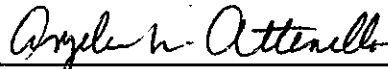
such as Parks & Recreation and the Library; (3) recognized the efforts of the Legislative Delegation for the work they have done during the state's recent budget session. East Hartford will receive a total of \$3.3M for PILOT and will also receive an additional \$1.7M in grants for municipal projects, which is where the town's PILOT MM& E resides; (4) the Mayor and Finance Director Linda Trzetzziak prepared the paperwork for the American Rescue Plan Act (ARPA) and immediately received a \$7M deposit through a transfer; (5) the Governor has set aside about \$875M in bonding over the next 5 years for qualified projects. The projects will be approved by a Community Investment Board and the legislature authorizing the program. The money will be available to the 42 Alliance District Communities and Public Investment Communities, of which East Hartford is included among them. (6) SciFi has signed their financing agreement and are in the process of pulling permits to lay their first mile of cable. They hope to be fully mobilized by October or November 2021; (7) FoodShare has moved from Rentschler Field to the Showcase Cinema site for the months of June, July and August on Tuesday's from 8:30am to 12:30pm; (8) the town's pools will open on Friday June 18<sup>th</sup>; (9) the Health Department has been mobilizing the contractors to perform mosquito control in the areas that are most susceptible to mosquitos; and (10) thanked the Council for approving the 2 new fire trucks.

#### ADJOURNMENT

MOTION        By Esther Clarke  
                     seconded by Don Bell  
                     to **adjourn** (9:13 p.m.).  
                     Motion carried 9/0.

The Chair announced that the next meeting of the Town Council would be July 13<sup>th</sup>.

Attest



Angela M. Attenello  
TOWN COUNCIL CLERK