

Robert J. Bask

2021 MAY 18 A 10:46

INVESTIGATION AND AUDIT COMMITTEE

MICROSOFT "TEAMS"

TOWN CLERK
EAST HARTFORD

MAY 13, 2021

PRESENT Awet Tsegai, Chair; Councillors Sebrina Wilson and Esther Clarke
via "Teams"

ALSO
PRESENT Linda Trzetzziak, Finance Director
via "Teams"

CALL TO ORDER

Chair Tsegai called the meeting to order at 5:33 p.m.

APPROVAL OF MINUTES

March 18, 2021

MOTION By Sebrina Wilson
seconded by Esther Clarke
to **approve** the minutes of the March 18, 2021 meeting.
Motion carried 3/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

None

NEW BUSINESS

Appointment of Auditors for FY2020-2021

MOTION By Esther Clarke
seconded by Sebrina Wilson
to **recommend** that the Town Council appoint CliftonLarsonAllen, a.k.a. CLA, to provide auditing services for the Town of East Hartford for the fiscal year ending June 30, 2021 in the amount of \$74,700, as submitted in response to the Request for Proposal for Auditing services dated February 1, 2018.
Motion carried 3/0.

OLD BUSINESS

Esther Clarke asked for an update on the procedural audit of the Public Works Department.

Linda Trzetziaki, Finance Director, answered that the auditing staff is currently working on the review of cemetery fees. They have also interviewed Public Works staff and requested various documents for review. Director Trzetzia and Assistant Director Kim Cummings recently met with the auditors to review the interactions of the Finance Department with the Public Works Departments' revenue collection process.

ADJOURNMENT

MOTION By Esther Clarke
seconded by Sebrina Wilson
to **adjourn** at 5:38 p.m.
Motion carried 3/0.

C: Town Council
Mayor Leclerc
Linda Trzetzziak, Finance Director