

Robert J. Clark

2021 MAY 11 A 8:44

MICROSOFT "TEAMS"
TAX POLICY COMMITTEE

TOWN CLERK
EAST HARTFORD

MAY 5, 2021

PRESENT Angie Parkinson, Chair; Councillors Don Bell and Pat Harmon
ALSO Mayor Marcia Leclerc, Linda Trzetzak, Finance Director
PRESENT

CALL TO ORDER

Chair Parkinson called the meeting to order at 6:03 p.m.

APPROVAL OF MINUTES

March 4, 2021

MOTION By Pat Harmon
seconded by Don Bell
to **approve** the minutes of the March 4, 2021 Tax Policy Committee meeting.
Motion carried 3/0.

NEW BUSINESS

Tax Lien Sales

A discussion on tax lien sale procedures and history in East Hartford was initiated. A total of 84 properties require a tax lien sale after all town efforts to collect taxes have failed.

MOTION By Don Bell
seconded by Pat Harmon
to **authorize** the administration to conduct a tax lien sale by way of a request for proposal (RFP) and to seek and receive sealed bids pursuant to an invitation to bid on a number of tax liens held by the town on specific real property, totaling \$1,869,401.97, as stated on lists produced by Finance Director Linda Trzetzak and attached to a memorandum dated April 14, 2021 from Mayor Marcia Leclerc to Town Council Chair Richard Kehoe, subject to the following four conditions:

1. The Collector of Revenue shall notify the record owner of each property subject to a lien that is to be included in the tax lien sale, by certified mail, that the lien is being included in the request for proposal and invitation to bid, and that the owner should contact the Town

immediately to pay the taxes or seek a payment plan if they wish to keep the Town's tax liens on their property from being sold;

2. In order to qualify for a payment plan, the property owner must meet the following three criteria:
 - They must remit 25% of the outstanding amount due
 - They cannot have defaulted on a prior payment arrangement
 - Their property must not have active property code violations;
3. The letters from the Collector of Revenue to each property owner shall notify the property owner that the purchaser of the tax lien on their property shall have the right to foreclose on that property; and
4. The Administration shall return to the Town Council with the results of the request for proposal and that the proposal for each tax lien must be approved by the Town Council before it is sold.

Motion carried 3/0.

ADJOURNMENT

MOTION By Don Bell
 seconded by Pat Harmon
 to **adjourn** (6:29p.m.)
 Motion carried 3/0.

cc: Town Council
 Mayor Leclerc
 Linda Trzetzziak, Finance Director