

*Robert J. Boock*

MAYOR'S OFFICE  
ORDINANCE COMMITTEE  
APRIL 15, 2019

2019 APR 17 A 8:45  
TOWN CLERK  
EAST HARTFORD

PRESENT Rich Kehoe, Chair; Councillors Linda Russo and Esther Clarke

ALSO  
PRESENT Marcia Leclerc, Mayor  
Mike Walsh, Finance Director  
Scott Chadwick, Corporation Counsel  
Rich Gentile, Assistant Corporation Counsel  
Jessica Carrero, Assistant to Mayor  
Gregg Grew, Director, Inspections and Permits Department  
Gary Zalucki, Supervisor Property Maintenance  
Scott Sansom, Chief of Police  
Mack Hawkins, Deputy Chief of Police  
Sarah Jones, Data Research Analyst, EHPD  
John Oates, Fire Chief  
Jim Cordier, Director, Health & Social Services Department  
Mike O'Connell, Public Health Supervisor  
Keith Chapman, Interim Director, Public Works Department

CALL TO ORDER

Chair Kehoe called the meeting to order at 8:34 a.m.

APPROVAL OF MINUTES

March 18, 2019 Meeting

MOTION By Esther Clarke  
seconded by Linda Russo  
to **approve** the March 18, 2019 meeting minutes.  
Motion carried 3/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

None

NEW BUSINESS

Revisions to Chapter 7

Mayor Leclerc explained that blight and other quality of life issues such as parking on the streets are being addressed through a collaboration of town departments. This effort has revealed a number of town ordinances that should be revised or repealed in order to facilitate enforcement.

The Committee noted that the Town Council has sought to facilitate enforcement through numerous changes to the town ordinances after receiving input and recommendations from town departments.

Yet, even with those changes, the Council is being told that the ordinances are insufficient. The Committee will once again look to address the stumbling blocks to enforcing these ordinances as we have begun with the revisions to the blight ordinance.

The Committee heard from the departments in attendance regarding their priority concerns, among them:

- Department of Public Works: locations of dumpsters, picking up of bulky waste, tree warden jurisdiction
- Police Department: Parking on the streets overnight, parking of oversized vehicles, impact of enforcement on police/community relations, massage parlors licensing
- Fire Department: open burning, hoarding
- Inspections/Permits: locations of dumpsters, unregistered cars not in plain view from street, parking and citation hearing officers
- Health: Food service classifications are being changed, barber shop proliferation, lack of town authority to enforce health provisions

The ordinances should specify the department that is in charge of enforcement. In addition, there should be a pamphlet or other method of explaining to residents – especially those moving into town – what the community's expectations are for maintaining their property, placing items on the curbs, parking of vehicles, etc. Knowledge of these will reduce violations.

The Committee will review each of these issues separately in the coming months.

## ADJOURNMENT

MOTION            By Esther Clarke  
                         seconded by Linda Russo  
                         to **adjourn** (9:49 a.m.)  
                         Motion carried 3/0.

cc:        Marcia Leclerc, Mayor  
             Mike Walsh, Finance Director  
             Scott Chadwick, Corporation Counsel  
             Rich Gentile, Assistant Corporation Counsel  
             Jessica Carrero, Assistant to Mayor  
             Gregg Grew, Director, Inspections and Permits Department  
             Gary Zalucki, Supervisor Property Maintenance  
             Scott Sansom, Chief of Police  
             Mack Hawkins, Deputy Chief of Police  
             Sarah Jones, Data Research Analyst, EHPD  
             John Oates, Fire Chief  
             Jim Cordier, Director, Health & Social Services Department  
             Mike O'Connell, Public Health Supervisor  
             Keith Chapman, Interim Director, Public Works Department