

Robert J. Panch

2018 FEB 22 A 9:25

INVESTIGATION AND AUDIT COMMITTEE
TOWN COUNCIL MAJORITY OFFICE

TOWN CLERK
EAST HARTFORD

FEBRUARY 20, 2018

PRESENT Ram Aberasturia, Chair; Councillors Linda Russo and Esther Clarke

ALSO Michael Walsh, Finance Director
PRESENT Ken Sayers, Information Technology Supervisor
Susan Kniep, 50 Olde Roberts Street
Donald Sugalski, 1736 Main Street

CALL TO ORDER

Chair Aberasturia called the meeting to order at 5:34 p.m.

APPROVAL OF MINUTES

December 5, 2017 Meeting

MOTION By Esther Clarke
seconded by Linda Russo
to **approve** the minutes of the December 5, 2017 meeting.
Motion carried 3/0.

OPPORTUNITY FOR RESIDENTS TO SPEAK

Susan Kniep, 50 Olde Roberts Street, is concerned that the town is contracted with BlumShapiro – the same auditing firm that was used in Winsted and there were repercussions there. She asked if anyone from town has spoken with representatives from BlumShapiro about errors made in Winsted. Finance Director Mike Walsh explained that someone has spoken to BlumShapiro.

NEW BUSINESS

Review of RFP Auditor Results and Selection

Mike Walsh, Finance Director, led a discussion on the results of the Request for Proposal for auditing services for the town. The RFP was for a 5-year bid, approved annually by the Town Council. Finance Director Walsh stated that according to State law and Town Charter, the town must have an independent audit every year. There was only 1 bid received and that was from BlumShapiro. Chair Aberasturia expressed his confidence in the Finance Director and that the town performed its due diligence. Councillor Clarke commented that she did not like a 5-year contract, but agrees with a 5-year bid renewable each year for 5 years. Councillor Russo asked Finance Director Walsh if, under the agreement entered into with BlumShapiro, the town would be subject

to a penalty by BlumShapiro should the town choose not to renew annually with that firm. He indicated there was no penalty.

MOTION By Esther Clarke
seconded by Linda Russo
to **accept** the proposal of Blum Shapiro to provide auditing services
for the Town of East Hartford for FY ending June 30, 2018 in the amount
of \$71,200, contingent upon approval of the Town Council.
Motion carried 3/0.

See email dated February 21st from Mike Walsh to Vanesa Rossitto of BlumShapiro that follows these minutes regarding the 1-year contract.

Review Result of Penetration Test Quotes and Set Direction

Ken Sayers, IT Supervisor, gave the Committee a presentation on the penetration test. It was reported that the town has 50 different servers and the Board of Education has 30. Finance Director Mike Walsh stated that 4 municipalities in Connecticut have suffered losses due to computer hacking and that East Hartford has areas of vulnerability. He presented the Committee with a list of 5 vendors that he contacted. Both Ken Sayers and Mike Walsh are comfortable with a company named Foresite, One Hartfield Blvd, Suite #300, East Windsor CT 06088 and are prepared to recommend contracting with them, but will leave that up to the Committee.

MOTION By Esther Clarke
seconded by Linda Russo
to **engage** Foresite for the purposes of performing a network systems
penetration test for the town's and Board of Education's computer
systems, at a cost not to exceed \$8,000.00.
Motion carried 3/0.

ADJOURNMENT

MOTION By Esther Clarke
seconded by Linda Russo
to **adjourn** at 6:13 p.m.
Motion carried 3/0.

C: Town Council
Mayor Leclerc
Mike Walsh, Finance Director
Ken Sayers, IT Supervisor

Walsh, Mike

From: Walsh, Mike
Sent: Wednesday, February 21, 2018 9:01 AM
To: vrossitto@blumshapiro.com
Cc: Trzetzziak, Linda; Paul Mainuli, BOE Business Services Director; 'JOANNE B. ZATARAIN'
Subject: I and A Action 2/20/2018

V-

Last night I and A held a meeting for the purpose of reviewing and acting on the recent Auditor RFP and the submissions the town received. They voted to accept Blum's bid making Blum the auditor for FY 18, so congratulations.

As you may recall, our Town Charter requires the Town Council to annually approve the auditor so rather than the Blum bid being a five-year contract, it ends up being five one-year contracts each requiring Town Council annual approval.

The I and A Subcommittee wanted me to communicate this process to you as they expect to discuss reselecting Blum annually moving forward. Please let me now if you have any questions on the process. Thanks.

Michael P. Walsh, Director of Finance
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