

EAST HARTFORD TOWN COUNCIL

COMMUNITY CULTURAL CENTER AUDITORIUM

January 3, 2023

PRESENT Chair Richard F. Kehoe, Vice Chair Donald Bell, Jr., Majority Leader Sebrina Wilson (via Teams), Minority Leader John Morrison, Councillors Angela Parkinson, Awet Tsegai, Travis Simpson, Thomas Rup and Harry Amadasun, Jr.

ABSENT

ALSO PRESENT Mayor Michael P. Walsh
Connor Martin, Chief of Staff
Laurence Burnsed, Director of Health and Social Services
Ted Fravel, Director of Parks and Recreation

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:35 pm. The Chair stated that this meeting was also available to the public through the “Teams” platform. The Chair acknowledged that this meeting is the first at the Community Cultural Center; which is where Council’s meetings will be held for the foreseeable future during the renovations of Town Hall.

The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the Pledge of Allegiance.

AMENDMENTS TO THE AGENDA

RECOGNITIONS AND AWARDS

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Mayor Walsh

- wished all a good evening and Happy New Year;
- noted the first Volunteer Corps Meeting was held this evening at CCC and was well attended. Over 100 members of the community have signed up for the program;
- All American Waste crews will be picking up Christmas trees for disposal through Friday, January 13, 2023, weather-permitting;
- Former Assistant Corporation Counsel Rich Gentile has been elected as Probate Judge and has started his new role. Attorney Robert Fitzgerald has been appointed to replace Mr. Gentile;
- The Planning and Zoning Commission will be holding a hybrid teleconference public hearing for adoption of the revised Zoning Regulations on Wednesday, January 11th at 7:00 PM in the CCC Auditorium at 50 Chapman Place;
- IRS-certified Volunteer Income Tax Assistance (VITA) volunteers from the United Way of Central and Northeastern Connecticut will be at Raymond Library on Sundays from 1 pm to 4:30 pm, beginning February 5, 2023 through April 2, 2023.

Registration is required. The AARP also has appointments available through the Senior Center;

- reminded all that Town Hall will officially close to the public effective January 5th. The Town Clerk's Office will operate out of a trailer located in front of Town Hall. All other Town Departments previously located at Town Hall will be operational from the Community Cultural Center as of January 9th;
- announced the establishment of a new parking ban alert system to enhance the level of communication during snow storms. Residents will see a blue blinking light on light poles across town when parking ban is in place;
- Spring 2023 semester at East Hartford Adult Education registration will be held Jan 3,4,5 and Jan 10, 11, 12 from 10 AM - 2 PM at the Raymond Library and 4-6:30 PM at East Hartford High School;
- Town Offices will be closed on Monday January 16th in observance of Martin Luther King Jr. Day;
- the 30th Annual Brian Aselton Snow Dash will occur on Sunday, January 8 at 1:30 PM at Langford School (61 Alps Drive);
- Adult Aqua Zumba will begin on Monday, January 9 and occur on Monday and Thursday evenings from 5:30 pm – 6:30 pm at the East Hartford Middle School pool. Adult Zumba and Yogalates will begin on Tuesday, January 10 and occur on Tuesday and Thursday evenings at the Sunset Ridge Middle School Gymnasium;
- registration is now available for the Town's Special Olympics Winter sports. Returning and new athletes can now register online at www.ehparks.org;
- Adult Open Basketball will be held at Goodwin Elementary School, Monday and Thursday nights through March 9th;
- "Propel East Hartford" is a stream of programs and services for people who want to make a difference in East Hartford. Residents can join the mailing list by contacting the Library;
- A virtual program "Decluttering with Konmari" will be hosted January 16th from 6:30-7:30 p.m.
- Welcome Center open hours continue on every third Tuesday of the month at the Library at 6:30 pm;
- January is National Blood Donor Month and Cervical Cancer Awareness Month. Resources are available through the town Health Department;
- Hartford Healthcare's digital mobile mammography van is coming to the Raymond Library on Saturday 1/14/23 from 8 am- 2 pm. This service is aimed at women over 35 years of age. Appointments are required.

APPROVAL OF MINUTES

December 13, 2022 Executive Session

MOTION By Harry Amadasun
 seconded by Don Bell

to **approve** the minutes of the December 13, 2022 Executive Session.

Motion carried 9/0

December 13, 2022 Regular Meeting

MOTION By Harry Amadasun
 seconded by Don Bell

to **approve** the minutes of the December 13, 2022 Regular Meeting.

Motion carried 9/0

COMMUNICATIONS AND PETITIONS

Update on Connecticut Harm Reduction Alliance Partnership by Department of Health and Social Services

Laurence Burnsed, Director of Health and Social Services, shared that CTHRA provides a multitude of services for residents, including substance use treatment options and referrals, health screenings, shelter referrals, syringe exchange, free works kits to reduce the risk of infectious disease infection from injection drug use, condoms, and free Narcan. Their mobile vehicles are also often stocked with sandwiches and other foods, as well as hats and gloves (depending on donations received) for residents in need. The Department of Health & Social Services is in the process of distributing information about the mobile services. Funding for mobile harm reduction services is currently supported by the fiscal year 2023 State of Connecticut Department of Public Health Per Capita grant through June 30, 2023. Monthly reports will be provided to Health & Social Services regarding number of clients served and types of services delivered.

Resignations from Boards and Commissions

The Chair announced the following residents have resigned from their respective boards or commissions: Joan Gentile, Commission on Aging; Tim Siggia, Veterans Commission and Zoning Board of Appeals; Dan Larreau, Veterans Commission; and Dan Bogosian, Zoning Board of Appeals. The Chair expressed thanks to the residents for their years of service and contribution to the community and encouraged residents with interest to become more involved.

OLD BUSINESS

NEW BUSINESS

Memorandum of Understanding: East Hartford Department of Health and Social Services and City of Hartford Department of Health and Social Services re: Food Inspector Trainee Assistance

MOTION By Don Bell
 seconded by John Morrison

that pursuant to §3.4(c) of the East Hartford Town Charter, the Town Council **approve** the Memorandum of Understanding between the East Hartford Department of Health & Social Services (EHHSS) and Hartford Department of Health & Human Services (HHHS) to host (HHHS) food inspection personnel to shadow (EHHSS) food inspection personnel to meet the required 25 shadowing inspections per State of Connecticut Regulations section 19-13-B42 as attached to a memo from Laurence

Recommendation of Ordinance Committee re: Section 2-3: Salaries of Elected Officials

MOTION By Harry Amadasun
 seconded by Awet Tsegai

to **amend** the town of East Hartford Code of Ordinances by repealing Sections 2-3 "Mayor's Salary" and 2-3b "Salaries of Registrars And Deputy Registrars Of Voters" of the Town of East Hartford Code of Ordinances and substituting in lieu thereof language that is consistent with the draft dated November 30, 2022 which was approved at the November 30, 2022 Ordinance Committee meeting.

Motion carried 9/0

Referral to Tax Policy Committee re: Tax Incentive Program for National Development Project

MOTION By Angie Parkinson
 seconded by Travis Simpson

to refer to the Tax Policy Committee a request for consideration to use the Town's tax incentive program for the National Development project at Rentschler Field as provided in a memo from Eileen Buckheit, Development Director to Mayor Michael P. Walsh dated December 20, 2022.

Motion carried 9/0

Referral to Personnel and Pensions Subcommittee Re: Job Descriptions for Police Patrol Officer, Telecommunications Operator/Public Safety, Supervisor/Public Safety Communication, Animal Control Officer and Chief of Staff

MOTION By Awet Tsegai
 seconded by John Morrison

to refer to the Personnel & Pensions Subcommittee proposed revisions to job descriptions for the positions for Police Patrol Officer, Telecommunications Operator/Public Safety, Supervisor/Public Safety Communication, Animal Control Officer and Chief of Staff as provided in a memo from Tyron Harris, Human Resources Director to Mayor Michael P. Walsh dated December 28th, 2022 with instructions to review the positions and report back to the full Council with its recommendations, if any.

Motion carried 9/0

Refund of Taxes

MOTION By Harry Amadasun
 seconded by Travis Simpson

to approve a total refund of taxes in the amount of \$29,675.36

pursuant to Section 12-129 of the Connecticut General Statutes.

Motion carried 9/0

Bill	Dist/Susp/Bank	Name/Check Payable to	Address	City/State/Zip	Prop Loc/Vehicle Info	Over Paid
2021-03-0050134	M001	ACAR LEASING LTD	PO BOX 1990	PORTWORTH, TX 76109	1GNEVJKW8KJ181	-910.96
2021-03-0050151	M001	ACAR LEASING LTD	PO BOX 1990	PORTWORTH, TX 76108	1G1RC6S53JU159	-277.64
2021-03-0050155	M001	ACAR LEASING LTD	PO BOX 1990	PORTWORTH, TX 76109	1GNEVKKW2KJ312	-252.60
2021-03-0050612		AIR EQUIPMENT LLC	43 THOMAS ST	ST HARTFORD, CT 0612	1GCNCPEX7CZ246	-186.77
2021-03-0050614		AIR EQUIPMENT LLC	43 THOMAS ST	ST HARTFORD, CT 0617	2GNFLFEK0H6136	-265.88
2021-03-0050615		AIR EQUIPMENT LLC	43 THOMAS ST	ST HARTFORD, CT 0616	JALC4W165G7000	-370.54
2021-03-0054892	M005	CAB EAST LLC	PO BOX 4747	OAK BROOK, IL 60522	9/1FM5K8F89KGB50	-299.82
2021-03-0054896	M005	CAB EAST LLC	PO BOX 4747	OAK BROOK, IL 60522	9/1FMCU9J96KUA66	-345.39
2021-03-0054906	M005	CAB EAST LLC	PO BOX 4747	OAK BROOK, IL 60522	8/3FA6P0HD5JR142	-280.86
2021-03-0054908	M005	CAB EAST LLC	PO BOX 4747	OAK BROOK, IL 60522	8/1FMCU9GD3JUC16	-250.59
2021-03-0054911	M005	CAB EAST LLC	PO BOX 4747	OAK BROOK, IL 60522	9/3FA6P0G7XKR156	-124.72
2021-03-0055939	M006	CCAP AUTO LEASE LTD	601 ELM ST SUITE 80	DALLAS, TX 75201	1/1C6SRFRT5MN763	-217.66
2021-03-0055946	M006	CCAP AUTO LEASE LTD	601 ELM ST SUITE 80	DALLAS, TX 75201	8/1C4HJXDGOJW119	-373.06
2021-03-0056546		CLARKE ERIC P CLARKE M	20 MCNULTY DR	HARTFORD, CT 06118	7/1HGCR3F87HA020	-181.26
2021-03-0057606		CORTEZ MARCOS A	PO BOX 380702	HARTFORD, CT 06138	3/JTEHF21A0301062	-22.65
2021-02-0040448		COVALENT COATING TECH	222 PITKIN ST #101	ST HARTFORD, CT 061	409 SILVER LN	-349.40
2021-03-0058329	M008	DAIMLER TRUST	172 HERITAGE PARK	PORT WORTH, TX 76171	9/4JGDF6EE9KB2283	-453.00
2021-03-0058333	M008	DAIMLER TRUST	172 HERITAGE PARK	PORT WORTH, TX 76171	8/4JGED6EB2JA0962	-229.70
2021-03-0058337	M008	DAIMLER TRUST	172 HERITAGE PARK	PORT WORTH, TX 76178	WDCOG4KB3JV081	-404.12
2020-03-0058959		DEJESUS JUAN	6 PROSPECT ST APT	ST HARTFORD, CT 0614	SHSRD78894U233	-128.87
2021-03-0060408		DZIATKO MICHAEL W	536 SEASIDE AVE	WESTBROOK, CT 06491	8/5XXGT4L39JG2562	-457.36
2021-03-0061975	M013	FIANCIAL SER VEH TRU	5550 BRITTON PKWY	HILLIARD, OH 43026	9/5UXCR6C53KLL022	-894.18
2021-03-0062272		FLEMING SIMONE G	18 COLUMBUS ST	HARTFORD, CT 06108	3/19VDE3F32DE3026	-27.30
2020-04-0083999		HAYNES JASON J	74 PHEASANT LN	HARTFORD, CT 06108	2/4T1BK1FK3CU5024	-188.96
2021-03-0065353		HAYNES JASON J	74 PHEASANT LN	HARTFORD, CT 06108	2/4T1BK1FK3CU5024	-268.12
2021-03-0065354		HAYNES JASON J	74 PHEASANT LN	HARTFORD, CT 06108	7/WA1AV74L07D033	-171.71
2020-03-0066128	M020	HONDA LEASE TRUST	GREAT OAKS WAY	SULPHARETTA, GA 30027	1/HGCR2F33HA137	-270.45
2021-03-0066183	M019	HONDA LEASE TRUST	GREAT OAKS WAY	SULPHARETTA, GA 30028	1/HGCV1F41JA1789	-346.13
2021-03-0066200	M019	HONDA LEASE TRUST	GREAT OAKS WAY	SULPHARETTA, GA 30029	2/HKRW2H50KH630	-174.16
2021-03-0066217	M019	HONDA LEASE TRUST	GREAT OAKS WAY	SULPHARETTA, GA 30020	1/HGCV1F15LA098	-50.86
2021-03-0066223	M019	HONDA LEASE TRUST	GREAT OAKS WAY	SULPHARETTA, GA 30021	8/5J8YD4H33JL0130	-252.52
2021-03-0066227	M019	HONDA LEASE TRUST	GREAT OAKS WAY	SULPHARETTA, GA 30028	2/HKRW6H39JH217	-483.73
2021-03-0066235	M019	HONDA LEASE TRUST	GREAT OAKS WAY	SULPHARETTA, GA 30028	5/5J6RW2H83JL034	-515.87
2021-03-0066248	M019	HONDA LEASE TRUST	GREAT OAKS WAY	SULPHARETTA, GA 30029	3/CZRUE6H12KG701	-233.62
2021-03-0066251	M019	HONDA LEASE TRUST	GREAT OAKS WAY	SULPHARETTA, GA 30028	1/HGCV1F91JA073	-347.65
2021-03-0066256	M019	HONDA LEASE TRUST	GREAT OAKS WAY	SULPHARETTA, GA 30021	9/5J8TC2H3XKL0393	-196.86
2021-03-0066258	M019	HONDA LEASE TRUST	GREAT OAKS WAY	SULPHARETTA, GA 30029	3/CZRUE6H32KG725	-183.11
2021-03-0066275	M019	HONDA LEASE TRUST	GREAT OAKS WAY	SULPHARETTA, GA 30021	9/19XFC1F30KE2153	-278.67
2021-03-0066697	M020	INDAI LEASE TITLING T	MICHAELSON DR SUIT	IRVINE, CA 92612	0/KMHD74LF3LU998	-81.06
2021-03-0066709	M020	INDAI LEASE TITLING T	MICHAELSON DR SUIT	IRVINE, CA 92612	9/3KPF24AD3KE1074	-108.49
2021-03-0066717	M020	INDAI LEASE TITLING T	MICHAELSON DR SUIT	IRVINE, CA 92612	9/KM8J3CAL9KU018	-155.4
2021-03-0066751	M020	INDAI LEASE TITLING T	MICHAELSON DR SUIT	IRVINE, CA 92612	9/3KPF24AD6KE021	-289.49
2021-03-0066753	M020	INDAI LEASE TITLING T	MICHAELSON DR SUIT	IRVINE, CA 92612	9/KMHD74LF6KU785	-328.41
2021-03-0066756	M020	INDAI LEASE TITLING T	MICHAELSON DR SUIT	IRVINE, CA 92612	9/KM8K1CAA3KU278	-211.03
2021-03-0066769	M020	INDAI LEASE TITLING T	MICHAELSON DR SUIT	IRVINE, CA 92612	9/3KPF24AD9KE125	-72.49
2021-03-0066779	M020	INDAI LEASE TITLING T	MICHAELSON DR SUIT	IRVINE, CA 92612	9/3KPF24AD3KE099	-72.49
2021-03-0067620		JOHNSON OLIVIA I	9 KING CT	HARTFORD, CT 06118	4/5NPEB4ACXEH894	-16.23
2021-03-0067657		JOHNSON SHAKEIM D	122 GARDEN ST APT	HARTFORD, CT 06112	3/2HGGF4A50DH703	-25.09

2021-03-0067895	M021	MORGAN CHASE BANK	P O BOX 901098	WORTH, TX 76109/453GKAD64K3601	-211.03
2021-03-0067987	M021	MORGAN CHASE BANK	P O BOX 901098	WORTH, TX 76100/SADCZ2EEXLA6178	-1,601.81
2021-03-0067989	M021	MORGAN CHASE BANK	P O BOX 901098	WORTH, TX 76109/453GTAA61K37240	-195.44
2021-03-0068265		KEENAN MARY D	156 HARVEST LN	HARTFORD, CT 061186/1G4GC5G32GF269	-224.14
2020-03-0074791	M023	NISSAN INFINITI LT LLC	PO BOX 650214	ALLAS, TX 75265-9529/3N1AB7AP4KY225	-376.30
2021-03-0074681	M022	NISSAN INFINITI LT LLC	PO BOX 650214	ALLAS, TX 75265-9529/KNMAT2MV3KP524	-234.29
2021-03-0074686	M022	NISSAN INFINITI LT LLC	PO BOX 650214	ALLAS, TX 75265-9529/JN8AT2MV7KW377	-140.44
2021-03-0074711	M022	NISSAN INFINITI LT LLC	PO BOX 650214	ALLAS, TX 75265-9529/1N4BL4FW7KN303	-229.68
2021-03-0074729	M022	NISSAN INFINITI LT LLC	PO BOX 650214	ALLAS, TX 75265-9529/3N1AB7AP9KY252	-107.93
2021-03-0074733	M022	NISSAN INFINITI LT LLC	PO BOX 650214	ALLAS, TX 75265-9529/5N1AZ2MS1KN144	-270.04
2021-03-0074734	M022	NISSAN INFINITI LT LLC	PO BOX 650214	ALLAS, TX 75265-9529/KNMAT2MV9KP535	-234.29
2021-03-0074754	M022	NISSAN INFINITI LT LLC	PO BOX 650214	ALLAS, TX 75265-9529/5N1AT2MVXKC837	-93.84
2021-03-0074765	M022	NISSAN INFINITI LT LLC	PO BOX 650214	ALLAS, TX 75265-9528/JN1EV7AR9JM611	-511.74
2021-03-0074768	M022	NISSAN INFINITI LT LLC	PO BOX 650214	ALLAS, TX 75265-9528/5N1DR2MM7JC619	-509.13
2021-03-0074774	M022	NISSAN INFINITI LT LLC	PO BOX 650214	ALLAS, TX 75265-9529/3N1AB7AP7KY238	-323.79
2021-03-0074775	M022	NISSAN INFINITI LT LLC	PO BOX 650214	ALLAS, TX 75265-9528/JN1B1JCR6JW2910	-322.82
2021-03-0074787	M022	NISSAN INFINITI LT LLC	PO BOX 650214	ALLAS, TX 75265-9529/5N1DR2MM6KC600	-278.31
2021-03-0074793	M022	NISSAN INFINITI LT LLC	PO BOX 650214	ALLAS, TX 75265-9529/5N1AT2MVXKC757	-187.10
2021-03-0074800	M022	NISSAN INFINITI LT LLC	PO BOX 650214	ALLAS, TX 75265-9529/3N1AB7AP1KY385	-431.72
2021-03-0074870	M022	NISSAN INFINITI LT LLC	PO BOX 650214	ALLAS, TX 75265-9529/3N1AB7AP4KY240	-143.77
2021-03-0075674		ORTIZ PABLO A	115 WOODYCREST	HARTFORD, CT 061187/5TDDZ3DCOHS183	-33.85
2021-03-0079926		RODRIGUEZ WILLIAM I	57 BREWER ST	HARTFORD, CT 061183/5FNYF4H22DB081	-18.82
2020-03-0080838		SALZA ELIZABETH A	29 CHARTER OAKS DR	DURHAM, NC 27317-02/G1FT1EW5A9209	-59.98
2021-03-0081275		SANTIAGO JOSE R	PO BOX 1413	HARTFORD, CT 06143-143/1HGCR2F75DA005	-315.19
2021-03-0083389		STONGE SIMONE M	49 SCHAFFER DR	HARTFORD, CT 061189/JTHCE96S5900241	-181.22
2021-02-0041567		TICKETMASTER LLC ATTN: TM	1041 N FORMOSA AVE	HOLLYWOOD, CA 91661/5 SILVER LN	-164.34
2021-03-0084408		TORRES JOSE A	115 WESTERLY TER	HARTFORD, CT 061189/2T1BU40E79C0200	-116.37
2020-04-0089069		TORRES OSVALDO	38 MARION ST	HARTFORD, CT 06106-409/JTEES42A5921372	-347.49
2021-03-0084559	M026	TOYOTA LEASE TRUST	COMMERCIAL WAY STE	WOBURN, MA 018019/JTMN1RFV2KD522	-299.10
2021-03-0084569	M026	TOYOTA LEASE TRUST	COMMERCIAL WAY STE	WOBURN, MA 0180118/JTHC81D22J50274	-322.42
2021-03-0084572	M026	TOYOTA LEASE TRUST	COMMERCIAL WAY STE	WOBURN, MA 0180118/JTHCZ1BL0JA0090	-303.62
2021-03-0084587	M026	TOYOTA LEASE TRUST	COMMERCIAL WAY STE	WOBURN, MA 0180118/JTMDJREV0JD2386	-782.30
2021-03-0084595	M026	TOYOTA LEASE TRUST	COMMERCIAL WAY STE	WOBURN, MA 0180118/JTMRFEV8JJ2534	-312.12
2021-03-0084602	M026	TOYOTA LEASE TRUST	COMMERCIAL WAY STE	WOBURN, MA 018019/4T1B11HK4KU847	-327.58
2021-03-0084618	M026	TOYOTA LEASE TRUST	COMMERCIAL WAY STE	WOBURN, MA 018019/3TMCZ5AN9KM205	-665.60
2021-03-0084634	M026	TOYOTA LEASE TRUST	COMMERCIAL WAY STE	WOBURN, MA 018018/4T1B11HK9JU067	-432.08
2021-03-0084644	M026	TOYOTA LEASE TRUST	COMMERCIAL WAY STE	WOBURN, MA 0180119/JTJDZKCA8K20171	-558.14
2021-03-0084647	M026	TOYOTA LEASE TRUST	COMMERCIAL WAY STE	WOBURN, MA 018019/JTMG1RFV0KD004	-276.96
2021-03-0084652	M026	TOYOTA LEASE TRUST	COMMERCIAL WAY STE	WOBURN, MA 018019/JTMMWRFV1KD014	-293.32
2021-03-0084678	M026	TOYOTA LEASE TRUST	COMMERCIAL WAY STE	WOBURN, MA 0180120/JTJHZKFA2L20251	-501.24
2021-03-0084683	M026	TOYOTA LEASE TRUST	COMMERCIAL WAY STE	WOBURN, MA 018010/4T1G11AK5LU374	-159.38
2021-03-0084687	M026	TOYOTA LEASE TRUST	COMMERCIAL WAY STE	WOBURN, MA 018010/3TMCZ5AN4LM365	-241.42
2021-03-0084690	M026	TOYOTA LEASE TRUST	COMMERCIAL WAY STE	WOBURN, MA 018011/2T3G1RFV6MC142	-317.68
2021-03-0084697	M026	TOYOTA LEASE TRUST	COMMERCIAL WAY STE	WOBURN, MA 018011/5TDGZRBH6MS073	-705.75
2021-03-0085289	M027	USB LEASING LT	1850 OSBORN AVE	OSHKOSH, WI 5490220/1C6HJTAG4LL1234	-619.21
2021-03-0085394		VALENTIN EDDIE	1215 SILVER LN	HARTFORD, CT 061184/JN8AS5MV6EW708	-197.49
2021-03-0085794		VCFS AUTO LEASING CO	PO BOX 91300	MOBILE, AL 36691 .9/YV4162UK0K2060	-845.26
2020-03-0086384	M031	W CREDIT LEASING LT	1401 FRANKLIN BLVD	CHICAGO, IL 60048-48/WAUDNAF42JN003	-718.96
2021-03-0086377	M029	W CREDIT LEASING LT	1401 FRANKLIN BLVD	CHICAGO, IL 60048-49/3VV2B7AX4KM011	-105.70
2021-03-0086379	M029	W CREDIT LEASING LT	1401 FRANKLIN BLVD	CHICAGO, IL 60048-49/WAUENAF4XKN015	-141.52
Subtotal					(29,618.65)

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Councillor Tsegai requested an update on the Wickham Library project. *The Mayor shared that Wickham Library is nearing completion – the Project Architect issued a Notice of Substantial Completion on December 19. The EH Building and Inspections Department has identified minor modifications that are needed before a Certificate of Occupancy can be issued. The Project Team is presently addressing those items and expects the CO to be issued this month.*

The Councillor also made note of a lack of exterior lighting and available water fountains at the Goodwin School gym.

Councillor Bell thanked the Administration for their involvement with the Lions Club in providing residents with holiday baskets of cheer. The Councillor requested an update regarding Hockanum Trail repair. *The Mayor stated that while funding was announced in late Spring 2022, Federal rules require an environmental approval prior to funds being spent. That approval was finally received in early December. Downes Construction will handle the project management and an expedited RFP will be issued.*

Councillor Bell then voiced concern over the current process for residents looking to engage with the Tax Office during the relocation of the department to the CCC building, particularly for cash collection. *The Mayor stated that at Town Hall, the office was protected with bullet-proof glass and other measures to assure the safety of residents and staff. Administration is encouraging residents to mail checks and use online resources and is reviewing other processes to provide accommodations to residents.*

Councillor Rup requested an update on the Silver Lane Plaza project. *The Mayor stated that title to the properties should be transferred to the Town around January 18th.*

Councillor Simpson requested that the Tax Office make more of an effort to provide personal service to residents with unique needs now that the town hall office is no longer accessible. *Chief of Staff Martin stated that additional accommodations have been made in the last few days by staff as they've settled in to their new office location to work with residents directly as needed.*

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

OPPORTUNITY FOR RESIDENTS TO SPEAK

Mark Weinberg, 16 Silver Lane, expressed concern over the rising COVID numbers in other towns in the area and encouraged residents and staff to take proper precautions.

Councillor Tsegai wished Councillor Amadasun a Happy Birthday on behalf of the Council.

ADJOURNMENT

MOTION By John Morrison
 seconded by Don Bell
 to **adjourn** (8:46 pm)

Motion carried 9/0

The Chair wished all a good evening and announced that the next regular meeting of the Town Council would be on January 17, 2023.

Attest _____

Jason Marshall
TOWN COUNCIL CLERK