

Robert J. Beek

TOWN COUNCIL AGENDA
TOWN COUNCIL CHAMBERS
740 MAIN STREET
EAST HARTFORD, CONNECTICUT
AUGUST 18, 2015

2015 AUG 17 P 2:44

TOWN CLERK
EAST HARTFORD

7:00 P.M. Public Hearing

REVISED 08-17-15

=====

Announcement of Exit Locations (C.G.S. § 29-381)

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
5. APPROVAL OF MINUTES
 - A. August 4, 2015 Public Hearing/Proposed Bonds
 - B. August 4, 2015 Regular Meeting
 - C. August 10, 2015 Special Meeting/CTDA
6. COMMUNICATIONS AND PETITIONS
 - A. Resignation of Robert Falkevitz from the Patriotic Commission
 - B. Resignation of Ashley Steward from Inland Wetlands Commission
7. OLD BUSINESS
8. NEW BUSINESS
 - A. Bond Referenda:
 1. Senior Center/Multipurpose Facility
 2. Capital Improvement Projects and Equipment
 3. Connecticut City & Town Development Act
 - B. Recommendation from Ordinance Committee re: Section 21-6e "Formal Hearing Procedure – Parking Violations Hearing Officers"
 - C. Outdoor Amusement Permit Applications:
 1. East Hartford Community Outreach Day
 - a. Waiver of ~~Time Fee~~ **30-day Filing Requirement**
 - b. Approval of Application
 - c. Waiver of Permit Fee
 2. Secret Stash Beer Bash
 - a. Approval of Application
 - b. Waiver of Permit Fee
 3. Concert of Praise
 - a. Approval of Application
 - b. Waiver of Permit Fee

- 4. Out of the Darkness Walk**
 - a. Approval of Application**
 - b. Waiver of Permit Fee**

- 9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
- 10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
- 11. OPPORTUNITY FOR RESIDENTS TO SPEAK
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
- 12. ADJOURNMENT (next meeting: September 1st)

Robert F. Kehoe

2015 AUG 10 A 9:18

TOWN COUNCIL CHAMBERS

740 MAIN STREET

EAST HARTFORD, CONNECTICUT

AUGUST 4, 2015

TOWN CLERK
EAST HARTFORD

PUBLIC HEARING/PROPOSED BONDS: SENIOR CENTER-MULTIPURPOSE FACILITY
and CAPITAL IMPROVEMENT PROJECTS AND EQUIPMENT

PRESENT Chair Richard F. Kehoe, Majority Leader Barbara-Ann Rossi, Minority
Leader Esther B. Clarke, Councillors Marc I. Weinberg, Linda A. Russo,
Ram Aberasturia, Patricia Harmon and Anita Morrison

ABSENT Vice Chair William P. Horan, Jr.

Chair Kehoe called the public hearing to order at 7:06 p.m. The Chair announced the exit
locations in accordance with Connecticut General Statutes §29-381, after which the
Council joined him in the pledge of allegiance.

The following is a copy of a legal notice published in the Hartford Courant on Tuesday,
July 28, 2015.

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LEGAL NOTICE

The Town Council of the Town of East Hartford will meet in the Council Chambers on
Tuesday, August 4, 2015 at 7:00 p.m. for the purpose of holding a public hearing on the following
proposed bond resolutions:

RESOLUTION APPROPRIATING \$4,625,000 FOR THE PLANNING, DESIGN, ACQUISITION
AND CONSTRUCTION OF VARIOUS PUBLIC IMPROVEMENTS AND EQUIPMENT AND
AUTHORIZING THE ISSUANCE OF \$4,625,000 BONDS OF THE TOWN TO MEET SAID
APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY
BORROWINGS FOR SUCH PURPOSE;

AND

RESOLUTION APPROPRIATING \$5,000,000 FOR THE PLANNING, DESIGN, ACQUISITION
AND CONSTRUCTION AND/OR RENOVATION OF A SENIOR CENTER/MULTIPURPOSE
FACILITY AND AUTHORIZING THE ISSUANCE OF \$5,000,000 BONDS OF THE TOWN TO
MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF
TEMPORARY BORROWINGS FOR SUCH PURPOSE.

Copies of said resolutions are on file and open to public inspection at the office of the Town Clerk
and the Town Council.

Angela Attenello
Town Council Clerk

Chair Kehoe summarized the legal process for the proposed bonds and offered
background information on each.

The following citizens came forward in favor of a new senior center:

Linda Larensen, 20 Brandon Road; Lydia Ciccarello, 46 Strong Drive; Marie Frederickson, Elms Village Drive; Amy Peart, 74 Wood Drive; Bonnie Kishimoto, 22 Matthew Road; Maureen Sundin, 6 Suffolk Drive; Pam Fasciglione; and Nancy Yiznitsky, 87 Montclair Drive.

Laura Sobolewski, Aquatics Director, Parks and Recreation Department, is greatly in favor of a new senior center since it will be considered a multi-purpose facility.

Kathy Kane, Senior Services Coordinator, presented the Council with six pages of names of citizens who could not attend this public hearing but are in favor of a new senior center.

Steven Strange, 40 Maplewood Avenue, raised questions regarding tax breaks for senior citizens, referendums for property assessments and tax increases, the restricted use of the senior center and the cost of a new senior center versus a renovated senior center.

Sue Simmons, 19 Vincent Court and Patti Rakauskas, 10 Palmer Drive, are concerned about their property assessment and tax mill rate.

Reginald Thibault, 42 Chester Street, is not in favor of bonding for a senior center.

Susan Kniep, 50 Olde Roberts Street, asked for clarification on whether the proposed senior center bond is for a newly constructed building or a renovated building. Ms. Kniep also suggested that a recently approved State of Connecticut grant for \$900,000 and a cash contribution from the Friends of the Senior Center of \$300,000 be utilized to up-grade the existing senior center housed in the former McCartin School.

Don Sugalski, 1736 Main Street, is concerned about bonding for the construction of a new senior center versus renovating the existing structure using the State of Connecticut grant for \$900,000 and money from the Friends of the Senior Center of \$300,000.

MOTION By Esther Clarke
 seconded by Pat Harmon
 to **adjourn** (8:10 p.m.).
 Motion carried 8/0.

Attest Angela M. Attenello
Angela M. Attenello
Town Council Clerk

EAST HARTFORD TOWN COUNCIL

TOWN COUNCIL CHAMBERS

AUGUST 4, 2015

Richard F. Kehoe

2015 AUG 10 A 9:18

TOWN CLERK
EAST HARTFORD

PRESENT Chair Richard F. Kehoe, Majority Leader Barbara-Ann Rossi, Minority Leader Esther B. Clarke, Councillors Marc I. Weinberg, Linda A. Russo, Ram Aberasturia, Patricia Harmon and Anita D. Morrison

ABSENT Vice Chair William P. Horan, Jr.

CALL TO ORDER

Chair Kehoe called the meeting to order at 8:15 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

RECOGNITIONS AND AWARDS

Beautification Commission awards – July 2015

Pat Sirois, Chair of the East Hartford Beautification Commission, presented July's awards to Donna Lord, 69 Oxford Drive and Justo Marrero, 59 Chipper Drive.

The Council joined with Ms. Sirois in thanking the recipients for making East Hartford a prettier place to live.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Mayor Leclerc (1) announced that a press conference was held today in Martin Park regarding a \$3.8M investment into the rehabilitation of Burnside Avenue from Main Street to Mary Street; and (2) due to bridge work on Route 2, the Governor Street exit off I-84 East will be closed.

APPROVAL OF MINUTES

July 14, 2015 Regular Meeting

MOTION By Barbara Rossi
seconded by Pat Harmon
to **approve** the minutes of the July 14, 2015 Regular Meeting.
Motion carried 8/0.

Silver Lane/Rentschler Field Redevelopment: Mayor's Initiative & Discussion re: Redevelopment Tools

Attorney David Panico, the town's bond Counsel from Robinson & Cole, explained that the town's powers under the Act – which last for five years, include tax abatements and revenue bonds. The requirements for adopting the Act are similar to the process for referendum on bonding.

MOTION By Ram Aberasturia
seconded by Anita Morrison
to **take** the Outdoor Amusement Permit Application: Believe 208 Run for
the Brave and Finest out of order to accommodate those present.
Motion carried 8/0.

MOTION By Ram Aberasturia
seconded by Barbara Rossi
to **approve** the outdoor amusement permit application entitled "Believe 208 Run for the Brave and Finest", submitted by Kathryn Carbone, its Race Director, to hold a 5K run on Sunday, September 20, 2015 from 8:30AM to 9:30AM beginning at the Knights of Columbus, 1831 Main Street East Hartford and into South Windsor, northbound on Main Street and return southbound on Main Street, with music and food from 8:30AM to Noon at the Knights of Columbus hall; subject to compliance with adopted codes and regulations of the State of Connecticut, the Town of East Hartford, and any other stipulations required by the Town of East Hartford or its agencies; and to **waive** the associated permit fee due to the town under the provisions of §5-6 (a) of the Code of Ordinances as this a fundraising event.
Motion carried 8/0.

MOTION By Marc Weinberg
seconded by Ram Aberasturia

pursuant to Section 12-129 of the Connecticut General Statutes.
Motion carried 8/0.

Bill	Name	Prop Loc/Vehicle Info.	Over Paid
2013-03-0054963	BUTLER ELISA L	2007/3N1BC13E87L369010	-63.33
2013-03-0056535	CHOQUETTE GREGORY S AND	2002/1GNDT13S822369005	-7.00
2013-01-0007593	CORELOGIC TAX SERVICE	6 DEPAUW CIR	-68.10
2013-01-0011855	CORELOGIC TAX SERVICE	70-72 CLOVERDALE DR	-101.24
2013-03-0059863	DINEEN JOSE L AND	2007/5FNRL38637B456000	-40.30
2014-01-0008084	LAGUEUX MARIO R	72 BURKE ST	-205.66
2012-01-0012675	LERETA LLC	149 KING ST	-782.30
2014-03-0080618	RODRIGUEZ FRANKIE	1990/1HGED3556LA060817	-29.57
2014-03-0081323	ROWLEY DEANNA L OR	2000/1J4FF48S5YL107278	-23.43
2013-03-0086415	USB LEASING LT	2011/W04GP5EC5B1054590	-357.58
2014-03-0086735	VARGAS NEREIDA	1990/JH4DB1669LS031719	-59.71
2012-01-0010779	WELLS FARGO	69-71 ADAMS ST	-2346.24
2013-01-0010779	WELLS FARGO	69-71 ADAMS ST	-2426.41
	TOTAL		\$ (6,510.87)

Setting a Public Hearing Date of Tuesday August 18, 2015 re: §21-6e Parking Ticket Appeal Procedures

MOTION By Ram Aberasturia
seconded by Anita Morrison
to set a public hearing date of Tuesday, August 18, 2015 at 7PM in Council Chambers to hear public comment on proposed revisions to §21-6e of the town of East Hartford Code of Ordinances entitled "Formal Hearing Procedure – Parking Violations Hearing Officers".
Motion carried 8/0.

Prior to discussion and vote on the following agenda item, Councilor Aberasturia recused himself and left the Chamber.

Capital Workforce Partners Intergovernmental Consortium Agreement

MOTION By Barbara Rossi
seconded by Esther Clarke
to adopt the following resolution:

RESOLUTION AUTHORIZING CHIEF ELECTED OFFICIAL OR CHIEF EXECUTIVE OFFICER TO ENTER INTO AN AMENDED AND RESTATED INTERGOVERNMENTAL CONSORTIUM AGREEMENT ON BEHALF OF THE MUNICIPALITY OF EAST HARTFORD TO IMPLEMENT THE WORKFORCE INNOVATION AND OPPORTUNITY ACT OF 2014 IN ACCORDANCE WITH FEDERAL AND STATE LAW

WHEREAS, the 105th Congress of the United States of America enacted the federal Workforce Investment Act of 1998 ("WIA"), for the purpose of providing workforce investment activities through statewide and local workforce systems; and

WHEREAS, pursuant to WIA, the Governor of the State of Connecticut created the North Central Region consisting of thirty-seven municipalities (the "Municipalities"), including the Municipality of East Hartford (the "Municipality"); and

WHEREAS, in or about 2003 the Municipalities entered into an Intergovernmental Consortium Agreement (the "Existing ICA") to implement a local workforce system for the North Central Region; and

WHEREAS, the 113th Congress of the United States of America enacted and President Obama signed into law on July 22, 2014 the federal Workforce Innovation and Opportunity Act of 2014 ("WIOA"), to continue with certain changes the policies and programs created and administered under WIA, including the initial re-designation of the North Central Region as the North Central Connecticut Workforce Development Area (the "Local Area"); and

WHEREAS, the implementation of WIOA and the re-designation of the Local Area shall require amending the Existing ICA through the execution of an amendment creating an Amended and Restated Intergovernmental Consortium Agreement (the "New ICA") among the Municipalities in the Local Area specifying among other things the powers and authority of the Consortium of the Municipalities created thereby (the "Consortium"), the process for the selection of the members of the workforce development board, the designation of a grant recipient and of a sub grant recipient/administrative agency/fiscal agent and a statement of accountability for allocated federal workforce funds; and

WHEREAS, the Municipality wishes to remain a part of the Consortium and the Local Area and to continue to receive funds under WIOA and other related workforce funding streams so as to provide workforce services to its constituents, by entering into the New ICA.

NOW THEREFORE BE IT RESOLVED, that the Municipality having complied with all of its municipal and other applicable requirements to enter into the New ICA, authorizes its chief elected official or chief executive officer to execute any amendment or other documents and to do such other lawful things as are necessary to enter into the New ICA on behalf of the Municipality; and

BE IT FURTHER RESOLVED, that the Municipality authorizes its designated representative to the Consortium to act for the Municipality on all Consortium matters as set out in the New ICA.

On call of the vote, motion carried 7/0. Aberasturia recused.

At this point, Councillor Aberasturia entered the Chamber and joined the Council.

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

Anita Morrison asked that graffiti in and around the Park Avenue neighborhood be cleaned up. *The Mayor said she would take care of it.*

COUNCIL ACTION ON EXECUTIVE SESSION MATTERS

None

OPPORTUNITY FOR RESIDENTS TO SPEAK

Reginald Thibault, 42 Chester Street, is against the possible sale of 53 Chester Street to Habitat for Humanity since their proposal several years ago was for the construction of eight affordable homes which the neighbors opposed. He and several of his neighbors want to keep that land as open space.

Mayor Leclerc thanked the Council for their patience in disseminating the volume of information on the Silver Lane/Rentschler Field redevelopment issue. The Mayor stated that she will try to obtain information from the towns that have implemented the Connecticut City and Town Development Act and share that with the Council.

ADJOURNMENT

MOTION By Esther Clarke
 seconded by Pat Harmon
 to **adjourn** (10:02 p.m.).
 Motion carried 8/0.

The Chair announced that the next meeting of the Town Council would be August 18th.

Attest Angela M. Attenello
Angela M. Attenello
TOWN COUNCIL CLERK

Robert J. Prack

2015 AUG 12 A 9 28

TOWN COUNCIL CHAMBERS

AUGUST 10, 2015

TOWN CLERK
EAST HARTFORD

SPECIAL MEETING/CT CITY AND TOWN DEVELOPMENT ACT

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader
Barbara-Ann Rossi, Minority Esther B. Clarke, Councillors Marc I. Weinberg,
Linda A. Russo, Ram Aberasturia (arrived 6:55 p.m.), Patricia Harmon and
Anita D. Morrison

ALSO Marcia Leclerc, Mayor
PRESENT David Panico, Bond Counsel, Robinson & Cole
Eileen Buckheit, Development Director

CALL TO ORDER

Chair Kehoe called the meeting to order at 6:45 p.m. He announced the exit locations in accordance with C.G.S. §29-381, after which the Council joined him in the Pledge of Allegiance.

Chair Kehoe explained that the purpose of the meeting was to discuss the CT City & Town Development Act as it would apply to East Hartford and to set a public hearing date for citizen comment on the Act.

The Act was passed by the General Assembly in 1975, empowering municipalities to provide incentives for development through tax abatements and revenue bonds. Several towns, including New London, Bristol and Hamden, have used the incentives for several projects resulting in additional tax revenues to those towns. The Council must establish criteria for how the incentives would be used. The intention of the East Hartford resolution would be to restrict such incentives to development along Silver Lane, Rentschler Field and the South Meadows where additional incentives should spur development. The Act, if passed by the voters, would expire in 5 years.

The following citizens commented:

Susan Kniep believes that the Council should not go forward with this meeting until the appropriate resolution is filed with the Town Clerk's office.

Don Sugalski inquired on any tax abatement allowed by the CT City & Town Development Act and how the 5-year limit for the resolution adopting the Act is renewed.

Mayor Leclerc is in favor of the adoption of the resolution and thanked the Council for their support in moving the issue forward.

Eileen Buckheit reviewed with the Council a summary of towns that had implemented the CT City & Town Development Act.

MOTION By Barbara Rossi
seconded by Esther Clarke
to **waive** the reading of the entire resolution.
Motion carried 9/0.

MOTION By Barbara Rossi
seconded by Linda Russo
to **revise** the resolution to include the following paragraph:

RESOLVED: That the Town Council hereby adopts this Resolution and the Act subject to the following conditions: (1) that the powers of such Act shall be restricted to the sections of Town defined generally as (A) the Silver Lane Corridor – bounded on the east by Forbes Street, on the north by Interstate 84, on the south by a line drawn parallel to Silver Lane from the southerly extension of any parcel with access to Silver Lane and to the west by Mercer Avenue and the high occupancy vehicle exit from Interstate 84 to Silver Lane, provided that the Corridor shall include those portions of the property known as Rentschler Field which are not utilized by United Technologies Corporation or its divisions, subsidiaries or affiliated entities for industrial, manufacturing, engineering, office or other associated or accessory uses, and (B) the South Meadows – bounded by Interstate 84 to the north, Route 2 to the east, the Hockanum River to the south and the Connecticut River to the west ; and (2) any tax abatement or incentive on a parcel within such sections of Town granted pursuant to the Act shall result in the Town receiving, in any year that such abatement or incentive is applied, at least the value of the taxes assessed on such property during the tax year immediately preceding the first year of applicability of such abatement or incentive.

Motion carried 9/0.

A copy of the entire resolution will follow these minutes.

MOTION By Barbara Rossi
seconded by Ram Aberasturia
to **set** a public hearing date of Tuesday, August 18, 2015 at 7PM in Council Chambers to hear public comment on the following resolution:

Resolution Of The Town Council Of The Town Of East Hartford, Connecticut Adopting The Connecticut City And Town Development Act And Authorizing The Town To Undertake Silver Lane And South Meadows Economic Development Programs And Projects Authorized Under The Act

Motion carried 9/0.

ADJOURNMENT

MOTION By Esther Clarke
seconded by Bill Horan
to **adjourn** (7:42 p.m.)
Motion carried 9/0.

Attest Angela M. Attenello
Angela M. Attenello
Town Council Clerk

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAST
HARTFORD, CONNECTICUT ADOPTING THE CONNECTICUT CITY AND
TOWN DEVELOPMENT ACT AND AUTHORIZING THE TOWN TO
UNDERTAKE SILVER LANE AND SOUTH MEADOWS ECONOMIC
DEVELOPMENT PROGRAMS AND PROJECTS AUTHORIZED UNDER THE
ACT

WHEREAS, Chapter 114 of the General Statutes of Connecticut, Sections 7-480 to 7-503, inclusive, as amended from time to time (the "Act"), provides that municipalities which have found and determined that conditions substantially as described in Section 7-481 of the Act exist in the municipality, are continuing, and may be ameliorated by the exercise by the municipality of the powers granted under the Act may exercise the powers under the Act; and

WHEREAS, in order to exercise the powers conferred upon municipalities under the Act for a period not in excess of five years, the legislative body of a municipality must determine by resolution that conditions substantially as described in Section 7-481 of the Act exist, such resolution must include certain findings and determinations and standards as required under Section 7-485 of the Act for implementation of the powers granted under the Act, and such resolution be submitted to the electors of the municipality for their approval; and

WHEREAS, any action taken in the exercise of any powers granted under the Act by a municipality may only be taken after approval of such action by the legislative body of such municipality, which approval must be by resolution adopted in accordance with the Act; and

WHEREAS, pursuant to the Act, a municipality shall have the power to issue its notes and bonds for achieving the purposes of the Act, including the making of mortgage loans and loans to sponsors, the acquisition of development property, the establishment of reserves to secure such notes and bonds, interest on such notes and bonds during construction and for one year thereafter, and the payment of expenses incident to or necessary for furtherance of the purposes of the Act; and

WHEREAS, the Town of East Hartford, Connecticut (the "Town") considers any level of unemployment unreasonable and any obsolete residential, industrial, commercial and manufacturing facilities unacceptable, and continually seeks innovative approaches to attracting jobs to the Town, constructing and holding residential, non-residential, industrial, commercial and manufacturing facilities, and eliminating vacant facilities which are a blighting influence; and

WHEREAS, the ordinary operations of private enterprise cannot deal effectively with these problems without the powers provided under the Act, and the exercise of the powers conferred upon the Town by the Act are critical to revitalizing the Town; and

WHEREAS, the members of the Town Council have general knowledge of the conditions within the Town relating to the rate of unemployment, the obsolescence of many of the Town's residential, commercial, industrial and manufacturing facilities and the need for the Town to retain and attract new residential, commercial, industrial and manufacturing facilities; and

WHEREAS, the Town continues local efforts to address the needs of its citizens as stated above by reducing blight, increasing the tax base and creating opportunities for employment; and

WHEREAS, the Town Council is generally aware of the requirements imposed upon municipalities by the Act; and

WHEREAS, it is in the interest of the Town to implement the provisions of the Act as soon as possible in order to take advantage of the provisions of the Act.

NOW, THEREFORE, BE IT HEREBY

RESOLVED: That the Town Council hereby makes the following findings and determinations and the following standards for the implementation of the powers granted under the Act:

(1) it is unreasonable that any number of residents of the Town are subject to hardship in finding employment and adequate, safe and sanitary housing;

(2) any conditions of blight and deterioration that exist in the Town must be addressed;

(3) private enterprise is not meeting such need for housing, employment, and the reduction of blight and deterioration;

(4) the need for employment and adequate, safe and sanitary housing will be lessened and the Town will be revitalized by the exercise of the powers granted under the Act;

(5) adequate provisions shall be made for the payment of the cost of acquisition, construction, operation, maintenance and insurance of all development property;

(6) a feasible method exists and shall be utilized for the relocation into safe and sanitary dwellings of comparable rent of families and individuals displaced as a consequence of the exercise of any power granted under the Act and such families and individuals shall not suffer disproportionate injuries as a result of actions authorized by the Act for the public benefit;

(7) development property shall not be acquired or disposed of without due consideration of the environmental and economic impact of such acquisition or disposition and the adequacy of existing or proposed municipal services; and

(8) the acquisition or disposition of all development property shall advance the public interest, general health, safety and welfare, and development, growth and prosperity of the Town.

RESOLVED: That anything contained in this Resolution to the contrary notwithstanding, it is the intention of this Town Council that by adopting this Resolution it is conferring upon the Town, subject to approval of a majority of the persons voting on this Resolution at the next regular municipal election, all of the authorities, powers, rights and obligations conferred upon municipalities under the provisions of the Act, and that upon approval of this Resolution by a majority of persons voting on this Resolution as aforesaid, the Town will have sufficiently complied with the Act so as to be able to exercise all of the powers conferred upon municipalities under the Act in accordance with said Act.

RESOLVED: That the Town Council hereby adopts this Resolution and the Act subject to the following conditions: (1) that the powers of such Act shall be restricted to the sections of Town defined generally as (A) the Silver Lane Corridor – bounded on the east by Forbes Street, on the north by Interstate 84, on the south by a line drawn parallel to Silver Lane from the southerly extension of any parcel with access to Silver Lane and to the west by Mercer Avenue and the high occupancy vehicle exit from Interstate 84 to Silver Lane, provided that the Corridor shall include those portions of the property known as Rentschler Field which are not utilized by United Technologies Corporation or its divisions, subsidiaries or affiliated entities for industrial, manufacturing, engineering, office or other associated or accessory uses, and (B) the South Meadows – bounded by Interstate 84 to the north, Route 2 to the east, the Hockanum River to the south and the Connecticut River to the west; and (2) any tax abatement or

incentive on a parcel within such sections of Town granted pursuant to the Act shall result in the Town receiving, in any year that such abatement or incentive is applied, at least the value of the taxes assessed on such property during the tax year immediately preceding the first year of applicability of such abatement or incentive.

RESOLVED: That the Mayor, the Town Clerk and the Registrars of Voters are hereby authorized to take any and all steps necessary to place this Resolution on the ballot at the next regular municipal election held subsequent to the adoption of this Resolution in accordance with the provisions of the Act and Section 9-369 of the General Statutes of Connecticut, Revision of 1958, as amended, including but not limited to warning electors, preparing ballots labels, holding the referendum and canvassing the vote on this Resolution.

RESOLVED: That the effective date of this Resolution shall be the date of its approval by a majority of persons voting on this Resolution at the next regular municipal election held subsequent to the adoption of this Resolution by this Town Council, and this Resolution shall be effective for a period of five years from such effective date. If less than a majority of those voting in such municipal election vote to approve this Resolution, it shall become null and void.

I HEREBY APPROVE the above action taken by the Town Council on _____, 2015 adopting the City and Town Development Act for the Town and submitting same to the electors for approval or disapproval.

Dated at East Hartford, Connecticut this ____ day of _____, 2015.


MARCIA A. LECLERC, Mayor

Witness

Witness



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

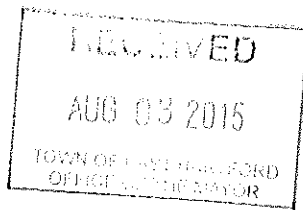
DATE: August 13, 2015
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESIGNATION – Patriotic Commission

Attached is a copy of a letter received from Robert Falkevitz, who is resigning from the Patriotic Commission

Please place this resignation on the August 18, 2015 agenda and share our appreciation as a Community for the valuable service Robert has provided by volunteering his time on this commission.

Thank you.

C: R. Pasek, Town Clerk



6 Burke Street
East Hartford, CT 06118
August 3, 2015

Donald M. Currey, Chairman
East Hartford Democratic Town Committee
14 Martin Circle
East Hartford, CT 061198

Mr. Chairman and Don:

I am hereby resigning from the Patriotic Commission of East Hartford, effective August 3, 2015. Since I have been appointed to the Economic Development Commission, I feel others should be given an opportunity to participate in civic duty.

Sincerely,


A handwritten signature in cursive script, appearing to read "Robert J. Falkevitz".

Robert J. Falkevitz

CC: Robert Pasek, East Hartford Town Clerk
Marcia Leclerc, East Hartford Town Mayor ✓
Henry Genga, East Hartford Democratic District 6 Chairman
Melody Wilson, East Hartford Patriotic Commission Chairwoman



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: August 13, 2015
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESIGNATION – Inland Wetlands Commission

Attached is a copy of a letter received from Ashley Stewart, who is resigning from Inland Wetlands Commission

Please place this resignation on the August 18, 2015 agenda and share our appreciation as a Community for the valuable service Ashley has provided by volunteering her time on this commission.

Thank you.

C: R. Pasek, Town Clerk

Ashley Stewart
2 Sunset Ridge Drive
East Hartford, CT 06118
August 13, 2015

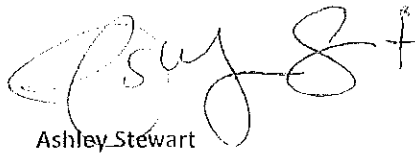
Judith Shanahan
Inland Wetlands Chairman
Town of East Hartford

Dear Judith Shanahan:

I have really enjoyed working with you. I have learned a lot about the town's history, wetlands regulation and I have made great connections by being a part of this commission. Through being a part of this commission I have been able to use my experience to benefit our town; I hope to have made East Hartford stronger in some way. However, I am writing to inform you of my resignation as Alternate Commissioner for the town's Inland Wetlands Commission as of August 2015.

It has been an honor and pleasure working with the commissioners, town staff and the town to protect its natural resource, its wetlands.

Sincerely,

A handwritten signature in black ink, appearing to read 'Ashley Stewart', with a stylized flourish at the end.

Ashley Stewart

CC:

Don Currey, Town Chairman EHDTC
Mayor Marcia Leclerc
Joseph Carlson, 3rd District Democrats Chair
Denise Horan, East Hartford Town Engineer

RESOLUTION APPROPRIATING \$5,000,000 FOR THE PLANNING, DESIGN, ACQUISITION, CONSTRUCTION AND/OR RENOVATION OF A SENIOR CENTER/MULTIPURPOSE FACILITY AND AUTHORIZING THE ISSUANCE OF \$5,000,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD:

Section 1. The sum of \$5,000,000 is appropriated by the Town of East Hartford, Connecticut (the "Town") for the planning, design, acquisition, construction and/or renovation of a Senior Center/Multipurpose Facility, and for administrative, legal and financing costs related thereto (the "Project").

Section 2. To meet said appropriation, \$5,000,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the tenth year after their date. Said bonds may be issued in one or more series as determined by the Mayor, the Treasurer and the Director of Finance in the amount necessary to meet the Town's share of the cost of the Project, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. The bonds shall be in the denominations of \$1,000, or any whole multiple in excess thereof, be issued fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Mayor and the Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including approval of the rate or rates of interest, shall be determined by the Mayor, the Treasurer and the Director of Finance in accordance with the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes").

Section 3. Said bonds shall be sold by the Mayor, the Treasurer and the Director of Finance in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be approved by the Mayor, the Treasurer and the Director of Finance.

Section 4. The Mayor, the Treasurer and the Director of Finance are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Mayor and the Treasurer, have the seal of the Town affixed, be payable at a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes. The notes shall be general obligations of the Town and

each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Project. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount of the Project with the proceeds of bonds, notes or other obligations ("Tax Exempt Obligations") authorized to be issued by the Town. The Tax Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Project, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of the Tax Exempt Obligations.

Section 6. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of certain events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 7. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including tax and investment agreements, for the consummation of the transactions contemplated by this resolution. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to apply for and accept any and all Federal and State loans and or grants-in-aid of any Project, to expend said funds in accordance with the terms hereof, and in connection therewith to contract in the name of the Town with engineers, contractors and others.

I HEREBY APPROVE the above action taken by the Town Council on _____, 2015 appropriating \$5,000,000 for the Project, authorizing general obligation bonds and notes to finance the Project and submitting same to the electors for approval or disapproval.

Dated at East Hartford, Connecticut this ____ day of _____, 2015.

MARCIA A. LECLERC, Mayor

Witness

Witness

RESOLUTION APPROPRIATING \$4,625,000 FOR THE PLANNING, DESIGN, ACQUISITION AND CONSTRUCTION OF VARIOUS PUBLIC IMPROVEMENTS AND EQUIPMENT AND AUTHORIZING THE ISSUANCE OF \$4,625,000 BONDS OF THE TOWN TO MEET SAID APPROPRIATION AND PENDING THE ISSUANCE THEREOF THE MAKING OF TEMPORARY BORROWINGS FOR SUCH PURPOSE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD:

Section 1. The sum of \$4,625,000 is appropriated by the Town of East Hartford, Connecticut (the "Town") for the planning, design, acquisition and construction of various public improvements and equipment set forth below, and for administrative, legal and financing costs related thereto (the "Projects").

Public Works:

Automated Waste Removal Truck	\$285,000
Dump Truck – 10 Wheel	240,000
Dump Truck – 6 Wheel	220,000

Fire:

Fire Ladder Truck	1,000,000
Rescue Squad Vehicle	750,000
Fire Engine	605,000

Police:

Dispatch Consoles	575,000
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Board of Education:

Middle School Window Wall	500,000
Langford School Roof	<u>450,000</u>
	<u>\$4,625,000</u>

Section 2. To meet said appropriation, \$4,625,000 bonds of the Town or so much thereof as shall be necessary for such purpose, shall be issued, maturing not later than the tenth year after their date. Said bonds may be issued in one or more series as determined by the Mayor, the Treasurer and the Director of Finance in the amount necessary to meet the Town's share of the cost of the Projects, provided that the total amount of bonds to be issued shall not be less than an amount which will provide funds sufficient with other funds available for such purpose to pay the principal of and the interest on all temporary borrowings in anticipation of the receipt of the proceeds of said bonds outstanding at the time of the issuance thereof, and to pay for the administrative, printing and legal costs of issuing the bonds. The bonds shall be in the denominations of \$1,000, or any whole multiple in excess thereof, be issued fully registered form, be executed in the name and on behalf of the Town by the facsimile or manual signatures of the Mayor and the Treasurer, bear the Town seal or a facsimile thereof, be certified by a bank or trust company which bank or trust company may be designated the registrar and transfer agent, be payable at a bank or trust company and be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut. The bonds shall be general obligations of the Town and each of the bonds shall recite that every requirement of law relating to its issue has been duly complied with, that such bond is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and interest thereon. The aggregate principal amount of the bonds of each series to be issued, the annual installments of principal, redemption provisions, if any, the certifying, registrar and

transfer agent and paying agent, the date, time of issue and sale and other terms, details and particulars of such bonds, including approval of the rate or rates of interest, shall be determined by the Mayor, the Treasurer and the Director of Finance in accordance with the General Statutes of Connecticut, Revision of 1958, as amended from time to time (the "Connecticut General Statutes").

Section 3. Said bonds shall be sold by the Mayor, the Treasurer and the Director of Finance in a competitive offering or by negotiation, in their discretion. If sold in a competitive offering, the bonds shall be sold at not less than par and accrued interest on the basis of the lowest net or true interest cost to the Town. A notice of sale or a summary thereof describing the bonds and setting forth the terms and conditions of the sale shall be published at least five days in advance of the sale in a recognized publication carrying municipal bond notices and devoted primarily to financial news and the subject of state and municipal bonds. If the bonds are sold by negotiation, provisions of the purchase agreement shall be approved by the Mayor, the Treasurer and the Director of Finance.

Section 4. The Mayor, the Treasurer and the Director of Finance are authorized to make temporary borrowings in anticipation of the receipt of the proceeds of said bonds. Notes evidencing such borrowings shall be signed by the Mayor and the Treasurer, have the seal of the Town affixed, be payable at a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance, be approved as to their legality by Robinson & Cole LLP, Attorneys-at-Law, of Hartford, Connecticut, and be certified by a bank or trust company designated by the Mayor, the Treasurer and the Director of Finance pursuant to Section 7-373 of the Connecticut General Statutes. They shall be issued with maturity dates which comply with the provisions of the Connecticut General Statutes governing the issuance of such notes. The notes shall be general obligations of the Town and each of the notes shall recite that every requirement of law relating to its issue has been duly complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing and marketing them, to the extent paid from the proceeds of such renewals or said bonds, shall be included as a cost of the Projects. Upon the sale of the bonds, the proceeds thereof, to the extent required, shall be applied forthwith to the payment of the principal of and the interest on any such notes then outstanding or shall be deposited with a bank or trust company in trust for such purpose.

Section 5. The balance of any appropriation or the proceeds of any bonds not needed to meet the cost of any Project may be transferred by resolution of the Town Council to any other Project.

Section 6. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this resolution in the maximum amount of the Projects with the proceeds of bonds, notes or other obligations ("Tax Exempt Obligations") authorized to be issued by the Town. The Tax Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Projects, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay Project expenses in accordance herewith pending the issuance of the Tax Exempt Obligations.

Section 7. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of certain events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution. Any agreements or representations to provide information to MSRB made prior hereto are hereby confirmed, ratified and approved.

Section 8. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to enter into any other agreements, instruments, documents and certificates, including

tax and investment agreements, for the consummation of the transactions contemplated by this resolution. The Mayor, the Treasurer and the Director of Finance are hereby authorized, on behalf of the Town, to apply for and accept any and all Federal and State loans and or grants-in-aid of any of the Projects, to expend said funds in accordance with the terms hereof, and in connection therewith to contract in the name of the Town with engineers, contractors and others.

I HEREBY APPROVE the above action taken by the Town Council on _____, 2015 appropriating \$4,625,000 for the Projects, authorizing general obligation bonds and notes to finance the Projects and submitting same to the electors for approval or disapproval.

Dated at East Hartford, Connecticut this ____ day of _____, 2015.

MARCIA A. LECLERC, Mayor

Witness

Witness

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAST
HARTFORD, CONNECTICUT ADOPTING THE CONNECTICUT CITY AND
TOWN DEVELOPMENT ACT AND AUTHORIZING THE TOWN TO
UNDERTAKE SILVER LANE AND SOUTH MEADOWS ECONOMIC
DEVELOPMENT PROGRAMS AND PROJECTS AUTHORIZED UNDER THE
ACT

WHEREAS, Chapter 114 of the General Statutes of Connecticut, Sections 7-480 to 7-503, inclusive, as amended from time to time (the "Act"), provides that municipalities which have found and determined that conditions substantially as described in Section 7-481 of the Act exist in the municipality, are continuing, and may be ameliorated by the exercise by the municipality of the powers granted under the Act may exercise the powers under the Act; and

WHEREAS, in order to exercise the powers conferred upon municipalities under the Act for a period not in excess of five years, the legislative body of a municipality must determine by resolution that conditions substantially as described in Section 7-481 of the Act exist, such resolution must include certain findings and determinations and standards as required under Section 7-485 of the Act for implementation of the powers granted under the Act, and such resolution be submitted to the electors of the municipality for their approval; and

WHEREAS, any action taken in the exercise of any powers granted under the Act by a municipality may only be taken after approval of such action by the legislative body of such municipality, which approval must be by resolution adopted in accordance with the Act; and

WHEREAS, pursuant to the Act, a municipality shall have the power to issue its notes and bonds for achieving the purposes of the Act, including the making of mortgage loans and loans to sponsors, the acquisition of development property, the establishment of reserves to secure such notes and bonds, interest on such notes and bonds during construction and for one year thereafter, and the payment of expenses incident to or necessary for furtherance of the purposes of the Act; and

WHEREAS, the Town of East Hartford, Connecticut (the "Town") considers any level of unemployment unreasonable and any obsolete residential, industrial, commercial and manufacturing facilities unacceptable, and continually seeks innovative approaches to attracting jobs to the Town, constructing and holding residential, non-residential, industrial, commercial and manufacturing facilities, and eliminating vacant facilities which are a blighting influence; and

WHEREAS, the ordinary operations of private enterprise cannot deal effectively with these problems without the powers provided under the Act, and the exercise of the powers conferred upon the Town by the Act are critical to revitalizing the Town; and

WHEREAS, the members of the Town Council have general knowledge of the conditions within the Town relating to the rate of unemployment, the obsolescence of many of the Town's residential, commercial, industrial and manufacturing facilities and the need for the Town to retain and attract new residential, commercial, industrial and manufacturing facilities; and

WHEREAS, the Town continues local efforts to address the needs of its citizens as stated above by reducing blight, increasing the tax base and creating opportunities for employment; and

WHEREAS, the Town Council is generally aware of the requirements imposed upon municipalities by the Act; and

WHEREAS, it is in the interest of the Town to implement the provisions of the Act as soon as possible in order to take advantage of the provisions of the Act.

NOW, THEREFORE, BE IT HEREBY

RESOLVED: That the Town Council hereby makes the following findings and determinations and the following standards for the implementation of the powers granted under the Act:

(1) it is unreasonable that any number of residents of the Town are subject to hardship in finding employment and adequate, safe and sanitary housing;

(2) any conditions of blight and deterioration that exist in the Town must be addressed;

(3) private enterprise is not meeting such need for housing, employment, and the reduction of blight and deterioration;

(4) the need for employment and adequate, safe and sanitary housing will be lessened and the Town will be revitalized by the exercise of the powers granted under the Act;

(5) adequate provisions shall be made for the payment of the cost of acquisition, construction, operation, maintenance and insurance of all development property;

(6) a feasible method exists and shall be utilized for the relocation into safe and sanitary dwellings of comparable rent of families and individuals displaced as a consequence of the exercise of any power granted under the Act and such families and individuals shall not suffer disproportionate injuries as a result of actions authorized by the Act for the public benefit;

(7) development property shall not be acquired or disposed of without due consideration of the environmental and economic impact of such acquisition or disposition and the adequacy of existing or proposed municipal services; and

(8) the acquisition or disposition of all development property shall advance the public interest, general health, safety and welfare, and development, growth and prosperity of the Town.

RESOLVED: That anything contained in this Resolution to the contrary notwithstanding, it is the intention of this Town Council that by adopting this Resolution it is conferring upon the Town, subject to approval of a majority of the persons voting on this Resolution at the next regular municipal election, all of the authorities, powers, rights and obligations conferred upon municipalities under the provisions of the Act, and that upon approval of this Resolution by a majority of persons voting on this Resolution as aforesaid, the Town will have sufficiently complied with the Act so as to be able to exercise all of the powers conferred upon municipalities under the Act in accordance with said Act.

RESOLVED: That the Town Council hereby adopts this Resolution and the Act subject to the following conditions: (1) that the powers of such Act shall be restricted to the sections of Town defined generally as (A) the Silver Lane Corridor – bounded on the east by Forbes Street, on the north by Interstate 84, on the south by a line drawn parallel to Silver Lane from the southerly extension of any parcel with access to Silver Lane and to the west by Mercer Avenue and the high occupancy vehicle exit from Interstate 84 to Silver Lane, provided that the Corridor shall include those portions of the property known as Rentschler Field which are not utilized by United Technologies Corporation or its divisions, subsidiaries or affiliated entities for industrial, manufacturing, engineering, office or other associated or accessory uses, and (B) the South Meadows – bounded by Interstate 84 to the north, Route 2 to the east, the Hockanum River to the south and the Connecticut River to the west; and (2) any tax abatement or

incentive on a parcel within such sections of Town granted pursuant to the Act shall result in the Town receiving, in any year that such abatement or incentive is applied, at least the value of the taxes assessed on such property during the tax year immediately preceding the first year of applicability of such abatement or incentive.

RESOLVED: That the Mayor, the Town Clerk and the Registrars of Voters are hereby authorized to take any and all steps necessary to place this Resolution on the ballot at the next regular municipal election held subsequent to the adoption of this Resolution in accordance with the provisions of the Act and Section 9-369 of the General Statutes of Connecticut, Revision of 1958, as amended, including but not limited to warning electors, preparing ballots labels, holding the referendum and canvassing the vote on this Resolution.

RESOLVED: That the effective date of this Resolution shall be the date of its approval by a majority of persons voting on this Resolution at the next regular municipal election held subsequent to the adoption of this Resolution by this Town Council, and this Resolution shall be effective for a period of five years from such effective date. If less than a majority of those voting in such municipal election vote to approve this Resolution, it shall become null and void.

I HEREBY APPROVE the above action taken by the Town Council on _____, 2015 adopting the City and Town Development Act for the Town and submitting same to the electors for approval or disapproval.

Dated at East Hartford, Connecticut this ____ day of _____, 2015.

MARCIA A. LECLERC, Mayor

Witness

Witness

Robert J. Pomeroy

2015 AUG -5 A 9:45

TOWN CLERK
EAST HARTFORD

FINAL DRAFT

(07-29-15)

Sec. 21-6e. Formal Hearing Procedure - Parking Violations Hearing Officers.

(a) The Mayor, with the consent of the Town Council, shall appoint up to four [eight (8)] parking violation hearing officers. Such officers shall serve for a term of two years from the effective date of appointment. The officers shall not be employees of the Police Department or of those agencies which administer any aspect of traffic maintenance, parking, engineering or enforcement. The Town shall provide a suitable hearing room in which hearings and administrative appeals are to be conducted and all necessary forms, papers, furnishings and equipment required by the hearing officers to perform their functions. The Town shall provide for the processing of cases prior to decisions by the hearing officer and for processing of cases after a hearing officer has made a decision.

(b) The hearing officers shall be empowered to hear appeals from the issuance of parking violation citations under subsection (c) or (d) of this section and take such other actions in processing parking violations as authorized by state statutes, Town ordinances, rules and regulations.

[(c) Any person or owner of a vehicle cited for a violation of any ordinance, rule or regulation of the Town pertaining to parking may request a hearing in writing, on a form provided by the Town, as indicated in Section 21-6.e. and 21-6.f. hereof.]

(c) Administrative Appeal Procedure:

(1) Any person or owner of a vehicle who has received a parking violation citation may request from the Town an administrative appeal of the citation in writing, using a form provided by the Town, within ten calendar days from the date of the citation. Notice of the finding in an administrative appeal shall be given to the appellant in writing, within sixty calendar days of the receipt of the appeal;

(2) Payment of the fine and penalty shall be stayed pending the administrative appeal. Payment of the fine and any penalty shall be made within ten calendar days of mailing of the finding of the administrative appeal, unless the parking violation citation has been voided or a further appeal has been taken under (d) below.

(d) Any person or owner of a vehicle receiving a parking citation violation may request a hearing in writing, on a form provided by the Town, within ten calendar days of any of the following:

(1) Issuance of a parking citation violation;

(2) Issuance of an adverse decision in an administrative appeals; or

(3) Issuance of a notice pursuant to subsection (e) of section 21-6a.

Payment of the fine and any penalty shall be made within ten calendar days of the finding of the appeal, unless the parking violation citation has been voided.

[(d)] (e) (1) In scheduling formal appeal hearings, the appellant shall be notified by mail of the place and time of the hearing. Such notice shall be provided at least fifteen days, but not more than thirty days, prior to the scheduled hearing date.

- (2) The procedure for the hearing shall be informal as to the rules of evidence, but testimony shall be taken under oath or affirmation.
- (3) The provisions of this section shall be construed in accordance with the provisions of applicable state statutes and Town ordinances.
- (4) In considering an appeal, the hearing officer shall consider all relevant facts and circumstances and may require the personal appearance of the appellant and issuing officer.
- (5) Should the hearing officer find in favor of appellant, he shall so certify to the Town, and the record of the citation shall be removed from the files of the Town.
- (6) Should the hearing officer find the issuance of the citation proper, he shall so certify to the Town and no further appeal under this section shall be considered.
- (7) Notice of the finding in the formal appeal shall be given to the appellant in writing after a decision has been rendered at the formal appeal hearing.

(f) If such fine and penalty is not paid [on the date of the judgment of the hearing Officer] pursuant to subsections (c) or (d) of this section, the Town shall send by first-class mail a notice of the penalty assessment to the person found liable and shall file, not less than thirty days nor more than twenty-four months after such mailing, a certified copy of the notice of penalty assessment with the Clerk of the Superior Court for the geographical area in which the Town is located, together with an entry fee as required by statute. The certified copy of the notice of penalty assessment shall constitute a record of assessment. Within such twenty-four months period, assessments against the same person may be accrued and filed as one record of assessment. The Clerk shall enter judgment in the amount of such record of assessment and court costs against such person in favor of the Town. Notwithstanding any other provision of the general statutes, the hearing officer's assessment, when so entered as a judgment, shall have the effect of a civil money judgment and a levy of execution on such judgment may issue without further notice to such-person.

(g) A person against whom an assessment has been entered pursuant to this section is entitled to judicial review by way of appeal. An appeal may be instituted as provided by statute within thirty days of the mailing of notice of such assessment.

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD
Police Department

31 School Street
East Hartford, Connecticut 06108-2638

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

SCOTT M. SANSOM
CHIEF OF POLICE

www.easthartfordct.gov

August 10, 2015

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

Re: Outdoor Amusement Permit Application
"East Hartford Community Outreach Day"

Dear Mr. Kehoe:

Attached please find an Outdoor Amusement Permit Application submitted by **Cathy & Leslie Flippen**. The applicant seeks to conduct an event with free music and entertainment for Town residents. The event will take place on **Saturday, August 29, 2015** from **10AM PM – 3 PM** at the **Town Green Gazebo**.

The applicant respectfully **requests a waiver of the associated permit fee**, under the provisions of (TO) 5-6(a), due to the Town of East Hartford as this is a not-for-profit student initiated event.

The applicant also respectfully **requests a waiver of the associated time fee** under the provisions of (TO) 5-2(a).

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The **Office of Corporation Counsel** states the applicant will need to complete a License Agreement with the Town.

The **Finance Department** approves the application as submitted.

The **Fire and Public Works Departments** approve the application as submitted and state **there are no anticipated costs to their Departments**.

The **Parks & Recreation Department** approves the application as submitted and states the applicant will be required to pay the cost of Park Rangers for the event.

The **Health Department** recommends approval provided the applicants contact the Health Department regarding a temporary food service permit for the event and further states **there are no anticipated costs to their Department**.

The **Police Department** conducted a review of the application and the following comments/recommendations are made:

- The Police Department can provide adequate police protection for the event. The site is suitable for the outdoor amusement, the expected crowds are of small to moderate size, and the area has sufficient parking available.

- This event can be conducted with a minimal impact upon the surrounding neighborhoods and a near-normal flow of traffic on the streets adjacent to the site can be maintained.
- **There are no anticipated costs to the Department for this event.**

Respectfully submitted for your information.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott M. Sansom", with a long, sweeping horizontal line extending to the right.

Scott M. Sansom
Chief of Police

Cc: Applicant

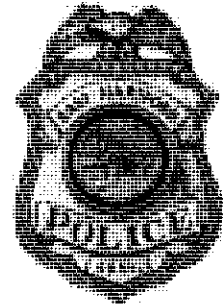
TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401

OUTDOOR AMUSEMENT PERMIT APPLICATION



Scott M. Sansom
Chief of Police

THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR

1. Name of Event:
E. H. Community Outreach Day

2. Date(s) of Event:
August 29, 2015

3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant):

Cathy & Leslie Flippen
166 Simmons Rd
East Hartford, CT 06118
860-726-3646

4. If Applicant is a partnership, corporation, limited liability company, club, or association, list the names of all partners, members, directors and officers AND provide their business address.

5. List the location of the proposed amusement: (Name of facility and address)

East Hartford Town Green Gazebo 740 Main St
East Hartford

6. List the dates and hours of operation for each day (if location changes on a particular day, please list).

August 29, 2015 10 A - 3 P

7. Provide a detailed description of the proposed amusement:

Free Outdoor music & Entertainment for
town residents.

8. Will music or other entertainment be provided wholly or partially outdoors?

☒ Yes ☐ No

- a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)?

August 29, 2015 10A-3P

9. What is the expected age group(s) of participants?

0-100

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time / day / date and anticipated attendance for each.)

100-200

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

- a. Crowd size impact:

100-200

- b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

Public Parking at Park, No street closures required.

- c. Parking plan at site & impact on surrounding / supporting streets:

Available free Parking at Town Green. Anticipate more walking traffic.

- d. Noise impact on neighborhood:

Moderate

- e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

Volunteers on garbage control during + after event.

- f. List expected general disruption to neighborhood's normal life and activities:

Moderate

- g. Other expected influence on surrounding neighborhood:

Minimal

12. Provide a detailed plan for the following:

- a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:

There will be access from Main St for Emergency Vehicles

- b. Provisions for notification of proper authorities in the case of an emergency: + Personnel

Multiple Cellular lines available + land lines in vacant

- c. Any provision for on-site emergency medical services:

2 Trained + certified CPR Professionals

- d. Crowd control plan:

Volunteers to accommodate up to 250 People

- e. If on town property, the plan for the return of the amusement site to pre-amusement condition:

We will leave town green ~~clean~~ clean + Trash free

- f. Provision of sanitary facilities:

We will use existing Port-a-Pottie on site

13. Will food be provided, served, or sold on site: Provided

Food will be ~~given away~~ by CRT or Food Share No proceeds collected

Food available ☒ Yes ☐ No AND contact has been made with the East Hartford Health

Department ☐ Yes ☒ No.

14. Does the proposed amusement involve the sale and/or provision of alcoholic beverages to amusement attendees,

☐ Yes ☒ No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

a. For such sale or provision,

b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

☐ Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

Applicant respectfully request waiver of permit fee as this is a community sponsored event and requests a waiver of the time as event was only confirmed w/ Town Park Dept on 7-30-15 (less than the regular 30 days)

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

Cathy & Leslie Flippen

(Legal Name of Applicant)

☒ Cathy Flippen
(Applicant Signature)

Cathy & LESLIE
Flippen
(Printed Name)

7-30-2015
(Date Signed)

Facilitator

(Capacity in which signing)

(Send application electronically to cfrank@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:

☒ YES

☐ NO

Liquor Permit Included:

☐ YES

☒ NO

Certificate of Alcohol Liability Included:

☐ YES

☒ NO

Time Waiver Request Included:

☒ YES

☐ NO

Fee Waiver Request Included:

☒ YES

☐ NO

Received By:

Camp Fano

Employee Number:

9019

Date & Time Signed:

July 31, 2015 8:05 AM ~~PM~~

Time remaining before event:

26 days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.



Certificate of Insurance

This is to certify that Cathy & Leslie Flippen is insured for the coverage and
Name of Policyholder (s)

provisions of a Homeowner's policy under H47-218-176078-40.
(Type of Policy) (Policy Number)

Section II Liability Coverages is hereby extended to the following location:

50 Chapman Place

East Hartford, CT 06108

(Name and/or Address of Location)

for the following specific period of time 8/29/2015 and is subject to all terms, exclusions and conditions of the above
(Date of Event)
policy.

Personal Liability Limit \$ 1,000,000

Medical Payments to Others Limit \$ 1,000

Mail address if different from
property address.

166 Simmons Road
East Hartford, CT 06118

Additional Insured: Town Of East Hartford
740 Main Street
East Hartford, CT 06108

This certification or verification of insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by the policies listed herein. Notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate or verification of insurance may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies.

Dexter R. Lacy
SECRETARY

David M. Jony
PRESIDENT

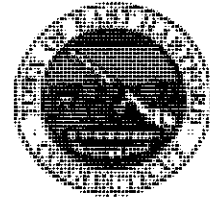
Date 07/30/2015

Countersigned by: *Jay Huns*
Authorized Representative



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **August 29, 2015**

Event: **East Hartford Community Outreach Day**

Applicant: **Cathy & Leslie Flippen**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- ☒ 1. the application be approved as submitted.
- ☐ 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- ☐ 3. the application be disapproved for the reason(s) set forth in the attached comments.

- ☒ Fire Department
- ☐ Health Department
- ☐ Parks & Recreation Department
- ☐ Public Works Department
- ☐ Corporation Counsel

☒ Anticipated Cost(s) if known \$ 0

William Perez, Assistant Fire Chief
Signature

August 3, 2015

Date

Comments:



Scott M. Sansom
Chief of Police

**TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401**



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **August 29, 2015**
Event: **East Hartford Community Outreach Day**
Applicant: **Cathy & Leslie Flippen**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- ☒ 1. the application be approved as submitted.
 - ☐ 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
 - ☐ 3. the application be disapproved for the reason(s) set forth in the attached comments.
-
- ☐ Fire Department
 - ☒ Health Department
 - ☐ Parks & Recreation Department
 - ☐ Public Works Department
 - ☐ Corporation Counsel
- ☐ Anticipated Cost(s) if known \$ _____ 0 _____

Michael J. O'Connell
Signature

7/24/15
Date

Comments:

Approval recommended provided that the applicants contact the Health Dept. regarding a temporary foodservice permit for the event.



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **August 29, 2015**
Event: **East Hartford Community Outreach Day**
Applicant: **Cathy & Leslie Flippen**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- ☒ 1. the application be approved as submitted.
- ☐ 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- ☐ 3. the application be disapproved for the reason(s) set forth in the attached comments.

- ☐ Fire Department
☐ Health Department
☒ Parks & Recreation Department
☐ Public Works Department
☐ Corporation Counsel

☒ Anticipated Cost(s) if known \$ 200.00

Signature

Date

Comments:

The applicant will be required to pay the cost of park rangers for this event.

Frank, Carol

From: Milkove, Tess
Sent: Friday, July 31, 2015 11:11 AM
To: Frank, Carol
Cc: Bockus, Tim
Subject: RE: East Hartford Community Outreach Day

Carol,

I have reviewed this application and Pursuant to Town Ordinance 5.3, I recommend the application be approved as submitted. There are no anticipated costs to the department.

Also, note that on the last two applications the Town Green address is listed as 740 Main Street. I'm not sure where they are getting that from but it seems like there may be an incorrect address listed somewhere.

Tess Milkove, PE
Assistant Director of Public Works
Town of East Hartford
740 Main Street
East Hartford, CT 06108
Phone (860)291-7365
Fax (860) 291-7370
www.easthartfordct.gov

From: Frank, Carol
Sent: Friday, July 31, 2015 8:27 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim
Subject: East Hartford Community Outreach Day

Good morning all.

Attached please find the **Outdoor Amusement Permit Application, Certificate of Insurance** and your Director's Review and Notice in connection with the above captioned event.

****THIS APPLICATION WAS RECEIVED 29 DAYS PRIOR TO THE EVENT, I AM REQUESTING THAT YOUR REVIEW BE SHORTENED BY APPROXIMATELY ONE WEEK IN ORDER TO ACCOMMODATE THE AUGUST 18TH TOWN COUNCIL MEETING DATE - AUGUST 4TH IS TOO SOON - AND AUGUST 18TH IS THE ONLY AVAILABLE DATE PRIOR TO THE EVENT.****

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by **Thursday, August 6, 2015.** Thank you.

If you should have any questions, please feel free to contact me.

Frank, Carol

From: Gentile, Richard
Sent: Wednesday, August 05, 2015 9:08 AM
To: Frank, Carol
Subject: RE: Outdoor Amusement Permit Reviews

You are correct that we will need a license Agreement for the East Hartford Community Outreach Day. If our Risk Manager is comfortable with the homeowners policy and PD is comfortable with the size of the crowd I have no other comments or concerns.

Risk

Frank, Carol

From: Bennett, Cindy
Sent: Friday, July 31, 2015 9:05 AM
To: Frank, Carol
Subject: RE: East Hartford Community Outreach Day

Yes this is acceptable-they got an endorsement to their homeowners policy

From: Frank, Carol
Sent: Friday, July 31, 2015 8:27 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim
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If you should have any questions, please feel free to contact me.

Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290

COT Approval

Frank, Carol

From: Bennett, Cindy
Sent: Friday, July 31, 2015 9:05 AM
To: Frank, Carol
Subject: RE: East Hartford Community Outreach Day

Yes this is acceptable-they got an endorsement to their homeowners policy

From: Frank, Carol
Sent: Friday, July 31, 2015 8:27 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim
Subject: East Hartford Community Outreach Day

Good morning all.

Attached please find the **Outdoor Amusement Permit Application, Certificate of Insurance** and your Director's Review and Notice in connection with the above captioned event.

****THIS APPLICATION WAS RECEIVED 29 DAYS PRIOR TO THE EVENT, I AM REQUESTING THAT YOUR REVIEW BE SHORTENED BY APPROXIMATELY ONE WEEK IN ORDER TO ACCOMMODATE THE AUGUST 18TH TOWN COUNCIL MEETING DATE - AUGUST 4TH IS TOO SOON - AND AUGUST 18TH IS THE ONLY AVAILABLE DATE PRIOR TO THE EVENT.****

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Thursday, August 6, 2015. Thank you.

If you should have any questions, please feel free to contact me.

Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290

Frank, Carol

From: DeMaine, Michael
Sent: Thursday, August 06, 2015 12:17 PM
To: Frank, Carol
Subject: Re: East Hartford Community Outreach Day

Carol,

I see no anticipated costs for this event. This event can be covered with extra attention from the district car.

Sgt. Mike DeMaine

Sent from my iPhone

On Aug 6, 2015, at 07:45, Frank, Carol <CFrank@easthartfordct.gov> wrote:

Mike,

Just a reminder that your review for the above captioned special event is due today. Thank you.

Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290

Frank, Carol

From: Grew, Greg
Sent: Friday, July 31, 2015 9:15 AM
To: Frank, Carol
Subject: Re: East Hartford Community Outreach Day

Per Ordinance 5-3 my review and approval is not required. Permits and inspections may be required for temporary installations.

Greg
Milton Gregory Grew, AIA
Director of Inspections & Permits
Town of East Hartford
Mobile (860) 874-8034
Sent from my iPhone

On Jul 31, 2015, at 8:26 AM, Frank, Carol <CFrank@easthartfordct.gov> wrote:

Good morning all.

Attached please find the **Outdoor Amusement Permit Application, Certificate of Insurance** and your Director's Review and Notice in connection with the above captioned event.

****THIS APPLICATION WAS RECEIVED 29 DAYS PRIOR TO THE EVENT, I AM REQUESTING THAT YOUR REVIEW BE SHORTENED BY APPROXIMATELY ONE WEEK IN ORDER TO ACCOMMODATE THE AUGUST 18TH TOWN COUNCIL MEETING DATE - AUGUST 4TH IS TOO SOON - AND AUGUST 18TH IS THE ONLY AVAILABLE DATE PRIOR TO THE EVENT.****

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by **Thursday, August 6, 2015.** Thank you.

If you should have any questions, please feel free to contact me.

Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290

<Application & COI.pdf>

<Directors' Review & Notice.doc>

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

Police Department

East Hartford, Connecticut 06108-2638

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

www.easthartfordct.gov

SCOTT M. SANSOM
CHIEF OF POLICE

August 10, 2015

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application
"Secret Stash Beer Bash"**

Dear Mr. Kehoe:

Attached please find an Outdoor Amusement Permit Application submitted by **Goodwin College, Inc. by Rebecca D. Johansen, its Advancement Assistant**. The applicant seeks to conduct a Beer Festival with food trucks, live music and DJ to benefit scholarships for its students. The event will take place on **Saturday, August 29, 2015 from 5 PM – 8 PM** on the Goodwin College Green at One Riverside Drive.

The applicant respectfully **requests a waiver of the associated permit fee**, under the provisions of (TO) 5-6(a), due to the Town of East Hartford as this event is a fund raiser to benefit scholarships for students.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The **Offices of Corporation Counsel and Finance** approve the application as submitted.

The **Fire Department** approves the application as submitted and further states the **anticipated cost to the department is \$550.00**.

The **Health, Public Works and Parks & Recreation Departments** approve the application as submitted and state **there are no anticipated costs to their Departments**.

The **Police Department** conducted a review of the application and the following comments/recommendations are made:

- **The Police Department will require the hiring of two (2) Private Duty Officers for this event.** The site is suitable for the outdoor amusement, the expected crowds are of small to moderate size, and the area has sufficient parking available.
- This event can be conducted with a minimal impact upon the surrounding neighborhoods and a near-normal flow of traffic on the streets adjacent to the site can be maintained.

- **There are no anticipated costs to the Department for this event.**

Respectfully submitted for your information.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott M. Sansom". The signature is fluid and cursive, with the first name "Scott" and last name "Sansom" clearly distinguishable.

Scott M. Sansom
Chief of Police

Cc: Applicant

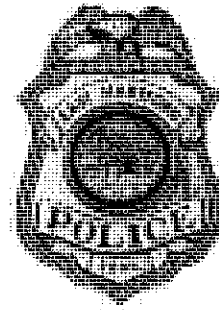
TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401

OUTDOOR AMUSEMENT PERMIT APPLICATION



Scott M. Sansom
Chief of Police

THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR

1. Name of Event:
Secret Stash Beer Bash
2. Date(s) of Event:
Saturday, August 29, 2015
3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant) :
**Goodwin College Foundation
One Riverside Drive
East Hartford, CT 06118
(860) 291-9934
giving@goodwin.edu**
4. If Applicant is a partnership, corporation, limited liability company , club, or association, list the names of all partners, members, directors and officers AND provide their business address.
Please see attached list of Foundation Board members.
5. List the location of the proposed amusement: (Name of facility and address)
Goodwin College green, One Riverside Drive
6. List the dates and hours of operation for each day (If location changes on a particular day, please list):
Saturday, August 29, 2015, 5-8pm
7. Provide a detailed description of the proposed amusement:
Beer festival with food trucks, dj, live music to benefit scholarships.



2014-2015 Foundation Board Members

Officers

Ethan Foxman, Board President
President and Chief Executive Officer
Jefferson Radiology
111 Founders Plaza - Suite 400
East Hartford, CT 06108
Office: (860) 246-6589
Mobile: (860) 550-5375
efoxman@jeffersonradiology.com

Marty Shea, Board Secretary
Vice President
Sinclair Risk and Financial Services, LLC
4 Tower Drive
Wallingford, CT 06492
Office: (203) 236-0996
Mobile: (860) 202-1773
mshea@srfm.com

Diane Wishnafski, Board Treasurer
Retired Executive Vice President
New Alliance Bank
24 Erdoni Road
Columbia, CT 0623
Voice: (860) 228-2284
Mobile: (203) 494-6505
dwishnafski@snet.net

Directors at Large

Charles Agreda
President EvolutionAero
425 Sullivan Avenue
South Windsor, CT 06074
Office: (860) 436-5550
charleagreda@evoaero.com

Frank Amodio
Chief Executive Officer
Amodio & Co. Real Estate
P.O. Box 852
Farmington, CT 06034
Office: (860) 674-8908
Mobile: (860) 982-0174
frank@amodio.com

Michele Bush
Ethics Officer
Illinois State Board of Investment
180 North LaSalle Street, Suite 2015
Chicago, IL 60601
Office: (312) 793-5718
Mobile: (312) 509-0027
lsbl.michele.bush@illinois.gov

Jerry Emler
VP, Chief Financial Officer
Goodwin College
One Riverside Drive
East Hartford, CT 06118
Office: (860) 727-6906
Mobile: (860) 808-9045
jemler@goodwin.edu

Louise Fisher
Retired Director of Graduate Studies and Special
Academic Programs Trinity College, Hartford, CT
30 N. Wawecus Hill Road
Norwich, CT 06360
Voice: (860) 884-4223
lfisher@mac.com

Jeffrey S. Hoffman
Co-Chairman Hoffman Auto Group
750 Connecticut Boulevard
East Hartford, CT 06108
Office: (860) 525-7955
Voice: (860) 678-0674
jsh1@hoffmanauto.com

Lee Anne Housley '13
Associate Transportation Analyst
Northeast Utilities
28 Whispering Brook Drive
Berlin, CT 06037
Voice: (860) 829-0616
Mobile: (860) 335-0666
leehousley@gmail.com



2014-2015 Foundation Board Members

Sara Johnson-Davis
Associate Director, Government Affairs
Novartis Pharmaceuticals
3 Hunter Drive
West Hartford, CT 06107
Voice: (860) 243-8303
sara.davis@novartis.com

Alan Lazowski
President
Laz Parking Mid-Atlantic, Inc.
15 Lewis Street
Hartford, CT 06103
Office: (860) 713-2030
Mobile: (860) 306-8844
alaz@lazparking.com

Brooke Penders
Vice President, Advancement
Goodwin College
One Riverside Drive
East Hartford, CT 06118
Office: (860) 913-2156
Mobile: (860) 729-7249
bpenders@goodwin.edu

Judith Resnick
Executive Director
Connecticut Business and Industry Association (CBIA)
350 Church Street, FL 2
Hartford, CT 06103
Office: (860) 244-1900
Mobile: (860) 233-3011
judy.resnick@cbla.com

Mark Schelnberg
President Goodwin College
One Riverside Drive
East Hartford, CT 06118
Office: (860) 727-6900
mschelnberg@goodwin.edu

8. Will music or other entertainment be provided wholly or partially outdoors?

☒ Yes ☐ No

- a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)? **Same as hours of operation, 5-8pm (Aug 29)**

9. What is the expected age group(s) of participants?

21 and over, only

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time / day / date and anticipated attendance for each.)

500

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

- a. Crowd size impact:

No real impact, similar to a day when classes are in session.

- b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

No real impact or plan needed, similar to a day when classes are in session.

- c. Parking plan on site & impact on surrounding / supporting streets:

No real impact or plan needed, we have ample parking on site.

- d. Noise impact on neighborhood:

No real impact, the event is being held on the riverfront.

- e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

No plan needed, our Facilities Department will handle this.

- f. List expected general disruption to neighborhood's normal life and activities:

No expected general disruption, similar to a day when classes are in session.

- g. Other expected influence on surrounding neighborhood:

No other expected influence.

12. Provide a detailed plan for the following:

- a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:

All fire/emergency lanes will be open on campus.

- b. Provisions for notification of proper authorities in the case of an emergency:

EHFD & PD will be on site w/ ability for direct contact with emergency services.

- c. Any provision for on-site emergency medical services:

2 First Responders hired from EHFD

- d. Crowd control plan:

2 EHPD officers hired, 5-8 private security officers, 20+ Goodwill volunteers

- e. If on town property, the plan for the return of the amusement site to pre-amusement condition:

N/A

- f. Provision of sanitary facilities:

Bathrooms available inside Building 195

13. Will food be provided, served, or sold on site:

Each vendor is applying for their own food service license.

Food available ☒ Yes ☐ No **AND** contact has been made with the East Hartford Health

Department ☒ Yes ☐ No.

14. Does the proposed amusement involve the sale and/or provision of alcoholic beverages to amusement attendees,

☒ Yes ☐ No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

a. For such sale or provision,

Each guest will be required to have proper identification. Event is 21+ only.

b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

Event is 21+ only, area will be fenced in, no alcohol allowed outside area.

☒ Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

Please see attached

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

Rebecca D. Johansen
(Legal Name of Applicant)

Rebecca D. Johansen *Rebecca D. Johansen* *7-29-15*
(Applicant Signature) (Printed Name) (Date Signed)

Advancement Assistant
(Capacity in which signing)

(Send application electronically to cfrank@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:

☒ YES

☐ NO

Liquor Permit Included:

☒ YES

☐ NO

Certificate of Alcohol Liability Included:

☒ YES

☐ NO

Time Waiver Request Included:

☐ YES

☒ NO

Fee Waiver Request Included:

☒ YES

☐ NO

Received By: Chris Frank
Employee Number. 9019
Date & Time Signed: July 30, 2015 7:11 AM PM
Time remaining before event: 30 days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.

Internal Revenue Service
P. O. Box 2508
Cincinnati, OH 45201

Department of the Treasury

Date: June 4, 2015

Person to Contact:

Mr. Schatz - 0198497

Toll Free Telephone Number:

877-829-5500

GOODWIN COLLEGE FOUNDATION INC
ONE RIVERSIDE DR
EAST HARTFORD CT 06118-1837

Dear Sir or Madam:

This is in response to your letter of January 6, 2015 requesting copies for Goodwin College Foundation Inc.

Enclosed are the copies you requested.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,



Tamera Ripperda
Director, Exempt Organizations

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

Date: FEB 19 2001

GOODWIN COLLEGE SCHOLARSHIP
FOUNDATION INC
745 BURNSIDE AVE
EAST HARTFORD, CT 06108

DEPARTMENT OF THE TREASURY

Employer Identification Number:
06-1599388

DLN:

17053357027020

Contact Person:

RONALD D BELL

ID# 31185

Contact Telephone Number:

(877) 829-5500

Accounting Period Ending:

December 31

Foundation Status Classification:

509(a)(1)

Advance Ruling Period Begins:

June 14 2000

Advance Ruling Period Ends:

December 31, 2004

Addendum Applies:

No

Dear Applicant:

Based on information you supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

Because you are a newly created organization, we are not now making a final determination of your foundation status under section 509(a) of the Code. However, we have determined that you can reasonably expect to be a publicly supported organization described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Accordingly, during an advance ruling period you will be treated as a publicly supported organization, and not as a private foundation. This advance ruling period begins and ends on the dates shown above.

Within 90 days after the end of your advance ruling period, you must send us the information needed to determine whether you have met the requirements of the applicable support test during the advance ruling period. If you establish that you have been a publicly supported organization, we will classify you as a section 509(a)(1) or 509(a)(2) organization as long as you continue to meet the requirements of the applicable support test. If you do not meet the public support requirements during the advance ruling period, we will classify you as a private foundation for future periods. Also, if we classify you as a private foundation, we will treat you as a private foundation from your beginning date for purposes of section 507(d) and 4940.

Grantors and contributors may rely on our determination that you are not a private foundation until 90 days after the end of your advance ruling period. If you send us the required information within the 90 days, grantors and contributors may continue to rely on the advance determination until we make

Letter 1045 (DO/CO)

GOODWIN COLLEGE SCHOLARSHIP

a final determination of your foundation status.

If we publish a notice in the Internal Revenue Bulletin stating that we will no longer treat you as a publicly supported organization, grantors and contributors may not rely on this determination after the date we publish the notice. In addition, if you lose your status as a publicly supported organization, and a grantor or contributor was responsible for, or was aware of, the act or failure to act, that resulted in your loss of such status, that person may not rely on this determination from the date of the act or failure to act. Also, if a grantor or contributor learned that we had given notice that you would be removed from classification as a publicly supported organization, then that person may not rely on this determination as of the date he or she acquired such knowledge.

If you change your sources of support, your purposes, character, or method of operation, please let us know so we can consider the effect of the change on your exempt status and foundation status. If you amend your organizational document or bylaws, please send us a copy of the amended document or bylaws. Also, let us know all changes in your name or address.

As of January 1, 1984, you are liable for social security taxes under the Federal Insurance Contributions Act on amounts of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Organizations that are not private foundations are not subject to the private foundation excise taxes under Chapter 42 of the Internal Revenue Code. However, you are not automatically exempt from other federal excise taxes. If you have any questions about excise, employment, or other federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Internal Revenue Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

Donors may deduct contributions to you only to the extent that their contributions are gifts, with no consideration received. Ticket purchases and similar payments in conjunction with fundraising events may not necessarily qualify as deductible contributions, depending on the circumstances. Revenue Ruling 67-246, published in Cumulative Bulletin 1967-2, on page 104, gives guidelines regarding when taxpayers may deduct payments for admission to, or other participation in, fundraising activities for charity.

You are not required to file Form 990, Return of Organization Exempt From Income Tax, if your gross receipts each year are normally \$25,000 or less. If you receive a Form 990 package in the mail, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return. Because you will be treated as a public charity for return filing purposes during your entire advance ruling period, you should file Form 990 for each year in your advance ruling period.

Letter 1045 (DO/CO)

GOODWIN COLLEGE SCHOLARSHIP

that you exceed the \$25,000 filing threshold even if your sources of support do not satisfy the public support test specified in the heading of this letter.

If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. A penalty of \$20 a day is charged when a return is filed late, unless there is reasonable cause for the delay. However, the maximum penalty charged cannot exceed \$10,000 or 5 percent of your gross receipts for the year, whichever is less. For organizations with gross receipts exceeding \$1,000,000 in any year, the penalty is \$100 per day per return, unless there is reasonable cause for the delay. The maximum penalty for an organization with gross receipts exceeding \$1,000,000 shall not exceed \$50,000. This penalty may also be charged if a return is not complete. So, please be sure your return is complete before you file it.

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You are required to make your annual information return, Form 990 or Form 990-EZ, available for public inspection for three years after the later of the due date of the return or the date the return is filed. You are also required to make available for public inspection your exemption application, any supporting documents, and your exemption letter. Copies of these documents are also required to be provided to any individual upon written or person request without charge other than reasonable fees for copying and postage. You may fulfill this requirement by placing these documents on the Internet. Penalties may be imposed for failure to comply with these requirements. Additional information is available in Publication 557, Tax-Exempt Status for Your Organization, or you may call our toll free number shown above.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, we will assign a number to you and advise you of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

If you distribute funds to individuals, you should keep case histories showing the recipients' names, addresses, purposes of awards, manner of selection, and relationship (if any) to members, officers, trustees or donors of funds to you, so that you can substantiate upon request by the Internal Revenue Service any and all distributions you made to individuals. (Revenue Ruling 56-304, C.B. 1956-2, page 306.)

If we said in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Letter 1045 (DO/CG)

GOODWIN COLLEGE SCHOLARSHIP

Because this letter could help us resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

We have sent a copy of this letter to your representative as indicated in your power of attorney.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

Steven T. Miller

Steven T. Miller
Director, Exempt Organizations

Enclosure(s):
Form 872-C

Letter 1045 (DO/CG)



GOODW-3

OP ID: JA

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/29/15

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Sinclair Risk & Financial Suite 200 35 Thorpe Avenue Wallingford, CT 06492 Martin Shea		Phone: 203-265-0996 Fax:	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: FAX (A/C, No):
INSURED Goodwin College, Inc. Campus Realty, LLC. One Riverside Drive East Hartford, CT 06118		INSURER(S) AFFORDING COVERAGE INSURER A: Utica National Ins Group INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 25976	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY			CPP4078753	07/01/15	07/01/16	EACH OCCURRENCE \$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY		DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000				
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		MED EXP (Any one person) \$ 10,000				
			PERSONAL & ADV INJURY \$ 1,000,000				
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 3,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COM/OP AGG \$ 3,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY			CPP4078753	07/01/15	07/01/16	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input checked="" type="checkbox"/> ANY AUTO		BODILY INJURY (Per person) \$				
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS	BODILY INJURY (Per accident) \$				
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS	PROPERTY DAMAGE (Per accident) \$				
A	<input checked="" type="checkbox"/> UMBRELLA LIAB			CULP4081882	07/01/15	07/01/16	EACH OCCURRENCE \$ 15,000,000
	<input type="checkbox"/> EXCESS LIAB	<input checked="" type="checkbox"/> OCCUR	AGGREGATE \$ 15,000,000				
	<input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTIONS	<input type="checkbox"/> CLAIMS-MADE	\$				
	10,000		\$				
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			4071009	07/01/15	07/01/16	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER
	<input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N <input type="checkbox"/>	E.L. EACH ACCIDENT \$ 1,000,000				
	If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	E.L. DISEASE - EA EMPLOYEE \$ 1,000,000				
			E.L. DISEASE - POLICY LIMIT \$ 1,000,000				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Evidence of Insurance for Outdoor Amusement Permit (fund raiser) on 8/29/15
HOST Liquor Coverage is included under the general liability section

CERTIFICATE HOLDER

EASTH-2

Town Of East Hartford
740 Main Street
East Hartford, CT 06108

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2010 ACORD CORPORATION. All rights reserved.

Attached is your Liquor Permit authorizing you to sell such alcoholic liquor as is provided by law under your permit number. You must take this permit to the Town Clerk in the town of address to be filed and stamped as authorized for business. This permit is not in effect until filed with the Town Clerk.

This permit is not transferable.

If you need assistance, contact the Department of Consumer Protection, Liquor Control Division at (860) 713-6200 or email liquor.control@ct.gov.

**BRYANT L HARRELL
298 ROCK LANDING RD
EAST HAMPTON, CT 06424-3012**

THIS PERMIT IS NOT IN EFFECT UNTIL FILED WITH THE TOWN CLERK SEC 80-58 (CT GEN STATUTES)

TEMPORARY LIQUOR PERMIT

This certifies that

**BRYANT L HARRELL
1 RIVERSIDE DR
EAST HARTFORD, CT 06118-1837**

is authorized to sell such alcoholic liquor as is provided by law under permit number

Permit Number: LCO.0006452

Permit Type: TEMPORARY CHARITABLE ORGANIZATION LIQUOR

Tradename: SECRET STASH BEER BASH

Backer: GOODWIN COLLEGE FOUNDATION

Effective Date: 08/29/2015

Expiration Date: 08/29/2015

Rain Date:

JOHN CLIFTON
EAST HARTFORD

2015 JUL 29 AM 11:45

Robert J. Reed

Jonathan A. Harris

Jonathan A. Harris, Commissioner



Scott M. Sansom
Chief of Police

**TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401**



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **August 29, 2015**

Event: **Secret Stash Beer Bash**

Applicant: **Goodwin College Foundation by Rebecca D. Johansen, its
Advancement Assistant**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- ☒ 1. the application be approved as submitted.
 - ☐ 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
 - ☐ 3. the application be disapproved for the reason(s) set forth in the attached comments.
-
- ☒ Fire Department
 - ☐ Health Department
 - ☐ Parks & Recreation Department
 - ☐ Public Works Department
 - ☐ Corporation Counsel
-
- ☒ Anticipated Cost(s) if known \$ 550

William Perez, Assistant Fire Chief
Signature

August 3, 2015

Date

Comments:



Scott M. Sansom
Chief of Police

**TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401**



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- ☐ Fire Department
- ☒ Health Department
- ☐ Parks & Recreation Department
- ☐ Public Works Department
- ☐ Corporation Counsel

☐ Anticipated Cost(s) if known \$ _____ 0 _____

Signature

Marcia A. Leclerc

Date

7/31/15

Comments:



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

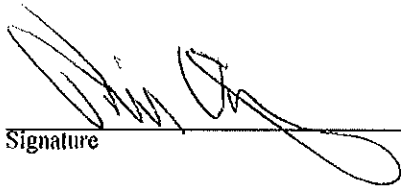
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- ☒ Parks & Recreation Department
- ☐ Public Works Department
- ☐ Corporation Counsel
- ☐ Anticipated Cost(s) if known \$ _____


Signature

08/09/2015
Date

Comments:

This event has no impact on the Parks & Recreation Department.

Frank, Carol

From: Milkove, Tess
Sent: Thursday, July 30, 2015 9:41 AM
To: Frank, Carol
Subject: RE: Secret Stash Beer Bash

Carol,

I have reviewed this application and Pursuant to Town Ordinance 5.3, I recommend the application be approved as submitted. There are no anticipated costs to the department.

Tess Milkove, PE
Assistant Director of Public Works
Town of East Hartford
740 Main Street
East Hartford, CT 06108
Phone (860)291-7365
Fax (860) 291-7370
www.easthartfordct.gov

From: Frank, Carol
Sent: Thursday, July 30, 2015 7:56 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim
Subject: Secret Stash Beer Bash

Good morning all.

Attached please find the **Outdoor Amusement Permit Application, Certificate of Insurance, Liquor Permit, 501c Tax Letter** and your Director's Review and Notice in connection with the above captioned event.

****ALTHOUGH THIS WAS RECEIVED EXACTLY 30 DAYS PRIOR TO THE EVENT, I AM REQUESTING THAT YOUR REVIEW BE SHORTENED BY ONE WEEK IN ORDER TO ACCOMMODATE THE AUGUST 18TH TOWN COUNCIL MEETING DATE - AUGUST 4TH IS TOO SOON - AND AUGUST 18TH IS THE ONLY AVAILABLE DATE PRIOR TO THE AUGUST 29TH EVENT.****

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, **TO MY ATTENTION AT THE POLICE DEPARTMENT by Thursday, August 6, 2015.** Thank you.

If you should have any questions, please feel free to contact me.

Frank, Carol

From: Gentile, Richard
Sent: Thursday, July 30, 2015 3:56 PM
To: Frank, Carol
Subject: RE: Secret Stash Beer Bash

Please update the application to show full legal name of the entity. Also, I believe that Cindy will confirm that insurance certificate covers the Foundation. Rich

From: Frank, Carol
Sent: Thursday, July 30, 2015 7:56 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim
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If you should have any questions, please feel free to contact me.

Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290

Frank, Carol

From: Bennett, Cindy
Sent: Thursday, July 30, 2015 8:10 AM
To: Frank, Carol
Subject: RE: Secret Stash Beer Bash

Hi Carol-Can you ask for a revised certificate of insurance that also names and endorses the Town of East Hartford as an additional insured under the general liability insurance policy, for liabilities associated with this event.

From: Frank, Carol
Sent: Thursday, July 30, 2015 7:56 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim
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Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290

Frank, Carol

From: Bennett, Cindy
Sent: Thursday, July 30, 2015 11:45 AM
To: Frank, Carol
Subject: RE: Secret Stash Beer Bash

Yes it is acceptable-thank you

From: Frank, Carol
Sent: Thursday, July 30, 2015 11:37 AM
To: Bennett, Cindy
Subject: RE: Secret Stash Beer Bash

Cindy,

Here is the revised COI as requested. Can you let me know if it's acceptable? Thanks.

Carol

From: Bennett, Cindy
Sent: Thursday, July 30, 2015 8:10 AM
To: Frank, Carol
Subject: RE: Secret Stash Beer Bash

Hi Carol-Can you ask for a revised certificate of insurance that also names and endorses the Town of East Hartford as an additional insured under the general liability insurance policy, for liabilities associated with this event.

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GOODW-3

OP ID: JA

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/30/15

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PRODUCER Sinclair Risk & Financial Suite 200 35 Thorpe Avenue Wallingford, CT 06492 Martin Shea	Phone: 203-265-0998	CONTACT NAME:	
	Fax:	PHONE (A/C, No, Ext):	FAX (A/C, No):
		E-MAIL ADDRESS:	
		INSURER(S) AFFORDING COVERAGE	NAIC #
		INSURER A : Utica National Ins Group	25976
		INSURER B :	
		INSURER C :	
		INSURER D :	
		INSURER E :	
		INSURER F :	

INSURED Goodwin College, Inc.
Campus Realty, LLC.
One Riverside Drive
East Hartford, CT 06118

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
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A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		CPP4078753	07/01/15	07/01/16	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		CULP4081882	07/01/15	07/01/16	EACH OCCURRENCE \$ 15,000,000 AGGREGATE \$ 15,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	4071009	07/01/15	07/01/16	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
Evidence of Insurance for Outdoor Amusement Permit (fund raiser) on 8/29/15
HOST Liquor Coverage is included under the general liability section. The Town of East Hartford is listed as Additional Insured as required by permit for this event.

CERTIFICATE HOLDER

EASTH-2

Town Of East Hartford
740 Main Street
East Hartford, CT 06108

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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PD

Frank, Carol

From: DeMaine, Michael
Sent: Monday, August 03, 2015 7:03 AM
To: Frank, Carol
Subject: RE: Secret Stash Beer Bash

Carol,

Hiring two private duty officers as indicated in this application will be sufficient. No other costs anticipated for this event.

Sergeant Michael DeMaine
Special Events Supervisor/ PIO
East Hartford Police Department
31 School Street
East Hartford, CT 06108
Office (860)291-7583
Fax (860)289-1249
mdemaine@easthartfordct.gov

From: Frank, Carol
Sent: Thursday, July 30, 2015 7:56 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim
Subject: Secret Stash Beer Bash

Good morning all.

Attached please find the **Outdoor Amusement Permit Application, Certificate of Insurance, Liquor Permit, 501c Tax Letter** and your Director's Review and Notice in connection with the above captioned event.

****ALTHOUGH THIS WAS RECEIVED EXACTLY 30 DAYS PRIOR TO THE EVENT, I AM REQUESTING THAT YOUR REVIEW BE SHORTENED BY ONE WEEK IN ORDER TO ACCOMMODATE THE AUGUST 18TH TOWN COUNCIL MEETING DATE - AUGUST 4TH IS TOO SOON - AND AUGUST 18TH IS THE ONLY AVAILABLE DATE PRIOR TO THE AUGUST 29TH EVENT.****

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Thursday, August 6, 2015. Thank you.

If you should have any questions, please feel free to contact me.

Frank, Carol

From: Grew, Greg
Sent: Thursday, July 30, 2015 12:57 PM
To: Frank, Carol
Subject: RE: Secret Stash Beer Bash

Per Ordinance 5-3 my review and approval is not required. Permits and inspections may be required for temporary installations.

MILTON GREGORY GREW, AIA
Director of Inspections & Permits
(Building / Zoning / Property Maint.)
TOWN OF EAST HARTFORD
740 Main Street
East Hartford, CT 06108
Direct (860) 291-7345
Mobile (860) 874-8034
www.easthartfordct.gov/inspections-and-permits

From: Frank, Carol
Sent: Thursday, July 30, 2015 7:56 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim
Subject: Secret Stash Beer Bash

Good morning all.

Attached please find the **Outdoor Amusement Permit Application, Certificate of Insurance, Liquor Permit, 501c Tax Letter** and your Director's Review and Notice in connection with the above captioned event.

****ALTHOUGH THIS WAS RECEIVED EXACTLY 30 DAYS PRIOR TO THE EVENT, I AM REQUESTING THAT YOUR REVIEW BE SHORTENED BY ONE WEEK IN ORDER TO ACCOMMODATE THE AUGUST 18TH TOWN COUNCIL MEETING DATE - AUGUST 4TH IS TOO SOON - AND AUGUST 18TH IS THE ONLY AVAILABLE DATE PRIOR TO THE AUGUST 29TH EVENT.****

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, **TO MY ATTENTION AT THE POLICE DEPARTMENT by Thursday, August 6, 2015.** Thank you.

If you should have any questions, please feel free to contact me.

Carol A. Frank
East Hartford Police Department
Support Services Bureau

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

Police Department

SCOTT M. SANSOM
CHIEF OF POLICE

East Hartford, Connecticut 06108-2638

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

www.easthartfordct.gov

August 11, 2015

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application
"Concert of Praise"**

Dear Mr. Kehoe:

Attached please find an Outdoor Amusement Permit Application submitted by **The Pentecostals of Greater Hartford by Madeline Nieves, its Secretary**. The applicant seeks to conduct a free outdoor music for Town residents to be held at the **East Hartford Town Green Gazebo on Sunday, September 27, 2015 from 10 AM to 3 PM with music** during the same hours. Food vendors will also be there.

The applicant respectfully **requests a waiver of the associated permit fee (\$10.00)**, under the provisions of (TO) 5-6(a), due to the Town of East Hartford as the applicant is a church.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The **Office of Corporation Counsel** approves the application as submitted and states the applicant will need to sign a License Agreement with the Town.

The **Finance Department** states the Church will have to submit an insurance certificate for One (1) million dollar limit general liability and name and endorse the Town as an additional insured for liabilities associated with the event.

The **Fire and Public Works Departments** approve the application as submitted and state **there are no anticipated costs to their Departments**.

The **Health Department** recommends approval provided the applicants ensure that any outside food vendors contact the East Hartford Health Department for temporary food service permits at least two (2) weeks prior to the event. It further states **there are no anticipated costs to the department for the event**.

The **Parks & Recreation Department** recommends the application be approved subject to the conditions set forth in the following comments:

- The anticipated cost to the Department for two (2) Park Rangers is **\$200.00**.

The **Police Department** conducted a review of the application and the following comments/recommendations are made:

- The Police Department can provide adequate police protection for the

event. The site is suitable for the outdoor amusement, the expected crowds are of small to moderate size, and the area has sufficient parking available.

- This event can be conducted with a minimal impact upon the surrounding neighborhoods and a near-normal flow of traffic on the streets adjacent to the site can be maintained.
- **There are no anticipated costs to the Department for this event.**

Respectfully submitted for your information.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott M. Sansom". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Scott M. Sansom
Chief of Police

Cc: Applicant

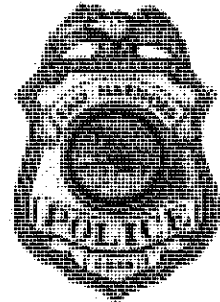
TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401

OUTDOOR AMUSEMENT PERMIT APPLICATION



Scott M. Sansom
Chief of Police

THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR

1. Name of Event:

Concert of Praise

2. Date(s) of Event:

September 27, 2015

3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant):

The Pentecostals of Greater Hartford
110 Ellington Road, East Hartford, CT 06108
(860) 528-9834 (church #), (860) 796-9748 (cell)

4. If Applicant is a partnership, corporation, limited liability company, club, or association, list the names of all partners, members, directors and officers AND provide their business address.

Jon Petoskey, Senior Pastor; John Cadasse, Treasurer;
Madeline Nieves, Secretary.

5. List the location of the proposed amusement: (Name of facility and address)

East Hartford Town Green gazebo. 740 Main Street, East Hartford CT 06108

6. List the dates and hours of operation for each day (if location changes on a particular day, please list):

September 27, 2015, 10^{am}-3^{pm}

7. Provide a detailed description of the proposed amusement:

Free outdoor music & entertainment for town residents.

8. Will music or other entertainment be provided wholly or partially outdoors?

☒ Yes ☐ No

a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)? September 27, 2015. 10^{am} - 3^p

9. What is the expected age group(s) of participants?

0-100.

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time / day / date and anticipated attendance for each.)

100-200.

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

a. Crowd size impact:

100-200

b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

Public Parking at Park, no street closures required for event.

c. Parking plan on site & impact on surrounding / supporting streets:

Available free parking at Town Green, anticipate more walking traffic.

d. Noise impact on neighborhood:

Moderate.

e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

We will have staff during & after concert on garbage patrol.

f. List expected general disruption to neighborhood's normal life and activities:

Moderate.

g. Other expected influence on surrounding neighborhood:

Minimal.

12. Provide a detailed plan for the following:

a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:

There will be access from the main street for emergency vehicles & personnel.

b. Provisions for notification of proper authorities in the case of an emergency:

Multiple cellular lines available as well as landlines in vicinity.

c. Any provision for on-site emergency medical services:

We will have two trained & certified CPR personnel.

d. Crowd control plan:

We will have usher staff to accommodate up to 200 people.

e. If on town property, the plan for the return of the amusement site to pre-amusement condition:

We will leave Town Green better than how we found it.

f. Provision of sanitary facilities:

We will use the existing Port-a-John.

13. Will food be provided, served, or sold on site?

Food will be provided but from outside vendors. Proceeds will not benefit PDGHT
Food available ☒ Yes ☒ No AND contact has been made with the East Hartford Health

Department ☐ Yes ☒ No.

14. Does the proposed amusement involve the sale and/or provision of alcoholic beverages to amusement attendees,

☐ Yes ☒ No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

- a. For such sale or provision,
- b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

☐ Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

Applicant respectfully requests waiver of permit
feast this is a church sponsored event

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

- a. False Statement is a Class A Misdemeanor.
- b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

Madeline Nieves

(Legal Name of Applicant)

Madeline Nieves

(Applicant Signature)

Madeline Nieves

(Printed Name)

6/14/15

(Date Signed)

Secretary

(Capacity in which signing)

(Send application electronically to cfrank@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:

☐ YES

☒ NO

Liquor Permit Included:

☐ YES

☐ NO

Certificate of Alcohol Liability Included:

☐ YES

☐ NO

Time Waiver Request Included:

☐ YES

☒ NO

Fee Waiver Request Included:

☒ YES

☒ NO

Received By: Carmel Teant
Employee Number: 9019
Date & Time Signed: July 30, 2015 9:30 AM ~~PM~~
Time remaining before event: 30+ days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.

Five Sept



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
Outdoor Amusement Permits
 31 School Street
 East Hartford, CT 06108
 (860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **September 27, 2015**

Event: **Concert of Praise**

Applicant: **The Pentecostals of Greater Hartford by Madeline Nieves, its Secretary**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- ☒ 1. the application be approved as submitted.
- ☐ 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- ☐ 3. the application be disapproved for the reason(s) set forth in the attached comments.

- ☒ Fire Department
- ☐ Health Department
- ☐ Parks & Recreation Department
- ☐ Public Works Department
- ☐ Corporation Counsel

☒ Anticipated Cost(s) if known \$ 0

William Perez, Assistant Fire Chief

August 3, 2015

Signature

Date

Comments:



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **September 27, 2015**

Event: **Concert of Praise**

Applicant: **The Pentecostals of Greater Hartford by Madeline Nieves, its Secretary**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- ☒ 1. the application be approved as submitted.
- ☐ 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- ☐ 3. the application be disapproved for the reason(s) set forth in the attached comments.

- ☐ Fire Department
- ☒ Health Department
- ☐ Parks & Recreation Department
- ☐ Public Works Department
- ☐ Corporation Counsel

☐ Anticipated Cost(s) if known \$ 0

Michael J. O'Connell
Signature

7/31/15
Date

Comments:

Approval recommended provided that the applicants ensure that any outside food vendors contact the East Hartford Health Dept. for temporary food service permits at least 2 weeks prior to the event.



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: September 27, 2015

Event: Concert of Praise

Applicant: The Pentecostals of Greater Hartford by Madeline Nieves, its Secretary

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- ☒ 1. the application be approved as submitted.
- ☐ 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- ☐ 3. the application be disapproved for the reason(s) set forth in the attached comments.

- ☐ Fire Department
☐ Health Department
☒ Parks & Recreation Department
☐ Public Works Department
☐ Corporation Counsel

☒ Anticipated Cost(s) if known \$ 200.00

Signature

Date

Comments:

The Pentecostals will pay for the cost of park ranges for this event.

Frank, Carol

From: Milkove, Tess
Sent: Friday, July 31, 2015 9:54 AM
To: Frank, Carol
Cc: Bockus, Tim
Subject: RE: Concert of Praise

Carol,

I have reviewed this application and Pursuant to Town Ordinance 5.3, I recommend the application be approved as submitted. There are no anticipated costs to the department.

Tess Milkove, PE
Assistant Director of Public Works
Town of East Hartford
740 Main Street
East Hartford, CT 06108
Phone (860)291-7365
Fax (860) 291-7370
www.easthartfordct.gov

From: Frank, Carol
Sent: Thursday, July 30, 2015 9:53 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim
Subject: Concert of Praise

Good morning all.

Attached please find the Outdoor Amusement Permit Application and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by **Thursday, August 13, 2015.** Thank you.

If you should have any questions, please feel free to contact me.

Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street

Frank, Carol

From: Gentile, Richard
Sent: Thursday, July 30, 2015 10:44 AM
To: Frank, Carol
Subject: RE: Concert of Praise

I approve this application. Since they will be using the Town Green, they will need to execute a license agreement. I believe that they have done this in the past.

Richard P. Gentile
Assistant Corporation Counsel
Town of East Hartford
740 Main Street
East Hartford, CT 06108
860-291-7217
rpgentile@easthartfordct.gov

From: Frank, Carol
Sent: Thursday, July 30, 2015 9:53 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim
Subject: Concert of Praise

Good morning all.

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If you should have any questions, please feel free to contact me.

Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290

Frank, Carol

From: Bennett, Cindy
Sent: Thursday, July 30, 2015 9:56 AM
To: Frank, Carol
Subject: RE: Concert of Praise

Hi Carol-the church will have to submit an insurance certificate for 1 Million limit general liability and name and endorse the town as an additional insured for liabilities associated with the event.

From: Frank, Carol
Sent: Thursday, July 30, 2015 9:53 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim
Subject: Concert of Praise

Good morning all.

Attached please find the Outdoor Amusement Permit Application and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Thursday, August 13, 2015. Thank you.

If you should have any questions, please feel free to contact me.

Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

06/04/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Church Mutual Insurance Company 3000 Schuster Lane Merrill WI 54452	CONTACT NAME: Carle J Kleinhans PHONE (A/C No. Ext): 1-800-554-2642 Option 1 FAX (A/C No.): 855-264-2329 E-MAIL ADDRESS: cs4@churchmutual.com														
INSURED PENTECOSTALS (THE) 110 ELLINGTON RD EAST HARTFORD CT 06108-1101	<table border="1"><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A: Church Mutual Insurance Company</td><td>18767</td></tr><tr><td>INSURER B:</td><td></td></tr><tr><td>INSURER C:</td><td></td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Church Mutual Insurance Company	18767	INSURER B:		INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Church Mutual Insurance Company	18767														
INSURER B:															
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:	Y		0245313-02-784620	04/10/2015	04/10/2018	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/OP AGG \$ 1,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A					PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Liability Insurance for a Church Concert held at East Hartford Town Green, 740 Main Street, East Hartford, CT 06108 on September 27th, 2015. Commercial General Liability Additional Insured is the Town of East Hartford, Connecticut, subject to the coverage provided by the referenced policy. SRAP 523

CERTIFICATE HOLDER**CANCELLATION**

Town of East Hartford
740 Main St
East Hartford, CT 06108-3140

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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COI Approver

Frank, Carol

From: Bennett, Cindy
Sent: Tuesday, August 04, 2015 2:49 PM
To: Frank, Carol
Subject: RE: Concert of Praise - Sept. 27, 2015

Yes it is-thanks

From: Frank, Carol
Sent: Tuesday, August 04, 2015 2:48 PM
To: Bennett, Cindy
Subject: Concert of Praise - Sept. 27, 2015

Good afternoon Cindy.

I just received a copy of the COI for the Concert of Praise taking place in late September. Can you let me know if this is acceptable. Thanks!

Carol

PD

Frank, Carol

From: DeMaine, Michael
Sent: Monday, August 03, 2015 6:59 AM
To: Frank, Carol
Subject: RE: Concert of Praise

Carol,

I see no anticipated costs to the police department. This event can be handled with extra attention from the district car (20).

Sergeant Michael DeMaine
Special Events Supervisor/ PIO
East Hartford Police Department
31 School Street
East Hartford, CT 06108
Office (860)291-7583
Fax (860)289-1249
mdemaine@easthartfordct.gov

From: Frank, Carol
Sent: Thursday, July 30, 2015 9:53 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim
Subject: Concert of Praise

Good morning all.

Attached please find the Outdoor Amusement Permit Application and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by **Thursday, August 13, 2015.** Thank you.

If you should have any questions, please feel free to contact me.

Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street

Frank, Carol

From: Grew, Greg
Sent: Thursday, July 30, 2015 12:56 PM
To: Frank, Carol
Subject: RE: Concert of Praise

Per ordinance 5-3 my review and approval is not required. Permits and inspections may be required for temporary installations.

MILTON GREGORY GREW, AIA
Director of Inspections & Permits
(Building / Zoning / Property Maint.)
TOWN OF EAST HARTFORD
740 Main Street
East Hartford, CT 06108
Direct (860) 291-7345
Mobile (860) 874-8034
www.easthartfordct.gov/inspections-and-permits

From: Frank, Carol
Sent: Thursday, July 30, 2015 9:53 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim
Subject: Concert of Praise

Good morning all.

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Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Thursday, August 13, 2015. Thank you.

If you should have any questions, please feel free to contact me.

Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD
Police Department

SCOTT M. SANSOM
CHIEF OF POLICE

East Hartford, Connecticut 06108-2638

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

www.easthartfordct.gov

August 11, 2015

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application
"Out of the Darkness Walk"**

Dear Mr. Kehoe:

Attached please find an Outdoor Amusement Permit Application submitted by **American Foundation for Suicide Prevention by John Joseph Kissane, its Walk Chairperson**. The applicant seeks to conduct a charity walk on **Saturday, October 17, 2015 from 8 AM to 2 PM at Great River Park**. There will be refreshments, a raffle and food. **Music will be provided by a DJ and band and be played from 9:30 AM to 12:30 PM.**

The applicant respectfully **requests a waiver of the associated permit fee**, under the provisions of (TO) 5-6(a), due to the Town of East Hartford as this is a Not-for-Profit organization which holds to bring attention to suicide prevention.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The Office of Corporation Counsel approves the application as submitted.

The Risk Management Department states the American Foundation for Suicide Prevention will have to provide a Certificate of Insurance with a One (1) Million dollar liability limit and name and endorse on the policy, the Town of East Hartford, MDC, and Riverfront Recapture as additional insured related to activities associated with the walk.

The Health, Fire, and Parks & Recreation Departments approve the application as submitted and **state there are no anticipated costs to their Departments for this event.**

The Public Works Department recommends approval of the application subject to the following conditions:

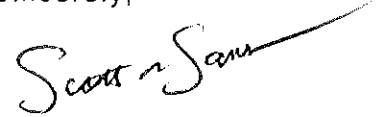
- No parking is allowed on sections of East River Drive. All posted signs must be obeyed.
- Written authorization from the property owner shall be provided for any event parking located on private property.

- **There are no anticipated costs to the department.**

The **Police Department** approves the application as submitted and **states there are no anticipated costs to the Department for this event.**

Respectfully submitted for your information.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott M. Sansom", with a long, sweeping horizontal line extending to the right.

Scott M. Sansom
Chief of Police

Cc: Applicant

TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401



Scott M. Sansom
Chief of Police

OUTDOOR AMUSEMENT PERMIT APPLICATION

THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR

1. Name of Event: *Out of the DARKNESS WALK*
2. Date(s) of Event: *SAT., OCT. 17, 2015*
3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant):
JOHN KISSANE
860-829-2119
193 MAIN ST.
E-BERLIN CT. 06023
jksusane01@gmail.com

4. If Applicant is a partnership, corporation, limited liability company, club, or association, list the names of all partners, members, directors and officers AND provide their business address.

CEO - *ROBERT GEBBIA*

DIRECTOR - *MICHAEL BALLARD*

CHARLES NEMEROFF

PHILIP MINAN

MICHAEL STUDENT

PHILIP CHAPPELL

DAVID NORTON

DAVID DOWD

RAY PAUL JR.

DWIGHT EVANS

KELLY POSNER

JOHN GREEN

ANDREW RABOFF

SHIRLEY KAMINSKY

SEAN ROSENBAUM

RICHARD KIRCHHOFF

PHILLIP SATO

J. JOHN MANN

STEVE SIPLE

ANDREW SLOAN

LAWRENCE SPRUNG

MARCO TABLIETTI

MARY WEICER

5. List the location of the proposed amusement: (Name of facility and address)

GREAT RIVER PARK
301 EAST RIVER DRIVE

6. List the dates and hours of operation for each day (if location changes on a particular day, please list):

SAT., OCT. 17
8:00 AM UNTIL 2:00 P.M.

7. Provide a detailed description of the proposed amusement:

A CHARITY WALK w/ D.J., BAND, SPEAKERS, RAFFLE
AND REFRESHMENTS

8. Will music or other entertainment be provided wholly or partially outdoors?

☒ Yes ☐ No

a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)? Oct 17 9:30 a.m. UNTIL 12:30 PM

9. What is the expected age group(s) of participants?

TEENS AND ADULTS

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time / day / date and anticipated attendance for each.)

250 - 300

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

a. Crowd size impact: NONE

b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

NONE

c. Parking plan on site & impact on surrounding / supporting streets:

WILL NEED UNRESTRICTED PARKING ON GREAT RIVER DRIVE

d. Noise impact on neighborhood:

NONE

e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

WE WILL CLEAN IT UP.

f. List expected general disruption to neighborhood's normal life and activities:

NONE

g. Other expected influence on surrounding neighborhood:

NONE

12. Provide a detailed plan for the following:

a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:

YES, WE WILL LEAVE ACCESS.

b. Provisions for notification of proper authorities in the case of an emergency:

WE WILL HAVE CELL PHONES

c. Any provision for on-site emergency medical services:

NO

(WILL HAVE A NURSE FROM HARTFORD HEALTHCARE)

d. Crowd control plan:

VERY GENTLE GROUP (SUICIDE SURVIVORS)

e. If on town property, the plan for the return of the amusement site to pre-amusement condition:

WE WILL RESTORE PERFECTLY.

f. Provision of sanitary facilities:

BATHROOMS WILL STILL BE THERE.

13. Will food be provided, served, or sold on site:

Food available ☒ Yes ☐ No AND contact has been made with the East Hartford Health

Department ☒ Yes ☐ No.

getting a temporary food service license from MICHAEL O'DONNELL 8545

14. Does the proposed amusement involve the sale and/or provision of alcoholic beverages to amusement attendees,

☐ Yes ☒ No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

a. For such sale or provision,

b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

☐ Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

*THE AMERICAN FOUNDATION FOR SUICIDE PREVENTION IS
A NON PROFIT ORGANIZATION. HOPEFULLY WE WILL NOT HAVE TO
PAY PERMIT FEE.*

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

JOHN JOSEPH KISSANE

(Legal Name of Applicant)

John Joseph Kissane

(Applicant Signature)

WALK CHAIR PERSON

(Capacity in which signing)

JOHN JOSEPH KISSANE JULY 29, 2015

(Printed Name)

(Date Signed)

(Send application electronically to cfrank@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:

☐ YES

☒ NO

Liquor Permit Included:

☐ YES

☒ NO

Certificate of Alcohol Liability Included:

☐ YES

☒ NO

Time Waiver Request Included:

☐ YES

☒ NO

Fee Waiver Request Included:

☒ YES

☐ NO

Received By: Camp Frank
Employee Number: 9019
Date & Time Signed: Aug 3, 2015 7:45 AM ~~PM~~
Time remaining before event: 30+ days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.



Scott M. Sansom
Chief of Police

**TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401**



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **October 17, 2015**

Event: **Out of the Darkness Walk**

Applicant: **American Foundation for Suicide Prevention by John Joseph Kissane, its Walk Chairperson.**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- ☒ 1. the application be approved as submitted.
- ☐ 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- ☐ 3. the application be disapproved for the reason(s) set forth in the attached comments.

- ☒ Fire Department
- ☐ Health Department
- ☐ Parks & Recreation Department
- ☐ Public Works Department
- ☐ Corporation Counsel

☒ Anticipated Cost(s) if known \$ 0

William Perez, Assistant Fire Chief

August 7, 2015

Signature

Date

Comments:

Health



Scott M. Sansom
Chief of Police

**TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401**



Marcia A. Leclerc
Mayor

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-
- ☐ Fire Department
 - ☒ Health Department
 - ☐ Parks & Recreation Department
 - ☐ Public Works Department
 - ☐ Corporation Counsel
- ☐ Anticipated Cost(s) if known \$ _____ 0 _____

Michael J. Donnell 8/3/15
Signature Date

Comments:

Parks & Rec

2



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
SUPPORT SERVICES BUREAU
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcin A. Leclerc
Mayor

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- ☐ Fire Department
- ☐ Health Department
- ☒ Parks & Recreation Department
- ☐ Public Works Department
- ☐ Corporation Counsel
- ☐ Anticipated Cost(s) if known \$ _____

Signature _____

Date

Comments:

The event has no impact on the Parks & Recreation Department.
Riversong Recapture should be notified of this event as they
manage events at Great River Park.

Frank, Carol

From: Milkove, Tess
Sent: Thursday, August 06, 2015 8:58 AM
To: Frank, Carol
Cc: Bockus, Tim
Subject: RE: Out of the Darkness Walk

Carol,

I have reviewed this application and Pursuant to Town Ordinance 5.3, I recommend the application be approved with the following conditions:

1. No parking is allowed on sections of East River Drive. All posted signs must be obeyed.
2. Written authorization from the property owner shall be provided for any event parking located on private property.

There are no anticipated costs to the department for this event.

Theresa Schwartz, PE
Assistant Director of Public Works
Town of East Hartford
740 Main Street
East Hartford, CT 06108
Phone (860)291-7365
Fax (860) 291-7370
www.easthartfordct.gov

From: Frank, Carol
Sent: Monday, August 03, 2015 9:08 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim
Subject: FW: Out of the Darkness Walk

Sorry,

I forgot to attach you Directors' View and Notice so here it is.

Carol

From: Frank, Carol
Sent: Monday, August 03, 2015 9:07 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim
Subject: Out of the Darkness Walk

Corp Counsel

Frank, Carol

From: Gentile, Richard
Sent: Monday, August 03, 2015 2:25 PM
To: Frank, Carol
Subject: RE: Out of the Darkness Walk

From: Gentile, Richard
Sent: Monday, August 03, 2015 2:13 PM
To: Frank, Carol
Subject: RE: Out of the Darkness Walk

The application should show the full legal name of the Organization.
Thanks

Rich

From: Frank, Carol
Sent: Monday, August 03, 2015 9:07 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim
Subject: Out of the Darkness Walk

Good morning all.

Attached please find the Outdoor Amusement Permit Application and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Monday, August 17, 2015. Thank you.

If you should have any questions, please feel free to contact me.

Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290

Frank, Carol

From: Bennett, Cindy
Sent: Monday, August 03, 2015 9:20 AM
To: Frank, Carol
Subject: RE: Out of the Darkness Walk

Hi Carol-The American Foundation for Suicide prevention will have to supply a certificate of insurance with a 1 million dollar liability limit and name and endorse on the policy, the Town of East Hartford, MDC, and Riverfront Recapture as additional insureds related to activities associated with the walk.

From: Frank, Carol
Sent: Monday, August 03, 2015 9:07 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim
Subject: Out of the Darkness Walk

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Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290

Frank, Carol

From: DeMaine, Michael
Sent: Tuesday, August 04, 2015 7:34 AM
To: Frank, Carol
Subject: RE: Out of the Darkness Walk

Carol,

I see no anticipated costs with this event. This can be covered with extra attention from the district 20 Officer.

Sergeant Michael DeMaine
Special Events Supervisor/ PIO
East Hartford Police Department
31 School Street
East Hartford, CT 06108
Office (860)291-7583
Fax (860)289-1249
mdemaine@easthartfordct.gov

From: Frank, Carol
Sent: Monday, August 03, 2015 9:08 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim
Subject: FW: Out of the Darkness Walk

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Sent: Monday, August 03, 2015 9:07 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim
Subject: Out of the Darkness Walk

Good morning all.

Attached please find the Outdoor Amusement Permit Application and your Director's Review and Notice in connection with the above captioned event.

Frank, Carol

From: Grew, Greg
Sent: Monday, August 03, 2015 11:35 AM
To: Frank, Carol
Subject: Re: Out of the Darkness Walk

Per Ordinance 5-3 my review and approval is not required. Permits and inspections may be required for any temporary installations.

Greg
Milton Gregory Grew, AIA
Director of Inspections & Permits
Town of East Hartford
Mobile (860) 874-8034
Sent from my iPhone

> On Aug 3, 2015, at 9:06 AM, Frank, Carol <CFrank@easthartfordct.gov> wrote:

>

> Good morning all.

>

> Attached please find the Outdoor Amusement Permit Application and your Director's Review and Notice in connection with the above captioned event.

>

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> If you should have any questions, please feel free to contact me.

>

>

> Carol A. Frank

> East Hartford Police Department

> Support Services Bureau

> 31 School Street

> East Hartford, CT 06108

>

> Ph: 860-291-7631

> Fax: 860-610-6290

>

> <Applicaton.pdf>

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street
East Hartford, Connecticut 06108

Robert J. Piro

2015 AUG 14 A 8:31
(860) 291-7208

FAX (860) 291-7389
EAST HARTFORD

DATE: August 14, 2015
TO: Town Council
FROM: Rich Kehoe
Town Council Chair
RE: Tuesday, August 18, 2015

In accordance with Section 3.3(a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

Tuesday, August 18, 2015

7:00 p.m.

Town Council Chambers

The purpose of the meeting is to hear public comment regarding:

(1) the following proposed resolution:

RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF EAST HARTFORD, CONNECTICUT ADOPTING THE CONNECTICUT CITY AND TOWN DEVELOPMENT ACT AND AUTHORIZING THE TOWN TO UNDERTAKE SILVER LANE AND SOUTH MEADOWS ECONOMIC DEVELOPMENT PROGRAMS AND PROJECTS AUTHORIZED UNDER THE ACT; and

(2) proposed revisions to Section 21-6e of the town of East Hartford Code of Ordinances entitled "Formal Hearing Procedure – Parking Violations Hearing Officers".

cc: Mayor Leclerc
Mike Walsh, Finance Director
Rich Gentile, Assistant Corporation Counsel
Eileen Buckheit, Development Director