

Robert J. G. G. G.

2015 DEC 30 P 2: 26

TOWN COUNCIL AGENDA
TOWN COUNCIL CHAMBERS
740 MAIN STREET
EAST HARTFORD, CONNECTICUT
JANUARY 5, 2016

TOWN CLERK
EAST HARTFORD

=====

Announcement of Exit Locations (C.G.S. § 29-381)

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
5. APPROVAL OF MINUTES
 - A. December 8, 2015 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
 - A. CT Veterans' Day Parade: Certificate of Appreciation
 - B. OPEB Contribution: Section 10-52(b) of the East Hartford Code of Ordinances
 - C. Collector of Revenue: Tax Serv Announcement
 - D. Resignation of Kirk Allison from the Veterans' Affairs Commission
7. OLD BUSINESS
8. NEW BUSINESS
 - A. Banc of America Public Capital Corporation: \$4.625 Million Lease for Capital Equipment and Building Improvements
 - B. Referral to Real Estate Acquisition & Disposition Committee re: 1718 Main Street
 - C. Refund of Taxes
 - D. Homeland Security Emergency Management Performance Grant
 - E. Bid Waiver: Fire Apparatus Repair
 - F. Budget Appropriation for School Construction projects:
 1. Supplemental Budget Appropriation: East Hartford Middle School Window Wall Project
 2. Budget Appropriation: Langford Elementary School Roof
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION
10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
12. ADJOURNMENT (next meeting: January 19th)

Robert J. Cook

EAST HARTFORD TOWN COUNCIL

2015 DEC 14 A 9 29

TOWN COUNCIL CHAMBERS

TOWN CLERK
EAST HARTFORD

DECEMBER 8, 2015

PRESENT Chair Richard F. Kehoe, Majority Leader Linda A. Russo, Minority Leader
Esther B. Clarke, Councillors Marc I. Weinberg, Ram Aberasturia, Joseph
R. Carlson, Patricia Harmon and Michael G. Kurker

ABSENT Vice Chair William P. Horan, Jr.

CALL TO ORDER

Chair Kehoe called the meeting to order at 7:30 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Susan Kniep, 44-46 and 50 Olde Roberts Street, (1) asked that the Council not support the supplemental budget appropriation for Drennan pool; and (2) made the public aware of the annual Christmas party for the homeless held at Manchester Country Club.

Mayor Leclerc spoke on the following: (1) Holiday Fest was a success and recognized the efforts of the Beautification Commission and the Parks & Recreation Department; (2) the proposed state budget does not contain cuts to municipal aid; (3) the Outlets at Rentschler Field project is progressing – the analysis for a potential state financial assistance package has been initiated; (4) there is nothing new to report on the proposed casino at the Showcase Cinemas property; (5) the town has been called by the DEEP for an interview for the brownfields grant on December 14th; (6) Pratt & Whitney will go before the Planning & Zoning Commission for a slight revision to the plans for their headquarters building; (7) a video is being made by Pratt & Whitney to document their history in the town of East Hartford; and (8) congratulated James Kate for his appointment to the Board of Commissioners of the East Hartford Housing Authority.

APPROVAL OF MINUTES

November 17, 2015 Executive Session

MOTION By Linda Russo
seconded by Ram Aberasturia
to **approve** the minutes of the November 17, 2015 Executive Session
Motion carried 8/0.

November 17, 2015 Regular Meeting

MOTION By Linda Russo

seconded by Pat Harmon
to **approve** the minutes of the November 17, 2015 Regular Meeting.
Motion carried 8/0.

December 2, 2015 Board of Education Budget Workshop

MOTION By Linda Russo
seconded by Joe Carlson
to **approve** the minutes of the December 2, 2015 Board of Education
Budget Workshop.
Motion carried 7/0. **Abstain:** Harmon

COMMUNICATIONS AND PETITIONS

Responses to Questions Asked of Administration – November 17th Meeting

Chair Kehoe read the Mayor's emailed response:

"...Councilor Harmon raised issue about Primrose Street being included in the 2016 Roadwork. In conversations with Tim Bockus he stated that the street has low ratings and will require a full reconstruction and significant cost per square foot and so it could not fit within the funds available this round. Godar and Barbonsel were small enough to add to the work for 2016.

In regards to work on Columbus Circle the work will be done on schedule. The EHHA project will have minimal impact to the roads based on the plans the town has received."

NEW BUSINESS

Appointment of James Kate to the East Hartford Housing Authority

MOTION By Joe Carlson
seconded by Ram Aberasturia
to **appoint** James Kate to the East Hartford Housing Authority's Board of
Commissioners, to fulfill the unexpired term of Robert Keating; term to
expire July 31, 2018.
Motion carried 8/0.

Click It or Ticket Grant Program

MOTION By Ram Aberasturia
seconded by Marc Weinberg
to **adopt** the following resolution:

WHEREAS, the Highway Safety Office of the state Department of Transportation (DOT) has made available funds for the 2016 "Click-It or Ticket" program; and

WHEREAS, the "Click-It or Ticket" enforcement campaign is a key tool in public awareness and enforcement of safety belt use.

NOW THEREFORE LET IT BE RESOLVED; That Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by the state Department of Transportation as they pertain to this "Click-It or Ticket" program.

On call of the vote, motion carried 8/0.

Application to CRCOG for LOTCIP Funds:

Brewer Street Reconstruction – Phase 4

MOTION By Linda Russo
 seconded by Marc Weinberg
 to **adopt** the following resolution:

WHEREAS, the Capitol Region Council of Governments (CRCOG) is inviting municipalities to submit proposals for transportation projects to be funded under the Local Transportation Capital Improvement Program (LOTICIP); and

WHEREAS, the Brewer Street Reconstruction Project – Phase 4 is eligible for funding under this program.

NOW THEREFORE LET IT BE RESOLVED; that the East Hartford Town Council strongly supports the Brewer Street Reconstruction Project – Phase 4 and that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by CRCOG as they pertain to the above project and the LOTICIP Program.

On call of the vote, motion carried 8/0.

Silver Lane Sidewalk Project

MOTION By Linda Russo
 seconded by Ram Aberasturia
 to **adopt** the following resolution:

WHEREAS, the Capitol Region Council of Governments (CRCOG) is inviting municipalities to submit proposals for transportation projects to be funded under the Local Transportation Capital Improvement Program (LOTICIP); and

WHEREAS, the Silver Lane Sidewalk Project is eligible for funding under this program.

NOW THEREFORE LET IT BE RESOLVED; that the East Hartford Town Council strongly supports the Silver Lane Sidewalk Project and that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to, and execute and approve on behalf of this corporation, any and all documents, contracts, and amendments as may be required by CRCOG as they pertain to the above project and the LOTICIP Program.

On call of the vote, motion carried 8/0.

State of Connecticut Department of Energy & Environmental Protection: Flood & Erosion Control Board Program Funding

MOTION By Joe Carlson

seconded by Ram Aberasturia
to **adopt** the following resolution:

WHEREAS the state Department of Energy and Environmental Protection (DEEP) has issued a request to municipalities for projects that can be funded through the Flood and Erosion Control Board (FECB) Program; and

WHEREAS the Town currently has several flood and erosion control projects that would be eligible for funding under this program.

NOW THEREFORE LET IT BE RESOLVED that Marcia A. Leclerc, Mayor of the Town of East Hartford, is authorized to make application to DEEP for funding under the FECB Program.

On call of the vote, motion carried 8/0.

Bid Waiver: Legal Services – Town Levee Project

MOTION By Linda Russo
 seconded by Marc Weinberg
 that pursuant to Section 10-7(c) of the Town of East Hartford Code of Ordinances, the Town Council **waive** the bidding requirements for legal services associated with the town's levee project and **authorize** the town to hire Rogin Nassau LLC to provide legal services for the levee project as it is in the best interests of the town.
 Motion carried 5/3. **Nays:** Clarke, Harmon, Kurker

Referral to Fees Committee re: Massage Therapists

MOTION By Marc Weinberg
 seconded by Linda Russo
 to **refer** to the Fees Committee a review of the fees associated with Section 8-73 "Massage Therapists" of the Code of Ordinances with instructions to investigate the issue and report back to the Town Council with its recommendations, if any.
 Motion carried 8/0.

Referral to the Personnel & Pensions Subcommittee

MOTION By Ram Aberasturia
 seconded by Linda Russo
 to **refer** the revised job description of Fire Marshal and the new job description of Fire Captain/Emergency Management to the Personnel and Pensions Subcommittee with instructions to review the proposed revisions and new job description and report back to the Town Council with its recommendation, if any.
 Motion carried 8/0.

Outdoor Amusement Permit Application – 2016 Eversource Hartford Marathon

MOTION By Marc Weinberg

seconded by Ram Aberasturia
to **approve** the outdoor amusement permit entitled "Eversource
Hartford Marathon – 2016" submitted by Josh Miller, Technical
Director for the Hartford Marathon Foundation to conduct a marathon, road
races and outdoor musical entertainment with volunteers and several
thousand spectators and runners on Saturday, October 8, 2016 from
7:30AM to 1:30PM, with music between the hours of 9AM and 1:30PM,
subject to compliance with adopted codes and regulations of the State of
Connecticut, the Town of East Hartford, and any other stipulations required
by the Town of East Hartford or its agencies.
Motion carried 8/0.

Supplemental Budget Appropriation: Drennan Pool Deck Replacement Project

MOTION By Linda Russo
seconded by Marc Weinberg
to **adopt** the following resolution:

RESOLUTION CONCERNING A SUPPLEMENTAL BUDGET APPROPRIATION AND FUND BALANCE TRANSFER FOR THE FISCAL YEAR ENDING JUNE 30, 2016 TO FUND THE UNFUNDED PORTION OF THE DRENNAN POOL DECK REPLACEMENT

WHEREAS, the Town of East Hartford opened the Drennan Pool in the summer of 1963, and

WHEREAS, \$350,000 was set aside in FY15 under the Local Capital Improvement Program to replace the
filter, return line, and deck at Drennan Pool, and

WHEREAS, through two rounds of competitive bidding, value engineering, and moving the timing of the work
around to attract lower bids was generally unsuccessful, and

WHEREAS, in order to complete the necessary work including design fees, engineering, permits, and
contingencies, an additional \$176,000 is needed to allow a contract for the total project of \$526,000 to be
executed and to allow the project to proceed using existing bids.

NOW THEREFORE BE IT RESOLVED, that the East Hartford Town Council does hereby approve this
Supplemental Budget Appropriation of funds in the amount of \$176,000 from the Town's Undesignated Fund
Balance and to reflect the addition of the attached Supplemental Revenue Appropriation and Expenditure
Appropriation.

G0320-55900	Fund Balance Appropriation	176,000
G8200-64504	Parks Maint. – Construction/Renovation	176,000

On call of the vote, motion carried 8/0.

OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

None

OPPORTUNITY FOR RESIDENTS TO SPEAK

James Kate, 22 Greenhurst Lane, thanked the Council for their support on his appointment to the
EHHA Board of Commissioners.

Mayor Leclerc wished everyone a Happy Holiday Season.
Marc Weinberg wished all Happy Holidays.

ADJOURNMENT

MOTION By Esther Clarke
 seconded by Pat Harmon
 to **adjourn** (8:53 p.m.).
 Motion carried 8/0.

The Chair announced that the next meeting of the Town Council would be January 5, 2016.

Attest Angela M. Attenello
 Angela M. Attenello
 TOWN COUNCIL CLERK

Honoring those who serve
CTVETERANS
PARADE
www.CTVeteransParade.org

December 2015

Rich Kehoe, Town Council Chair
East Hartford Town Council
740 Main St.
East Hartford, CT 06108

On behalf of the Executive and Planning Committees, we **"THANK YOU"** for participating in the *Connecticut Veterans Parade* by honoring all Veterans who have served or are serving to keep America free.

We are incredibly proud of all the Veterans who represented their military unit in the "Largest Veterans Parade in New England", and one of the "Largest in the Country" on November 8th in downtown Hartford – Connecticut's State Capitol!


A few 2015 Parade highlights & statistics:

- Weather – High 50's – sunny and clear
- Participants – 3,000
- Military units/groups – 123 applications received
- Musical Units – 16 - middle school, high school, college, university, fife & drum, pipe & drum corps registered to participate
- Representation from 55 Connecticut towns and cities
- Moment of Silence – 1:30 p.m. - Church bells tolled, a C-130H aircraft from Connecticut National Guard's 103rd Airlift Wing preformed a flyover and the National Anthem was sung paying tribute to all the men and women of the United States military – 1st time in 8 years!
- Spectators – According to the media thousands viewed the parade

Once again, **"THANK YOU"** - We salute you for the tribute you bestowed on all veterans.

Best wishes for a happy, healthy and prosperous holiday season and we look forward to seeing you next year on November 6, 2016 for the Connecticut Veterans Parade.


Sincerely,


Kristin Beth Ferris
Connecticut Veterans Fund
Parade Coordinator





TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: December 22, 2015
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: COMMUNICATION: Application of Ordinance 10-52-OPEB Contribution

Please leave space on the agenda for a discussion on a transfer to the Retiree Benefit Trust Fund. The transfer of \$1,596,840, which will be processed in January and deposited into the OPEB Trust, stems from Ordinance 10-52 (b), which states that the town shall appropriate any surplus over 8 percent from the undesignated reserve fund towards the Retiree Benefit Trust Fund.

The attached worksheet outlines the amount of transfer required from the Fund Balance to meet the conditions of the ordinance.

Please place on the Town Council agenda for January 5, 2015.

Thank you


C: M. Walsh, Finance Director



MEMORANDUM

DATE: December 14, 2015

TO: Marcia A. Leclerc, Mayor

FROM: Michael P. Walsh, Director of Finance 

TELEPHONE: (860) 291-7246

RE: **Application of Ordinance 10-52 – OPEB Contribution**

In June of 2008, the Town Council adopted the following ordinance:

Section 10-52. Retiree Benefit Trust Fund.

(a) There is established a Retiree Benefit Trust Fund. The purpose of the fund is to provide funds to meet long-term obligations of the Town of East Hartford regarding health benefits provided to retired town employees in accordance with provisions for such benefits contained in any agreement between town employees and the Town of East Hartford.

(b) Income to such fund shall include any amounts appropriated to such fund by the town council or as provided in this subsection and any return on investments of such funds. If, at the close of any fiscal year, the undesignated reserve fund for the town exceeds eight percent of the total budget appropriation for such fiscal year, the budget surplus in such fiscal year, as verified by the town auditors, shall be appropriated to the Retiree Benefit Trust Fund.

(c) Expenses of such fund shall include those expenses necessary for the maintenance and administration of the fund, including but not limited to actuary and consulting fees. Fund expenses shall not include compensation of any town employee or other general office-related expenses unless approved by the Town Council.

With respect to the aforementioned ordinance, specifically subsection (b), attached please find a worksheet which calculates the amount of transfer required from Fund Balance to meet the conditions of the ordinance. The transfer of \$1,596,840 will be processed in January and deposited into the OPEB Trust. Please forward this memo to the Town Council as a communication.


Should you have any questions or problems on the aforementioned, please feel free to contact me at 860-291-7246. Thank you in advance for your cooperation.

The Town of East Hartford
 OPEB Contribution Calculation - Ordinance 10-52
 For the Fiscal Year Ending June 30, 2015
 Prepared as of December 14, 2015

	Ref.	Pre-Transfer	%	Post-Transfer	%
Revised Budget: June 30, 2015	RSI - 2	176,452,000		176,452,000	
Unassigned Fund Balance: June 30, 2015	Exhibit A-1	15,713,000	8.90%	15,713,000	8.90%
Revised Budget Appropriation - 8%		14,116,160	8.00%	14,116,160	8.00%
Excess Unassigned Fund Balance Over (Under) 8%		1,596,840		1,596,840	
Transferred to OPEB Trust		-		-	



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: December 9, 2015
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: COMMUNICATION: Tax Serv

Please set aside time on the January 5, 2015 council agenda so that I may share information regarding the Tax Collector plans to use Tax Serv to enhance collections in areas where the collection of delinquencies has proved to be very difficult.

Thank you.

CC: M.Walsh, Finance Director



MEMORANDUM

DATE: November 23, 2015

TO: Marcia A. Leclerc, Mayor

FROM: Michael P. Walsh, Director of Finance

TELEPHONE: (860) 291-7246

RE: Tax Serv Announcement

As we discussed, the Tax Collector plans to use Tax Serv to enhance collections in three areas where the collection of delinquencies has proved to be very difficult.

The first area is motor vehicle (MV) delinquencies over one year old. The current process in place sees the Tax Office attempt to collect MV delinquencies by demand letter and alias tax warrant via the Constables. The Constables as a matter of practice send a letter out as a cover to the Town issued Alias Tax Warrant. In both collection instances, the taxpayer generally only pays when they need a MV clearance in order to reregister the MV. The addition of TaxServ will allow the Town to more thoroughly attempt to collect the taxes it bills, making the process fairer to those who pay their taxes timely.

The second area is on Personal Property (PP) collections. Annually, many new businesses open and most of those close within a year, so collecting PP is difficult and becomes more difficult with the passage of time. The addition of TaxServ will allow us to create a process whereby we more quickly serve a business, protecting the rights available to the Tax Collector to collect on the tax bills issued.

The last area we expect to use TaxServ is for the collection of "orphan properties" like land locked parcels, strip parcels, parcels where the deed is split between multiple parties, and in situations where a fire or lack of maintenance has rendered a parcel uninhabitable. In short, those parcels where a tax lien sale has not produced a bidder. With TaxServ, we will move more quickly to preserve our position with respect to the collection of a tax bill. TaxServ will take those 4 or so dozen properties that we haven't been able to collect on and recommend a strategy for collection. That recommendation in all likelihood will result in a request for some kind of Town Council action.

As we move toward using Tax Serv, there will likely be the occasional taxpayer who has a long-overdue bill that has grown substantially due to the 18% annual interest application and the taxpayer was unaware they even owed the bill. Please understand this is a situation that occurs frequently now, even before the addition of TaxServ. In these instances, the Tax Collector is bound by State statute which makes the taxpayer liable to the Town on July 1st based on the assessment of October 1 of the prior year even when they did not receive a tax bill because the tax liability is not created by the receipt of a bill. One of the core cases the Tax Collector relies on when formulating policy is *Goddard vs. the Town Seymour*. In that case, the duty to pay rests with the taxpayer. Further, State statute does not allow a Tax Collector the ability to waive interest so the Tax Collector is duty bound to attempt to

collect all taxes fairly and equitably on behalf of all taxpayers. Also be advised that 98% of all taxes billed are paid timely. Using Tax Serv will allow us to more ably pursue the 2% who do not pay their taxes timely in fairness to the 98% who do.

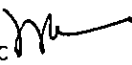
Finally, Tax Serv is used by the following cities and towns in Connecticut.

Seq	Town
1	Ansonia, CT
2	Barkhamsted, CT
3	Bethany, CT
4	Bridgeport, CT
5	Brookfield, CT
6	Canton, CT
7	Cheshire, CT
8	Chester, CT
9	Cromwell, CT
10	Danbury, CT
11	Darien, CT
12	Derby, CT
13	Durham, CT
14	East Windsor, CT
15	Farmington, CT
16	Goshen, CT
17	Hartford, CT
18	Harwinton, CT
19	Manchester, CT
20	Morris, CT
21	New Canaan, CT
22	New Hartford, CT
23	Newtown, CT
24	North Branford, CT
25	Seymour, CT
26	Simsbury, CT
27	Somers, CT
28	Stafford, CT
29	State of Connecticut DAS
30	Thomaston, CT
31	Torrington, CT
32	Waterbury, CT
33	Watertown, CT
34	West Hartford, CT
35	West Haven, CT

Please contact me if you have any questions or problems on any of the aforementioned information.



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: December 22, 2015
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESIGNATION – East Hartford Veteran's Affairs Commission

Attached is a copy of a letter received from Kirk Allison, who is resigning from the Veteran's Affairs Commission.

Please place this resignation on the January 5 agenda and share our appreciation as a community for the valuable service Kirk has provided by volunteering his time on this board.

Thank you.

C: R. Pasek, Town Clerk

12/7/15

To Whom It May Concern,

Please accept this letter of resignation from the East Hartford Veteran's Commission. This shall be effective as of 12/31/2015.

Thank you for the opportunity to have served on this commission over the years.

Robert J. Cook

2015 DEC -9 A 9:38
TOWN CLERK
EAST HARTFORD

Kirk Allison

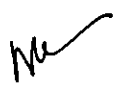
Kirk Allison

41 Beacon Hill Rd

East Hartford, CT



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: December 22, 2015
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: \$4.625 Million Lease for Capital Equipment and Building Improvements

By way of this memo, I am recommending that the Town Council approve this request as submitted by adopting the attached resolution authorizing the Mayor's signature to enter into a master lease-purchase agreement with Banc of America Public Capital Corporation. The lease-purchase agreement, which is for \$4.625 million of capital equipment and building improvements, will purchase equipment for the Public Works Department, Fire Department and Police Department, in addition to Board of Education projects. Banc of America Corp was the lowest bid at 2.025%, from the four received from a variety of companies to the town.

Attached is a memo from the Finance Director with further detail.

Please place on the Town Council agenda for the January 5, 2015 Town Council meeting.

Cc M. Walsh, Finance Director

A RESOLUTION OF THE TOWN COUNCIL OF EAST HARTFORD, CONNECTICUT AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER EQUIPMENT LEASE/PURCHASE AGREEMENT WITH BANC OF AMERICA PUBLIC CAPITAL CORP, AS LESSOR, AND SEPARATE SCHEDULES THERETO FOR THE ACQUISITION, PURCHASE, FINANCING AND LEASING OF CERTAIN EQUIPMENT WITHIN THE TERMS HEREIN PROVIDED; AUTHORIZING THE EXECUTION AND DELIVERY OF OTHER DOCUMENTS REQUIRED IN CONNECTION THEREWITH; AND AUTHORIZING ALL OTHER ACTIONS NECESSARY TO THE CONSUMMATION OF THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION

WHEREAS, the Town of East Hartford, Connecticut (the "*Town*"), a political subdivision of the State of Connecticut (the "*State*"), is authorized by the laws of the State to purchase, acquire and lease the personal property (tangible and intangible) for the benefit of the Town and its inhabitants and to enter into contracts with respect thereto; and

WHEREAS, the governing body of the Town (the "*Board*") has determined that a need exists for the acquisition, purchase and financing of the property set forth on **Schedule A** (collectively, the "*Equipment*") on the terms herein provided; and

WHEREAS, in order to acquire such Equipment, the Town proposes to enter into that certain Master Equipment Lease/Purchase Agreement (the "*Agreement*") with Banc of America Public Capital Corp (or one of its affiliates), as lessor (the "*Lessor*"), substantially in the proposed form presented to the Board at this meeting, and separate Schedules thereto substantially in the form attached to the Agreement; and

WHEREAS, the Board deems it for the benefit of the Town and for the efficient and effective administration thereof to enter into the Agreement and separate Schedules relating thereto from time to time as provided in the Agreement for the purchase, acquisition, financing and leasing of the Equipment to be therein described on the terms and conditions therein and herein provided;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED by the governing body of the Town as follows:

Section 1. Findings and Determinations. It is hereby found and determined that the terms of the Agreement (including the form of Schedule of Property and the form of Rental Payment Schedule, both attached thereto), in the form presented to the Town Council at this meeting, are in the best interests of the Town for the acquisition, purchase, financing and leasing of the Equipment.

Section 2. Approval of Documents. The form, terms and provisions of the Agreement (including the form of Schedule of Property and the form of Rental Payment Schedule, both attached thereto) are hereby approved in substantially the forms presented at this meeting, with such insertions, omissions and changes as shall be approved by the Mayor and the Director of Finance of the Town (the "*Authorized Officials*") executing the same, the execution of such documents being conclusive evidence of such approval. The Authorized Officials are each hereby authorized and directed to sign and deliver on behalf of the Town the Agreement, each Schedule thereto under which a separate Lease (as defined in the Agreement) is created, each Rental Payment Schedule attached thereto and any related exhibits attached thereto if and when required; provided, however, that, without further authorization from the Town Council, (a) the aggregate principal component of Rental Payments under all Leases entered into pursuant to the Agreement shall not exceed \$4,625,000; (b) the maximum term under any Lease entered into pursuant to the Agreement shall not exceed eleven (11) years; and (c) the maximum interest rate used to

determine the interest component of Rental Payments under each Lease shall not exceed the lesser of the maximum rate permitted by law or three (3%) per annum. The Authorized Officials may sign and deliver Leases to the Lessor on behalf of the Town pursuant to the Agreement on such terms and conditions as they shall determine are in the best interests of the Town up to the maximum aggregate principal component, maximum term and maximum interest rate provided above. The foregoing authorization shall remain in effect for a period of two years from the date hereof during which the Authorized Officials are authorized to sign and deliver Leases pursuant to the Agreement on the terms and conditions herein provided and to be provided in each such Lease.

Section 3. Other Actions Authorized. The officers and employees of the Town shall take all action necessary or reasonably required by the parties to the Agreement to carry out, give effect to and consummate the transactions, contemplated thereby (including the execution and delivery of Final Acceptance Certificates, Escrow Agreements and any tax certificate and agreement, as contemplated in the Agreement) and to take all action necessary in conformity therewith, including, without limitation, the execution and delivery of any closing and other documents required to be delivered in connection with the Agreement and each Lease.

Section 4. No General Liability. Nothing contained in this Resolution, the Agreement, any Lease, any Escrow Agreement nor any other instrument shall be construed with respect to the Town as incurring a pecuniary liability or charge upon the general credit of the Town or against its taxing power, nor shall the breach of any agreement contained in this Resolution, the Agreement, any Lease, any Escrow Agreement or any other instrument or document executed in connection therewith impose any pecuniary liability upon the Town or any charge upon its general credit or against its taxing power, except to the extent that the Rental Payments payable under each Lease entered into pursuant to the Agreement are limited obligations of the Town, subject to annual appropriation, as provided in the Agreement.

Section 5. Appointment of Authorized Town Representatives. The Mayor and the Director of Finance of the Town are each hereby designated to act as authorized representatives of the Town for purposes of each Lease and the related Escrow Agreement until such time as the governing body of the Town shall designate any other or different authorized representative for purposes of the Agreement and any Lease or Escrow Agreement.

Section 6. Declaration of Official Intent. The Town hereby expresses its official intent pursuant to Section 1.150-2 of the Federal Income Tax Regulations, Title 26 (the "Regulations"), to reimburse expenditures paid sixty days prior to and anytime after the date of passage of this Resolution in the maximum amount of the Equipment with the proceeds of bonds, notes, tax-exempt leases, or other obligations ("Tax Exempt Obligations") authorized to be issued by the Town. The Tax Exempt Obligations shall be issued to reimburse such expenditures not later than 18 months after the later of the date of the expenditure or the substantial completion of the Equipment, or such later date the Regulations may authorize. The Town hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Director of Finance or his designee is authorized to pay Equipment expenses in accordance herewith pending the issuance of the Tax Exempt Obligations.

Section 7. Severability. If any section, paragraph, clause or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 8. Effective Date. This Resolution shall be effective immediately upon its approval and adoption.

The undersigned, a duly elected or appointed and acting Clerk of the Town Council of the Town identified in the above Resolution No. (the "*Resolution*"), hereby certifies that the Resolution is a full, true and correct copy of such Resolution as adopted by the governing body of the Town on January 5, 2016. The Resolution is in full force and effect on the date hereof and has not been amended, modified or otherwise changed by the governing body of the Town since the date of adoption of the Resolution.

DATED this _____ day of _____, 2016.

Name: Angela Attenello
Title: Clerk of the Town Council

SCHEDULE A**EQUIPMENT****Public Works:**

Automated Waste Removal Truck	\$285,000
Dump Truck – 10 Wheel	240,000
Dump Truck – 6 Wheel	220,000

Fire:

Fire Ladder Truck	1,000,000
Rescue Squad Vehicle	750,000
Fire Engine	605,000

Police:

Dispatch Consoles	575,000
-------------------	---------

Board of Education:


Middle School Window Wall	500,000
Langford School Roof	<u>450,000</u>
	<u>\$4,625,000</u>



MEMORANDUM

DATE: December 18, 2015

TO: Marcia A. Leclerc, Mayor

FROM: Michael P. Walsh, Director of Finance 

TELEPHONE: (860) 291-7246

RE: \$4.625 Million Lease Placement – Banc of America Public Capital Corp.

On Friday, December 11, 2015, the Town of East of Hartford opened competitive bids for the tax exempt lease/purchase of \$4.625 million of capital equipment and building improvements.

The town received four bids from a variety of capable companies with Banc of America Public Capital Corp. submitting the lowest bid of 2.025% allowing the Town to purchase the items.

The proceeds of the lease/purchase bid will allow the Town to purchase the following:

Public Works:

Automated Waste Removal Truck	\$285,000
Dump Truck – 10 Wheel	240,000
Dump Truck – 6 Wheel	220,000

Fire:

Fire Ladder Truck	1,000,000
Rescue Squad Vehicle	750,000
Fire Engine	605,000

Police:

Dispatch Consoles	575,000
-------------------	---------

Board of Education:

Middle School Window Wall	500,000
Langford School Roof	<u>450,000</u>

\$4,625,000

In support of the lease, I am attaching a 2014 letter from IBIC which compares the rates of bonds (2.120% to 2.298%) when the Town last completed a direct placement of debt. While leases are very different than bonds, the analysis is a good gauge to use to compare interest rates.

Additionally, also attached are two bond issues from December, 2015 to be used as a gauge against this lease transaction. The rates for those two bonds given the market ranges from 2.2186% to 2.2723%.

I have also attached a 2010 letter from Robinson and Cole related to a discussion at that time of the difference between leases and bonds. While that 2010 transaction was also very different than this transaction, the letter highlights that bonds are debt while leases have a non-appropriation clause which means they are subject to an annual appropriation and therefore they are not debt.

Leases also are secured by a collateral interest in the property that is leased which is different than bonds. Bonds also provide a pledge of the full faith and credit of the town while leases do not. Finally, while the issuance of bonds is subject to the referendum section of the Town Charter, leases are not.

The takeaway on this transaction is that by leasing rather than bonding, an attractive rate was secured saving the town approximately \$70,000 of interest over the term. Interest savings coupled with the savings in issuance costs of \$25,000 for the bond advisor, \$50,000 for the bond legal opinion, and \$10,000 to the rating agency allowed East Hartford to benefit in a material way with total savings estimated to be \$155,000.

I would respectfully ask that this correspondence be forwarded to the Town Council including the attached lease resolution as they consider the approval of this lease transaction.

I will be on hand at the January 5, 2016 meeting to address any question on the aforementioned.



June 19, 2014

Mr. Michael Walsh
Finance Director
Town of East Hartford
740 Main Street
East Hartford, CT 06108

RE: Comparison of TD Bank Direct Purchase to Competitive Sale Market

Dear Mike,

As requested, I have prepared this memorandum in connection with the direct purchase of the Town's \$19,100,000 General Obligation Bonds by TD Bank. We have reviewed the rate supplied by TD Bank (2.12%) and found it be consistent with rates on similar sized and structure issues which have recently sold in the competitive market. Specifically, please see the comparison below:

	East Hartford		Londonderry School District, NH		Sun Prairie, WI		State of Florida Bd of Gov University System		Bettendorf, IA	
Sale Date	6/10/14		6/17/14		6/17/14		5/7/14		4/1/14	
Sale Type	Direct Placement		Competitive Sale		Competitive Sale		Competitive Sale		Competitive Sale	
Amount	\$19,100,000		\$3,895,000		\$5,970,000		\$23,945,000		\$4,000,000	
Maturity	7/15 & 1/15		15-Jul		1-Feb		1-Jul		1-Jun	
Security Type	General Obligation		General Obligation		General Obligation		Revenue		General Obligation	
Bank Qualified	No		Yes		No		No		No	
Ratings:										
Moody's	n/a (Aa2)		Aa2		Aa2		Aa2		Aa2	
S&P							AA			
Fitch							AA			
Calendar Year	Coupon	Yield	Coupon	Yield	Coupon	Yield	Coupon	Yield	Coupon	Yield
2015	2.080	2.120	3.000	0.300	1.000	0.250				
2016	2.080	2.120	3.000	0.400	2.000	0.400	3.000	0.460	2.000	0.450
2017	2.080	2.120	3.000	0.710	2.000	0.650	4.000	0.740	5.000	0.800
2018	2.080	2.120	3.000	1.090	2.000	1.030	5.000	1.070	5.000	1.150
2019	2.080	2.120	3.000	1.350	2.000	1.400	5.000	1.380	5.000	1.500
2020	2.080	2.120	3.000	1.650	2.000	1.710	5.000	1.670	5.000	1.850
2021	2.080	2.120	3.000	1.930	2.500	2.000	5.000	1.990	5.000	2.150
2022	2.080	2.120	3.000	2.080	3.000	2.250	5.000	2.190	4.000	2.400
2023	2.080	2.120	3.000	2.250	3.000	2.450	5.000	2.350	2.500	2.600
2024	2.080	2.120	5.000	2.350	3.000	2.600	3.000	2.500	3.000	2.770
Call Feature	Callable anytime		Non-callable		2021 @ 100%		2024 @ 100%		2022 @ 100%	
Purchaser	TD Bank		Fidelity Capital		Raymond James		PNC Capital Markets		Raymond James	
Avg Life	5.3750		5.5310		5.9750		6.9722		6.1940	
Effective rate (TIC)	2.1200%		2.1490%		2.2980%		2.1130%		2.1545%	

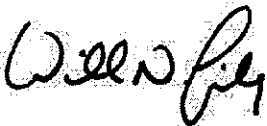
All of the included transactions have a similar bond rating to the Town (Moody's -- Aa2) and a similar structure. However, a 10 year issue with at least substantially level principal payments for a Aa2 issuer is not overly common so some of the transactions are spread over an eleven week period. I would like to point out that the security on Florida Board of Governor's was a revenue pledge rather than a general obligation (full faith and credit) pledge. Specifically, the payment on the bonds are secured by a first lien on the Capital Improvement Fees levied on every student enrolled in the university system. However, based on 1) the essential service nature of the issuer (State University System); 2) the strength of the pledged revenue; and 3) the underlying credit strength of the university system, the bonds traded like general obligation bonds, as evidenced by the reoffering yields received on the issue.

I would also like to call your attention to the transaction for the Londonderry School District. Londonderry School District is different than East Hartford in that the district does not have direct taxing authority over the property owners within the district and relies on assessments to the Town of Londonderry, NH. This is similar to the statutory framework that exists for Connecticut school districts. Additionally, New Hampshire state law allows school districts to maintain only minimal fund balance and only with voter approval. If approved, local school districts can retain up to 2.5% of their operating budget which can only be used in the case of an emergency or for future tax relief. Generally speaking, these factors would negatively impact a school district's bond rating and ultimately the marketability of its bonds. However, in the case of Londonderry School District, both the district and the Town of Londonderry are rated Aa2 by Moody's, which I believe speaks to the underlying credit strength of the Town of Londonderry. Due to the Town's credit strength, I included the district's transaction in the comparisons. Furthermore, Londonderry does have a concentration in its employment and tax base similar to but albeit smaller than East Hartford's. I would like also like to point out that of the six bids that the district received on its bonds, five were 3.00% or higher. I believe that to be a function of the three things: 1) lack of direct taxing authority for the district; 2) the frequency that the district issues debt (last bond sale was June 2008) and most importantly, 3) the bank qualification of the bonds. In looking at the reoffering yields received on the bonds, it appears that the winning bidder assumed a larger benefit for the bank qualification than the other bidders. The benefit of the bank qualification is demonstrated in the lower reoffering yields seen in the 2021 to 2024 maturities. The lower reoffering yields and ultimately the large spread between the winning and second place bids exemplify the dynamics of the capital markets. On any given day, one investor may be more willing to put their capital at risk than other investors.

Finally, I would like to mention that by undertaking a direct placement with TD Bank, the Town saved approximately \$28,000 in issuance costs.

If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "William N. Lindsay". The signature is fluid and cursive, with the first name "William" being the most prominent part.

William N. Lindsay
Director

Competitive Bond: 239468

Campton Township

Scale

Transactions

Summary

Purpose	State	Par Amount	Sale Date	Sale Time							
General Obligation Refunding Bonds, Series 2015 IL \$15,890,000 11/17/2015 11:30AM EST											
Lead Manager	Dollar Bid	TIC									
Robert W. Baird		2.2186%									
Dated Date	Due Date	First Cpn Date	Security Type	Bank Qualified	Bond Form	Mdy's/S&P/Fitch					
12/16/2015	12/15/2016 - 12/15/2023	06/15/2016	Ult G.O.	No	Book Entry	NR / AA / NR					
Maturity	CUSIP	\$ Amount	Rate	Basis/Yield	Spread	Conc	Rate	Basis/Yield	Insurer	Mdy's/S&P/Fitch	Mat
12/15/2016	134655DD8	1,560,000	2.0000	0.700	+38.0					NR / AA / NR	2016
12/15/2017	134655DE6	2,385,000	5.0000	1.100	+38.0					NR / AA / NR	2017
12/15/2018	134655DF3	1,755,000	5.0000	1.300	+37.0					NR / AA / NR	2018
12/15/2019	134655DG1	1,845,000	5.0000	1.550	+45.0					NR / AA / NR	2019
12/15/2020	134655DH9	1,935,000	5.0000	1.800	+49.0					NR / AA / NR	2020
12/15/2021	134655DJ5	2,035,000	5.0000	2.050	+53.0					NR / AA / NR	2021
12/15/2022	134655DK2	2,135,000	5.0000	2.250	+55.0					NR / AA / NR	2022
12/15/2023	134655DL0	2,240,000	5.0000	2.500	+61.0					NR / AA / NR	2023

Call Feature Not callable.
(*Callable)

Notes

(1) The principal amounts are subject to adjustment. (2) Bidders may, at their option and expense, purchase insurance. (3) By submission of its bid, the successful bidder agrees to supply all necessary pricing information and any participating underwriter identification necessary to complete the OS within 24 hours after the award of the Bonds. (4) If a wire is used, it must be submitted within two hours after the bid opening.

Last Sale

\$8,885,000.00 sold 02/11/2014 to Robert W. Baird(Group) @ 1.7020% TIC
 \$4,465,000.00 sold 01/11/2011 to M&I Marshall(Alone) @ 4.0707% TIC
 \$2,360,000.00 sold 02/09/2010 to Morgan Keegan(Alone) @ 3.9460% TIC
 \$5,310,000.00 sold 09/09/2008 to BMO Cap Mkts GKST(Alone) @ 3.8441% TIC
 \$4,080,000.00 sold 06/12/2007 to Harris N.A.(Group) @ 4.2149% TIC

Delivery Date and Location

On or about 12/16/2015 at DTC; payment in immed. available funds.

Syndicate	Dollar Bid	TIC	As of	11/13/2015
Robert W. Baird (Lead Underwriter); CL King (Co-Manager); WNJ Capital (Co-Manager); Fidelity Capital (Co-Manager); Edward Jones (Co-Manager); Crews & Associates (Co-Manager); Bernardi Securities (Co-Manager); Ross Sinclair (Co-Manager); SAMCO Cap Mkts (Co-Manager); Coastal Securities (Co-Manager); Cronin (Co-Manager); Duncan-Williams (Co-Manager); Northland Securities (Co-Manager); Loop Capital (Co-Manager); Isaak Bond (Co-Manager); R. Seelaus (Co-Manager); SumRidge Partners (Co-Manager); Wayne Hummer (Co-Manager); Oppenheimer (Co-Manager); Vining-Sparks I8G (Co-Manager); Sierra Pacific Secs (Co-Manager); IFS Securities (Co-Manager); BNY Mellon Cap Mkts (Co-Manager); J.J.B. Hilliard (Co-Manager); Alamo Capital (Co-Manager); First Empire Secs (Co-Manager); Rafferty Cap Mkts (Co-Manager)		2.2186%	30 Year Treasury	3.10
			BB 20 Bond Index	3.74
			Average Life	4 YRS. 6 MOS. 13 DAYS.
			Total Bond YRS	79,706.22
Citigroup (Lead Underwriter); JPMorgan (Co-Manager) in associated with Siebert Brandford (Lead Underwriter); Ramirez (Co-Manager); Wiley Bros.-Aintree (Co-Manager); Drexel Hamilton (Co-		2.2296%		

Syndicate	Dollar Bid	TIC
Manager); FirstSouthwest (Co-Manager); HilltopSecurities (Co-Manager); Roosevelt & Cross (Co-Manager); Fifth Third Secs (Co-Manager); Intercoastal Capital (Co-Manager); Protective Secs (Co-Manager)		
Hutchinson Shockey (Alone)		2.2874%

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Competitive Bond: 240621

Scale

County of Passaic

Series 1 (\$11,600,000) |

Summary

Purpose	State	Par Amount	Sale Date	Sale Time		
General Improvement Bonds, Series 2015A	NJ	\$13,600,000	12/08/2015	11:00AM EST		
Lead Manager	Dollar Bid	TIC				
Roosevelt & Cross	2.2723%					
Dated Date	Due Date	First Cpn Date	Security Type	Bank Qualified	Bond Form	Mdy's/S&P/Fitch
12/14/2015	12/01/2016 - 12/01/2028	06/01/2016	Ult G.O.	No	Book Entry	NR / AA / NR

Series 2 (\$2,000,000)

Transactions

Maturity	CUSIP	\$ Amount	Rate	Basis/Yield	Spread	Conc	Rate	Basis/Yield	Insurer	Mdy's/S&P/Fitch	Mat
12/01/2016	702725UD2	710,000	1.5000	0.500	+8.0					NR / AA / NR	2016
12/01/2017	702725UE0	730,000	2.0000	0.850	+10.0					NR / AA / NR	2017
12/01/2018	702725UF7	755,000	4.0000	1.100	+15.0					NR / AA / NR	2018
12/01/2019	702725UG5	785,000	3.0000	1.200	+11.0					NR / AA / NR	2019
12/01/2020	702725UH3	710,000	3.0000	1.350	+9.0					NR / AA / NR	2020
12/01/2021	702725UJ9	725,000	4.0000	1.600	+17.0					NR / AA / NR	2021
12/01/2022	702725UK6	750,000	4.0000	1.800	+21.0					NR / AA / NR	2022
12/01/2023	702725UL4	775,000	2.0000	2.000	+25.0					NR / AA / NR	2023
12/01/2024	702725UM2	900,000	2.0000	2.100	+23.0					NR / AA / NR	2024
12/01/2025	702725UN0	950,000	2.1250	2.250	+27.0					NR / AA / NR	2025
12/01/2026	702725UP5	1,060,000*	2.2500	2.400	+31.0					NR / AA / NR	2026
12/01/2027	702725UQ3	1,350,000*	2.3750	2.500	+33.0					NR / AA / NR	2027
12/01/2028	702725UR1	1,400,000*	2.5000	2.600	+35.0					NR / AA / NR	2028

Call Feature Bonds due 12/01/2026-12/01/2028 callable Dec 1, 2025 at par.
(*Callable)

(1) The purchaser shall make a bona fide public offering of the bonds at their respective initial reoffering prices and shall within 30 minutes after being notified of the award of the bonds, advise the County in writing (via facsimile transmission) of the bonds initial reoffering prices to the public of each maturity of the bonds. (2) If the Bonds qualify for issuance of any policy of municipal bond insurance, any purchase of such policy shall be at the sole option and expense of the Successful Bidder. (3) The good faith deposit in the form of electronic transfer of immediately available federal funds must be submitted no later than 11AM ET on the day of the bid.

Notes

\$3,200,000.00 sold 06/25/2015 to Roosevelt & Cross(Group) @ 2.2905% TIC

\$3,940,000.00 sold 12/04/2014 to BOSC(Alone) @ 2.5598% TIC

\$5,750,000.00 sold 06/12/2014 to Janney Montgomery(Alone) @ 2.7414% TIC

\$8,500,000.00 sold 06/12/2012 to PNC Capital Markets(Alone) @ 2.2775% TIC

Last Sale

\$23,155,000.00 sold 03/27/2012 to Citigroup(Group) @ 2.8301% TIC

Delivery Date On or about 12/14/2015 at DTC; closing at Bond Counsel's Office or such other place agreed upon; payment in immed. avail. funds.
and Location

Syndicate	Dollar Bid	TIC	As of	12/04/2015
Roosevelt & Cross (Lead Underwriter); Citigroup (Co-Manager); UBS Financial Svcs (Co-Manager); Ramirez (Co-Manager); Stifel Nicolaus (Co-Manager); BNY Mellon Cap Mkts (Co-Manager); Ross Sinclair (Co-Manager); R. Seelaus (Co-Manager); Edward Jones (Co-Manager)		2.2723%	30 Year Treasury	3.07
			BB 20 Bond Index	3.57
			Average Life	7 YRS. 9 MOS. 8 DAYS.
			Total Bond YRS	90,166.14
Janney Montgomery (Alone)		2.3344%		
BA Merrill Lynch (Alone)		2.3355%		

Syndicate	Dollar Bid	TIC
Fidelity Capital (Lead Underwriter); Raymond James (Co-Manager); Morgan Stanley (Co-Manager); Jefferies (Co-Manager); City Securities (Co-Manager); Wedbush Securities (Co-Manager)		2.3606%
Robert W. Baird (Lead Underwriter); CL King (Co-Manager); WNJ Capital (Co-Manager); Crews & Associates (Co-Manager); Loop Capital (Co-Manager); Oppenheimer (Co-Manager); SumRidge Partners (Co-Manager); Sierra Pacific Secs (Co-Manager); Alamo Capital (Co-Manager); IFS Securities (Co-Manager); Bernardi Securities (Co-Manager); W.H. Melli (Co-Manager); First Empire Secs (Co-Manager); Rafferty Cap Mkts (Co-Manager)		2.5041%
Hutchinson Shockey (Alone)		2.5725%

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ROBINSON & COLE^{LLP}

280 Trumbull Street
Hartford, CT 06103-3597
Main (860) 275-8200
Fax (860) 275-8299

June 7, 2010

Michael P. Walsh
Director of Finance
Town of East Hartford
740 Main Street
East Hartford, Connecticut 06118

Re: **Equipment Lease/Purchase Agreements**

Dear Mr. Walsh:

You have asked whether the Equipment Lease/Purchase Agreement (Taxable Direct Pay Qualified Energy Conservation Bond), dated as of June 1, 2010 (the "Taxable QECB Agreement"), by and between the Town of East Hartford, Connecticut (the "Town" or the "Lessee") and Banc of America Leasing & Capital, LLC ("Lessor"), and the Equipment Lease/Purchase Agreement (Tax-Exempt Lease), dated as of June 1, 2010 (the "Tax-Exempt Agreement" and together with the Taxable QECB Agreement, the "Agreements"), by and between the Town and Lessor are subject to Section 6.10 of the Town's Charter requiring a referendum for the issuance of bonds and notes. Capitalized terms used but not otherwise defined herein shall have the meanings ascribed to such terms in the Agreements.

Section 3.02 of the Agreements provide that:

Lessee intends, subject to Section 3.03, to continue the Lease Term through the Original Term and all Renewal Terms. Lessee affirms that sufficient funds are available for the next fiscal year to make the first Rental Payment scheduled to be paid hereunder, and Lessee reasonably believes that an amount sufficient to make all Rental Payments during the entire Lease Term can be obtained from legally available funds of Lessee. Lessee further intends to do all things lawfully within its power to obtain and maintain funds sufficient and available to discharge its obligation to make Rental Payments due hereunder, including making provision for such payments to the extent necessary in each budget or appropriation request submitted and adopted in accordance with applicable provisions of law, to have such portion of the budget or appropriation request approved and to exhaust all available reviews and appeals in the event such portion of the budget or appropriation request is not approved.

Section 3.03 of the Agreements provide that "Lessee is obligated only to pay such Rental Payments as may lawfully be made from funds budgeted and appropriated for that purpose during Lessee's then current fiscal year." Section 4.03 of the Agreements provide "Lessor and Lessee understand and intend that the obligation of Lessee to pay Rental Payments shall constitute a current expense of Lessee payable solely from its funds that are legally



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Michael P. Walsh
June 7, 2010
Page 2

available for that purpose, including, but not limited to, its general fund, and shall not in any way be construed to be a bond, note or other debt of Lessee in contravention of any applicable constitutional or statutory limitation or requirement concerning the creation of indebtedness by Lessee, nor shall anything contained herein constitute a pledge of the full faith and credit, general tax revenues, funds or moneys of Lessee."

Section 3.03 of the Agreements further provide:

Should Lessee fail to budget, appropriate or otherwise make available funds to pay Rental Payments following the then current Original Term or Renewal Term or pay rental payments arising under the Tax-Exempt Lease, this Agreement shall be deemed terminated at the end of the then current Original Term or Renewal Term and the Tax-Exempt Lease shall also be deemed terminated at the end of its then current term. Lessee agrees to deliver notice to Lessor of such terminations promptly after any decision to non-appropriate is made, but failure to give such notice shall not extend the term of this Agreement beyond such Original Term or Renewal Term or the term of the Tax-Exempt Lease beyond its then current term. If this Agreement is terminated in accordance with this Section, Lessee agrees to cease use of the Equipment and peaceably deliver at Lessee's cost, the Equipment to Lessor at the location(s) to be specified by Lessor.

Section 6.01 of the Agreements further provide that "[u]pon the occurrence of an Event of Default hereunder or under the Tax-Exempt Lease or upon termination of this Agreement pursuant to Section 3.03 hereof or termination of the Tax-Exempt Lease pursuant to Section 3.03 thereof, full and unencumbered legal title to the Equipment shall pass to Lessor, and Lessee shall have no further interest therein."

Based on the foregoing, we are of the opinion that the Agreements do not constitute a bond or a note of the Town subject to referendum under Section 6.10 of the Town's Charter.

We express no opinion herein as to any laws other than the laws of the State of Connecticut and the federal laws of the United States.

This opinion is solely as of the date hereof, and we have no obligation to advise you with respect to matters hereafter arising. You may rely on this opinion in connection with the execution and delivery of the Agreements. This opinion may not be relied upon by any other person or entity, nor may copies be delivered or furnished to any other person or entity, nor may all or portions of this opinion be quoted, circulated or referred to in any other document without the prior written consent of a partner of this firm.


Very truly yours,

Robinson & Cole LLP





TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: December 22, 2015
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: REFERRAL- Real Estate Acquisition and Disposition Committee

Attached is a letter from Joseph Botticello, owner of 1718 Main Street, offering to sell this parcel of property to the town.

Please place on the Town Council agenda for referral to the Real Estate Acquisition and Disposition Committee for the January 5, 2015 Town Council meeting.

Thank you.

November 27, 2015

Mayor Marcia Leclerc
Town of East Hartford
740 Main Street
East Hartford, Connecticut 06108

Dear Mayor Leclerc,

The purpose of this letter is to see if the town of East Hartford is interested in purchasing the property at 1718 Main Street which abuts to town property. The location of the property is in front of Anna Norris Elementary School and the East Hartford Senior Center. It is also two houses from the Fire House. The property is an ideal site for a municipal building.

This parcel of land is approximately 1.38 acres with over 200 foot footage on Main Street. The property which was a large farm at one time has an existing farm house and three-bay garage. The heirs of the Botticello family are offering to sell the property to the town for \$199,000.

If the town is interested in discussing the purchase of this property, please contact me at (860) 871-8869 to review the specifics of the property.


Sincerely,

A handwritten signature in blue ink, appearing to read "J C Botticello".

Joseph Botticello
56 High Ridge Road
Vernon, Connecticut
Email: JOSEPHBOTTICELLO@comcast.net
Home phone: (860)871-8869



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: December 22, 2015
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: REFUND OF TAXES

I recommend that the Town Council approve a total refund of taxes in the amount of \$13,676.57 as detailed in the attached listing from our Assistant Collector of Revenue.

Please place on the Town Council agenda for the January 5, 2015 Town Council meeting.

Cc: I. Laurenza, Tax Collector
M. Walsh, Finance Director

INTEROFFICE MEMORANDUM

TO: MARCIA A LECLERC, MAYOR ✓
MICHAEL WALSH, DIRECTOR OF FINANCE

FROM: KRISTY FORAN, ASSISTANT COLLECTOR OF REVENUE

SUBJECT: REFUND OF TAXES

DATE: 12/7/2015

Under the provisions of Section 12-129 of the Connecticut General Statutes, the following persons are entitled to the refunds as requested. The total amount to be refunded is \$13,707.33. Please see attached listing.

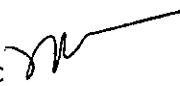
Bill	Name	Address	Prop Loc/Vehicle Info.	Int Paid	Over Paid
2014-03-0052407	BANDY DONALD R	551 OAK ST E HARTFORD CT 06118-3040	2013/3C6TR5DT3DGS43145	0	-53.65
2014-03-0052544	BARRETO-BERMUDEZ CARLOS	S3 THEODORE NAPPER LN HARTFORD CT 06105	1999/Y53DF55P0X2085075	0	-10.51
2014-03-0068277	CHASE AUTO FINANCE CORP NY-25503	P O BOX 9211 GARDEN CITY, NJ 11530-9891	2014/JF25JAA0EH484637	0	-353.12
2014-03-0056643	CHRZAN DONALD S	57 GREENHURST LN E HARTFORD CT 06118-2813	2005/4548P61CX57328603	0	-260.94
2014-03-0058298	CRUZ ISMAEL	44 SISSON ST E HARTFORD CT 06118-1534	2002/4M22U86E5Z2J04862	0	-38.52
2014-03-0058299	CRUZ ISMAEL	44 SISSON ST E HARTFORD CT 06118-1534	2002/1B4GP24392B569900	0	-87.36
2014-03-0058432	CULBREATH GEORGE OWEN	382 BURNSIDE AVE A3 E HARTFORD CT 06108-2453	1993/1G4HP53L4PH519013	0	-20
2014-03-0058714	DAIMLER TRUST	36455 CORPORATE DR FARMINGTON HILL MI 48331	2011/1G80G2BL8B1180537	0	-1,109.82
2014-03-0059216	DAYS PATRICE	PO BOX 380223 E HARTFORD CT 06138-0223	1996/1G6KY5294TU835335	0	-74.75
2014-03-0060359	DOVER NIGEL K	80 LATIMER ST E HARTFORD CT 06108-2307	2003/4T1BE32K23U668062	0	-35.54
2014-03-0060824	EAN HOLDINGS LLC CAMRAC LLC	8 ELLA GRASSO TPKE WINDSOR LOCKS CT 06096	2014/2C3CDX8G2EH326085	0	-113.42
2014-03-0060842	EAN HOLDINGS LLC CAMRAC LLC	8 ELLA GRASSO TPKE WINDSOR LOCKS CT 06096	2014/2C4RC1BG3ER434988	0	-66.54
2014-03-0060856	EAN HOLDINGS LLC CAMRAC LLC	8 ELLA GRASSO TPKE WINDSOR LOCKS CT 06096	2014/JN8AS5MV6EW714306	0	-213.34
2014-03-0060857	EAN HOLDINGS LLC CAMRAC LLC	8 ELLA GRASSO TPKE WINDSOR LOCKS CT 06096	2014/JN8AS5MV7EW714573	0	-53.18
2014-03-0060858	EAN HOLDINGS LLC CAMRAC LLC	8 ELLA GRASSO TPKE WINDSOR LOCKS CT 06096	2014/JN8AS5MV8EW714016	0	-160.14
2014-03-0060860	EAN HOLDINGS LLC CAMRAC LLC	8 ELLA GRASSO TPKE WINDSOR LOCKS CT 06096	2014/JN8AS5MV8EW713884	0	-160.14
2014-03-0060862	EAN HOLDINGS LLC CAMRAC LLC	8 ELLA GRASSO TPKE WINDSOR LOCKS CT 06096	2014/1G1PG55B9E7434575	0	-157.86
2014-03-0060869	EAN HOLDINGS LLC CAMRAC LLC	8 ELLA GRASSO TPKE WINDSOR LOCKS CT 06096	2014/4T1BF1FK0EU330612	0	-103.46
2014-03-0060873	EAN HOLDINGS LLC CAMRAC LLC	8 ELLA GRASSO TPKE WINDSOR LOCKS CT 06096	2015/2GNFLFEKSF6112556	0	-222.88
2014-03-0060879	EAN HOLDINGS LLC CAMRAC LLC	8 ELLA GRASSO TPKE WINDSOR LOCKS CT 06096	2014/2C4RC1BG6ER449050	0	-133.86
2014-03-0060883	EAN HOLDINGS LLC CAMRAC LLC	8 ELLA GRASSO TPKE WINDSOR LOCKS CT 06096	2014/2C3CDX8G1EH171738	0	-226.18
2014-03-0060885	EAN HOLDINGS LLC CAMRAC LLC	8 ELLA GRASSO TPKE WINDSOR LOCKS CT 06096	2014/2C3CDX8G8EH171736	0	-56.38
2014-03-0060889	EAN HOLDINGS LLC CAMRAC LLC	8 ELLA GRASSO TPKE WINDSOR LOCKS CT 06096	2014/2T1BURHE7EC059478	0	-43.26
2014-03-0060890	EAN HOLDINGS LLC CAMRAC LLC	8 ELLA GRASSO TPKE WINDSOR LOCKS CT 06096	2014/2T1BURHE6EC055678	0	-130.24
2014-03-0060891	EAN HOLDINGS LLC CAMRAC LLC	8 ELLA GRASSO TPKE WINDSOR LOCKS CT 06096	2014/2T1BURHE6EC056703	0	-43.26
2014-03-0060895	EAN HOLDINGS LLC CAMRAC LLC	8 ELLA GRASSO TPKE WINDSOR LOCKS CT 06096	2015/5NPE24AF0FH043291	0	-169.78
2014-03-0060900	EAN HOLDINGS LLC CAMRAC LLC	8 ELLA GRASSO TPKE WINDSOR LOCKS CT 06096	2013/3FA6P0H74DR164452	0	-187.38
2014-03-0060919	EAN HOLDINGS LLC CAMRAC LLC	8 ELLA GRASSO TPKE WINDSOR LOCKS CT 06096	2014/3N1AB7AP3EL671937	0	-84.14
2014-03-0060924	EAN HOLDINGS LLC CAMRAC LLC	8 ELLA GRASSO TPKE WINDSOR LOCKS CT 06096	2014/3N1AB7AP6EL671267	0	-125.98
2014-03-0060934	EAN HOLDINGS LLC CAMRAC LLC	8 ELLA GRASSO TPKE WINDSOR LOCKS CT 06096	2015/2G1FD1E37F9107271	0	-207.52
2014-03-0060938	EAN HOLDINGS LLC CAMRAC LLC	8 ELLA GRASSO TPKE WINDSOR LOCKS CT 06096	2013/1C3CCB88DN743257	0	-41.2
2014-03-0060957	EAN HOLDINGS LLC CAMRAC LLC	8 ELLA GRASSO TPKE WINDSOR LOCKS CT 06096	2014/1C6RR7GT3E5352160	0	-370.96
2014-03-0060958	EAN HOLDINGS LLC CAMRAC LLC	8 ELLA GRASSO TPKE WINDSOR LOCKS CT 06096	2014/1C6RR7GT8E5359248	0	-464.52
2014-02-0042390	FINANCIAL COUNSELORS OF AMERICA INC	PO BOX 84 EAST GLASTONBURY CT 06025	1165 MAIN ST	0	-96.83

2014-03-0064667	GRAHAM ASTON A AND	113 TOLLAND ST E HARTFORD CT 06108-3438	1998/2G1WL52M1W9304640	0	-6.46
2014-03-0064819	GRAY IRIS A	116 RIDGEWOOD RD E HARTFORD CT 06118-1315	1997/1FALP13PXVW137528	0	-40.63
2014-03-0065128	GULMIRZOEVA SHAHNOZA D	2200 MONROE ST APT 1604 SANTA CLARA CA 95050	2004/1HGGCM826X4A007234	0	-166.38
2014-03-0066634	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040-9681	2012/1HGPCP2F36CA129480	0	-206.57
2014-03-0066637	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040-9681	2012/1HGPCP2F67CA126551	0	-180.38
2014-03-0066642	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040-9681	2013/1HGGCT1B86DA008182	0	-361.6
2014-03-0066645	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040-9681	2012/1HGLRM4H79CC025506	0	-316.88
2014-03-0066648	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040-9681	2012/5FNYF4H53CB052253	0	-443
2014-03-0066705	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040-9681	2012/1HGPCP3F88CA022450	0	-255.3
2014-03-0066723	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040-9681	2012/2HGF82F5XCH580622	0	-76
2014-03-0066745	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040-9681	2013/1HGGCR3F94DA048905	0	-147.44
2014-03-0066750	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040-9681	2012/1HGGCP2F84CA111989	0	-138.6
2014-03-0066764	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040-9681	2012/2HGF82F86CH584001	0	-166
2014-03-0066768	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040-9681	2012/2HGF82F61CH316536	0	-231.15
2013-04-0084218	JP MORGAN CHASE BANK NA	P O BOX 901098 FORT WORTH TX 76101	2014/1F1GPAC66E8282658	0	-214.83
2014-03-0068643	KEENEY EVERETTE W	47 HOLLISTER DR E HARTFORD CT 06118-2134	1995/1FALP40445F120036	0	-6.19
2014-03-0070099	LAWRENCE PETER E	12 CANNON RD E HARTFORD CT 06108-2805	2002/1H4DC54892C025355	0	-29.85
2014-03-0071845	MARCH GARY T	5 JANET DR E HARTFORD CT 06118-1929	1999/187GG22Y7XS297209	0	-80.17
2014-03-0074354	MORGAN WAYNE	420 PARK AVE E HARTFORD CT 06108-1827	2005/2D4FV48T15H562075	0	-9.06
2014-03-0074354	MORGAN WAYNE	420 PARK AVE E HARTFORD CT 06108-1827	2002/1FMZU77E62UD13955	0	-1.76
2013-02-0043001	NISSAN MOTOR ACCEPTANCE CORP	PO BOX 650214 DALLAS TX 75265	VARIOUS	0	-951.58
2014-02-0043001	NISSAN MOTOR ACCEPTANCE CORP	PO BOX 650214 DALLAS TX 75265	VARIOUS	0	-854.38
2014-03-0075764	NUNEZ ARELIS M	140 SILVER LN B16 E HARTFORD CT 06118-1024	2001/4FZYU08131KM30048	4	-11.1
2013-03-0075894	OFRAY MYRNA D	57 BROOKFIELD DRIVE EAST HARTFORD CT 06118	2005/1D4GP24R758176699	0	-33.17
2014-03-0077770	PETERSON D L TRUST	PO BOX 13085 BALTIMORE MD 21298-8216	2010/2T1LE4EE7ACO16987	0	-306.21
2014-03-0077778	PETERSON D L TRUST	PO BOX 13085 BALTIMORE MD 21298-8216	2001/1FTNEZ24L61HB15647	0	-63.29
2014-03-0077790	PETERSON D L TRUST	PO BOX 13085 BALTIMORE MD 21298-8216	2011/1D7RV1GT0B5S98912	0	-197.88
2014-03-0077861	PETERSON DL TRUST	PO BOX 13085 BALTIMORE MD 21298-8216	2010/1I4PR4GK3AC148785	0	-136.66
2014-03-0077864	PETERSON DL TRUST	PO BOX 13085 BALTIMORE MD 21298-8216	2010/1I4PR4GK8AC148782	0	-136.66
2014-03-0077865	PETERSON DL TRUST	PO BOX 13085 BALTIMORE MD 21298-8216	2010/5Y2SP6E02AZ419534	0	-182.98
2014-03-0089421	PETERSON DL TRUST	PO BOX 13085 BALTIMORE MD 21298-8216	2008/1FMCU031X8KB78984	0	-82.88
2014-02-0042484	PNC EQUIPMENT FINANCE LLC	995 DALTON AVE CINCINNATI OH 45203	VARIOUS	0	-243.97

2014-03-0075978	RIVERA MARIA	60 CRESCENT DR E HARTFORD CT 06118-2714	2005/1D4GP24R75B176699	0	-162.35
2014-03-0080551	RODRIGUEZ DANIEL A	45 GARDEN ST E HARTFORD CT 06108-1725	2013/5J8TB4H51DL002280	-14.94	-996.08
2014-03-0083330	SIMS JOE J	80 MILL RD E HARTFORD CT 06118-2144	1996/1G8ZK5272TZ201370	0	-29.08
2014-03-0085843	TOYOTA LEASE TRUST L8X842701	20 COMMERCE WAY #800 WOBURN MA 01801	2013/4T1BF1FK1DU284030	0	-186
2014-03-0087832	WANZA GLORIA S	1306 LIVERPOOL ST #2 PITTSBURGH PA 15233	2001/2T1BR12E81C462360	0	-65.91
2014-03-0088137	WESTON DESIREE M	215 SAYBROOK ST HARTFORD CT 06106	1997/1G1JC5244V7158793	0	-48.66
2014-03-0088189	WHEELS LT	666 GARLAND PL DES PLAINES IL 60016	2013/1FAHP2E89DG106085	0	-104.7
2013-03-0053784	WILLINGHAM SHANIQUEA	1238 HARTFORD TPKE APT 26 VERNON CT 06066	2001/VV1TS90DS11215023	0	-120.54
2014-03-0089216	ZDANIS JULIE D	13 COIT ST NEW LONDON CT 06320	2003/KMHWF25523A77742	0	-23.4
TOTAL				-14.94 \$	(13,707.33)



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

Date: December 28, 2015
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESOLUTION: Homeland Security 2015

The Town of East Hartford is once again eligible for funding under the federal Department of Homeland Security Emergency Management Performance Grant program through the administration of the State of Connecticut Department of Emergency Management & Homeland Security (DEMHS). This program provides funding for Municipal Emergency Operations Centers (EOC), staffing and other emergency management activities.

East Hartford's Federal Fiscal Year 2015 allocation amount is \$25,599.50. The program requires a cash or in-kind match from the municipality. The Town has participated in this annual grant program for more than 10 years.

Please place this information on the agenda for the January 5, 2016 meeting. I recommend that the Town Council approve this request as submitted and adopt the attached resolution authorizing my signature on documents associated with this program.

Cc: P. O'Sullivan, Grants Manager
Chief John Oates

RESOLUTION

I, Angela Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, do hereby certify that the following is a true and correct copy of a resolution adopted by the East Hartford Town Council at its duly called and held meeting on January 5th, 2016, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED, that Town of East Hartford, Connecticut may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Marcia A. Leclerc, as Mayor of the Town of East Hartford, Connecticut, is authorized and directed to execute and deliver any and all documents on behalf of the Town of East Hartford and to do and perform all acts and things which she deems to be necessary or appropriate to carry out the terms of such documents.

The undersigned further certifies that Marcia A. Leclerc now holds the office of Mayor and that she has held that office since January 10th, 2011.

IN WITNESS WHEREOF: The undersigned has executed this certificate this ____ day of January, 2016.

Angela M. Attenello, Town Council Clerk

GRANTS ADMINISTRATION MEMORANDUM

TO: Mayor Marcia A. Leclerc

FROM: Paul O'Sullivan, Grants Manager *Paul*

SUBJECT: Council Resolution – Homeland Security Grant Application FFY 2016

DATE: December 23, 2015

The Town of East Hartford is again eligible for funding under the federal Department of Homeland Security Emergency Management Performance Grant program through the administration of the State of Connecticut Department of Emergency Management & Homeland Security (DEMHS). This program provides funding for Municipal Emergency Operations Centers (EOC) staffing and other emergency management activities. An application must be filed by the Town to DEMHS to access this funding.

East Hartford's Federal Fiscal Year 2015 allocation amount is \$25,599.50, a reduction of \$36.50 from last year. The program requires a 1 to 1 cash or in-kind (noncash) match from the municipality. The Town has participated in this annual grant program for more than 10 years.

I have attached an excerpt from the Catalog of Federal Domestic Assistance that provides more information on this program.

Attached is a Resolution which will authorize you as Mayor to apply for these funds. I respectfully request that this item be placed on the Town Council agenda for their meeting to be held on January 5th, 2016. Please contact me at extension 7206 if you have any questions.

Attachments: as stated

Cc: Eileen Buckheit, Development Director
Chief John Oates, East Hartford Fire Dept.

EMPG Program Information

Objectives (050):

The EMPG Program provides resources to assist state, local, tribal and territorial governments in preparing for all hazards, as authorized by Section 662 of the Post Katrina Emergency Management Reform Act (6 U.S.C § 762) and the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended (42 U.S.C. §§ 5121 et seq.). Title VI of the Stafford Act authorizes FEMA to make grants for the purpose of providing a system of emergency preparedness for the protection of life and property in the United States from hazards and to vest responsibility for emergency preparedness jointly in the federal government and the states and their political subdivisions. The FY 2014 EMPG will provide federal funds to assist state, local, tribal and territorial emergency management agencies to obtain the resources required to support the National Preparedness Goal's (NPG's) (the Goal's) associated mission areas and core capabilities. The federal government, through the EMPG Program, provides necessary direction, coordination, and guidance, and provides necessary assistance, as authorized in this title to support a comprehensive all hazards emergency preparedness system.

The Emergency Management Performance Grant Program is to support a comprehensive, all-hazard emergency preparedness system by building and sustaining the core capabilities contained in the National Preparedness Goal.

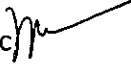
Examples include:

- Completing the Threat and Hazard Identification and Risk Assessment (THIRA) process;
- Strengthening a state or community's emergency management governance structures;
- Updating and approving specific emergency plans;
- Designing and conducting exercises that enable whole community stakeholders to examine and validate core capabilities and the plans needed to deliver them to the targets identified through the THIRA;
- Targeting training and verifying identified capabilities;
- Initiating or achieving a whole community approach to security and emergency management.

--Excerpted from Catalog of Federal Domestic Assistance



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

Date: December 28, 2015
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: Bid Waiver: EHFD Fire Apparatus Repair

Please see attached detailed information provided by Fire Chief Oates requesting that a bid waiver be granted under the terms of the Town of East Hartford's Code of Ordinances Section 10-7(c) to conduct a fire apparatus repair.

I would like to recommend that this information be placed on the agenda for January 5, 2015 and that you consider waiving the bid requirements as requested.

Cc: Chief John Oates

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD
31 School Street – Fire Headquarters


Telephone
(860) 291-7400
FAX (860) 282-9706

FIRE DEPARTMENT
JOHN H. OATES
FIRE CHIEF

East Hartford, Connecticut 06108

December 28, 2015

TO: Mayor Marcia A. Leclerc

FROM: John H. Oates, Fire Chief 

RE: Request for bid waiver for Fire Apparatus Repair

In accordance with Section 10-7 (c) of the Town of East Hartford Code of Ordinances, I request a bid waiver to conduct a fire apparatus repair that exceeds \$10,000.

A recent inspection of Ladder 2 (the ladder truck that serves the south end of the community) found significant corrosion damage. The department asked the manufacturer's representative (Fleetmasters) to develop an estimate to conduct the repair. That estimate was over \$80,000 and lead us to engage other vendors. We reached out to Gowan's & Knight (located in Watertown, CT) and Minuteman Fire Apparatus (Massachusetts) and both declined the opportunity to quote the work due to the proprietary nature of some of the parts. This appeared to be a common theme as we approached other apparatus repair facilities.

We asked Fleetmasters to re-evaluate their estimate and include only those critical items that will ensure serviceability of the apparatus and insure the apparatus will pass its upcoming certification test. The current estimate is \$41,134. Despite being a lesser amount, it still exceeds the permissible threshold.

Use of Fleetmasters to conduct this work, enables the following:

- Ensures the repair will be accomplished using parts from the original manufacturer
- Ensures the apparatus will pass its certification testing in early 2016
- Ensures the apparatus repair will be conducted by personnel familiar with this type of apparatus.

I have attached the scope of work quoted by Fleetmasters. Funds for this work will be developed through a series of transfers from other department accounts.

Please contact me if you require additional information or have any questions.

I appreciate your consideration of this request.

Fleetmasters
422 Spring Street
Windsor Locks, CT 06096
860 292-8553

Estimate #0001247

Date : 12/3/15

Page : Page 1 of 1

Center : 1

Customer : EAST HARTFORD FIRE DEPARTMENT		Vehicle : 2000 SEA MARAUDER	
Address : 116 GRAHAM RD		License : L-2	Tran : ALLISON
City : EAST HARTFORD, CT 06118		VIN : 1F9FG38T9YCST2079	
Work : (860) 291-7421	Ext : SHOP	Fleet # : 75752	Hrs. : 5672
Cell : (860) 209-5511	Ext : WILL	Englno : CUMMINS	Unit : L2
		Mileage : 90411	

Op	Tech	Description	Labor	Parts	Subtotal
Quan	Part Number	Part Description	Reason for Replacement	Price	
HYD003	UNA	1)HYDRAULIC LABOR. 2. REMOVE AND REBUILD LEFT REAR OUTRIGGER CYLINDERS,REPLACE HYDRAULIC LINES. INCLUDES PAINT RESHIM, REPLACE LEFT REAR OUTRIGGER OR REPAIR. 3. REPLACE HYDRAULIC LINES IN REAR, LEFT SIDE VALVE FOR OUTRIGGER, LINES FOR OUT RIGGERS AS NEEDED. LABOR TO INCLUDE PAINT LABOR FOR OUTRIGGER.			
	1.00	VALVE, HYD JACK		1002.24	
	2.00	CYL. REBUILD		13500.00	
	1.00	CORD, COILED		612.90	
	1.00	FILTER, HYD		387.99	
	1.00	ELEMENT, FILTER		294.30	
	12.00	PAD, WEAR OUTRIGGER		2384.28	
	1.00	FREIGHT CHARGE		650.00	
	55.00	SHELL TELLUS 46 GAL		869.00	
	1.00	HRDWR,FSTNRS,TIES, ETC		500.00	
	1.00	WELOMENT, INNER VERT		3555.23	
	1.00	INNER HORZ WELOMENT		4427.21	

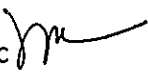
I hereby authorize the repair work to be done along with the necessary parts and materials and hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere, at your discretion, for the purpose of testing and/or inspection. An express mechanics lien is hereby acknowledged on the above vehicle to secure the amount of repairs thereto. I understand that dealer/owner is not responsible for delay or other consequence due to the unavailability of parts shipments beyond their control. Not responsible for damage or articles left in any vehicle in case of fire, theft or any other cause beyond our control.

Labor :	\$12,600.00
Parts :	\$28,183.15
Subtot :	\$0.00
Other Fees :	\$0.00
Supply Chrg :	\$350.00
Subtotal :	\$41,133.15
Sales Tax :	\$0.00
Total :	\$41,133.15
Estimate Only	

X _____



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

Date: December 29, 2015
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESOLUTION- Budget Appropriation for School Construction Projects

The Board of Education has requested that the Town Council authorize the two attached resolutions concerning a budget appropriation and a supplemental budget appropriation for the fiscal year ending June 2016.

The first resolution concerning the supplemental budget appropriation will allow the East Hartford Middle School Window Wall project to progress to completion. Due to a series of circumstances the project has a \$2,556,000 appropriation shortfall.

The second resolution concerning a budget appropriation of \$1,300,000 will satisfy the requirements of a State Grant award to re-roof Langford Elementary School.

Please place this information on the agenda for the January 5, 2016 meeting for approval of the resolutions as submitted.

Cc: M. Walsh, Finance Director
A. Costa, Development Director
N. Quesnel, Superintendent of Schools
P. Mainuli, Director of Business Services

**RESOLUTION CONCERNING A SUPPLEMENTAL BUDGET APPROPRIATION FOR
THE FISCAL YEAR ENDING JUNE 30, 2016 TO ALLOW THE EAST HARTFORD
MIDDLE SCHOOL WINDOW WALL PROJECT TO PROGRESS TO COMPLETION**

WHEREAS, the Town of East Hartford voters approved a \$5,700,000 capital improvement project related to replacement of windows at the East Hartford Middle School in 2012, and

WHEREAS, cost escalations and engineering changes as a result of evolving State reimbursement demands have increased the cost of the project to \$8,256,000 resulting in a \$2,556,000 appropriation shortfall, and

WHEREAS, in order to complete the necessary work including design fees, engineering, permits, and contingencies, an additional \$2,556,000 is needed to allow a contract for the total project of \$8,256,000 to be executed to allow the project to proceed using existing bids.

NOW THEREFORE BE IT RESOLVED, that the East Hartford Town Council does hereby approve this additional appropriation of \$2,556,000 for the planning, design, construction and reconstruction of the East Hartford Middle School Window Wall Project, and for administrative, legal and financing costs related thereto for this Supplemental Budget Appropriation.

C1921-64901	2012 EHMS Window Wall Appropriation	2,556.000
C1910-42500	State Construction Reimbursement	1,953,000
C1910-52000	Local Share	603,000

I, Angela Attenello, Clerk of the Town Council of the Town of East Hartford, certify that the above resolution was approved at a meeting of the Town Council held on January 5, 2016.

Angela Attenello, Clerk of the Town Council

No funding is required as all funding is in place.

Signed: _____ Dated: _____
Marcia A. Leclerc, Mayor

Signed: _____ Dated: _____
Michael P. Walsh, Director of Finance

**RESOLUTION CONCERNING A BUDGET APPROPRIATION FOR THE FISCAL YEAR
ENDING JUNE 30, 2016 TO ALLOW THE EAST HARTFORD LANGFORD ELEMENTARY
SCHOOL ROOF REPLACEMENT PROJECT TO PROGRESS TO COMPLETION**

WHEREAS, the East Hartford Town Council on August 5, 2014 approved a "Commitment of Fund Balance" equal to the local share cost to re-roof project at Langford School in order to satisfy the requirements of a State Grant award, and

WHEREAS, in order to complete the necessary work including design fees, engineering, permits, and contingencies, an "appropriation" of \$1,300,000 is needed to allow a contract to be executed to allow the project to proceed.

NOW THEREFORE BE IT RESOLVED, that the East Hartford Town Council does hereby approve this appropriation of \$1,300,000 for the planning, design, construction and reconstruction of the Langford Elementary School Roof, and for administrative, legal and financing costs related thereto for this Budget Appropriation.

C1429-64901	Langford Roof Replacement Appropriation	1,300,000
C1429-42500	State Construction Reimbursement	993,590
C1429-52000	Local Share	306,410

I, Angela Attenello, Clerk of the Town Council of the Town of East Hartford, certify that the above resolution was approved at a meeting of the Town Council held on January 5, 2016.

Angela Attenello, Clerk of the Town Council

No funding is required as all funding is in place.

Signed: _____ Dated: _____
Marcia A. Leclerc, Mayor

Signed: _____ Dated: _____
Michael P. Walsh, Director of Finance



**East
Hartford
Public
Schools**

***Nathan D. Quesnel
Superintendent of Schools***

1110 Main Street, East Hartford, CT 06108

Tel: (860) 622-5107

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December 23, 2015

The Honorable Mayor Leclerc
Town of East Hartford
740 Main Street
East Hartford, CT 06108

RE: Resolutions Concerning Appropriations for School Construction Projects

Dear Mayor Leclerc:

At the request of Mr. Walsh, please find attached two resolutions for your review and consideration.

Mr. Walsh and Mr. Costa have discussed this language and it is my understanding that it is accurate and appropriate for your review and for the Town Council to take action on. The first resolution is for the supplemental appropriation regarding the Middle School Window Wall project. The second resolution addresses appropriation for the Langford School Roof Replacement.

As always, I greatly appreciate the support you and the Town Council give to our school district and in particular regarding these two very important renovation projects.

Please do not hesitate to contact me if you have any questions regarding this matter.

Sincerely,

Nathan D. Quesnel
Superintendent of Schools
East Hartford Public Schools

Encl:

CC: Mr. Costa,
Mr. Mainuli,
Mr. Walsh