

Robert J. Cook

TOWN COUNCIL AGENDA
TOWN COUNCIL CHAMBERS
740 MAIN STREET
EAST HARTFORD, CONNECTICUT
OCTOBER 6, 2015

2015 OCT -1 A 9:48

TOWN CLERK
EAST HARTFORD

6:30 P.M. Executive Session

7:00 P.M. Public Hearing

=====

Announcement of Exit Locations (C.G.S. § 29-381)

Pledge of Allegiance

7:30 p.m.

1. CALL TO ORDER
2. AMENDMENTS TO AGENDA
3. RECOGNITIONS AND AWARDS
4. OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
5. APPROVAL OF MINUTES
 - A. September 16, 2015 Executive Session/McKennaCondio
 - B. September 16, 2015 Public Hearing/Billboards Relocation
 - C. September 16, 2015 Regular Meeting
6. COMMUNICATIONS AND PETITIONS
 - A. East Hartford Public Schools Update
7. OLD BUSINESS
8. NEW BUSINESS
 - A. Recommendations from Ordinance Committee:
 1. Keeping of Swine and Poultry: Sections 6-5, 6-8 and 6-10
 2. Sexually Oriented Businesses: Sections 8-61 to 8-79
 - B. Billboards Relocation Agreement
 - C. Clean Energy Pledge
 - D. Assistance to Firefighters Grant
 - E. Refund of Taxes
 - F. Outdoor Amusement Permit Applications:
 1. Cox Automotive 100th Anniversary & Antique Car Show for Wounded Warrior Project
 - a. Approval of Application
 - b. Waiver of Associated Permit Fee
 2. 24th Annual Officer Brian Aselton Memorial Snow Dash 5K
9. OPPORTUNITY FOR COUNCILLORS TO DIRECT QUESTIONS TO THE ADMINISTRATION

10. COUNCIL ACTION ON EXECUTIVE SESSION MATTERS
 - A. East Hartford Housing Authority, et al. v. Town of East Hartford
 - B. CHRO/employment claim(s) of current Town employee, Frank Iacono (Police Officer).
11. OPPORTUNITY FOR RESIDENTS TO SPEAK
 - A. Other Elected Officials
 - B. Other Residents
 - C. Mayor
12. ADJOURNMENT (next meeting: October 20th)

Richard F. Kehoe

2015 SEP 22 A 9:26

TOWN COUNCIL MAJORITY OFFICE

TOWN CLERK
EAST HARTFORD

SEPTEMBER 16, 2015

EXECUTIVE SESSION

PRESENT Chair Richard F. Kehoe, Majority Leader Barbara-Ann Rossi, Minority Leader
Esther B. Clarke, Councillors Marc I. Weinberg, Linda A. Russo, Ram
Aberasturia, Patricia Harmon and Anita D. Morrison

ABSENT Vice Chair William P. Horan, Jr.

ALSO Scott Chadwick, Corporation Counsel
PRESENT

CALL TO ORDER

Chair Kehoe called the meeting to order at 6:40 p.m.

MOTION By Esther Clarke
seconded by Ram Aberasturia
to **go into** Executive Session to discuss the case of Scott McKenna v
Peter Condio.
Motion carried 8/0.

MOTION By Esther Clarke
seconded by Ram Aberasturia
to **go back to** Regular Session.
Motion carried 8/0.

ADJOURNMENT

MOTION By Esther Clarke
seconded by Ram Aberasturia
to **adjourn** (6:52 p.m.)
Motion carried 8/0.

Attest

Richard F. Kehoe

Richard F. Kehoe
Town Council Chair

Richard F. Kehoe

2015 SEP 22 A 9 26

TOWN COUNCIL CHAMBERS

740 MAIN STREET

EAST HARTFORD, CONNECTICUT

SEPTEMBER 16, 2015

TOWN CLERK
EAST HARTFORD

PUBLIC HEARING/BILLBOARDS RELOCATION

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr. (arrived 7:28p.m.), Majority Leader Barbara-Ann Rossi, Minority Leader Esther B. Clarke, Councillors Marc I. Weinberg, Linda A. Russo, Ram Aberasturia, Patricia Harmon and Anita Morrison

Chair Kehoe called the public hearing to order at 7:10 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance

The following is a copy of a legal notice published in the Hartford Courant on Tuesday, September 8, 2015.

=====

LEGAL NOTICE

Public notice is hereby given that the Town Council of the Town of East Hartford, Connecticut, will hold a public hearing Wednesday, September 16, 2015 at 7:00 p.m. in the Town Council Chambers, 740 Main Street, East Hartford, Connecticut, pursuant to Section 3-30 (c) of the East Hartford Code of Ordinances, regarding the proposed relocation of billboards from 361 Main Street and 1179 Burnside Avenue to a location facing I-84 westbound at 65 Roberts Street.

Any person(s) wishing to express an opinion on this matter may do so at this meeting. Drafts of these revisions are on file in the Town Clerk's office.

Angela Attenello
Town Council Clerk

Chair Kehoe summarized the billboard relocation requirements as outlined in §3-30(c) of the East Hartford Code of Ordinances.

John B. Kennelly, attorney for Lamar Enterprises, presented the Council with pictures of the billboards located at 361 Main Street and 1179 Burnside Avenue which will be relocated to 65 Roberts Street, adjacent to Interstate 84.

Todd Andrews, Vice President of Goodwin College, spoke in favor of the relocation of the billboards on 361 Main Street to 65 Roberts Street as an enhancement to the development of the area for offices and housing.

Dave Heller, President of Allan S. Goodman and Rogo Distributors – owners of the Roberts Street property that is the proposed location – is in favor of the relocation of the billboards as presented to the Council.

Susan Kniep, 44-46 and 50 Olde Roberts Street, and Donald Sugalski, 1736 Main Street, spoke in opposition of the relocation of the billboards to 65 Roberts Street.

MOTION By Esther Clarke
 seconded by Bill Horan
 to **adjourn** (8:05 p.m.).
 Motion carried 9/0.

Attest Angela M. Attenello
 Angela M. Attenello
 Town Council Clerk

EAST HARTFORD TOWN COUNCIL

2015 SEP 22 A 9:26

TOWN COUNCIL CHAMBERS

TOWN CLERK
EAST HARTFORD

SEPTEMBER 16, 2015

PRESENT Chair Richard F. Kehoe, Vice Chair William P. Horan, Jr., Majority Leader Barbara-Ann Rossi, Minority Leader Esther B. Clarke, Councillors Marc I. Weinberg, Linda A. Russo, Ram Aberasturia, Patricia Harmon and Anita D. Morrison

CALL TO ORDER

Chair Kehoe called the meeting to order at 8:10 p.m. The Chair announced the exit locations in accordance with Connecticut General Statutes §29-381, after which the Council joined him in the pledge of allegiance.

OPPORTUNITY FOR RESIDENTS TO ADDRESS THE COUNCIL ON AGENDA ITEMS

Since Mayor Leclerc was not in attendance at tonight's meeting, Chair Kehoe reported on the following for her:

Update on the Park Avenue Graffiti

As of Tuesday, September 15th Park Ave graffiti has been coming down slowly but surely. The businesses are in all different stages of recovery. Some have repainted, some have attempted removal (on brick unsuccessfully) and others have bought the supplies but have not had time to repaint. Deputy Chief Hawkins, Sgt. Mike DeMaine and Chief Samson have all met with all the owners and patrol has made an arrest of one tagger. Also the building with the graffiti (graffiti years old) off the highway ramp at the light (Rt.2) owned by Schwartz and listed by Agnelli Real Estate has been painted over by owner.

Horizon Update

The Horizon Project completed the formal Land Review Process and was unanimously passed to proceed to the Planning and Zoning meeting for site plan review at the September 23, 2015 meeting.

The Shoppes at Rentschler Field continues to move along in the approval process. Our expectation is that it will be voted on by the Site Plan Review Committee next Tuesday, September 22nd, to move forward to the Planning and Zoning Commission for consideration. The Commission is scheduled to meet the following day, Wednesday, September 23rd at 7:30 pm.

Their engineer is working through amendments to the site plan to respond to comments made by the Engineering Department. Although, we do not expect to have the traffic comments from the State by the time of a potential approval, it will not necessarily affect any timing on the application.

East Hartford Prescription Drug Take-Back Day

The Town of East Hartford has scheduled another Prescription Drug Take-Back Day which will take place on Saturday, September 26, 2015 from 10:00 a.m. to 2:00 p.m. at the East Hartford

Public Safety Complex, located at 31 School St. This event is being sponsored by the East Hartford Police, Fire, and Health Departments. The program offers citizens the opportunity to safely discard unwanted, unused prescription drugs that have accumulated in their households.

Residents are advised that the collection program is limited to prescription medications, pills, capsules and caplets. Items which cannot be collected include: I.V. bags, epi-pens, patches, gels, medications in tubes, liquids, and sharps (anything with a needle or lance).

"These events dramatically reduce the risk of prescription drug diversion and abuse, sickness and hospitalizations attributable to inappropriate or outdated medication consumption and environmental damage including groundwater contamination and non-point watercourse pollution," Mayor Marcia Leclerc said. "Medication disposal is a major public health and safety concern."

Raymond Library Grand Opening

The Raymond Library Ribbon Cutting will be held on Saturday, September 26, 2016. Plan to join us at 11:30 AM for festivities on the lawn, followed by an Official Ribbon Cutting with Mayor Marcia Leclerc, Governor Dannel Malloy, members of our State Delegation, Town Council, Board of Education, Building Commission Members and town staff, residents and donors at 12:30 PM.

Additionally, Chair Kehoe announced that, due to a joint task force comprised of the East Hartford Police Department and a number of state agencies – including the Labor Department – several massage "spas" located in East Hartford were shut down due to non-compliance with state labor laws.

APPROVAL OF MINUTES

September 1, 2015 Regular Meeting

MOTION By Barbara Rossi
 seconded by Pat Harmon
 to **approve** the minutes of the September 16, 2015 Regular Meeting.
 Motion carried 9/0.

COMMUNICATIONS AND PETITIONS

Resignation of Mary Ann Lee from the Commission on Aging

Chair Kehoe announced Ms. Lee's resignation from the Commission on Aging and thanked her for her service to the community.

NEW BUSINESS

Collective Bargaining Agreement : East Hartford Board of Education and the East Hartford Education Association

MOTION By Barbara Rossi
 seconded by Marc Weinberg
 to **approve** the 2016-2019 collective bargaining agreement
 between the East Hartford Board of Education and the East

Hartford Education Association which was ratified by the Union
on August 31, 2015 and approved by the Board of Education on
September 8, 2015.
Motion carried 6/3. Nays: Clarke, Harmon, Morrison

Refund of Taxes

MOTION By Marc Weinberg
seconded by Barbara Rossi
to **refund** taxes in the amount of \$ 1,683.77
pursuant to Section 12-129 of the Connecticut General Statutes.
Motion carried 9/0.

Bill	Name	Prop Loc/Vehicle Info.	Over Paid
2014-03-0050371	ADOMAAH YAA	1998/JN1CA21D4WT517447	-9.08
2014-03-0055887	CASABLANCA ZORAIDA	1999/1GMDU06E6XD167650	-11.56
2014-03-0056437	CHARON KATHLEEN L C/O WILLIAM CHARON	1999/KMHJF25F2XU832675	-6.01
2013-03-0056391	CHASE AUTO FINANCE CORP	2011/JM1BL1UG6B1442601	-178.34
2014-03-0057829	CORONA AURA	2000/JHLRD1866YC055110	-50.26
2014-03-0062915	FRANCO ANDRES	2005/JTKDE177450030999	-36.23
2014-03-0068415	KAMINSKI PATRICIA A	2004/2HGES26754H592949	-35.9
2014-03-0069175	KOLOSKI THOMAS R	1999/2FTZA5447XBA73308	-18.9
2014-03-0071083	LOPEZ MARYANN	2001/2T1BR12EX1C458732	-20.91
2014-03-0072583	MAUTINO AIDA V	1996/1G2NE52M6TM572549	-48.34
2014-03-0073274	MELLO LAURA M	1992/2FTDF15Y1NCA50927	-40.91
2014-03-0076673	PACHECO ANGEL M	1998/1B4HS28Y9WF142577	-14.77
2013-03-0078787	QUILES JESSICA	2000/JT8BF21G4Y5078931	-39.18
2014-03-0079053	RAMOS MARIA E	2000/1J4GW48N9YC409851	-22.52
2014-02-0040517	RUSSELL & DAWSON LLC	1111 MAIN ST	-252.88
2014-03-0082258	SAPIA HELEN M	1998/1FAFP13P8WW192266	-42.24
2013-03-0084074	ST ONGE RONALD OR	1995/1MELM50UXSA649561	-11.31
2014-03-0087333	VINCENZO JOHN EST OF	2003/1G4HR54K03U171003	-28.8
2014-03-0087441	VOLLINGER DANIEL JOHN	2001/YV1RS53D812046415	-24.44

MOTION By Linda Russo
seconded by Esther Clarke
to **amend** the agenda by adding the following item:
"Resolution Honoring Barbara-Ann Rossi"
Motion carried 8/0. **Abstain:** Rossi

MOTION By Linda Russo
seconded by Esther Clarke
to **adopt** the following resolution:

Resolution Honoring Barbara-Ann Rossi

Whereas, Barbara-Ann Rossi moved from the Borough of Naugatuck to the town of East Hartford and very quickly became active in community affairs; and

Whereas, Barbara's passion for public service and doing what is best for the future of the residents of the town of East Hartford led her to run for elective office; and

Whereas, on November 2007, Barbara was elected to the Town Council; and

Whereas, she served on the Economic Development Commission and the Retirees' Pension and Benefits Commission as a Town Council representative; and

Whereas, she also served on the Town Council's Budget and Investigations and Audit Subcommittees; and

Whereas, Barbara's leadership skills were recognized as she was elected Town Council Majority Leader in 2011; and

Whereas, Barbara's service on the Council has been marked by a spirit of cooperation and bipartisanship; and

Whereas, Barbara is leaving the town of East Hartford for retirement in Florida.

NOW THEREFORE BE IT RESOLVED that the East Hartford Town Council, along with Mayor Marcia A. Leclerc, hereby recognizes the great work and determined dedication of Barbara-Ann Rossi and wishes her all the best times in retirement and be it further resolved that the East Hartford Town Council will miss you and hopes that you will stay in touch.

Motion carried 8/0. Abstain: Rossi

The entire Council, while sad that Councillor Rossi is leaving, wished her well in her retirement years in Florida. God-speed, Barbara.

OPPORTUNITY FOR RESIDENTS TO SPEAK

Susan Kniep commented on the need for additional public information regarding individual salaries that are affected by proposed union contracts.

ADJOURNMENT

MOTION By Esther Clarke
 seconded by Barbara Rossi
 to **adjourn** (9:53 p.m.).
 Motion carried 9/0.

The Chair announced that the next meeting of the Town Council would be October 6th.

Attest: Angela M. Attenello
 Angela M. Attenello
 TOWN COUNCIL CLERK

East Hartford Public Schools

SY 15-16 Annual Report



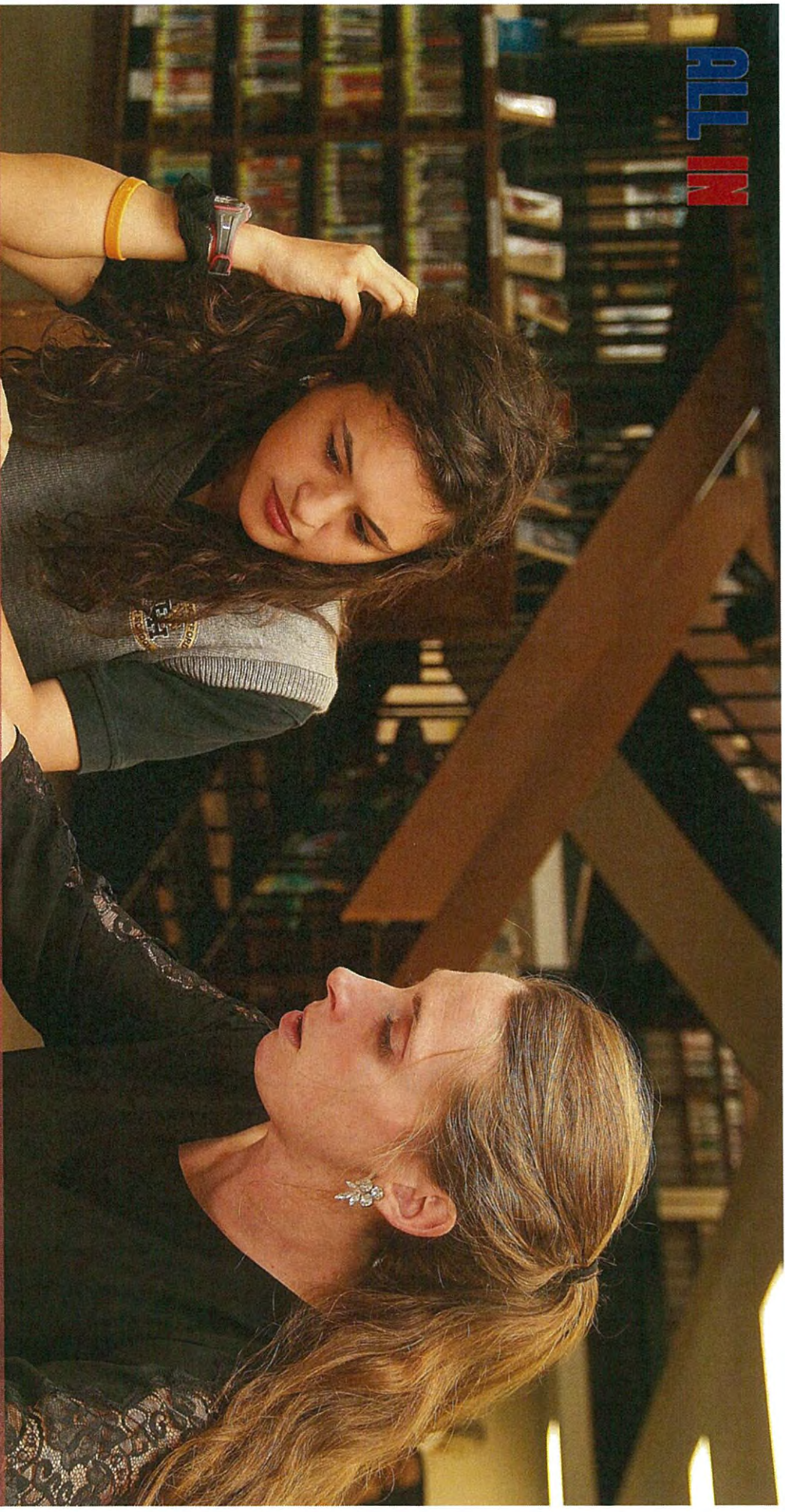
**ALL
IN**

Vision: Schools that are the **Pride of our **Community****

ALL IN

Mission: To deliver a high quality learning

experience for *Every Child, Every Day*





Expectations
Matter

Effort
Matters

Competence
Matters

Solutions
Matter

Relationships
Matter

Results
Matter

A woman with dark, curly hair and a pink shirt is looking at a book in a library. The background is filled with bookshelves. The text "ALL IN" is in the top right corner. The text "Where we've been..." is in the middle left. The text "Celebrations and data that tells a story" is in the bottom left.

ALL IN

Where we've been...

Celebrations and data that tells a story

Some celebrations of 2014-2015



- O'Connell Elementary School Exemplary School Climate Award (Finalist for Elementary School of the Year)



- CIBA Ranked 13th Best Public High School in the North East and 49th in the country by the Daily Beast (Newsweek)



- CIBA Ranked as the Best Public High School in Connecticut by U.S. News



- Norris and Langford Elementary Schools recognized by Connecticut Legislature and Commission on Children as a lead site for the CK3LI Initiative

Some celebrations of 2014-2015



- Principal Greg Fox named finalist by the Connecticut Association of Schools for Elementary Principal of the Year



- Cara Quinn, teacher at Sunset Ridge selected as Connecticut's Teacher of the Year



CTAHPERD

- Joe Pearce, teacher at Norris Elementary selected for the CTAHPERD Outstanding New Professional Award



- Tim Reid, teacher at EHHS was awarded The 2015 Outstanding Secondary School Teacher New England Institute of Chemists

Some celebrations of 2014-2015



- Two CIBA students named finalists to the National Merit Scholarship Program



- Forbes Magazine names EHHS Alumni a 30 under 30 Recipient

A close-up portrait of a young Black boy with short hair, looking slightly to the right with a thoughtful expression. The background is blurred, showing other people in a classroom setting.

ALL IN

13%

Reading

80%

Math

Data that tells a story—Student Academic Progress

ALL IN

-31%

ISS

2011-2015

-27%

OSS

2011-2015

Data that tells a story—Student Discipline

The background of the entire page is a close-up photograph of a person's face, showing their eyes, nose, and mouth. The person has dark skin and dark, curly hair. The image is slightly blurred, giving it a soft, artistic feel.

ALL IN

13%

Elementary
Students

11%

Middle School
Students

15%

High School
Students

Data that tells a story—**Student Attendance**

99%

Responded favorably

ALL IN
My child's teacher treats me with respect.

90%

Responded favorably

I know how my child is doing in school before I get the report card.

97%

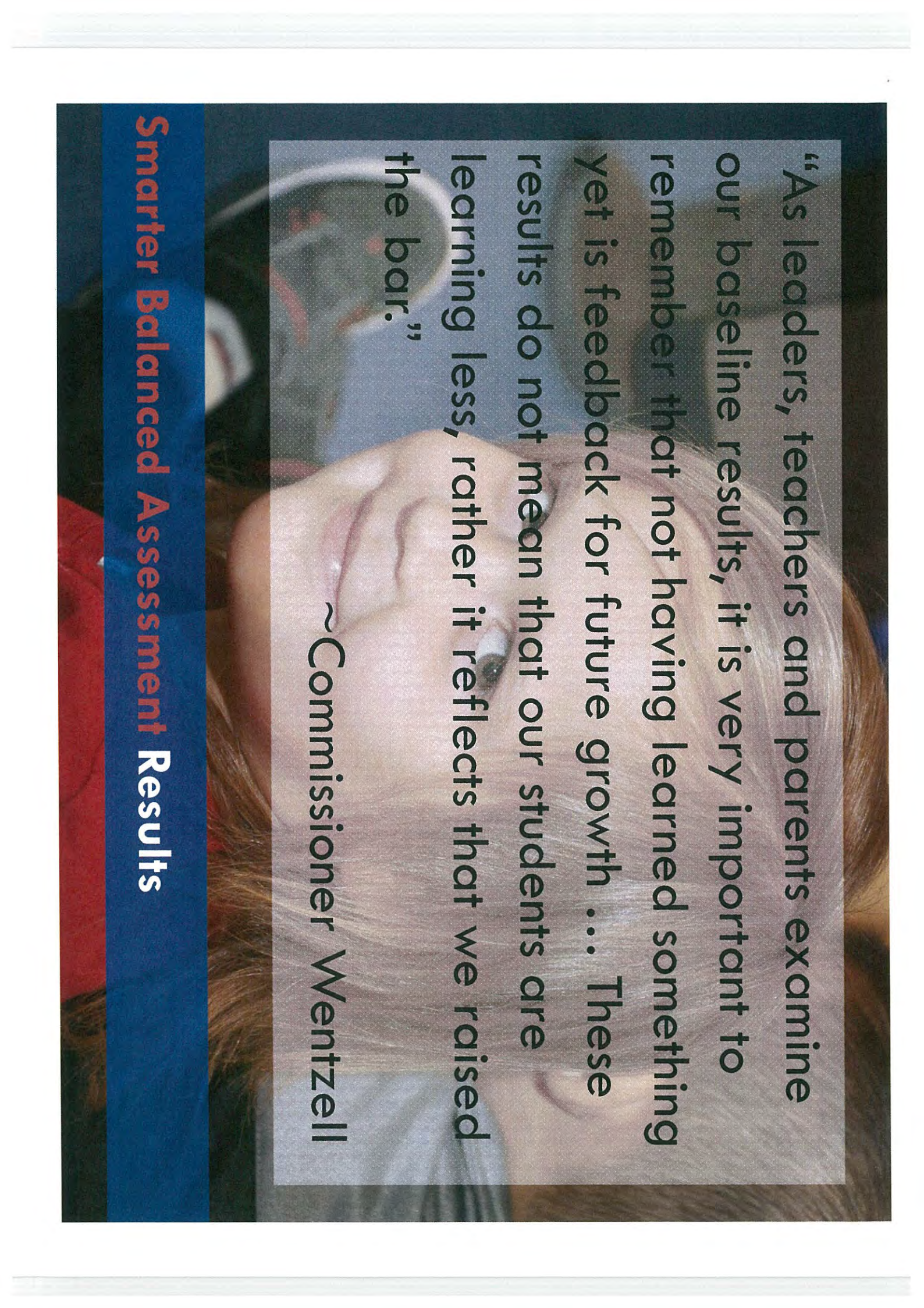
Responded favorably

My teachers think I can do well in school.

96%

Responded favorably

I think I can do well in school.
Data that tells a story—District Climate Survey Data

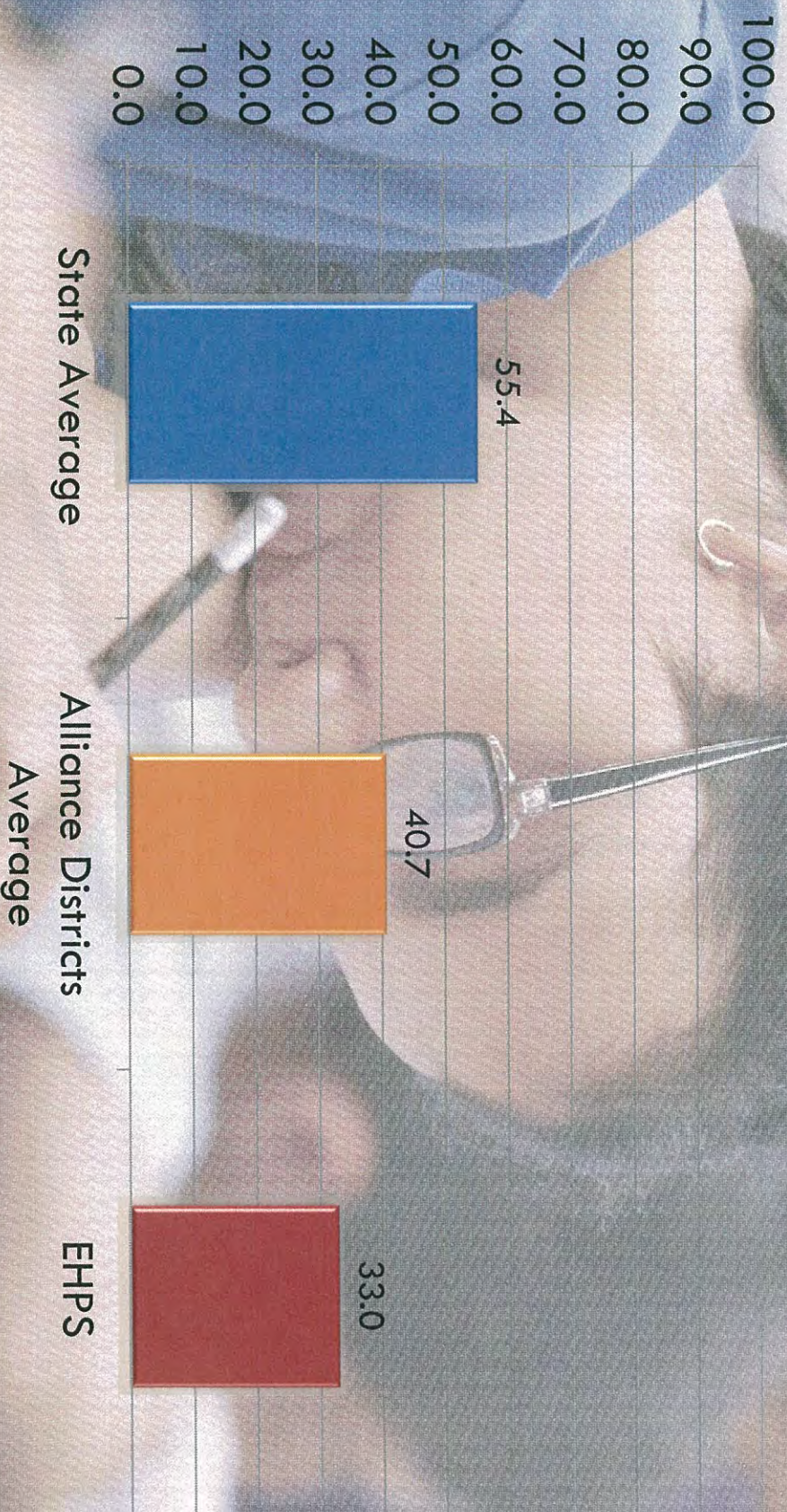


“As leaders, teachers and parents examine our baseline results, it is very important to remember that not having learned something yet is feedback for future growth ... These results do not mean that our students are learning less, rather it reflects that we raised the bar.”

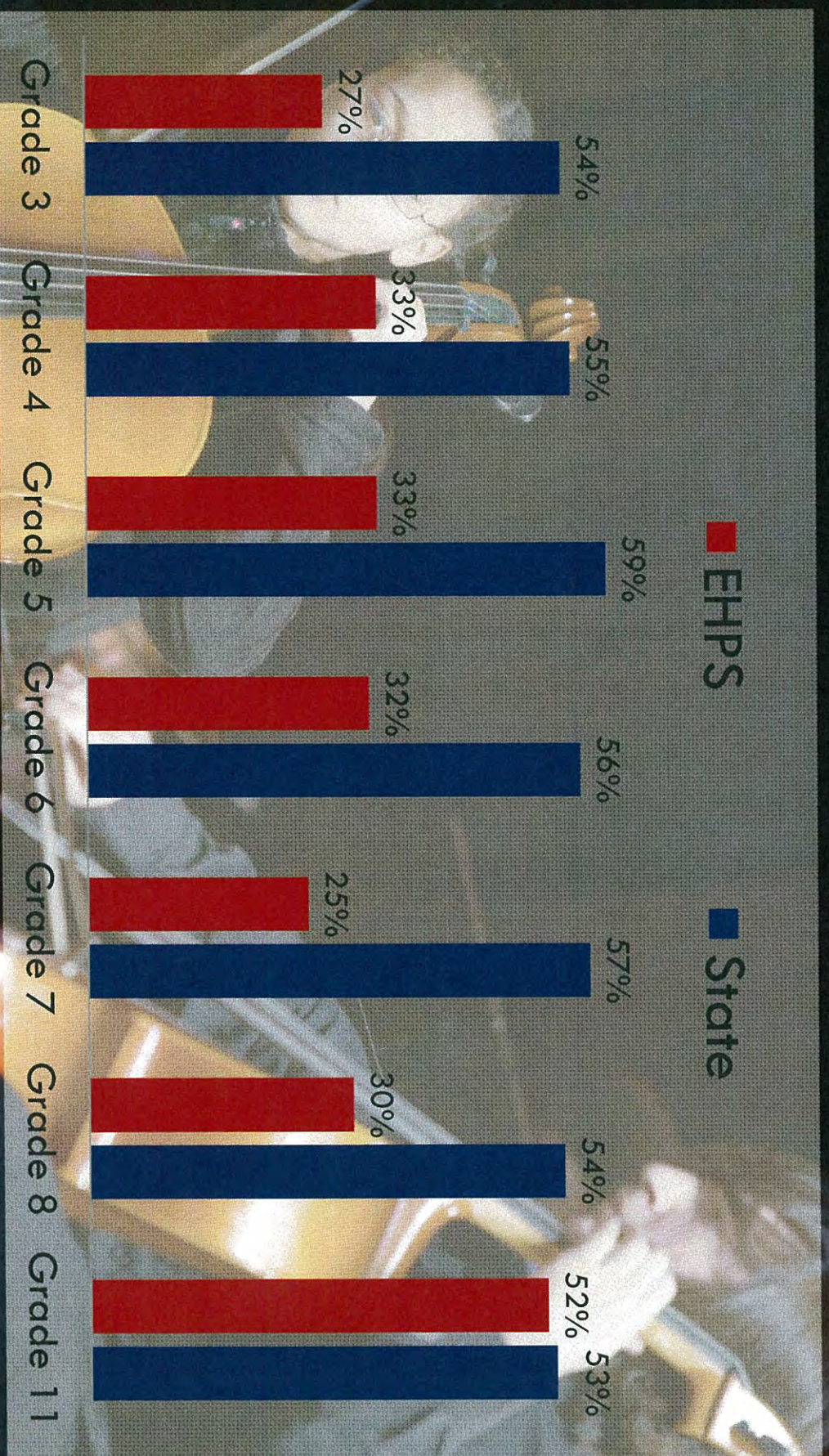
~Commissioner Wentzell

Smarter Balanced Assessment Results

Smarter Balanced English Language Arts (ELA) Results (Level 3 and Above)

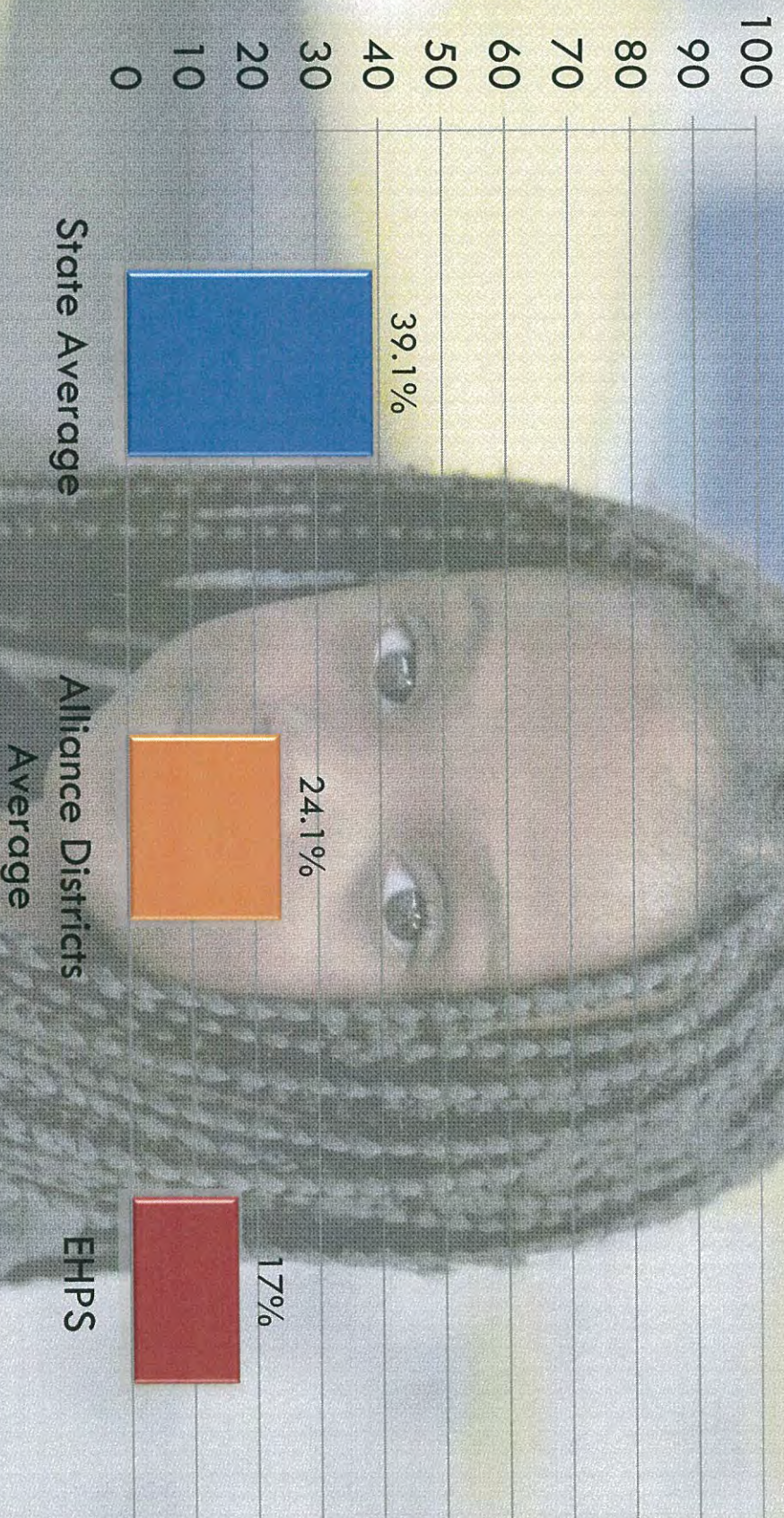


Smarter Balanced Assessment Results

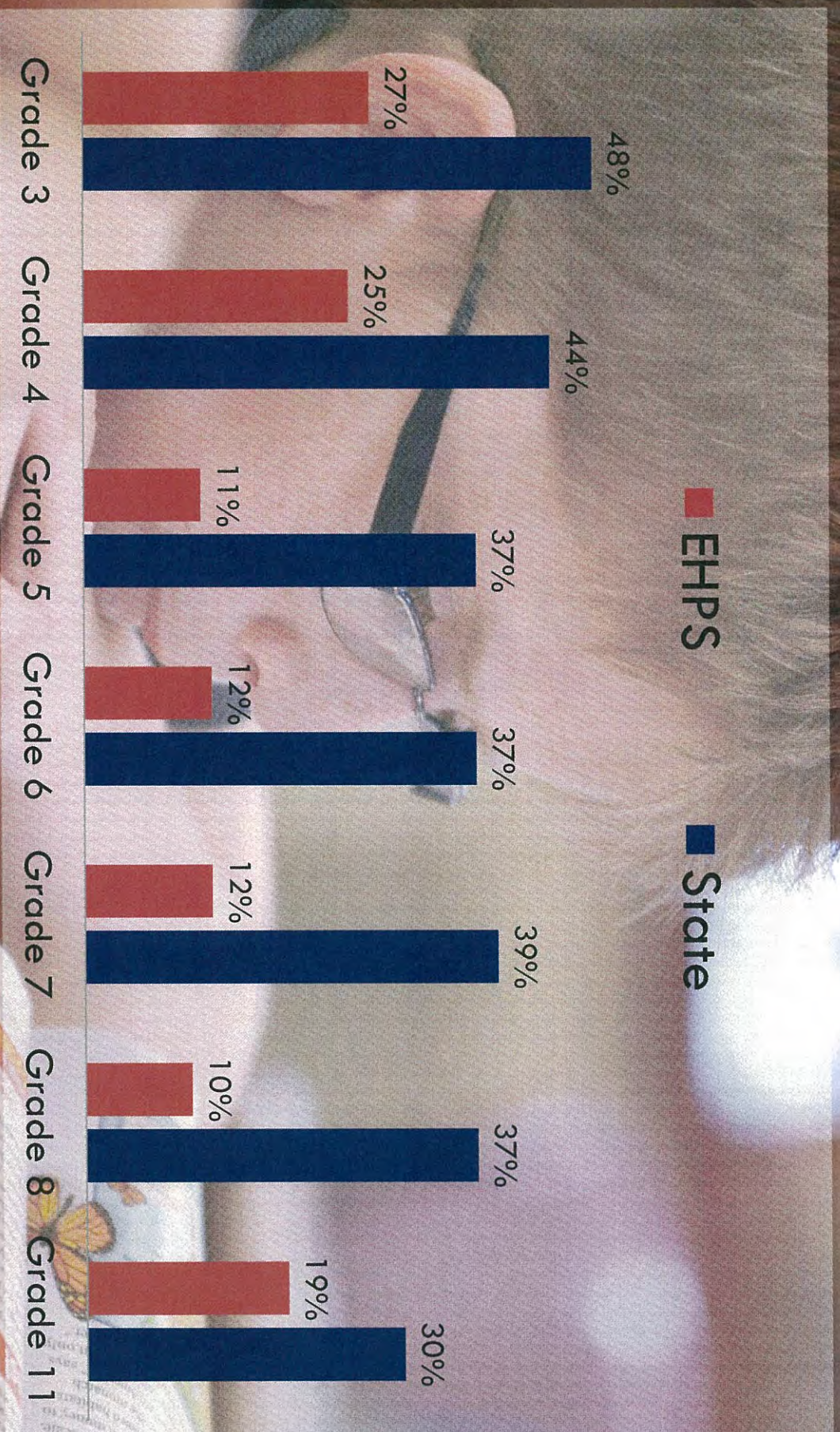


Smarter Balance ELA Data: Level 3 and Above

Smarter Balanced Math Results (Level 3 and Above)



Smarter Balanced Assessment Results



Smarter Balanced Math Data: Level 3 and Above

ALL IN

Where we are going...

Future and **next** steps...



District Improvement Plan

19

East Hartford Educators will...

Expectation 1	Expect student achievement
Expectation 2	Align system and operational efforts
Expectation 3	Foster talent and competence
Expectation 4	Nurture a solution based culture of safety and engagement
Expectation 5	Build family and community relationships
Expectation 6	Insist on Results

ALL IN



EHMS Commissioner Network Implementation

EE 2020

A Blueprint for Achievement





Looking forward:

FE2020

A Blueprint for Achievement

The Process:

- Survey
- Focus group conversations
- Whole group workshops

The Stakeholders:

- Family/Communities
- Faculty
- Students
- Policy Leaders

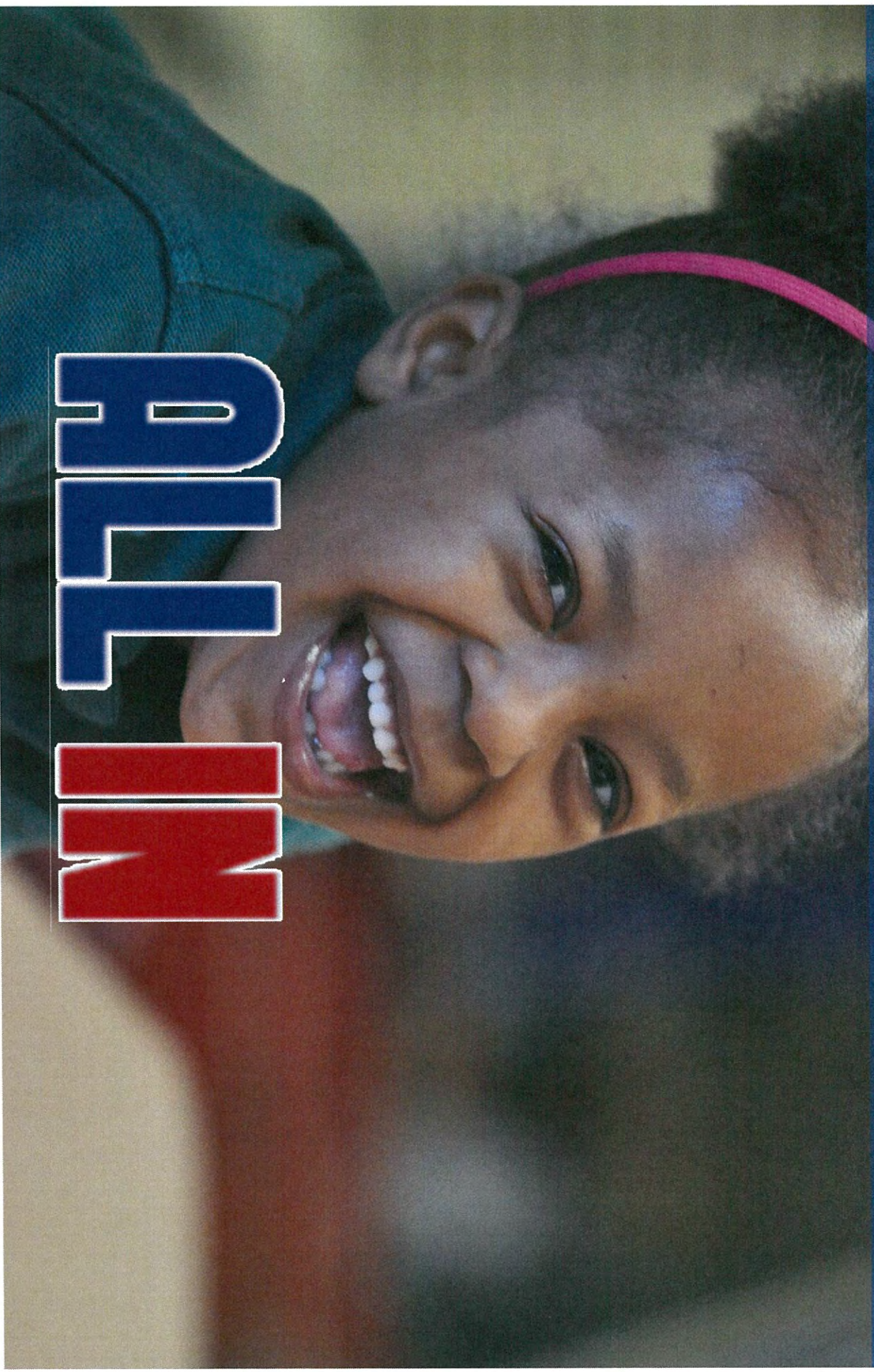
The Questions:

- Strengths
- Opportunities
- Vision Moving Forward

ALL IN

East Hartford is...

ALL IN



OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street
East Hartford, Connecticut 06108

Robert J. Cook
2015 OCT -1 A 9:48
(860) 291-7208
TOWN CLERK
EAST HARTFORD
FAX (860) 291-7389

DATE: October 1, 2015
TO: Town Council
FROM: Rich Kehoe
Town Council Chair
RE: Tuesday, October 6, 2015

In accordance with Section 3.3(a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

Tuesday, October 6, 2015

7:00 p.m.

Town Council Chambers

The purpose of the meeting is to hear public comment regarding the proposed revisions to the East Hartford Code of Ordinances as follows:

1. §6-5, 6-8 and 6-10 regarding the keeping of Swine and Poultry; and
2. §8-61 to 8-79 regarding Sexually Oriented Businesses

C: Mayor Leclerc
Rich Gentile, Assistant Corporation Counsel

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street
East Hartford, Connecticut 06108

Angela J. Attenello
2015 SEP 22 A 10:07
(860) 291-7208
TOWN CLERK
FAX (860) 291-7389
EAST HARTFORD

September 22, 2015

Please publish the following legal notice in **Zone 4** of the Hartford Courant on **Tuesday, September 29, 2015**. Mail bill to the East Hartford Town Council Office, 740 Main Street, East Hartford, CT 06108. Bill Acct # CU00254235

=====

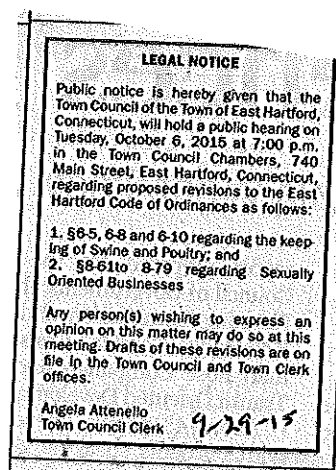
LEGAL NOTICE

Public notice is hereby given that the Town Council of the Town of East Hartford, Connecticut, will hold a public hearing on **Tuesday, October 6, 2015 at 7:00 p.m.** in the Town Council Chambers, 740 Main Street, East Hartford, Connecticut, regarding proposed revisions to the East Hartford Code of Ordinances as follows:

1. §6-5, 6-8 and 6-10 regarding the keeping of Swine and Poultry; and
2. §8-61 to 8-79 regarding Sexually Oriented Businesses

Any person(s) wishing to express an opinion on this matter may do so at this meeting. Drafts of these revisions are on file in the Town Council and Town Clerk offices.

Angela Attenello
Town Council Clerk



KEEPING OF EGG-LAYING HENS (9/14/15 DRAFT)

Section 6-5 of the East Hartford Code of Ordinances is repealed and the following is substituted in lieu thereof:

(a) No person shall keep swine or poultry within two hundred and seventy [(270)] feet of either the street line, or of any dwelling house or public building or within fifty [(50)] feet of a lot line.

(b) Notwithstanding the provisions of subsection (a), a person may keep no more than three hens on a property not less than one quarter acre and not greater than one acre, and keep no more than six hens on a property of more than one acre but not greater than two acres and keep no more than twelve hens on property of more than two acres provided: (1) the hens are kept in a soundly fenced enclosure in the property's rear yard which area is located not less than twenty feet from the abutting property lines; (2) the fenced enclosure contains a well-maintained coop less than fifteen feet in height and impermeable to rodents, wild birds and predators including dogs, cats, foxes and coyotes; (3) the enclosure and coop must be clean and odor free and kept in a neat and sanitary condition at all times in a manner that will not disturb the use or enjoyment of abutting properties due to noise, odor or other adverse impact; (4) odors from hens, hen wastes or other hen related substances shall not be perceptible at the property boundaries or the street lines; (5) any portion of the coop visible from another lot or property or a street line shall be screened by a fence or plantings sufficient to block any sight of the coop from the other lot, property or street line; (6) the hens are used for personal use only; (7) no roosters are kept on such property; and (8) the keeping of such hens shall not create any other type of nuisance to abutting property owners or the general public.

Sections 6-8 and 6-10 of the East Hartford Code of Ordinances are amended to read as follows:

Sec. 6-8. License Required to Raise Animals or Poultry.

(a) Any person engaged in raising or breeding poultry, pigeons, rabbits, hares or guinea pigs for commercial purposes, or keeping hens pursuant to section 6-5, shall obtain a license from the Director of Health.

(b) Each application shall state the number and kind of poultry or animal to be raised, or kept, and the location of the premises to be used for that purpose.

Sec. 6-10. Complaint of Unsanitary Conditions

Whenever a complaint is made to the Director of Health that the animals or structures mentioned in Sections 6-5, 6-7, 6-8 and 6-9 are creating unsanitary or obnoxious conditions, the Director of Health shall give notice of a hearing to be held at which the party complained against and the complainant shall be present. If, after hearing, the Director deems the conditions unsanitary, he shall revoke the license of the party complained against.

Any person whose license is revoked pursuant to this Section may appeal such decision to the Mayor, in writing, within ten (10) days after notice of the Director's decision.

PROPOSED AMENDMENT
SEXUALLY ORIENTED BUSINESSES
(Draft 9/11/15)

Section 1. Subdivision (8) of section 8-61 of the East Hartford Code of Ordinances is repealed and the following is substituted in lieu thereof:

8. "massage parlor" means any establishment having a fixed business where any person engages in or carries on, or permits to be engaged in or carried on, any method of vibrating or stimulating of the external soft parts of the body with the hands or with the aid of any mechanical or electric apparatus or appliance with or without any supplementary aids such as rubbing alcohol, liniments, antiseptics, oils, powders, creams, lotions, ointments or other similar preparations commonly used in this practice, whether or not such business is operated on a house call or out call basis, and any establishment advertised or listed under the heading of "massage," ~~[or] "massage parlor,"~~ spa, or similar wording [title]. Massage parlor shall not include an establishment where the practice of massage is: (A) in any state-licensed hospital, nursing home, clinic, medical office or rehabilitation facility; (B) by a state-licensed physician, surgeon, chiropractor, osteopath, physical therapist ~~[or massage therapist]~~ or by a registered nurse, or licensed practical nurse, ~~[or technician working under the supervision of such health care provider who shall be present on the licensed premises during the time the service is rendered];~~ (C) by trainers for any amateur or professional athlete or athletic team or school athletic program; ~~[or]~~ (D) by any state-licensed barber or beautician with regard to the massaging of the neck, face, scalp and hair for cosmetic or beautifying purposes; or (E) by a massage therapist: (i) who has been licensed by the State of Connecticut Department of Public Health to practice Massage Therapy under the provisions of Section 20-206a et seq. of the Connecticut General Statutes as amended, and has completed all testing and educational requirements thereunder; (ii) who holds the masseur permit required pursuant to section 8-73; and (ii) and who works at an establishment that complies in all respects with the provisions of sections 8-72 (1)-(11), 8-78 and 8-79.

Section 2. Section 8-72 of the East Hartford Code of Ordinances is repealed and the following is substituted in lieu thereof:

Sec. 8-72.~~[-Massage parlors-]~~Requirements for establishments where massage is performed by massage therapists who meet the requirements of section 8-73, 8-74 and 8-76.

~~[In addition to the requirements for sexually oriented businesses contained in section 8-70,]~~the following requirements shall apply:~~[-to all massage parlors within the town]:~~

(1) Construction of rooms used for toilets, tubs, steam baths and showers shall be waterproofed with approved waterproof materials;

(2) Toilet facilities shall be provided in convenient locations. When five or more persons of different sexes are on the premises at the same time, separate toilet facilities shall be provided. Toilets shall be designated as to the sex accommodated therein;

(3) Lavatories or wash basins provided with both hot and cold running water shall be installed in either the toilet room or vestibule. Lavatories or wash basins shall be provided with soap in a dispenser and with sanitary towels;

(4) Every portion of the ~~[massage parlor]~~premises, including appliances and apparatus, shall be kept clean and operated in a sanitary condition. Adequate lighting shall be provided, and each room or enclosure where a massage is being administered shall have an illumination of no less than five foot candles as measured at the floor level while such room or enclosure is occupied;

(5) All employees of the massage parlor shall be clean and wear clean outer garments, which use is restricted to the massage parlor. Provisions for a separate dressing room for each sex must be available on the licensed premises with individual lockers for each employee. Doors to such dressing rooms shall open inward and shall be self-closing;

(6) All employees ~~[and masseurs]~~ shall be modestly attired. Diaphanous, flimsy, transparent, form-fitting, or tight clothing is prohibited. Clothing must cover the employee's or masseur's chest at all times. Hemlines of skirts, dresses or other attire may be no higher than three inches above the top of the knee;

(7) All sexual anatomical areas of patrons must be covered by towels, cloth or undergarments when in the presence of any employee or masseur. No person in a massage parlor to expose his specified anatomical areas to any other person or for any person to expose the specified anatomical areas of another person;

(8) No person shall ~~[in a massage parlor to]~~ engage in any sexual activity or to place his hand upon, to touch with any part of his body, to fondle in any manner, or to massage any sexual anatomical areas of any other person;

(9) ~~[-All massage parlors]~~ The premises shall be provided with clean, laundered sheets and towels in sufficient quantity and shall be laundered after each use thereof and stored in an approved sanitary manner;

(10) Wet and dry heat rooms, shower compartments and toilet rooms shall be thoroughly cleaned each day business is in operation. Bathtubs shall be thoroughly cleaned after each use;

(11) No business ~~[massage parlor]~~ shall place, publish, or distribute or cause to be placed, published, or distributed any advertising material that depicts any portion of the human body or contains any written text that would reasonably suggest to prospective patrons that any services are available other than those services described in the definition of massage parlor in section 8-61, or that employees or masseurs are dressed in any manner other than described in subdivision (6) of this section;

~~[(12) All services enumerated in the definition of massage parlor in section 8-61 shall be performed in a cubicle, room, booth or area within the massage parlor, which cubicle, room, booth or area shall have transparent doors or walls so that all activity therein shall be visible from outside the same;~~

~~(13) No massage parlor shall open for business before 9:00 a.m. Monday through Sunday, nor remain open after 1:00 a.m.; and~~

~~(14) A full schedule of service rates shall be posted in a prominent place within the massage parlor in such a manner as to come to the attention of all patrons. No charges other than the specified rates for specified services shall be allowed and all patrons shall be notified of the full cost of services prior to the rendering of any service.]~~

Section 3. Section 8-73 of the East Hartford Code of Ordinances is repealed and the following is substituted in lieu thereof:

No massage therapist ~~[person, including an applicant for a massage parlor]~~, shall engage in the practice of massage without first having obtained a masseur permit from the Chief of Police or his designate upon a form provided by the Chief of Police. The applicant shall pay a filing fee, which shall not be refundable, as set by the Council in the Schedule of Fees. ~~[A permit shall not be required of persons whose practice of massage does not fit within the definition of massage parlor as set forth in section 8-61.]~~

Section 4. Section 8-74 of the East Hartford Code of Ordinances is repealed and the following is substituted in lieu thereof:

| Sec. 8-74. Masseur Permit Application; Contents~~[- Certificate of Health.]~~

(a) The application for a masseur permit shall contain the following:

(1) Name, and any other name previously used by such person, and resident's address;

(2) Social Security Number and date of birth;

(3) Applicant's weight, height, color of hair and eyes, and fingerprints;

(4) Written evidence that the applicant is at least eighteen years of age;

(5) Business, occupation, or employment of the applicant for three years immediately preceding date of application;

(6) Whether such person has ever been convicted of any crime within the last ten years except minor traffic violations and if so convicted, the place and court in which the conviction was obtained and the sentence imposed as a result of such conviction; and

(7) (i) Copy of the license issued by the [State of] Connecticut Department of Public Health to practice Massage Therapy under the provisions of [Chapter 384a,] Section 20-206a et seq. of the Connecticut General Statutes as amended, and evidence that all testing and educational requirements thereunder have been completed; or

[Name and address of the recognized school attended, the date attended, and a copy of the diploma or certificate of graduation awarded the applicant, showing the applicant has successfully completed not less than seventy hours of instruction.]

(b) Any masseur so employed is required to present a certificate from a physician licensed to practice in the State of Connecticut stating that the applicant has been examined and found to be free of any contagious or communicable disease and showing that the examination was conducted within thirty days prior to the submission of the application.]

Section 5. Section 8-75 of the East Hartford Code of Ordinances is repealed and the following is substituted in lieu thereof:

The Director of Health and Social Services, and Chief of Police, or their designees, shall have the right to periodically inspect establishments where massage therapy is provided to ensure compliance with these requirements. Such inspections shall be made in a reasonable time and in a reasonable manner. No permittee shall fail to allow access when requested, or hinder such officials' access in anyway.
~~Massage Parlors Prohibited.~~ Applicability to Masseurs Without Educational Requirements.

[(a) Applicants for a masseur permit may substitute one year's continuous experience as a Masseur or masseuse in lieu of a requirement of a diploma or certificate of graduation from a recognized school or other institution of learning wherein the method and work of massage is taught. Such masseur must obtain an affidavit attesting to such experience from the owner of the establishment where the continuous year of experience occurred. If, after diligent effort, the masseur is unable to obtain an affidavit from the owner, such masseur may submit an affidavit from a person who has first hand knowledge of his or her continuous year of experience.]

(b) Qualified instructors in the art of massage shall not be required to obtain a masseur permit unless such instructor engages in the practice of massage.]

Section 6. Section 8-76 of the East Hartford Code of Ordinances is repealed and the following is substituted in lieu thereof:

The Chief of Police or his designate shall issue a masseur permit within twenty-one days following application, unless he find that the applicant for the masseur permit has been convicted of: (1) a felony; (2) an offense involving sexual misconduct with minors; or (3) obscenity, keeping or residing in a house of ill fame, solicitation of a lewd or unlawful act, prostitution or pandering. Any applicant who has been denied may appeal such denial in accordance with the procedure[visions-of]set forth in section 8-68.

Section 7. Section 8-77 of the East Hartford Code of Ordinances is repealed and the following is substituted in lieu thereof:

(a) A masseur permit issued by the Chief of Police or his designate shall be revoked or suspended after a hearing before the Chief of Police where it appears that the masseur has been convicted of any offense enumerated in section 8-76 or that the establishment where massage therapy is being performed is not compliant with the provisions of section 8-72.

(b) The Chief of Police or his designate, before revoking or suspending any masseur permit, shall give the masseur at least ten days written notice of the examination into his conviction record, or non-compliance with section 8-72, and the opportunity for a hearing before the Chief of Police, at which hearing, the Chief of Police or his designate shall determine the relevant facts regarding the occurrences of the conviction. Any person whose masseur permit has been suspended or revoked may appeal such revocation or suspension in accordance with the procedure set forth in~~[provisions-of]~~ section 8-68.

Section 8. Section 8-79 of the East Hartford Code of Ordinances is repealed and the following is substituted in lieu thereof:

Sec. 8-79. Massage Parlors Prohibited~~[Opposite Sex Massage prohibited/Outcall Massage.]~~


Consistent with Section 20-206a et seq. of the Connecticut General Statutes as amended, Massage parlors, as defined in Section 8-61 (8) hereof, are not permitted.
~~[(a) No person holding a permit under this Article shall treat a person of the opposite sex, except upon the signed order of a licensed physician, osteopath, chiropractor, or registered physical therapist, which order shall be dated and shall specifically state the number of treatments, not to exceed ten. The date and hour of each treatment given and the name of the operator shall be entered on such order by the establishment where such treatments are given and shall be subject to inspection by the police.~~

~~(b) No permittee shall administer massage on an outcall basis. Such person shall administer massage solely with a massage parlor licensed to carry on such business. Any violation of these provisions shall be deemed grounds for revocation of the masseur permit and sexually oriented business license granted hereunder.~~

~~(c) No manager of a massage parlor shall knowingly cause, allow or permit, any agent, employee, or any other person under his control or supervision to perform acts prohibited in subsections (a) and (b) of this section or in the provisions of section 8-72 through section 8-79, inclusive, in or about such massage parlor.]~~



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: August 26, 2015
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: Referral: Ordinance Committee-Billboards

Assistant Corporation Counsel Richard Gentile, has reviewed and forwarded to my office a draft agreement regarding billboards for the locations of 361 Main Street and two of four at 1179 Burnside Avenue.


Please place this information on the agenda for the September 1, 2015 meeting for purposes of setting a Public Hearing date.

Thank you.

OFFICE OF CORPORATION COUNSEL

Date : August 25, 2015

To : Mayor Marcia Leclerc

From : Richard Gentile 

Re : Billboards at 361 Main Street (Site #1)
Two of Four Billboards at 1179 Burnside Avenue (Site #2)

Goodwin College, Inc. and TLC Properties, Inc. d/b/a TLC Properties of Connecticut, Inc. (Site #1 rights holders) have the exclusive authority to own, lease, maintain and operate billboard structures at Site #1. Lamar Central Outdoor, LLC (Site #2 rights holder) after foreclosure of its lien interest, will have the exclusive authority to own, lease, maintain and operate billboard structures at Site #2. The Site #1 rights holders, and the Site #2 rights holders have requested that they be allowed to relocate the Site #1 and two of the four Site #2 billboards to a new location facing I-84 westbound and located at 65 Roberts Street. This request is allowed under Code of Ordinances Section 3-30(c).

I have worked with Counsel for the Site # 1 right holders and Site #2 right holders on the attached draft agreement. I draw your attention to the following beneficial provisions:

- 2. All rights to maintain and operate the Site 1 and rights to maintain and operate two of the four Site 2 billboards will be extinguished pursuant to written declarations to be recorded on the Town's land records. This means that these billboards will be permanently removed and may not be re-built.
- 3. Adult oriented establishments and sexually oriented business will not be allowed to advertise on the billboards that will be located on I-84
- 10. The existing billboards at 361 Main Street and two of the four billboards at 1179 Burnside Avenue will be taken down and the sites cleaned up and landscaped before the new billboard is constructed.

- 12. The Town will have an ability to utilize the new billboards for public service announcements.

The representations and obligations in the contract will be backed up by necessary title searches, and the aforementioned written declarations. Before any new billboard is constructed, the title searches must also show that Lamar Central Outdoor, LLC has obtained title to 1179 Burnside Avenue.

I should also point out that the removal of the current billboard from 361 Main Street will allow Goodwin College to construct a substantial, mixed-use commercial building at that site.

If you believe the contract is in order, kindly forward it to the Council for receipt at their September 1 meeting. Pursuant to the ordinance, a public hearing must be held prior to approval of the agreement. That public hearing could be set for the September 16th meeting. A final vote on the agreement could then be taken at the October 6th meeting.

CC: Eileen Buckheit
Jeff Cormier

KENNELLY & ASSOCIATES
196 Trumbull Street, Suite 508
Hartford, Connecticut 06103
860-724-0650

August 25, 2015

Richard Gentile
Assistant Corporation Counsel
Town Hall
740 Main Street
East Hartford CT 06108

Re: TLC Properties, Inc. d/b/a TLC Properties of Connecticut,
Inc./Lamar Central Outdoor, LLC. Billboard Relocation Proposal

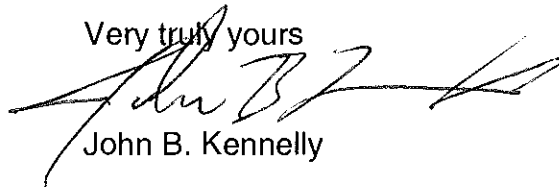
Dear Atty. Gentile:

Pursuant to Code of Ordinance Section 3-30(c), the East Hartford Town Council will consider the proposal by TLC Properties, LLC d/b/a TLC Properties of Connecticut, Inc. and Lamar Central Outdoor, Inc to relocate two billboards located at 361 Main Street and 1179 Burnside Avenue to a location adjacent to the north side of I-84 at 65 Roberts Street.

Enclosed please find (a) Table of Ownership Interests to each of the billboard sites; (b) the proposed Contract between the City of East Hartford, Goodwin College, Inc., TLC Properties, Inc d/b/a TLC Properties of Connecticut, Inc. and Lamar Central Outdoor, LLC; (c) the Quit Claim Deed between TLC Properties, Inc d/b/a TLC Properties of Connecticut, Inc. and Goodwin College, Inc; and (d) the Declaration of Termination of Billboard rights

If you have any questions please do not hesitate to contact me.

Very truly yours

A handwritten signature in black ink, appearing to read "John B. Kennelly", is written over the typed name.

John B. Kennelly

JBK:keh
Enclosures

Property Interest	Owner	Current Use	Transfer To
1. Easement Interest 361 Main Street	TLC Properties, Inc d/b/a TLC Properties of Connecticut, Inc. ¹	Two (2) sided 14' x 48' billboard	Easement Released to Goodwin College
2. Fee Title 1179 Burnside	Lamar Central Outdoor, LLC. ²	Four (4) 10'6" x 22'8" billboards	Terminate Billlboard Rights to two (2) of the four (4) billboards

¹ TLC Properties, Inc. is a subsidiary of The Lamar Company, LLC which in turn is a subsidiary of Lamar Media Corporation. TLC Properties is registered with the Connecticut Secretary of the State's Office as TLC Properties of Connecticut, Inc.

² Lamar Central Outdoor, LLC is a subsidiary of Lamar Media Corporation and is presently involved in a tax lien foreclosure action in Hartford Superior Court to obtain fee title to the property.

**AGREEMENT BETWEEN THE TOWN OF EAST HARTFORD,
GOODWIN COLLEGE, INC., TLC PROPERTIES, INC d/b/a TLC PROPERTIES OF
CONNECTICUT, INC AND LAMAR CENTRAL OUTDOOR, LLC
RELOCATION OF BILLBOARDS**

This agreement is made this ____ day of August, 2015 by and between the Town of East Hartford ("Town"), Goodwin College, Inc. ("Goodwin"), TLC Properties, Inc d/b/a TLC Properties of Connecticut, Inc and Lamar Central Outdoor, LLC. collectively referred to as ("Lamar").

WHEREAS, Goodwin College, Inc. owns land known as 361 Main Street, East Hartford, Connecticut ; and

WHEREAS, Lamar owns (a) the easement rights on 361 Main Street, East Hartford to construct and maintain a two-sided billboard and (b) the land and billboard rights at 1179 Burnside Avenue; and

WHEREAS, Lamar desires to move its billboard rights from 361 Main Street and 1179 Burnside Avenue to a location adjacent to I-84 and Goodwin desires to extinguish the easement to allow it to commercially develop 361 Main Street; and

WHEREAS, the billboards where such billboard rights exist currently impact the appearance of certain residential and/or commercial districts; and

WHEREAS, the Town desires to reduce the overall number of billboards in town through the elimination of existing billboards at the end of their useful life; and

WHEREAS, the Town's longstanding policy, as articulated through its ordinances, is to reduce the overall number of billboards in town through the elimination of existing billboards at the end of its useful life; and

WHEREAS, Lamar is willing to permanently extinguish the billboard rights it has secured at the existing location at 361 Main Street and half of these rights at 1179 Burnside Avenue, provided it can transfer rights to another location along portions of Interstate 84 as authorized by Town ordinance and the East Hartford Zoning Regulations.

NOW, THEREFORE, the Town, Goodwin and Lamar hereby agree as follows:

1. Permission to Erect a New Billboard: The Town will grant an exception to the prohibition against construction of new billboards pursuant to Town of East Hartford Code of Ordinance Section 3-30 (c) to allow construction of one billboard structure with two electronic display panels, one electronic display panel facing east to westbound traffic and one electronic display panel facing west to eastbound traffic, to be located on property located at 65 Roberts Street, ("New Billboards") on the location indicated on the attached Site Plan (Exhibit A). The New Billboards will be no larger than 14 feet by 48 feet. In addition, each New Billboard

allowed under this Agreement will be subject to the billboard zoning regulations effective August 30, 2006, as amended.

2. Extinguishment of Rights: Prior to constructing the New Billboards, Lamar as owner of the easement rights and Goodwin as owner of the supporting land will provide documentation permanently extinguishing any and all billboard rights on 361 Main Street; and Lamar will provide to the Town documentation permanently extinguishing a portion but not all billboard rights from the owner of the property located at 1179 Burnside Avenue property where the existing billboards are located. Such documentation shall be in a form satisfactory to the Town and will provide evidence of the property owner's intent to permanently extinguish any and all billboard rights at the following locations:

- a. One south facing billboard located at 361 Main Street (approximately 14' by 48', or 672 square feet);
- b. One north facing billboard located at 361 Main Street (approximately 14' by 48', or 672 square feet);
- c. One east facing billboard located at 1179 Burnside Avenue (approximately 10'.6" by 22'.8", or approximately 238 square feet);
- d. One west facing billboard located at 1179 Burnside Avenue (10'6" by 22'8" or approximately 238 square feet).

Such documentation shall include, but not be limited to, a written declaration executed by Goodwin as the owner of the land at 361 Main Street and Lamar as the owner of the easement rights at 361 Main Street and the land and billboard rights at 1179 Burnside Avenue and all other parties that have or may claim any interest in billboard rights at the above locations permanently extinguishing any and all billboard rights with respect to the above locations (the "Declaration").

Presently, there exists a nondischarged and/or released mortgage in favor of RC Realty, a Connecticut partnership not registered with the Connecticut Secretary of State dated October 2, 1986 and filed with the East Hartford Town Clerks Office at Volume 1004, Page 350 against the property located at 1179 Burnside Ave. The parties acknowledge that the Town is under no obligation and will not be issuing any permit for the construction of any new static or electronic billboards at 65 Roberts Street until and unless the Mortgage Deed is released, discharged and/or extinguished, and Lamar takes fee title to such property. These actions will be confirmed through the issuance of a Certificate of Title on 1179 Burnside Avenue, East Hartford, Connecticut, which certificate will be issued by an independent attorney.

Presently, there also exists an easement in favour of TLC Properties, Inc d/b/a TLC Properties of Connecticut, Inc, (Volume 2309 at Page 177 of the East Hartford Land Records) and such Easement shall be released prior to construction of the New Billboards.

The Declaration will affirm that all state and local licenses or permits with respect to the above locations have been terminated and that all necessary summary process proceedings have been successfully concluded with respect to any and all parties claiming an interest in such locations. The Declaration shall become effective only upon the completion of all required local and state permitting of the New Billboards at which time the Declaration shall be recorded in the land records of the Town. The form of the Declaration is attached as Exhibit B.

3. Prohibition on Contract: Lamar agrees that it will not allow any advertisements of adult-oriented establishments or adult cabarets as defined in section 200 of the East Hartford Zoning Regulations, as the same may be amended from time to time or of any sexually oriented business as defined in Section 8-61 of the Town of East Hartford Ordinances, notwithstanding anything in the Agreement to be contrary Lamar shall be allowed any advertisements of motion pictures which receive a rating by the Motion Picture Association of America as the same may be amended from time to time, on the New Billboards or any other billboards it may own or control in any fashion in East Hartford.

4. Amendment: This Agreement can only be modified by a written agreement duly signed by the persons authorized to sign agreements on behalf of the Town and Lamar.

5. Severability: The invalidity or unenforceability of one or more provisions of this Agreement shall not affect any other provision of this Agreement.

6. Governing Law: This Agreement shall be governed and construed in accordance with the laws of the State of Connecticut. The parties agree to the jurisdiction and venue of the courts located in Hartford Superior Court.

7. Complete Agreement: This Agreement is the complete and exclusive statement of the Agreement between the parties as to the subject matter hereof and supersedes all communications between the parties related to the subject matter of this Agreement. Each party represents and warrants to the other that it has full power and authority to enter into and perform this Agreement.

8. Waiver and Default: A waiver of a breach or default under this Agreement shall not be a waiver of any other or subsequent breach of default. The failure or delay in enforcing compliance with any term or condition of this Agreement shall not constitute a waiver of such term or condition.

9. Transfer and Assignment: This Agreement and rights, duties and obligations accruing to Lamar under this Agreement are not transferable or assignable. Any attempt by Lamar to transfer or assign this Agreement or any of its rights, duties or obligations under this Agreement is void. Notwithstanding the foregoing, Lamar or its successor may, upon written notice and consent of the Town which consent shall not be unreasonably withheld, assign its rights and obligations, to an entity which acquires all or substantially all of its assets or which acquires voting control through a purchase or merger.

10. Removal of Existing billboards: Lamar agrees that the billboards listed in paragraph 2, above, will be removed, the underlying property cleared and landscaped to the reasonable satisfaction of the town, and within one year of the granting of all permits required by the Town and the State of Connecticut for the construction of the New Billboards and prior to the erection of the New Billboards. In the event that said conditions are not met within said time this Agreement shall, at the option of the Town of East Hartford, be null and void upon thirty (30) days written notice.

11. Indemnification: Lamar will indemnify, defend and hold the town and its officials, officers, agents, and employees harmless from and against any and all cost, expenses, losses, attorney's fees, and liabilities resulting in any way from this Agreement, including but not limited to the claim of the current or future owner(s) of the property where the billboards listed in Paragraph 2 are located any third parties that leasehold, license or property rights have not been extinguished or that there had been an interference with contractual rights.

12. Town Use: Lamar agrees to allow the Town to use one electronic billboard turn on each New Billboard facing for at least fourteen (14) calendar days each year for public service announcements (PSA). Such PSAs shall be for a governmental purpose of East Hartford and/or its sponsorship and shall not be primarily for the direct benefit of a private entity. The dates of such use shall vary from year to year based upon availability. Lamar will bear the reasonable costs for the artwork and installation of such billboard advertising, and there will be no fee for the use of such billboard facing by the Town.

13. Duration: Pursuant to Section 3-30(c)(iii) of Town Ordinances, Lamar agrees to remove the New Billboards no later than forty (40) years from the date of the issuance of a certificate of occupancy for the erection of the New Billboards following the granting of permits required for the New Billboards by the Town and State of Connecticut.

IN WITNESS WHEREOF, the parties hereto have signed the Agreement as of the date and year set forth above.

TOWN OF EAST HARTFORD

GOODWIN COLLEGE, INC.

By:
Duly Authorized

By: Mark E. Scheinberg, President
Duly Authorized

LAMAR CENTRAL OUTDOOR,LLC.

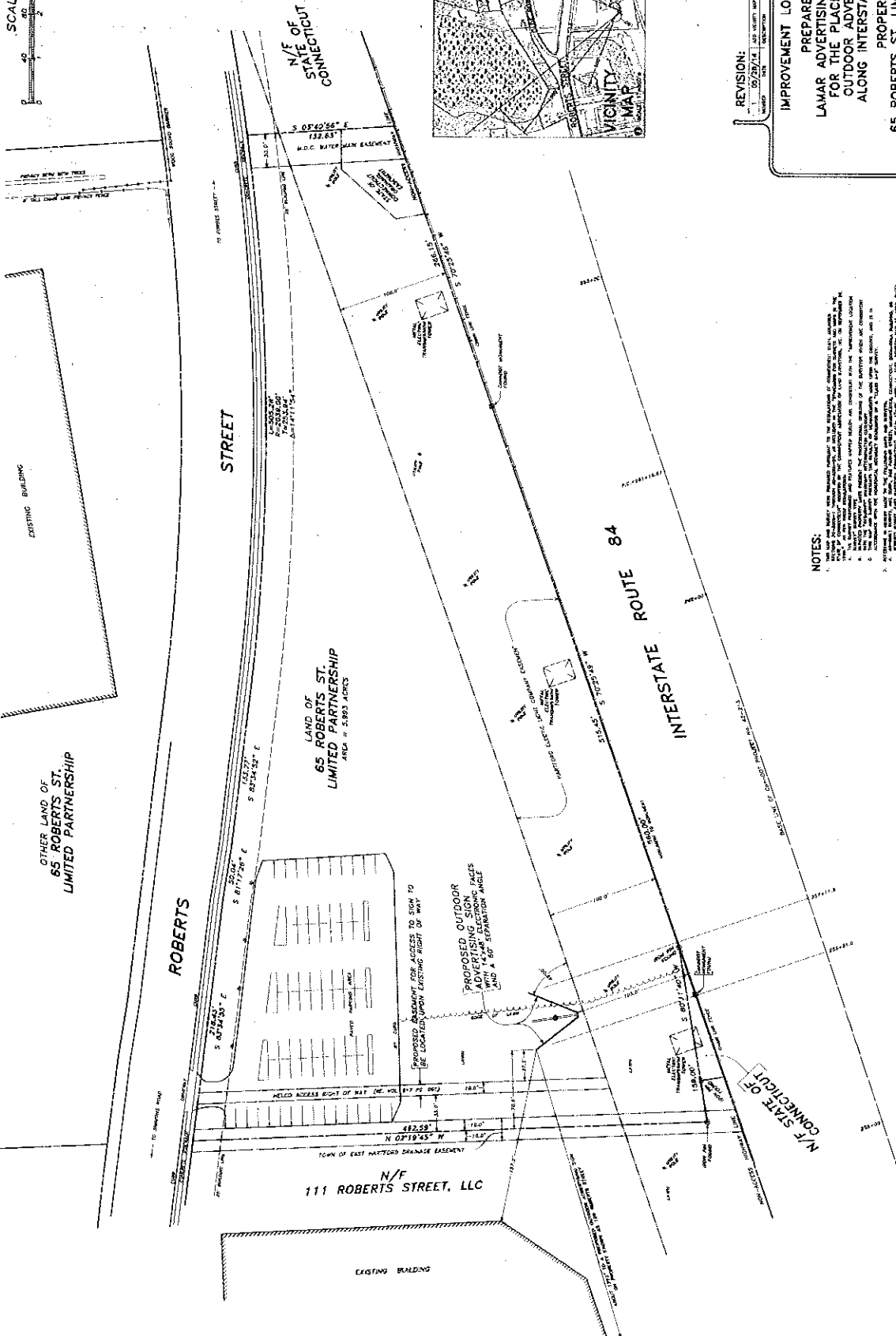
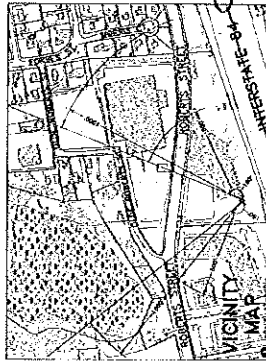
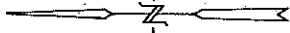
**TLC PROPERTIES, INC D/B/A
TLC PROPERTIES OF
CONNECTICUT, INC.**

By:
Duly Authorized

By:
Duly Authorized

Exhibit A to Agreement

SCALE: 1"=40'



REVISION:

1. 02/29/14
2. 03/29/14

IMPROVEMENT LOCATION SURVEY

PREPARED FOR
LAWAR ADVERTISING OF HARTFORD
FOR THE PLACEMENT OF AN
OUTDOOR ADVERTISING SIGN
ALONG INTERSTATE ROUTE 84

PROPERTY OF
65 ROBERTS ST. LIMITED PARTNERSHIP
65 ROBERTS STREET
EAST HARTFORD, CONNECTICUT

SCALE: 1"=40'
DATE: NOV. 29, 2013
SHEET NUMBER: 1 of 1

NOTES:

1. THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE STANDARDS AND PRACTICES OF THE PROFESSION OF SURVEYING AS SET FORTH IN THE CONNECTICUT SURVEYING ACT, C.S. 54-120, AND THE RULES AND REGULATIONS OF THE BOARD OF SURVEYING AND MAPPING, C.S. 54-120a.
2. THE SURVEY WAS CONDUCTED ON THE DATE OF NOVEMBER 29, 2013, AT THE TIME OF THE SURVEY, THE WEATHER WAS CLEAR, THE VISIBILITY WAS GOOD, AND THE TEMPERATURE WAS 65 DEGREES F.
3. THE SURVEY WAS CONDUCTED BY THE SURVEYOR, WHO IS A LICENSED PROFESSIONAL SURVEYOR IN THE STATE OF CONNECTICUT, AND WHO HAS BEEN IN THE PRACTICE OF SURVEYING FOR OVER 20 YEARS.
4. THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE STANDARDS AND PRACTICES OF THE PROFESSION OF SURVEYING AS SET FORTH IN THE CONNECTICUT SURVEYING ACT, C.S. 54-120, AND THE RULES AND REGULATIONS OF THE BOARD OF SURVEYING AND MAPPING, C.S. 54-120a.
5. THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE STANDARDS AND PRACTICES OF THE PROFESSION OF SURVEYING AS SET FORTH IN THE CONNECTICUT SURVEYING ACT, C.S. 54-120, AND THE RULES AND REGULATIONS OF THE BOARD OF SURVEYING AND MAPPING, C.S. 54-120a.
6. THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE STANDARDS AND PRACTICES OF THE PROFESSION OF SURVEYING AS SET FORTH IN THE CONNECTICUT SURVEYING ACT, C.S. 54-120, AND THE RULES AND REGULATIONS OF THE BOARD OF SURVEYING AND MAPPING, C.S. 54-120a.
7. THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE STANDARDS AND PRACTICES OF THE PROFESSION OF SURVEYING AS SET FORTH IN THE CONNECTICUT SURVEYING ACT, C.S. 54-120, AND THE RULES AND REGULATIONS OF THE BOARD OF SURVEYING AND MAPPING, C.S. 54-120a.
8. THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE STANDARDS AND PRACTICES OF THE PROFESSION OF SURVEYING AS SET FORTH IN THE CONNECTICUT SURVEYING ACT, C.S. 54-120, AND THE RULES AND REGULATIONS OF THE BOARD OF SURVEYING AND MAPPING, C.S. 54-120a.
9. THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE STANDARDS AND PRACTICES OF THE PROFESSION OF SURVEYING AS SET FORTH IN THE CONNECTICUT SURVEYING ACT, C.S. 54-120, AND THE RULES AND REGULATIONS OF THE BOARD OF SURVEYING AND MAPPING, C.S. 54-120a.
10. THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE STANDARDS AND PRACTICES OF THE PROFESSION OF SURVEYING AS SET FORTH IN THE CONNECTICUT SURVEYING ACT, C.S. 54-120, AND THE RULES AND REGULATIONS OF THE BOARD OF SURVEYING AND MAPPING, C.S. 54-120a.



TO BE APPROVED AND DELIVERED
CONTACT AT: 860-261-1111

DAVID A. SMITH
PROFESSIONAL SURVEYOR
STATE OF CONNECTICUT

EXHIBIT B
DECLARATION OF TERMINATION
OF BILLBOARD RIGHTS: 361 MAIN STREET, EAST HARTFORD, CT

TLC Properties, Inc., d/b/a TLC Properties of Connecticut, Inc. as grantee of an easement at 361 Main Street, East Hartford, Connecticut recorded in the East Hartford Land Records at Volume 2309, Page 177("the Easement") and Goodwin College, Inc. as owner of the land and successor to the grantor of the Easement at 361 Main Street, East Hartford, Connecticut (the "Declarants") hereby declare their intent to forever extinguish, abandon and terminate the Billboard Rights existing at the following location:

1. One two-sided billboard supported by a monopole located at 361 Main Street (each billboard face approximately 14' by 48', or 672 square feet, for a total of 1,344 square feet of billboard space);

Said Easement is attached hereto as Exhibit A.

As employed herein, the term "Billboard Rights" is defined as the exclusive authority, subject to federal, state and municipal legislative regulatory constraints, to lease, own, maintain and operate billboard structures at specific geographic locations for the purpose of exhibiting signs as a medium to communicate information, publicity, and advertising to the general public.

The Declarants affirm that all municipal, state and federal license and/or permits with respect to the above-listed locations have been terminated and that all necessary summary process proceedings have been successfully concluded with respect to any and all parties known to claim an interest in or possession of Billboard Rights at the above-identified locations.

Nothing contained in this declaration shall be construed to limit the rights of the Declarants, their successors and assigns, with respect to the erection, maintenance, repair and replacement of business signs announcing or advertising any business or activity taking place on the premises where the sign is located.

[Next Page Signature Page]

Dated this ____ day of August, 2015.

**THE DECLARANT,
GOODWIN COLLEGE, INC.:**

Witness

By: Mark E. Scheinberg
Its: President

Witness

**THE DECLARANT, TLC
TLC PROPERTIES, INC.
d/b/a TLC PROPERTIES
OF CONNECTICUT, INC.**

Witness

By:
Its:

Witness

STATE OF CONNECTICUT)

) ss. at East Hartford, CT

COUNTY OF HARTFORD)

Personally appeared Mark E. Scheinberg, President of Goodwin College Inc., signer and sealer of the foregoing Easement, and acknowledged the same to be his free act and deed as such President, and the free act and deed of said corporation, before me.

Notary Public/Commissioner of the Superior Court

STATE OF)

) ss. at _____

COUNTY OF)

Personally appeared _____, _____ of TLC Properties, Inc., d/b/a TLC Properties of Connecticut, Inc. signer and sealer of the foregoing Easement, and acknowledged the same to be his/her free act and deed as such _____, and the free act and deed of said corporation, before me.

Notary Public/Commissioner of the Superior Court

EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that Lamar Central Outdoor, Inc., a Delaware corporation, having its principal place of business in the City of Baton Rouge, Louisiana (hereinafter "Grantor") for Ten Dollars and other good and valuable consideration paid, does give, grant, bargain, sell and confirm unto TLC Properties, Inc., a Louisiana corporation, having its principal place of business in Baton Rouge, Louisiana (hereinafter "Grantee"), with Warranty covenants, a certain easement to a certain piece or parcel of land, situated in the Town of East Hartford, County of Hartford, State of Connecticut known as 361 Main Street. Said parcel being further described as follows:

A certain piece or parcel of land, with buildings thereon, known as No. 361 Main Street, situated in the Town of East Hartford, County of Hartford and State of Connecticut, bounded and described as follows:

NORTHERLY: By land now or formerly of the Estate of Anthony McGelhan;
 EASTERLY: By Main Street;
 SOUTHERLY: By land now or formerly of Emerson E. Strong; and
 WESTERLY: By land now or formerly of George Sellew.

Excepting therefrom, a portion of premises conveyed to the State of Connecticut, containing approximately one-hundredths (0.01) of an acre as described in a Quit Claim Deed from Pasquale Uricchio to the State of Connecticut dated December 18, 1951 and recorded in Volume 182, Page 67 of the East Hartford Land Records.

The Grantor hereby grants unto the Grantee, its successors and assigns, a perpetual easement for the location, construction and maintenance of the outdoor advertising structure or structures and all necessary or desirable appurtenances on, over and upon the following described easement are as shown on a map or plan entitled "EASEMENT MAP PREPARED FOR MARTIN MEDIA EAST HARTFORD, CONNECTICUT WILLIAM R. PALMBERG & SON LLC LAND SURVEYORS 178 NORTH MAPLE STREET ENFIELD, CONNECTICUT 06082 860-763-3300 BY CAD SCALE 1" = 20' DATE 7/18/03 1 OF 1 CHECKED WRP NO. 2003049 REV. 8/11/03 EASEMENT LOCATION".

A perpetual easement is granted herein.

This Easement shall consist of a perpetual servitude of use that runs with the land and shall include the right to service, maintain, improve or replace any outdoor advertising structure on the property. Grantor agrees that Grantee, its successors and assigns may trim any or all trees and vegetation in, on or about the Easement as often as Grantee, its successors and assigns deems necessary to prevent obstruction or to improve the appearance of the structure. Grantee, its successors and assigns hereby specifically hold Grantor, its successors and assigns, free and harmless from any damages or injuries to any person or property caused by Grantee's construction or maintenance activities on the property described.

Grantor warrants that it is the fee simple record owner of the real property to be subjected to this Easement, that such real property is not subject to any liens, that such real property is not encumbered by any restrictions, easements, covenants, leases or other rights that are in any way conflicting with or

CONVEYANCE TAX RECEIVED
 STATE \$ 0.00 LOCAL \$ 0.00 No.
Shawn A. Miller
 TOWN CLERK OF EAST HARTFORD

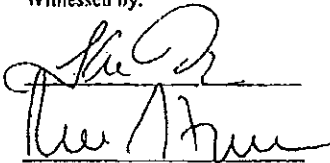
inconsistent with the conveyance herein made, and that Grantor has the right and authority to execute this Easement and to grant, sell and conveys the rights set forth herein to the Grantee.

TO HAVE AND TO HOLD the Easement, together with all and singular the rights and appurtenances thereto in any way belonging, unto the Grantee, its successors and assigns, forever; and Grantor does hereby bind Grantor, its successors and assigns, to WARRANT and FOREVER DEFEND all and singular the Easement and rights appurtenant unto Grantee, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof.

This agreement shall be binding upon the parties hereto, their respective heirs, executors, administrators, successors and assigns.

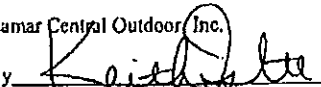
Signed this 26 day of September, 2003.

Witnessed by:



Lamar Central Outdoor, Inc.

By


Keith Istre, Chief Financial Officer
of Lamar Central Outdoor, Inc.

STATE OF LOUISIANA)

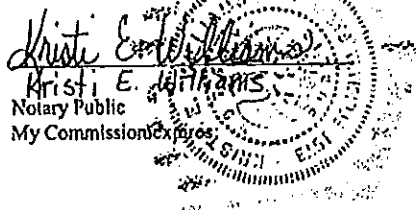
PARISH OF EAST BATON ROUGE)

)

) ss: Baton Rouge

September 26, 2003

Personally appeared, Keith Istre, as aforesaid, signer and sealer of the foregoing instrument and acknowledged the same to be his free act and deed as such Chief Financial Officer, and the President and CEO of said corporation, before me.



Kristi E. Williams
Notary Public
My Commission Expires

10413
Sharon A. Miller
2003 OCT -7 P 3:42
TOWN CLERK
EAST HARTFORD
Pg _____

DECLARATION OF TERMINATION
OF BILLBOARD RIGHTS: 1179 BURNSIDE AVENUE, EAST HARTFORD, CT

Lamar Central Outdoor, LLC. as owner of a parcel of land located at 1179 Burnside Avenue, East Hartford, Connecticut recorded in the East Hartford Land Records at Volume 2309, Page 177("the Parcel") (the "Declarant") hereby declares its intent to forever extinguish, abandon and terminate the Billboard Rights existing at the following location:

1. Two of four existing billboard faces located at 1179 Burnside Avenue (each billboard face approximately 10' by 22.8', or 238 square feet of existing billboard space);

Said Parcel Description is attached hereto as Exhibit A.

As employed herein, the term "Billboard Rights" is defined as the exclusive authority, subject to federal, state and municipal legislative regulatory constraints, to lease, own, maintain and operate billboard structures at specific geographic locations for the purpose of exhibiting signs as a medium to communicate information, publicity, and advertising to the general public.

The Declarant affirms that all municipal, state and federal license and/or permits with respect to the above-listed location has been terminated and that all necessary summary process proceedings have been successfully concluded with respect to any and all parties known to claim an interest in or possession of Billboard Rights at the above-identified location.

Nothing contained in this declaration shall be construed to limit the rights of the Declarant, its successors and assigns, with respect to the erection, maintenance, repair and replacement of business signs announcing or advertising any business or activity taking place on the premises where the sign is located.

[Next Page Signature Page]

Dated this ____ day of August, 2015.

**THE DECLARANT,
LAMAR CENTRAL OUTDOOR, LLC.**

Witness

By:
Its:

Witness

STATE OF)
COUNTY OF) ss. at _____
)

Personally appeared _____, _____ of Lamar Central Outdoor, LLC.,
signer and sealer of the foregoing Easement, and acknowledged the same to be his/her free act
and deed as such _____, and the free act and deed of said corporation, before me.

Notary Public/Commissioner of the Superior Court

Exhibit A

Property Description of 1179 Burnside

NORTHERLY: By Burnside Avenue, Three Hundred Thirty and One One-Hundredths (330.1') feet;

EASTERLY: By land now or formerly of Burnside Associates, One Hundred Ten (110') feet, more or less;

SOUTHERLY: By the Hockanum River, Three Hundred Eighteen (318') feet, more or less; and

WESTERLY: By land now or formerly of Frank Molinski, Fifty Five (55') feet, more or less.

Please return to:
Attorney Robert DeCrescenzo
Updike, Kelly & Spellacy, P.C.
100 Pearl Street
17th Floor
Hartford, CT 06103

QUITCLAIM DEED

TLC PROPERTIES, INC d/b/a TLC PROPERTIES OF CONNECTICUT, INC, a Louisiana corporation with an address of 5321 Corporate Blvd, Baton Rouge, Louisiana 70808 ("**Releasor**"), for One Dollar and other good and valuable consideration, grants to GOODWIN COLLEGE, INC., a Connecticut corporation with an office at One Riverside Drive, East Hartford, Connecticut 06118 ("**Releasee**"), with QUITCLAIM COVENANTS,

A certain piece or parcel of land, with buildings thereon, known as No. 361 Main Street, situated in the Town of East Hartford, County of Hartford and State of Connecticut, bounded and described as follows:

NORTHERLY: By land now or formerly of the Estate of Anthony McGehan'
EASTERLY: By Main Street;
SOUTHERLY: By land now or formerly of Emerson E. Strong; and
WESTERLY: By land now or formerly of George Sellew.

Excepting therefrom, a portion of premises conveyed to the State of Connecticut, containing approximately one one-hundredth (0.01) of an acre as described in a Quit Claim Deed from Pasquale Uricchio to the State of Connecticut dated December 18, 1951 and recorded in Volume 182, Page 67 of the East Hartford Land Records. The aforesaid premises are herein referred to as the "**Property**."

Being the same premises conveyed by Lamar Central Outdoor, Inc. to Pablo Zuniga by Warranty Deed recorded in Volume 2309 at Page 179 of the East Hartford Land Records. Being the same premises conveyed by Pablo Zuniga to Goodwin College, Inc. by Warranty Deed recorded in Volume 3320 at Page 181 of the East Hartford Land Records.

Without limiting the foregoing, the Releasor, for itself, its successors and assigns, does hereby release unto Releasee, its successors and assigns, that certain perpetual easement for the location, construction and maintenance of the outdoor advertising structure or structures (the "**Sign Location Easement**"), shown on a map or plan entitled "**EASEMENT MAP PREPARED FOR MARTIN MEDIA EAST**"

HARTFORD, CONNECTICUT WILLIAM R. PALMBERG & SON LLC LAND SURVEYORS 178 NORTH MAPLE STREET ENFIELD, CONNECTICUT 06082 860-763-3300 BY CAD SCALE 1"=20' DATE 7/18/03 1 OF 1 CHECKED WRP NO. 2003049 REV. 8/11/03 EASEMENT LOCATION" and the right to service, maintain, improve or replace any outdoor advertising structure on the Property and the right to trim any or all trees and vegetation in, on or about the Easement as often as the Releasor, its successors and assigns deem necessary to prevent obstruction or to improve the appearance of the structure (the "**Maintenance, Utility, Access and Visibility Easement**"), and all necessary or desirable appurtenance on, over and upon the following described real property (collectively, the Sign Location Easement and the Maintenance, Utility, Access and Visibility Easement are referred to herein as the "**Easements**"), which Easements were granted to the Releasor herein by Lamar Outdoor Central, Inc. in an instrument dated September 26, 2003 and recorded in the land records of said Town of East Hartford in Volume 2309 at Page 177.

Releasor warrants that it is the sole record owner of the perpetual Easements and that such Property is not subject to any mortgages or liens, that neither such Easements nor any other interest of the Releasor in such Property is encumbered by any restrictions, easements, covenants, leases or other rights that are in any way conflicting with or inconsistent with the conveyance herein made, and that Releasor has the right and authority to execute this instrument and to grant, sell and convey the real set forth herein to Releasee.

The terms and provisions of this instrument shall be binding upon and shall inure to the benefit of the heirs, successors, assigns, and legal representatives of Releasor and Releasee.

It is the intent of the Releasor and Releasee that the within conveyance shall merge the Releasor's title in and to the dominant estate of the Easements with and into the Releasee's title in and to the servient estate of the Easements, which title is derived from a Warranty Deed from Pablo Zuniga to the Releasee recorded in Volume 3320 at Page 181 of the East Hartford Land Records, and cause the Easements to be thereby extinguished.

IN WITNESS WHEREOF Releasor has hereunto set its hand and seal as of the _____ day of _____, 2015.

WITNESSES:

Releasor

TLC PROPERTIES, INC

By: _____

Its _____

STATE OF _____

ss: at _____

COUNTY OF _____

On this, the _____ day of _____, 2015. before me, the undersigned officer personally appeared _____, _____ of TLC Properties Inc, known (or satisfactorily proven) to me to be the person(s) whose name is subscribed to the within instrument and acknowledged to me that _____ executed the same on behalf of said corporation, for the purposes therein contained, as his free act and deed and the free act and deed of the corporation.

IN WITNESS WHEREOF, I hereunto set my hand and official seal


(Signature of Officer/ Notary Public)

Grantee's address:

One Riverside Drive
East Hartford, Connecticut 06118



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: September 30, 2015
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESOLUTION: Clean Energy Pledge

Attached is a draft resolution, to be approved by the Town Council, which will allow the Town and Board of Education to become a Clean Energy Community. The Clean Energy Communities is a statewide initiative through the Clean Energy Finance and Investment Authority and the Connecticut Energy Efficiency Fund. East Hartford would join with 143 other Connecticut municipalities.

Attached is additional information on the goals of the initiative and the benefits of becoming a Clean Energy Community, which includes grants totaling \$43,000 which are available to further energy efficiency. Finance Director Mike Walsh will be on hand at the council meeting to answer any questions.

I recommend that the Town Council approve this request as submitted by adopting the attached resolution.

Please place this on the Town Council Agenda for October 6, 2015.

Thank you.

C: T. Bockus, Public Works Director
A. Costa, BOE Facilities Manager
P. Mainuli, BOE Business Services Manager
M. Walsh, Finance Director

RESOLUTION TO ALLOW EAST HARTFORD TO BECOME A CLEAN ENERGY COMMUNITY

WHEREAS, the Town of East Hartford has assisted the State Department of Energy and Environmental Protection to produce Blue Ribbon guidelines to municipalities on the use of energy performance contracts, they have assisted the State in the selection of qualified energy service companies for municipalities to use to complete energy savings projects, they have completed three energy performance contracts providing energy savings to the Town and Board of Education totaling \$14.2 million using a combination of low cost financing and Energy Conservation bonds where 70% of the interest cost is paid by the Federal Government, they have converted 5,000 streetlights to LED fixtures saving \$250,000 annually in electricity costs while securing \$500,000 of rebates from Eversource, they have installed rooftop solar panels at five locations and solar panel arrays at four locations with projected savings of \$1.6 million, they have competitively bid electricity, gasoline, diesel fuel, and natural gas, and they have a solar field under development at the landform, and

WHEREAS, in order to further the good work to date at energy efficiency, the Town and Board of Education desire to become a Clean Energy Community and join 143 other Connecticut Municipalities in taking the pledge to reduce energy usage by 20% by 2018, and

WHEREAS, by taking the pledge, East Hartford will begin the laborious process of energy benchmarking by building using the Energy Star Portfolio Manager System, it will be allocated one slot in the Municipal Technical Assistance Program to document past energy savings programs and to prioritize future energy savings programs, it will gain access to \$43,000 in awards and grants to be used to further design and execute additional energy savings programs.

NOW THEREFORE BE IT RESOLVED, that the Mayor of the Town of East Hartford is authorized to execute a municipal pledge, letter of commitment, and any other documents necessary to become a Clean Energy Community. The terms, schedule, and other details shall be mutually determined between the company and the Mayor, whose signatures will indicate approval of specific terms and conditions.

I, Angela Attenello, Clerk of the Town Council of the Town of East Hartford, certify that the above resolution was approved at a meeting of the Town Council held on October 6, 2015.


Angela Attenello, Clerk of the Town Council



MEMORANDUM

DATE: September 18, 2015

TO: Marcia A. Leclerc, Mayor

FROM: Michael P. Walsh, Director of Finance 

TELEPHONE: (860) 291-7246

RE: Resolution: Clean Energy Pledge

Attached please find a resolution to be approved by the Town Council to allow the Town and Board of Education of East Hartford to join 143 other Connecticut municipalities to become a Clean Energy Community.

The benefits of becoming a Clean Energy Community include:

1. A 20% reduction in energy usage by 2018
2. Grants to further energy efficiency totaling \$43,000 are immediately available
3. Energy benchmarking by building to be set up in Energy Star Portfolio Manager
4. Acceptance in the Municipal Technical Assistance Program for future energy efficiency project planning

I will be on hand at the October 6, 2015 Town Council Meeting should you have questions on any of the aforementioned.

Cc: Tim Bockus, Public Works Director
Al Costa, BOE Facilities Manager
Paul Mainuli, BOE Business Services Manager



Clean Energy Communities

**Make a difference in your home and at work.
And in your community.**

Lead your municipality by example.

Imagine if the energy-saving, financing and renewable measures adopted by your municipality, residents and businesses could make a difference in your community. Well, now they can! By participating in renewable energy, financing and energy-saving programs through Energize Connecticut, you can make your town or city a Clean Energy Community.

Clean Energy Communities is a statewide initiative that empowers municipalities to improve energy efficiency and promote the use of renewable energy. And the more people who get involved, the bigger the benefit for your community.

Jointly offered by the Clean Energy Finance and Investment Authority (CEFIA) and the Connecticut Energy Efficiency Fund, the Clean Energy Communities program offers three simple steps to help community leaders, households, and local businesses work together to set clean energy goals and be rewarded for their achievements.

It's just 3 Easy Steps to Become a Clean Energy Community.

1. Commit to the "Clean Energy Communities Municipal Pledge" to save energy in municipal buildings, voluntarily support renewable energy and participate in clean energy financing;
2. Fulfill Pledge by taking actions to save energy and to support renewable energy voluntarily; and
3. Earn energy efficiency and renewable energy points.

Energize Your Community Today

When residents, businesses and municipalities participate in energy-saving programs such as Home Energy SolutionsSM or Small Business Energy Advantage, communities earn points toward a Bright Idea Grant. Grants range from \$5,000 to \$15,000 and can be used toward energy-saving projects designated by your local community, such as implementing new energy standards for municipal buildings or making energy-saving improvements to a school. And that means lower energy costs for your city or town.

Engaging your community in the support of clean energy, such as installing solar photovoltaic (PV) or solar hot water systems, undertaking fuel conversions, making energy improvements through the Commercial—Property Assessed Clean Energy (C-PACE) program and even using CEFIA's energy financing products can also earn communities clean energy rewards. These rewards include solar PV systems, electric vehicle charging stations and solar trash compactors.

**To find out more, visit:
[EnergizeCT.com/
communities](http://EnergizeCT.com/communities)**

HOW TO EARN

Energy Efficiency Points



ENERGY EFFICIENCY POINTS ARE AWARDED FOR THE FOLLOWING ACTIVITIES:



6 points are awarded for every 1% of households that participate in the Connecticut Energy Efficiency Fund's residential programs: the Home Energy Solutions program, the Home Energy Solutions Income-Eligible program, the Residential New Construction program, and the Home Energy Solutions Home Performance with ENERGY STAR® program.

8 points awarded for every 1% of households who redeem rebates for energy-efficient technologies.

4 points awarded for every 1% of commercial or municipal entities who participate in a Connecticut Energy Efficiency Fund business or municipal program, such as the Small Business Energy Advantage program or the Energy Opportunities program.

1-10 points are awarded for special project points for communities that host or promote a special energy conservation program or energy-saving project.

CLEAN ENERGY COMMUNITIES MUNICIPAL PLEDGE

The Clean Energy Communities program is an initiative funded by both the Clean Energy Finance and Investment Authority (CEFIA-formerly known as the Connecticut Clean Energy Fund) and the Connecticut Energy Efficiency Fund. CEFIA and the Energy Efficiency Fund develop programs which collectively seek to have Connecticut cities and towns both reduce energy use and increase support for clean, renewable energy for municipal facilities. Energy Efficiency Fund programs are administered by Eversource and The United Illuminating Company (collectively, "the Companies").

By applying currently available energy efficiency and clean, renewable energy technologies the Town of East Hartford can save money, create a healthier environment and strengthen local economies; and **accordingly, the Town of East Hartford makes the following Clean Energy Communities Municipal Pledge:**

1. The Town of East Hartford pledges to reduce its municipal building energy consumption by 20% by 2018. Building energy consumption shall be determined by benchmarking municipal building energy consumption to a baseline fiscal year. The Town of East Hartford can elect from the following fiscal years to determine its energy baseline year: 2010-2011, 2011-2012, 2012-2013 or 2013-2014.
 - a. The Town of East Hartford will seek to reduce its municipal building energy consumption for municipal facilities by at least 20% by 2018. The schedule follows:
 - i. Fiscal Year 2013-2014: 8% Reduction
 - ii. Fiscal Year 2014-2015: 11% Reduction
 - iii. Fiscal Year 2015-2016: 14% Reduction
 - iv. Fiscal Year 2016-2017: 17% Reduction
 - v. Fiscal Year 2017-2018: 20% Reduction
 - b. The Town of East Hartford will work with the Companies, contractors or other entities to benchmark its municipal buildings (including board of education buildings) to determine the municipal buildings' energy usage.
 - c. Beginning July 1, 2015, the Town of East Hartford agrees to provide documentation of its municipal building energy consumption on an annual basis by the end of the first quarter of the following fiscal year.
 - d. The Town of East Hartford pledges to create its own Municipal Action Plan (MAP) to determine its path in reducing its energy consumption. The Town of East Hartford may satisfy this requirement by submitting a pre-existing municipal energy plan, sustainability plan, climate change action plan or similar document.
 - e. There is no penalty if the Town of East Hartford fails to meet the reduction amounts set forth in the schedule above. However if these reduction targets are not met starting July 1, 2015, the Town of East Hartford will not be eligible to receive Bright Idea Grants from the Connecticut Energy Efficiency Fund and Companies under the Clean Energy Communities program.
2. The Town of East Hartford pledges to purchase 20% of its municipal building electricity from clean, renewable energy sources by 2018.
 - a. The Town of East Hartford will seek to make a voluntary purchase of at least 20% of the electricity for municipal facilities from clean, renewable energy sources by annual CEC program requirements. The schedule follows:

- i. Fiscal Year 2013-2014: 16% Purchase
 - ii. Fiscal Year 2014-2015: 17% Purchase
 - iii. Fiscal Year 2015-2016: 18% Purchase
 - iv. Fiscal Year 2016-2017: 19% Purchase
 - v. Fiscal Year 2017-2018: 20% Purchase
- b. The Town of East Hartford may satisfy this requirement by taking municipal action steps to support clean energy such as opting into Commercial-Property Assessed Clean Energy (C-PACE) or adopting streamlined permitting practices for solar PV systems; purchasing Green-e® Energy certified Renewable Energy Credits (RECs); enrolling one or more municipal facilities in the CTCleanEnergyOptionsSM program; installing Class I renewable energy systems; or any combination thereof.
- c. The Town of East Hartford agrees to provide CEFIA documentation of its municipal clean energy purchases on an annual basis.
- d. There is no penalty if the Town of East Hartford fails to meet the items set forth in the schedule above; however, the Town of East Hartford will not be eligible to receive incentive rewards from CEFIA under the Clean Energy Communities program.
3. The Town of East Hartford agrees to promote energy efficiency and clean, renewable technologies in its community. The Town of East Hartford is encouraged to establish a Clean Energy Task Force, or comparable body. This entity will assist the municipality in meeting the Clean Energy Communities Municipal Pledge and to perform education and outreach among residents, businesses and institutions within the community concerning energy efficiency and clean, renewable energy programs.

By taking the pledge and meeting the Clean Energy Communities Program requirements outlined by CEFIA and the Connecticut Energy Efficiency Fund, the Town of East Hartford may qualify, subject to the terms of separate memorandums of understanding, for the following grants:

- a. CEFIA. For every 100 points, the Town of East Hartford will earn a 1 kilowatt (or equivalent) clean energy system.
- b. Energy Efficiency Fund. For every 100 points, the Town of East Hartford will earn a Bright Idea Grant that can be used for energy-saving projects. The Town of East Hartford is eligible for two Bright Idea Grants per fiscal year.

Maria A. Leclerc*

Mayor

Town of East Hartford

Date

* The Town of East Hartford understands that the Clean Energy Communities Municipal Pledge is not a contract, and that CEFIA, the Energy Efficiency Fund, and the Companies have not contracted, committed, agreed or promised, to perform or incur any obligations, in any manner, hereunder

**Letter of Commitment
for the
Municipal Bench Marking: Technical Assistance Initiative**

The Town/City of East Hartford has agreed to take part in the **Municipal Bench Marking Initiative**, which is a comprehensive energy efficiency and evaluation initiative, and seeks to document its commitment to promote energy efficiency programs and to collaborate with the Clean Energy Communities program administrators, representatives of Eversource, and bench marking consultants ("Consultants"), as further set forth in this Letter of Commitment.

WHEREAS, the Town/City of East Hartford recognizes that the State of Connecticut is a leader in energy efficiency programs and has agreed to lead by example itself in implementing and promoting these programs;

WHEREAS, the Town/City of East Hartford has pledged to become a Clean Energy Community, thereby committing to reduce its municipal building energy consumption 20% by the year 2018 and voluntarily purchase 20% of its municipal building electricity from clean, renewable energy sources by the year 2018;

WHEREAS, the Town/City of East Hartford agrees to establish a committee (hereinafter referred to as a "Green Team") which is the designated municipal entities representative to coordinate with the Consultants for the duration of the **Municipal Bench Marking Initiative**. The Municipal entities should consist of representatives from Office of the Executive Official, Department of Finance, Department of Facilities, Board of Education, and Energy Task Force or Committee;

WHEREAS, the "Green Team" agrees to provide its support to the above-referenced initiative and Consultants by providing information such as:

- Identifying a baseline fiscal year to use for the municipal energy reduction requirement; (FY 2009)
- Collecting and requesting historical energy usage for all municipal buildings from utilities representatives or municipal departments (Electricity, Natural Gas, Propane, Oil, Renewable Energy Systems, Co-generations, etc.);
- Create/Update an ENERGY STAR Portfolio Manager® municipal account to include information on all municipal buildings with the exception of utility owned street lights accounts and regional school district facilities;
- Grant "Read Only" access of Portfolio Manager municipal account to Clean Energy Communities program administrators for the use of monitoring energy reduction progress;
- Grant "Editing" access of Portfolio Manager municipal account to designated intern, assigned by the Clean Energy Communities program administrators, to assist with data entry of building information and historical energy usage;
- Researching and documenting municipal building information such as square footage, hours of operations, facility type, number of staff and other facility information specific to each municipal building;
- Attend **Municipal Bench Marking Initiative** in-person training workshops (approximately 2-3 workshops) over the duration of the initiative;
- Schedule and attend weekly or biweekly **Municipal Bench Marking Initiative** progress tracking conference calls with Consultants and Clean Energy Communities program administrators;
- Assist Consultant with monitoring municipal building energy usage and energy performance to identify inefficient buildings to be considered for energy evaluations and upgrades;

- Identify at least one Green Team representative who will attend an in-person onsite energy audit and efficiency evaluation of an energy inefficient municipal building;
- Assist Consultants with creating a customized Municipal Action Plan (MAP) which is a document that describes the progress to date and the subsequent steps which need to be completed in order for the community to meet the energy reduction goals of the Clean Energy Communities Program;
- Provide Consultant with information regarding desired energy efficiency or renewable projects which the Municipality plans to pursue for the purpose of creating the Municipal Action Plan (MAP);
- Identify a representative in the community to update ENERGY STAR Portfolio Manager account monthly or quarterly to monitor municipal energy usage and track energy;
- Present findings from the **Municipal Bench Marking Initiative**, along with the Municipal Action Plan, to municipal executive board for adoption. (Ex. Board of Selectman, City Council, Town Council);

WHEREAS, the Town/City of East Hartford will endeavor to coordinate with Clean Energy Communities program administrators schedule and green team assignments exceptions prior to the start date of the **Municipal Bench Marking Initiative**.

NOW, THEREFORE, BE IT RESOLVED that the Town/City of East Hartford hereby makes its commitment to support the **Municipal Bench Marking Initiative** and work with all the above-referenced parties to promote energy efficiency and conservation in the community.

Marcia A. Leclerc, Mayor
(Name of Town/City Leader)

October 6, 2015
Date

Please complete: Assigned Representatives of Green Team: (Please type or print, note that these position are recommendation and some substitutions may be requested by the town/city)

Jessica Carrero
(Representative Executive Office Department)

JCarrero@Easthartfordct.gov
(Email/Phone Executive Office Department)

TBD
(Representative Energy Committee/ Task Force)

(Email/Phone Energy Committee/Task Force)

Tim Bockus
(Representative Facilities Department)

TBockus@Easthartfordct.gov
(Email/Phone Facilities Department)

Al Costa
(Representative Board of Education)

ACosta@Easthartford.org
(Email/Phone Board of Education)

Mike Walsh
(Representative Finance Department)

MWalsh@Easthartfordct.gov
(Email/Phone Finance Department)



Empowering you to make
smart energy choices

Clean Energy Communities

Diana McCarthy-Bercury
(860) 665-5061

diana.mccarthy-bercury@eversource.com

Alison Jackman, Eversource
(860) 665-4758
alison.jackman@eversource.com

Becoming a Clean Energy Community is as easy as 1, 2, 3

1. Commit to “Clean Energy Communities Municipal Pledge”
2. Fulfill Clean Energy Communities Municipal Pledge
3. Earn energy efficiency and renewable energy rewards



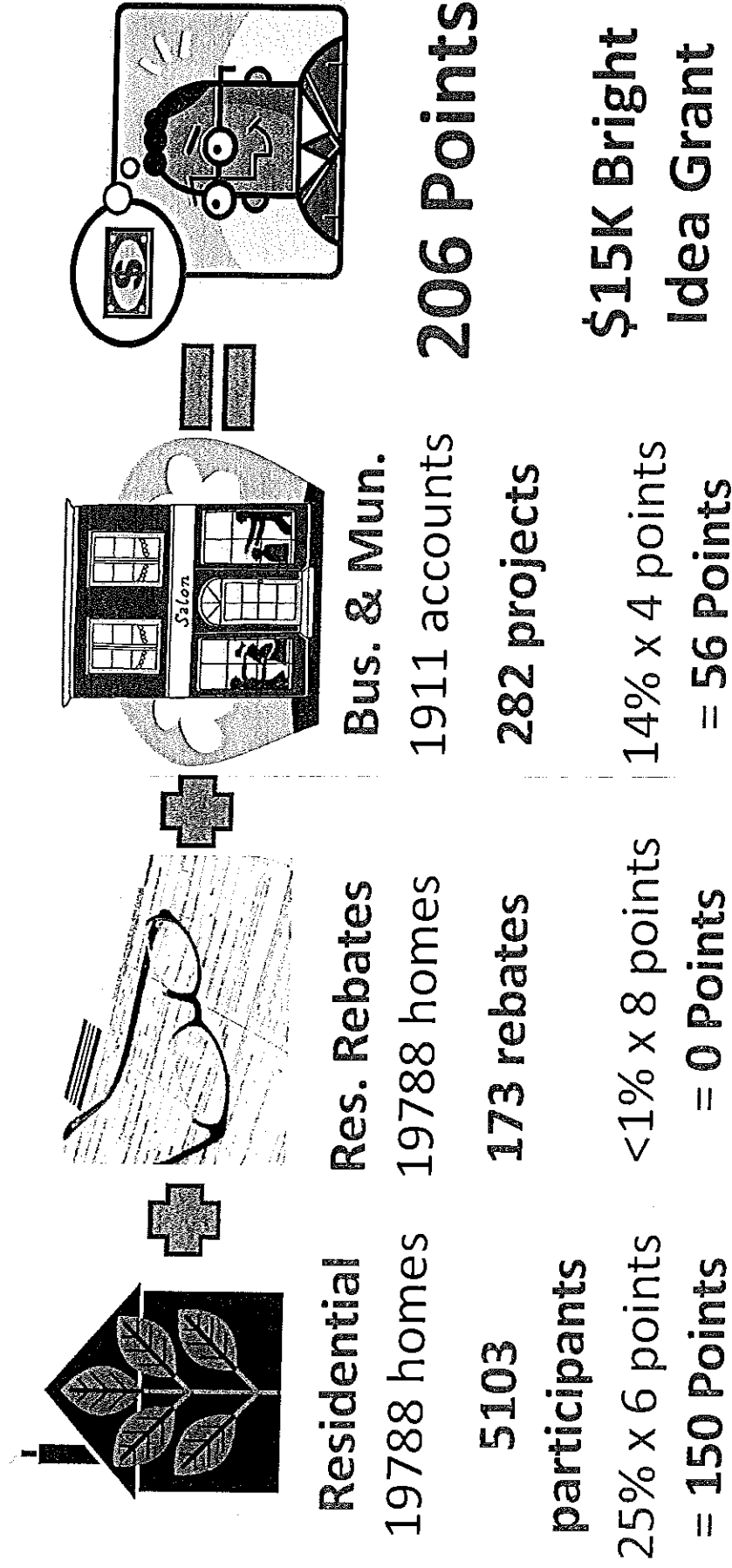
How your Community Earns Points

- **6 points = 1% households who participate in Residential programs**
 - *(Home Energy Solutions, HES-Income Eligible, Res. New Construction)*
- **8 points = 1% households who redeem Res. Rebates**
 - *(Insulation, Appliances, HVAC)*
- **4 points = 1% of businesses & municipalities who participate in programs**
 - *(SBEA, Energy Opportunities, Retrofits etc.)*
- **1-10 points = Special community projects**

Participation retroactive back to January 1, 2010



Case Study: Town of East Hartford



Points earned through participation in CEFIA programs

- 3 points: for every Renewable Systems installed in the community (Solar, wind, hydro)
- Points Awarded for CEFIA Financing applications
- Special Points awarded for outreach & promotions (C-PACE, Solarize, Steam-line Solar Permitting, & more)

For every 100 Renewable points earned a 1 kW solar photovoltaic array will be awarded to Community

268 renewable points for East Hartford (through June, 30 2015)

Contact Bob Wall at CEFIA Bob.Wall@ctcleanenergy.com



Solarize Brookfield!
Solar. Simple. Together.



SolarizeCT.com/Brookfield

cpace

An
Energize CT
Program

Benchmarking

- Easiest way to track the towns progress in reaching energy saving goals
- Gather data from electric, gas, oil, propane use
- Use EPA Energy Star Portfolio Manager to track municipal building energy use

Getting Started

- Clean Energy Communities Intern will help you get started!
- Start benchmarking buildings on your own
- Use a third party to benchmark buildings **or join the next round of the Municipal Technical Assistance program in early 2016**
- Grant dollars never go away
- *dollars are available once proof of benchmarking is shared*

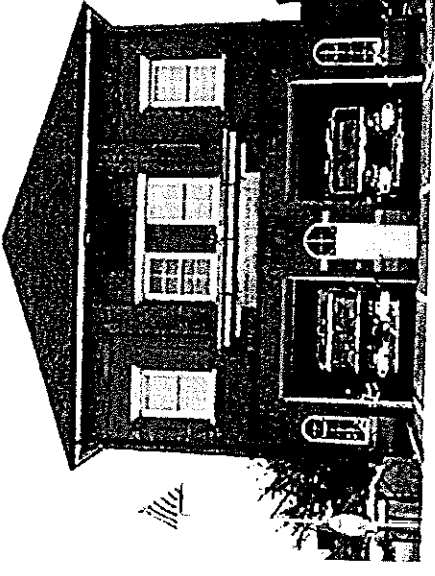


How To Apply for a Bright Idea Grant (BIG)

- Submit a signed and dated BIG Agreement
- ✓ Include Appendix A: Signed CEC Municipal Pledge
- Complete Appendix B: Letter of Intent
 - Describe how grant dollars will be used
 - Provide projected energy savings
 - Include all supporting documents, spec sheets and invoices from vendors

Eligible Energy-Saving Projects

- Light Bulb Swap
- High-Efficiency Technologies
 - HVAC System
 - LED Indoor Lighting
 - LED Parking Lot Lighting
- Performance Grade Energy Audit
- Electric Vehicle Charging Station
- Solar or Geothermal Systems
- Occupancy Sensors
- Energy Management Systems
- High Efficiency Appliances

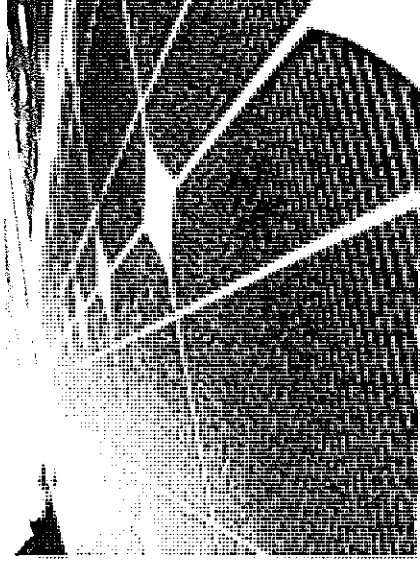


- White Roof
- Windows
- Insulation
- Air Sealing



Non-Eligible Projects

- Renewable Energy Credit (REC) purchase
- Clean Energy System Installations
 - Solar Photovoltaic
 - Wind Turbines
 - Hydro Turbines
- Fuel Cells or Distributed Generation Projects
- Solar Trash Compactors
- Vehicles
- Roofing
- Funding the \$99 HES co-pay for residents



Clean Energy Task Force

The Clean Energy Task Force assists the town in meeting statewide clean energy and efficiency goals as part of the Clean Energy Communities Program, while providing advice to the board of selectman who work with town employees and community members to make the town a cleaner and greener town.

Recommended members have a background in:

- Accounting/finance
- Architecture
- Construction
- Facilities management
- Engineering
- Environmental science
- Renewable energy etc.

The Task Force will advise:

- Board of Selectmen
- Other town boards
- Energy efficiency and renewable energy production
- Commissions and Departments relating to municipal policy and management for energy conservation



~The task force will encourage community action in support of putting your town on the path to using clean, renewable energy sources.


Eligible Education and Outreach Projects

- Promoting Energy Saving to your Community
 - Mailing/Postcards
 - Energy Fair
 - Flyers
 - Event Materials (Table Cloth, Pop Up Tents, Banners)
- LED bulbs to residents participating in HES
- Funding Deeper Measures for HES-Participants





TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: September 30, 2015
TO: Richard F. Kehoe, Chair
FROM: Mayor Marcia A. Leclerc 
RE: RESOLUTION: Assistance to Firefighters Grant

Attached is a draft resolution, to be approved by the Town Council, which will allow the Town to be a recipient of a \$52,536 non-matching grant through the Federal Management Agency for fiscal year 2015-2016. These funds will be used to replace fitness and wellness equipment located at the fire stations.

I recommend that the Town Council approve this request as submitted by adopting the attached resolution.

Please place this on the Town Council Agenda for October 6, 2015.

Thank you.

C: J. Oates, Fire Chief
P. O'Sullivan, Grants Manager
M. Walsh, Finance Director

I, Angela M. Attenello, the duly appointed Clerk of the Town Council of the Town of East Hartford, a corporation organized and existing under the laws of the State of Connecticut, hereby certify that the following is a true copy of a resolution adopted at a meeting of the East Hartford Town Council of said corporation, duly held on the 6th October, 2015.

RESOLUTION

WHEREAS, the Federal Fire Protection and Control Act of 1974 established a competitive financial assistance program through the Federal Emergency Management Agency (FEMA) entitled the "Assistance to Firefighters Grant Program"; and

WHEREAS, the East Hartford Fire Department has made application to this Program to support the replacement and improvement of its wellness and fitness equipment

WHEREAS, the total of this award does not exceed \$ 52,536.00.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of East Hartford recognizes the need for funding these items under the Assistance to Firefighters Grant Program

AND FURTHER, BE IT RESOLVED that the Town Council does support and authorize the acceptance of this grant award from FEMA and authorizes its Mayor, Marcia A. Leclerc, to act as representative of the Town and to enter into contract and make any amendments thereto to receive funding from FEMA.

AND I DO FURTHER CERTIFY that the above resolution has not been in any wise altered, amended, or repealed, and is now in full force and effect.

IN WITNESS WHEREOF, I do hereunto set my hand and affix the corporate seal of said Town of East Hartford this ____ day of October 6, 2015.

Angela M. Attenello, Town Council Clerk

seal

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD
31 School Street – Fire Headquarters


Telephone
(860) 291-7400
FAX (860) 282-9706

FIRE DEPARTMENT
JOHN H. OATES
FIRE CHIEF

East Hartford, Connecticut 06108

September 10, 2015

TO: Mayor Marcia A. Leclerc

FROM: John H. Oates, Fire Chief 

RE: 2014 Assistance to Firefighter's Grant

The fire department has been awarded a competitive grant from the Federal Emergency Management Agency. This grant will provide funds for replacement of wellness and fitness equipment location in each fire station. It is important to note that our application was successful due to the programs you have supported in the past. Without an entry level and incumbent medical physical program; a behavioral health program, and peer fitness trainers already in place, FEMA would not have funded this program. Your efforts to have a healthy workforce, and your support of our efforts to innovate and create new programs provided the base for our grant application.

This grant program does require matching funds. These funds are currently located within the Grants Department budget for 2015-16.

I respectfully request that you to place this Resolution on the agenda for the October 6, 2015 Town Council meeting. I will attend the meeting to answer any questions.

I appreciate your support of our endeavor. Please contact me if you need clarification or more information.



TOWN OF EAST HARTFORD OFFICE OF THE MAYOR

DATE: September 30, 2015

TO: Richard F. Kehoe, Chair

FROM: Mayor Marcia A. Leclerc

RE: REFUND OF TAXES

I recommend that the Town Council approve a total refund of taxes in the amount of \$12,588.52 as detailed in the attached listing from our Assistant Collector of Revenue.

Please place on the Town Council agenda for the October 6, 2015 Town Council meeting.

Cc: I. Laurenza, Tax Collector
M. Walsh, Finance Director

INTEROFFICE MEMORANDUM

TO: MARCIA A LECLERC, MAYOR ✓
MICHAEL WALSH, DIRECTOR OF FINANCE

FROM: IRIS LAURENZA, COLLECTOR OF REVENUE
KRISTY FORAN, ASSISTANT COLLECTOR OF REVENUE



SUBJECT: REFUND OF TAXES

DATE: 9/24/2015

Under the provisions of Section 12-129 of the Connecticut General Statutes, the following persons are entitled to the refunds as requested. The total amount to be refunded is \$12,588.52 Please see attached listing.

Bill	Name	Address	Prop Loc/Vehicle Info.	Over Paid
2014-03-0050262	ACOUSTICS INC	58 ALNA LN E HARTFORD CT 06108-1181	1999/1FTZF1821XNB07184	-25.59
2014-03-0050936	ALMADA MANUEL R	19 HOLLY RD E HARTFORD CT 06118-2725	2001/2T1BR12E81C400926	-31.28
2014-03-0051005	ALVARADO-RODRIGUEZ MARIA	47 WHITING RD E HARTFORD CT 06118-1550	2000/1YVGF22C4Y5164781	-7.61
2014-03-0054107	BRAMANDE MATTHEW R	141 KINGSTON DR E HARTFORD CT 06118-2449	2000/JN1CA31D1YT734897	-10.64
2014-03-0056000	CASTELLANO JOSE EUSEBIO	29 DEERFIELD CT E HARTFORD CT 06108-4710	2000/Y53EH45G6Y3050805	-10.64
2013-01-0000121	CORELOGIC COMMERCIAL TAX SERVICE ATTN: EVELYN CHAPA	PO BOX 961009 FORT WORTH TX 76161-0009	860 MAIN ST 860 MAIN ST REAR	-187.28 -187.28
2013-01-0000122				
2013-04-0081910	CT MAIDS CORP DBA MOLLY	100D PITKIN ST E HARTFORD CT 06108-3328	2006/2T1BR32E16C614840	-22.06
2014-03-0058821	DAMORE CHRISTOPHER DAVID	40 ELLSWORTH ST E HARTFORD CT 06108-2107	2003/4A3AA46G33E214059	-19.31
2014-03-0059206	DAY JOHN C OR	6 LEISURE COURT PALMYRA VA 22962	2000/JTDDR32T2Y0033240	-34.26
2014-03-0059248	DEBORBA JULIANE H	71 SHERWOOD DR E HARTFORD CT 06108-1339	2003/3VWSE69M53M107840	-12.98
2014-03-0059323	DEJESUESOTO OCTAVIO A	206 BURNSIDE AVE 2FL E HARTFORD CT 06108	2003/2FMDA51473BA25151	-9.67
2014-03-0060354	DOUGLASS CHARLES M	61 DARTMOUTH DR E HARTFORD CT 06108-1427	2000/1FAFP5824YA171872	-10.91
2014-01-0001555	DOUVENMUEHLE MORTGAGE ATTN: ESCROW DEPT	1 CORPORATE DR SUITE 360 LAKE ZURICH IL 60047-8945	91 CHRUCH ST	-8188.58
2014-03-0066612	HONDA LEASE TRUST	600 KELLY WAY HOLYOKE MA 01040-9681	2014/1HGCR2F32EA173179	-215.48
2014-03-0067266	IAVECCHIA PETER J	325 HILLS ST E HARTFORD CT 06118-2909	2007/2G4WCS82571213900	-20.5
2014-03-0068295	JP MORGAN CHASE BANK NA	PO BOX 901098 FT WORTH TX 76101	2013/SALVP18G2DH733832	-411.86
2014-03-0068525	KATHWARU RAJENDRA	15 HIGBIE DR E HARTFORD CT 06108-2836	2007/1N4AL21E47N415391	-74.85
2014-03-0070887	LIZOTTE DOLORES V	36 SUMMERSET DR E HARTFORD CT 06118-1346	1999/2G4WB52K0X1534738	-42.84
2014-03-0072670	MCALLISTER JEAN M	232 PENNEY DR E HARTFORD CT 06118-1621	1993/1YVGE31A9P5149605	-28.06
2013-03-0073123	MEDINA MIGDONIO P	1505 DAROCA DR #1505 DELTONA FL 32725-4906	2002/1FMZU77E22UB76254	-160.49
2014-03-0073260	MELENOREZ JESUS	81 TIMBER TR E HARTFORD CT 06118-3558	2000/1J4GW48S1YC110389	-11.1

2014-03-0058683	MERCEDES-BENZ FINANCIAL SERVICES LEASE TAX SUPPORT	13650 HERITAGE PARKWAY FORT WORTH TX 76177	2013/WDDHF8JB3DA695791	-714.4
2014-03-0074446	MORRIS JAMES F OR	43 MULCAHY DR E HARTFORD CT 06118-3032	1999/1GCCS1945XK159680	-23.89
2014-03-0075288	NGUYEN TUNG T	8 GRAHAM RD E HARTFORD CT 06118-2128	1996/JNKCA21D3TT000891	-8.62
2014-03-0075358	NIEVES ESPERNA	441 MAIN ST LOT 808 E HARTFORD CT 06118-1492	1996/2T1BA02E3TC108489	-7.48
2014-03-0076366	ORTIZ JESSICA N	11 WALTERS PL E HARTFORD CT 06108-2143	2013/MLHMC4108D5301247	-5.23
2014-03-0079269	REED RAYMOND	14 LIVINGSTON RD E HARTFORD CT 06108-3814	2008/1GCEC14X38Z118187	-170.7
2013-03-0079729	RICHARDSON VENDETTA Y	404 HILLSIDE AVE HARTFORD CT 06106-3828	1999/1G4HRS2K7XH403386	-39.26
2014-03-0081445	RUJEMMELE MADELINE	8 TURTLE CREEK LN A9 E HARTFORD CT 06108-2322	2001/1FTRW08LX1KD78837	-18.12
2014-03-0085296	THOMPSON LEE L	572 FORBES ST E HARTFORD CT 06118-1730	2006/JA4LZ31F16U048075	-68.79
2014-03-0086973	VCFS AUTO LEASING CO	6150 OMNI PARK DR MOBILE AL 36609	2013/YV4902DZ7D2440249	-420.34
2013-03-0087330	VISUAL EXPRESSIONS LLC	775 SILVER LANE E HARTFORD CT 06118-1256	2011/1D7RV1CT585515996	-932.06
2013-03-0087462	VW CREDIT LEASING LTD	1401 FRANKLIN BLVD LIBERTYVILLE IL 60048	2011/WWVWHP7AN68E705571	-456.36
TOTAL				-12,588.52

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD

Police Department

SCOTT M. SANSOM
CHIEF OF POLICE

East Hartford, Connecticut 06108-2638

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

www.easthartfordct.gov

September 23, 2015

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application
"Cox Automotive 100th Anniversary Car Show"**

Dear Mr. Kehoe:

Attached please find an Outdoor Amusement Permit Application submitted by **Cox Automotive Corporation by Larry E. Galuska, its Owner**. The applicant seeks to celebrate Cox Automotive's Centennial by having an Open House with a food truck and music (live DJ) and also an Antique Car Show with proceeds going to benefit The Wounded Warrior Project. The event will take place on **Saturday, October 17, 2015 from Noon to 5 PM** and will be taking place at **200 Main Street, East Hartford (Cox Automotive) AND 191 Main Street, East Hartford (Hockanum School)** where some of the vintage cars will be on display.

The applicant respectfully **requests a waiver of the associated permit fee**, under the provisions of (TO) 5-6(a), due to the Town of East Hartford as this is not only a Centennial celebration for Cox Automotive but also as fund raiser to benefit the Wounded Warrior Project which is a non profit organization.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The Office of Corporation Counsel approves the application as submitted.

The Risk Management Department states that Cox Automotive will need to submit a certificate of general liability insurance for One (1) Million dollars and name and endorse the Town of East Hartford as an additional insured for use of Town property for parking and for the permitted activities.

The Health, Fire, Parks & Recreation and Public Works Departments approve the application as submitted and state there are **no anticipated costs to their Departments for this event**.

The Police Department approves the application as submitted and states there are **no anticipated costs to the Department for this event**.

Respectfully submitted for your information.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott M. Sansom", with a long horizontal flourish extending to the right.

Scott M. Sansom
Chief of Police

Cc: Applicant

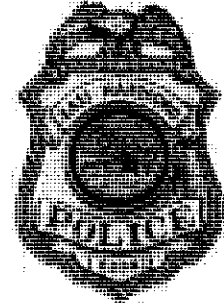
TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401

OUTDOOR AMUSEMENT PERMIT APPLICATION



Scott M. Sansom
Chief of Police

THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR

1. Name of Event:
COX Automotive 100th Anniversary & Antique Car Show for Wounded Warrior
2. Date(s) of Event:
Saturday October 17, 2015
3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant) :
Cox's Automotive
C/O Larry Galuska
Work: (860) 568-2980
E-mail: coxs200@comcast.net
4. If Applicant is a partnership, corporation, limited liability company, club, or association, list the names of all partners, members, directors and officers AND provide their business address.
Cox Automotive Corporation
Larry E. Galuska & Dolores Galuska
200 Main Street
East Hartford, CT
EVENT PLANNER: RICK BOLLASH - *contact info.*
Cell Phone: (860) 416-9839
5. List the location of the proposed amusement: (Name of facility and address)
See attached: Supplement to Outdoor Amusement Permit Application
6. List the dates and hours of operation for each day (if location changes on a particular day, please list):
Saturday October 17, 2015. Noon to 5:00
7. Provide a detailed description of the proposed amusement:
This is a free admission 100th Anniversary Open House & Antique Car Show with all proceeds & donations to benefit Wounded Warriors Project (WWP). The Antique Cars will be on display for all visitors to view.

8. Will music or other entertainment be provided wholly or partially outdoors?

☒ Yes ☐ No

- a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)? **Saturday October 17, 2015. Noon to 5:00**

9. What is the expected age group(s) of participants?

Family Event open to all ages

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time / day / date and anticipated attendance for each.)

50 - 75 people

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

- a. Crowd size impact:

Minimal impact on the community as it is a Saturday the school is closed

- b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

Minimal impact to traffic flow

- c. Parking plan on site & impact on surrounding / supporting streets:

200 Main Street East Hartford

- d. Noise impact on neighborhood:

Small local noise impact of family music being played by a local DJ

- e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

Trash receptacles place in all areas and a complete post cleanup of grounds

- f. List expected general disruption to neighborhood's normal life and activities:

Little disruption to traffic and to neighborhood's normal activities

- g. Other expected influence on surrounding neighborhood:

None

12. Provide a detailed plan for the following:

- a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:

All Antique cars will in rows ample room for Police, Fire & Medical responders

- b. Provisions for notification of proper authorities in the case of an emergency:

Cox's Automotive has Phones and cell Phones to notify the proper authorities.

- c. Any provision for on-site emergency medical services:

Basic First Aid only

- d. Crowd control plan:

Volunteers will be monitoring and helping falcate all patrons.

- e. If on town property, the plan for the return of the amusement site to pre-amusement condition:

A thorough clean up of any trash is planned to return to pre-show conditions

- f. Provision of sanitary facilities:

"3" Rest Rooms @ Cox's 200 Main St. ("1" Men's, "1" Womens & "1" Unisex)

13. Will food be provided, served, or sold on site:

Yes Hot Dogs by "Maggie's Place" an East Hartford, CT Food Truck

Food available ☒ Yes ☐ No **AND** contact has been made with the East Hartford Health

Department ☐ Yes ☐ No.

14. Does the proposed amusement involve the sale and/or provision of alcoholic beverages to amusement attendees,

☐ Yes ☒ No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

a. For such sale or provision,

N/A

b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

N/A

☐ Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.

a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

LARRY E. BALUSKA
(Legal Name of Applicant)

[Signature]
(Applicant Signature)

LARRY E. BALUSKA 9/11/15
(Printed Name) (Date Signed)

Owner
(Capacity in which signing)

(Send application electronically to cfrank@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:

☐ YES

☒ NO

Liquor Permit Included:

☐ YES

☐ NO

Certificate of Alcohol Liability Included:

☐ YES

☐ NO

Time Waiver Request Included:

☐ YES

☒ NO

Fee Waiver Request Included:

☒ YES

☐ NO

Received By: Carol A. Stark
Employee Number: 9019
Date & Time Signed: Sept. 16, 2015 11:34 AM ~~PM~~
Time remaining before event: 32 days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.

Supplement to Outdoor Amusement Permit Application

Additional Information for the Cox Automotive 100th Anniversary Open House & Antique Car Show for Wounded Warriors Project

Question 5: List Location of the proposed amusement: (Name of facility and address)

Rest rooms provided and visitor cars proposed to be parked at:

Cox Automotive
200 Main Street
East Hartford, CT

Vintage Antique Cars proposed to be parked on the grass directly across the street from Cox Automotive at:

Hockanum School
191 Main Street
East Hartford, CT

Potential Overflow parking proposed to be on the paved parking lot at:

Hockanum School
191 Main Street
East Hartford, CT

Question 15: Include any other information which the application deems relevant (ie: time waivers and fee waiver requests should go here):

Cox Automotive at 200 Main St. East Hartford is proposing to hold a 100th Anniversary of doing business in East Hartford Open House and Antique Car Show Car to benefit the Wounded Warrior Project on Saturday October 17, 2015. They are requesting to park some vintage antique cars across the street from Cox Automotive on land owned by the Town of East Hartford adjacent to the Hockanum Elementary School. This (Free to the public) Open House & Car Show is an official sanctioned event of the Wounded Warrior Project. For the past decade Wounded Warrior Project has helped

tens of thousands of wounded service members and their families return to civilian life. With the mission to honor and empower wounded warriors, their programs are specifically structured to engage warriors, nurture their minds and bodies, and encourage their economic empowerment. Warrior families and caregivers are provided comfort, care and education to support the recovery of their warrior. All proceeds & donations from the Cox's Automotive Anniversary Open House & Antique car show will benefit the Wounded Warrior Project. The food at this event is being provided by Maggie's Place an East Hartford landmark serving hotdogs for over 40 years from her 1930's era food truck.

The Cox's Automotive Anniversary Open House & Antique car show planning committee is also respectfully requesting the application fee for this nonprofit charitable event to benefit Wounded Warriors be waived.

EAST HARTFORD BOARD OF EDUCATION APPLICATION FOR BUILDING USE

No. 1996

NAME AND ADDRESS OR ORGANIZATION - PLEASE PRINT

Cox's Automotive
200 Main St.
EAST HARTFORD, CT 06118

PLEASE INCLUDE THIS NUMBER IN ANY
CORRESPONDENCE OR INQUIRY
Building Rental Charges Are Payable in Advance
Additional Charges Must Be paid Within 15 Days

Make Checks Payable To And Mail To:
Town of East Hartford Board of Education
1110 Main Street
East Hartford, CT 06108

Mail with Two Copies, include insurance certificate
and signed hold harmless agreement

CONTACT: Rick Bollosh

NO SMOKING

NO ALCOHOLIC BEVERAGES ALLOWED ON PREMISES
PARKING IN DESIGNATED AREAS ONLY

APPLICATION DATE <u>9-15-2015</u>	NATURE OF ACTIVITY <u>Antique Car Show</u> <u>WWP Fundraiser</u>	APPROX. NO. TO ATTEND <u>50-75</u>	BUILDING REQUESTED <u>Hockanum School</u>
HOURS OF USE <u>8:00 (for arrival) TO 5:00 PM</u>	BUILDING TO BE OPEN AT		BUILDING TO BE CLOSED AT
AREAS REQUIRED <u>School yard, parking lot & driveway</u>	EQUIPMENT REQUIRED		
DATE(S) OF USE <u>10-17-2015</u>			

WILL ADMISSION BE CHARGED? YES ☐ NO ☒ If admission is charged, the renter is to make his own arrangements with the East Hartford Police Department for proper Police coverage.

Insurance:

Persons/organizations and any individual associated with the school facility building use, are liable for their own actions or equipment. A Certificate of Liability Insurance must be provided, reviewed and accepted, prior to building use. See Section 21 for details. An indemnification/hold harmless agreement must be signed and submitted as well.

**NO EARLY
ARRIVALS**

**RENTERS ARE
NOT ALLOWED
INTO THE
BUILDING
PRIOR TO TIME
INDICATED ON
FORM.**

Building Rental Charges Are Payable in Advance. Please make checks payable to Town of East Hartford Board of Education. Rentals are automatically cancelled during weeks of school vacations, on recorded school holidays and school days when schools are closed because of inclement weather, unless specific rental for that time is solicited and approved.

Sound and Lighting Use Guidelines are listed under Section 20 on page two of this application. Please refer to Section 20 if you require these services.

In case of emergency only, if access to the building is unobtainable, contact _____
Tel. _____

At least seven (7) days notice is required to reserve facilities. See page 2 for regulations. Kindly call this office immediately (622-5000), if reservation is approved but renter needs to cancel, so charges can be adjusted.

BY SIGNING BELOW, REPRESENTATIVE AGREES TO TERMS PRINTED ON PAGE 2 OF APPLICATION.

Rick Bollosh (H) _____ (W) 860 568 2980 860 416-9839
SIGNATURE OF REPRESENTATIVE TELEPHONE

RENTAL CHARGES (PAYABLE IN ADVANCE)

HOURLY PERSONNEL CHARGES

	HIGH SCHOOLS	MIDDLE & ELEM SCHOOLS
AUDITORIUM		
GYMNASIUM		
CAFETERIA		
CLASSROOM (1st)		
CLASSROOM (additional)		
SWIMMING POOL		
TEACHERS LOUNGE		

CUSTODIAN
AUDIO-VISUAL

MON./SAT. SUNDAY HOLIDAYS

Cynthia Cichon
AUTHORIZED SIGNATURE

09-21-2015
DATE REQUEST APPROVED

(The Board of Education reserves the right to adjust any and/or all of the above costs if circumstances shall so dictate.)



Scott M. Sansom
Chief of Police

**TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401**



Marcia A. Leclerc
Mayor

ADMINISTRATIVE REVIEW OF AMUSEMENT PERMIT

Event Date: **October 17, 2015**

Event: **COX Automotive 100th Anniversary & Antique Car Show for the Benefit of the Wounded Warrior Project**

Applicant: **Cox Automotive Corporation by Larry E. Galuska, its Owner**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- ☒ 1. the application be approved as submitted.
- ☐ 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- ☐ 3. the application be disapproved for the reason(s) set forth in the attached comments.

- ☒ Fire Department
- ☐ Health Department
- ☐ Parks & Recreation Department
- ☐ Public Works Department
- ☐ Corporation Counsel

☒ Anticipated Cost(s) if known \$ 0

William Perez, Assistant Fire Chief September 23, 2015

Signature

Date

Comments:



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits
 31 School Street
 East Hartford, CT 06108
 (860) 528-4401



Marcia A. Leclerc
Mayor

ADMINISTRATIVE REVIEW OF AMUSEMENT PERMIT

Event Date: **October 17, 2015**

Event: **COX Automotive 100th Anniversary & Antique Car Show for the Benefit of the Wounded Warrior Project**

Applicant: **Cox Automotive Corporation by Larry E. Galuska, its Owner**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- ☒ 1. the application be approved as submitted.
- ☐ 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- ☐ 3. the application be disapproved for the reason(s) set forth in the attached comments.

- ☐ Fire Department
- ☒ Health Department
- ☐ Parks & Recreation Department
- ☐ Public Works Department
- ☐ Corporation Counsel

☐ Anticipated Cost(s) if known \$ _____ 0 _____


 Signature

9/18/15
 Date

Comments:

Parks+ Rec

2



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

ADMINISTRATIVE REVIEW OF AMUSEMENT PERMIT

Event Date: **October 17, 2015**

Event: **COX Automotive 100th Anniversary & Antique Car Show for the
Benefit of the Wounded Warrior Project**

Applicant: **Cox Automotive Corporation by Larry E. Galuska, its Owner**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- ☒ 1. the application be approved as submitted.
- ☐ 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- ☐ 3. the application be disapproved for the reason(s) set forth in the attached comments.

- ☐ Fire Department
- ☐ Health Department
- ☒ Parks & Recreation Department
- ☐ Public Works Department
- ☐ Corporation Counsel

☐ Anticipated Cost(s) if known \$ _____

Signature _____

Date

09/23/2015

Comments:

Frank, Carol

From: Schwartz, Tess
Sent: Thursday, September 17, 2015 12:56 PM
To: Frank, Carol
Cc: Bockus, Tim
Subject: RE: Cox Automotive 100th Anniversary & Antique Car Show

Carol,

I have reviewed this application and Pursuant to Town Ordinance 5.3, I recommend that the application be approved as submitted. There are no anticipated costs to the Department.

Theresa Schwartz, PE
Assistant Director of Public Works
Town of East Hartford
740 Main Street
East Hartford, CT 06108
Phone (860)291-7365
Fax (860) 291-7370
www.easthartfordct.gov

From: Frank, Carol
Sent: Wednesday, September 16, 2015 11:51 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; O'Connell, Michael; Perez, William; Sansom, Scott; Schwartz, Tess; Stokes, Gloria; Uhrig, Jim
Subject: Cox Automotive 100th Anniversary & Antique Car Show

Good morning all.

Attached please find the Outdoor Amusement Permit Application with its attached Supplement and your Director's Review and Notice in connection with the above captioned event.

Although this application was received 32 days prior to the event, I am asking you to provide your reviews within a week in order to accommodate the placement of this permit request on the agenda for the Town Council meeting of October 6, 2015. This is the only date available prior to the event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Wednesday, September 23, 2015. Thank you.

As always, your anticipated cooperation is greatly appreciated and if you should have any questions, please feel free to contact me.

Corp Counsel Review

Frank, Carol

From: Gentile, Richard
Sent: Tuesday, September 22, 2015 9:18 AM
To: Frank, Carol
Cc: Carrero, Jessica; Fravel, Theodore
Subject: RE: Cox Automotive 100th Anniversary & Antique Car Show

I had not seen this. If BOE considers this their land..., There is no need for a Town license. We will follow their procedure.

From: Frank, Carol
Sent: Tuesday, September 22, 2015 7:59 AM
To: Gentile, Richard
Cc: Carrero, Jessica
Subject: FW: Cox Automotive 100th Anniversary & Antique Car Show

Good morning all.

Rich Bollash called me after I sent the below listed email a short time ago. He told me that he had completed an application with the BOE and sent me his copy. I have attached it for your review. It does not however, reflect a signature from the BOE. I have never dealt with them and have no idea who would be involved and if they have a fully executed agreement. Any help will be appreciated.

Rich, will he need to complete a License Agreement with you? Thanks again for the help.

Carol

From: Frank, Carol
Sent: Tuesday, September 22, 2015 7:27 AM
To: Gentile, Richard
Cc: Carrero, Jessica; 'coxs200@comcast.net'
Subject: RE: Cox Automotive 100th Anniversary & Antique Car Show

Good morning Rich,

We received this email about a week ago and to date I haven't seen anything. Did you receive something? I am following up because reviews are due tomorrow.

Carol

From: Gentile, Richard
Sent: Wednesday, September 16, 2015 12:38 PM
To: Leclerc, Marcia; Frank, Carol; Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: coxs200@comcast.net; Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Grew, Greg; Hawkins, Mack; Horan, Denise; McConville, Timothy; O'Connell, Michael; Perez, William; Sansom, Scott; Schwartz, Tess; Stokes, Gloria; Uhrig, Jim
Subject: RE: Cox Automotive 100th Anniversary & Antique Car Show

Thank you

From: Carrero, Jessica **On Behalf Of** Leclerc, Marcia
Sent: Wednesday, September 16, 2015 12:34 PM

Frank, Carol

From: Bennett, Cindy
Sent: Wednesday, September 16, 2015 11:54 AM
To: Frank, Carol
Subject: RE: Cox Automotive 100th Anniversary & Antique Car Show

Carol, Cox Automotive will need to submit a certificate of general liability insurance for \$1 Million dollars and name and endorse the Town of East Hartford as an additional insured for use of town property for parking and for the permitted activities as described in the application.

From: Frank, Carol
Sent: Wednesday, September 16, 2015 11:51 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; O'Connell, Michael; Perez, William; Sansom, Scott; Schwartz, Tess; Stokes, Gloria; Uhrig, Jim
Subject: Cox Automotive 100th Anniversary & Antique Car Show

Good morning all.

Attached please find the Outdoor Amusement Permit Application with its attached Supplement and your Director's Review and Notice in connection with the above captioned event.

Although this application was received 32 days prior to the event, I am asking you to provide your reviews within a week in order to accommodate the placement of this permit request on the agenda for the Town Council meeting of October 6, 2015. This is the only date available prior to the event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Wednesday, September 23, 2015. Thank you.

As always, your anticipated cooperation is greatly appreciated and if you should have any questions, please feel free to contact me.

Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290



CERTIFICATE OF LIABILITY INSURANCE

OP ID: ME

DATE(MM/DD/YYYY)

09/22/15

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Evans, Pires & Leonard 121 Roberts Street East Hartford, CT 06108 Timothy J Evans		860-289-6816 860-291-8848	CONTACT NAME: Marnie Evans PHONE (A/C, No, Ext): 860-289-6816 FAX (A/C, No): 860-291-8848 E-MAIL ADDRESS: mevans@evans-insurance.com PRODUCER CUSTOMER ID #: L&DAU-1	
INSURED L & D Automotive, Inc. dba Cox's Service Station 200 Main Street East Hartford, CT 06108		INSURER(S) AFFORDING COVERAGE INSURER A: Selective INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:		NAIC # 12572

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Garage Liability	X		S1958471	10/01/15	10/01/16	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			S1958471	10/01/15	10/01/16	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
A	UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$ 10,000			S1958471	10/01/15	10/01/16	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	WC7939427	10/01/15	10/01/16	WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

RE: Hockanum School - parking lot, East Hartford, CT. October 17, 2015
Cox's Automotive 100th Anniversary Antique Car Show, The Town of East Hartford and East Hartford Public Schools are included as additional insureds as required by written contract.

CERTIFICATE HOLDER

EASTHAR

Town of East Hartford
740 Main Street
East Hartford, CT 06108

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Timothy J Evans

© 1988-2009 ACORD CORPORATION. All rights reserved.

Frank, Carol

From: Bennett, Cindy
Sent: Tuesday, September 22, 2015 10:58 AM
To: Frank, Carol
Subject: FW: Cox's Automotive 100th Anniversary Antique Car Show
Attachments: Town of East Hartford.pdf

This is an acceptable insurance certificate

From: Marnie Evans [<mailto:mevans@evans-insurance.com>]
Sent: Tuesday, September 22, 2015 10:29 AM
To: Bennett, Cindy
Cc: coxs200@comcast.net
Subject: RE: Cox's Automotive 100th Anniversary Antique Car Show

COI attached.

Sincerely,

Marnie Evans

Marnie Evans
Evans, Pires & Leonard
121 Roberts Street
East Hartford, CT 06108
(860) 289-6816 Phone
(860) 291-8848 Fax
mevans@evans-insurance.com

From: CBennett@easthartfordct.gov [<mailto:CBennett@easthartfordct.gov>]
Sent: Tuesday, September 22, 2015 8:17 AM
To: Marnie Evans
Subject: RE: Cox's Automotive 100th Anniversary Antique Car Show

Sure Marnie-The town of EH and the EH public Schools are to be named and endorsed on a GL policy with a 1 M per occurrence limit for the use of school parking for the event and for liabilities associated with the permit process.

From: Marnie Evans [<mailto:mevans@evans-insurance.com>]
Sent: Wednesday, September 16, 2015 5:24 PM
To: Bennett, Cindy
Subject: Cox's Automotive 100th Anniversary Antique Car Show

Hi Cindy,

We are the insurance agent for Cox's Automotive. Can you forward to me the insurance requirements?

Sincerely,

Marnie Evans

Marnie Evans

Frank, Carol

From: DeMaine, Michael
Sent: Thursday, September 17, 2015 7:31 AM
To: Frank, Carol
Subject: RE: Cox Automotive 100th Anniversary & Antique Car Show

Carol,

I see no anticipated costs with this event. Patrol can cover this with extra attention.

Sergeant Michael DeMaine
Special Events Supervisor/ PIO
East Hartford Police Department
31 School Street
East Hartford, CT 06108
Office (860)291-7583
Fax (860)289-1249
mdemaine@easthartfordct.gov

From: Frank, Carol
Sent: Wednesday, September 16, 2015 11:51 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; O'Connell, Michael; Perez, William; Sansom, Scott; Schwartz, Tess; Stokes, Gloria; Uhrig, Jim
Subject: Cox Automotive 100th Anniversary & Antique Car Show

Good morning all.

Attached please find the Outdoor Amusement Permit Application with its attached Supplement and your Director's Review and Notice in connection with the above captioned event.

Although this application was received 32 days prior to the event, I am asking you to provide your reviews within a week in order to accommodate the placement of this permit request on the agenda for the Town Council meeting of October 6, 2015. This is the only date available prior to the event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Wednesday, September 23, 2015. Thank you.

As always, your anticipated cooperation is greatly appreciated and if you should have any questions, please feel free to contact me.

Carol A. Frank

Frank, Carol

From: Grew, Greg
Sent: Wednesday, September 16, 2015 1:19 PM
To: Frank, Carol
Subject: Re: Cox Automotive 100th Anniversary & Antique Car Show

Per ordinance 5-3 my review is not required. Permits and inspections may be required for temporary installations.

Greg
Milton Gregory Grew, AIA
Director of Inspections & Permits
Town of East Hartford
Mobile (860) 874-8034
Sent from my iPhone

> On Sep 16, 2015, at 11:50 AM, Frank, Carol <CFrank@easthartfordct.gov> wrote:

>

> Good morning all.

>

> Attached please find the Outdoor Amusement Permit Application with its attached Supplement and your Director's Review and Notice in connection with the above captioned event.

>

> Although this application was received 32 days prior to the event, I am asking you to provide your reviews within a week in order to accommodate the placement of this permit request on the agenda for the Town Council meeting of October 6, 2015. This is the only date available prior to the event.

>

> Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Wednesday, September 23, 2015. Thank you.

>

> As always, your anticipated cooperation is greatly appreciated and if you should have any questions, please feel free to contact me.

>

>

>

> Carol A. Frank

> East Hartford Police Department

> Support Services Bureau

> 31 School Street

> East Hartford, CT 06108

>

> Ph: 860-291-7631

> Fax: 860-610-6290

>

> <Application - Supplement to App.pdf>

> <Directors' Review & Notice.doc>

MARCIA A. LECLERC
MAYOR

TOWN OF EAST HARTFORD
Police Department

SCOTT M. SANSOM
CHIEF OF POLICE

East Hartford, Connecticut 06108-2638

TELEPHONE
(860) 528-4401

FAX (860) 289-1249

www.easthartfordct.gov

September 23, 2015

Richard F. Kehoe, Chairman
East Hartford Town Council
740 Main Street
East Hartford, CT 06108

**Re: Outdoor Amusement Permit Application -
"24th Annual Aselton Memorial Snow Dash"**

Dear Chairman Kehoe:

Attached please find a copy of the amusement permit application submitted by the **East Hartford Police Department and the East Hartford Parks & Recreation Department by Ted Fravel, its Director**. The applicants seek to conduct a 5K road race (Snow Dash) to be held in the vicinity of the Langford School in East Hartford on **Sunday, January 10, 2016 between the hours of 11 AM and 4 PM**. The use of public streets should occur between the hours of 1:30 PM and should cease by 2:15 PM. The race will begin and end at the Langford School, 61 Alps Drive. The school gymnasium will be used as a staging area and for registration.

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed by the Directors of the Fire, Health, Parks & Recreation, Public Works Departments and the Offices of the Corporation Counsel and Finance.

The Offices of Corporation Counsel and Finance along with the Fire, Health and Parks & Recreation Departments approve the application as submitted and state there are no anticipated costs to their Departments for this event.

The Public Works Department approves the application as submitted and states the **anticipated cost to the Department is \$1,200.00**.

The **Police Department** conducted a review of the application and the following comments/recommendations are made:

- The Police Department can provide police protection for the event. The site is suitable for the outdoor amusement, the expected crowds are of small to moderate size, and the area has sufficient parking available.
- The Police Department will hire one (1) Sergeant and eight (8) officers in order to provide adequate police protection necessary for the event. The **anticipated cost to the Department for the hiring of said officers is \$2,200.00**.

Respectfully submitted for your information.

Sincerely,

A handwritten signature in black ink, reading "Scott M. Sansom". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Scott M. Sansom
Chief of Police

Cc: Applicant

TOWN OF EAST HARTFORD POLICE DEPARTMENT



Marcia A. Leclerc
Mayor

OUTDOOR AMUSEMENT PERMITS
31 SCHOOL STREET
EAST HARTFORD, CT 06108-2638
(860) 528-4401

OUTDOOR AMUSEMENT PERMIT APPLICATION



Scott M. Sansom
Chief of Police

THIS APPLICATION IS DUE NOT LESS THAN 30 DAYS PRIOR TO THE EVENT APPLIED FOR

1. Name of Event:
24th Annual Officer Brian A. Aseton Memorial Snow Dash 5K
2. Date(s) of Event:
Sunday, January 10, 2016
3. Applicant's name, home & work phone numbers, home address, and e-mail address (NOTE: If applicant is a partnership, corporation, limited liability company, club or association give the full legal name of the Applicant) :
East Hartford Parks & Recreation Department, 50 Chapman Place, East Hartford, CT 06108 and East Hartford Police Department, 31 School Street are co-sponsors of this race.
4. If Applicant is a partnership, corporation, limited liability company , club, or association, list the names of all partners, members, directors and officers AND provide their business address.
East Hartford Parks & Recreation Department, 50 Chapman Place, East Hartford, CT 06108. Ted Fravel, Parks & Recreation Director.
5. List the location of the proposed amusement: (Name of facility and address)
Start/Finish Langford School, 61 Alps Drive. Course is on neighborhood streets.
6. List the dates and hours of operation for each day (if location changes on a particular day, please list):
Sun., Jan. 10, 2016, Start 1:30PM, Registration 11:00AM, last runner 2:15PM.
7. Provide a detailed description of the proposed amusement:
5K road race which utilizes Town streets. Starts and ends at Langford School. Gymnasium used for staging area and registration. Proceeds benefit Officer Brian Aseton Memorial Scholarship and EHPD Youth Crime Prevention.

8. Will music or other entertainment be provided wholly or partially outdoors?

☐ Yes ☒ No

- a. If 'YES,' during what days and hours will music or entertainment be provided (note: this is different from hours of operation)?

9. What is the expected age group(s) of participants?

Ages 8 to 80 plus years of age.

10. What is the expected attendance at the proposed amusement:

(If more than one performance, indicate time / day / date and anticipated attendance for each.)

300 runners.

11. Provide a detailed description of the proposed amusement's anticipated impact on the surrounding community. Please comment on each topic below:

- a. Crowd size impact:

Traffic will be controlled until final runners pass on clockwise loop course.

- b. Traffic control and flow plan at site & impact on surrounding / supporting streets:

Traffic will be controlled by East Hartford Police Department.

- c. Parking plan on site & impact on surrounding / supporting streets:

Parking on site at Langford School and on Harvard Drive.

- d. Noise impact on neighborhood:

N/A

- e. Trash & litter control plan for the amusement site and surrounding community during and immediately after the proposed amusement:

Trash and litter will be maintained by Parks Maintenance personnel.

- f. List expected general disruption to neighborhood's normal life and activities:

Course will be marked with portable directional signs by P&R staff on race day.

- g. Other expected influence on surrounding neighborhood:

Minimal traffic impact. As soon as runners pass, streets will reopen.

12. Provide a detailed plan for the following:

- a. Accessibility of amusement site to emergency, police, fire & medical personnel and vehicles:

Course is accessible to emergency personnel.

- b. Provisions for notification of proper authorities in the case of an emergency:

Cell phones and two-way radios will be used in the event of emergencies.

- c. Any provision for on-site emergency medical services:

No.

- d. Crowd control plan:

Crowd will be controlled by EHPD and Parks & Recreation staff.

- e. If on town property, the plan for the return of the amusement site to pre-amusement condition:

Parks Maintenance will clean-up outside areas, school custodians inside areas.

- f. Provision of sanitary facilities:

Lavatories located inside Langford School.

13. Will food be provided, served, or sold on site:

Pre-packaged food, water and sports drinks will be provided.

Food available ☒ Yes ☐ No AND contact has been made with the East Hartford Health

Department ☐ Yes ☒ No.

14. Does the proposed amusement involve the sale and/or provision of alcoholic beverages to amusement attendees,

☐ Yes ☒ No Alcoholic beverages will be served / provided.

If 'YES', describe, in detail, any and all arrangements and what procedures shall be employed:

a. For such sale or provision,

b. To ensure that alcohol is not sold or provided to minors or intoxicated persons.

☐ Check if copy of the liquor permit, as required by State law, is included with application.

15. Include any other information which the applicant deems relevant (ie: time waivers and fee waiver requests should go here):

CGS Sec. 53a-157. False Statement: Class A Misdemeanor.

A person is guilty of False Statement when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official duties.


a. False Statement is a Class A Misdemeanor.

b. The penalty for a Class A Misdemeanor is imprisonment for a term not to exceed one (1) year, or a fine not to exceed \$1,000, or both a fine and imprisonment.

I declare, under the penalties of False Statement, that the information provided in this application is true and correct to the best of my knowledge:

Theodore Fravel

(Legal Name of Applicant)


(Applicant Signature)

Theodore Fravel

(Printed Name)

07/30/2015

(Date Signed)

Parks & Recreation Director

(Capacity in which signing)

(Send application electronically to cfrank@easthartfordct.gov)

FOR OFFICE USE

Insurance Certificate Included:

☐ YES

☒ NO

Liquor Permit Included:

☐ YES

☒ NO

Certificate of Alcohol Liability Included:

☐ YES

☒ NO

Time Waiver Request Included:

☐ YES

☒ NO

Fee Waiver Request Included:

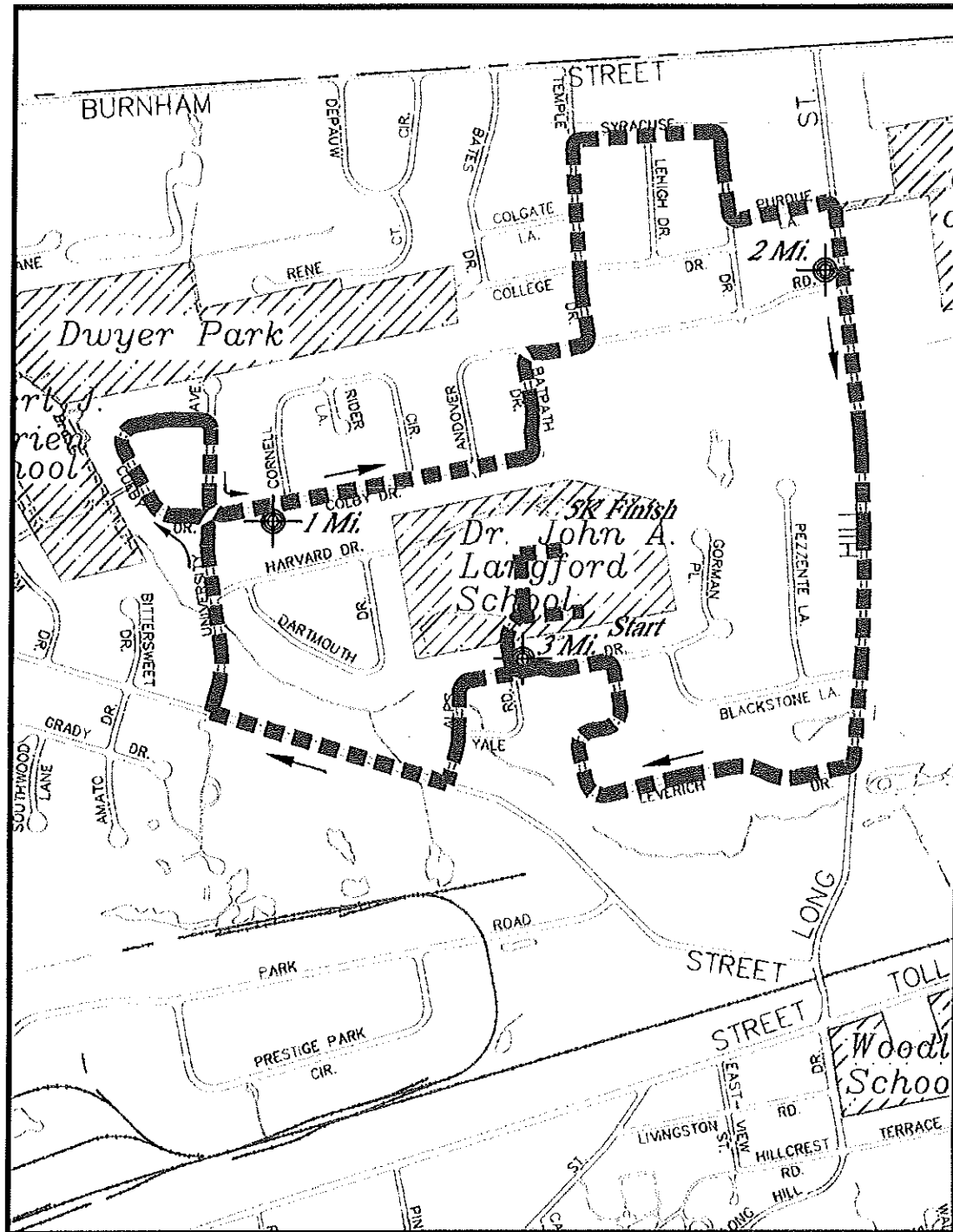
☐ YES

☒ NO

Received By: Camel Island
Employee Number: 9019
Date & Time Signed: Aug 3 2015 7:55 AM ☒
Time remaining before event: 304 days.

If roads or sidewalks will be closed to public use as a result of this event the applicant must comply with signage requirements per Section 5-4 and present a signed affidavit attesting to this at the Town Council meeting.

Officer Brian A. Aselton Memorial 5K



Prepared by the East Hartford
Engineering Division 10-21-08.
Scale 1"=800'



Scott M. Sansom
Chief of Police

TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: January 10, 2016

Event: 24th Annual Aselton Memorial Snow Dash

Applicant: East Hartford Police Department and the East Hartford Parks & Recreation Department by Ted Fravel, its Director

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- ☒ 1. the application be approved as submitted.
- ☐ 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- ☐ 3. the application be disapproved for the reason(s) set forth in the attached comments.

- ☒ Fire Department
- ☐ Health Department
- ☐ Parks & Recreation Department
- ☐ Public Works Department
- ☐ Corporation Counsel

☒ Anticipated Cost(s) if known \$ _____ 0 _____

William Perez, Assistant Fire Chief

August 7, 2015

Signature

Date

Comments:



Scott M. Sansom
Chief of Police

**TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401**



Marcia A. Lecterc
Mayor

Administrative Review of Amusement Permit

Event Date: January 10, 2016

Event: 24th Annual Aseltou Memorial Snow Dash

Applicant: East Hartford Police Department and the East Hartford Parks & Recreation Department by Ted Fravel, its Director

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- ☒ 1. the application be approved as submitted.
 - ☐ 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
 - ☐ 3. the application be disapproved for the reason(s) set forth in the attached comments.
-
- ☐ Fire Department
 - ☒ Health Department
 - ☐ Parks & Recreation Department
 - ☐ Public Works Department
 - ☐ Corporation Counsel
- ☐ Anticipated Cost(s) if known \$ _____ 0 _____

Signature

Michael O'Connell

8/3/15

Date

Comments:

Parler & Nee

Scott M. Sansom
Chief of Police

**TOWN OF EAST HARTFORD
POLICE DEPARTMENT
Outdoor Amusement Permits
31 School Street
East Hartford, CT 06108
(860) 528-4401**



Marcia A. Leclerc
Mayor

Administrative Review of Amusement Permit

Event Date: **January 10, 2016**

Event: **24th Annual Aselton Memorial Snow Dash**

Applicant: **East Hartford Police Department and the East Hartford Parks & Recreation Department by Ted Fravel, its Director**

Pursuant to Town Ordinance (TO) 5-3, a review of the application was completed and the following recommendation is made:

- ☒ 1. the application be approved as submitted.
- ☐ 2. the application be revised, approved subject to the condition(s) set forth in the attached comments.
- ☐ 3. the application be disapproved for the reason(s) set forth in the attached comments.
-
- ☐ Fire Department
- ☐ Health Department
- ☒ Parks & Recreation Department
- ☐ Public Works Department
- ☐ Corporation Counsel
-
- ☐ Anticipated Cost(s) if known \$0.0

Ted Fravel _____ 8/17/15

Signature

Date

Comments:

Frank, Carol

From: Milkove, Tess
Sent: Thursday, August 06, 2015 8:41 AM
To: Frank, Carol
Cc: Bockus, Tim
Subject: RE: 24th Annual Brian Aselton Memorial Snow Dash.

Carol,

I have reviewed this application and Pursuant to Town Ordinance 5.3, I recommend the application be approved as submitted.

The anticipated cost to the department will be \$1,200.

Theresa Schwartz, PE
Assistant Director of Public Works
Town of East Hartford
740 Main Street
East Hartford, CT 06108
Phone (860)291-7365
Fax (860) 291-7370
www.easthartfordct.gov

From: Frank, Carol
Sent: Monday, August 03, 2015 9:10 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim
Subject: 24th Annual Brian Aselton Memorial Snow Dash.

Good morning all.

Attached please find the Outdoor Amusement Permit Application, Map and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by **Monday, August 17, 2015.** Thank you.

If you should have any questions, please feel free to contact me.

Carol A. Frank
East Hartford Police Department
Support Services Bureau

Frank, Carol

From: Gentile, Richard
Sent: Monday, August 03, 2015 2:14 PM
To: Frank, Carol
Subject: RE: 24th Annual Brian Aselton Memorial Snow Dash.

I have no comments or concerns on this application.

Richard P. Gentile
Assistant Corporation Counsel
Town of East Hartford
740 Main Street
East Hartford, CT 06108
860-291-7217
rpgentile@easthartfordct.gov

From: Frank, Carol
Sent: Monday, August 03, 2015 9:10 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim
Subject: 24th Annual Brian Aselton Memorial Snow Dash.

Good morning all.

Attached please find the Outdoor Amusement Permit Application, Map and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by **Monday, August 17, 2015.** Thank you.

If you should have any questions, please feel free to contact me.

Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290

Frank, Carol

From: Bennett, Cindy
Sent: Monday, August 03, 2015 9:21 AM
To: Frank, Carol
Subject: RE: 24th Annual Brian Aselton Memorial Snow Dash.

No insurance certificate required-the park and police dept. activity fall under the Town's liability program. Thanks

From: Frank, Carol
Sent: Monday, August 03, 2015 9:10 AM
To: Bockus, Tim; Cordier, James; Fravel, Theodore; Oates, John
Cc: Bennett, Cindy; Cohen, Bruce; DeMaine, Michael; Gentile, Richard; Grew, Greg; Hawkins, Mack; Horan, Denise; Leclerc, Marcia; McConville, Timothy; Milkove, Tess; O'Connell, Michael; Perez, William; Sansom, Scott; Stokes, Gloria; Uhrig, Jim
Subject: 24th Annual Brian Aselton Memorial Snow Dash.

Good morning all.

Attached please find the Outdoor Amusement Permit Application, Map and your Director's Review and Notice in connection with the above captioned event.

Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Monday, August 17, 2015. Thank you.

If you should have any questions, please feel free to contact me.

Carol A. Frank
East Hartford Police Department
Support Services Bureau
31 School Street
East Hartford, CT 06108

Ph: 860-291-7631
Fax: 860-610-6290

Frank, Carol

From: DeMaine, Michael
Sent: Wednesday, September 23, 2015 3:02 PM
To: Frank, Carol
Subject: Snow Dash

Carol,

The estimated cost to the police department for police services for the Snow Dash is approximately \$2,200. No other issues to be noted from the police department.

Sgt. DeMaine

Sent from my iPhone

Frank, Carol

From: Grew, Greg
Sent: Monday, August 03, 2015 11:37 AM
To: Frank, Carol
Subject: Re: 24th Annual Brian Aselton Memorial Snow Dash.

Per Ordinance 5-3 my review and approval is not required. Permits and inspections may be required for temporary installations.

Greg
Milton Gregory Grew, AIA
Director of Inspections & Permits
Town of East Hartford
Mobile (860) 874-8034
Sent from my iPhone

> On Aug 3, 2015, at 9:09 AM, Frank, Carol <CFrank@easthartfordct.gov> wrote:

>

> Good morning all.

>

> Attached please find the Outdoor Amusement Permit Application, Map and your Director's Review and Notice in connection with the above captioned event.

>

> Please note the review is attached to the notice and your review can be sent via an e-mail response, through Outlook or print, sign, and interoffice review, TO MY ATTENTION AT THE POLICE DEPARTMENT by Monday, August 17, 2015. Thank you.

>

> If you should have any questions, please feel free to contact me.

>

>

> Carol A. Frank

> East Hartford Police Department

> Support Services Bureau

> 31 School Street

> East Hartford, CT 06108

>

> Ph: 860-291-7631

> Fax: 860-610-6290

>

>

> <Application & Map.pdf>

> <Directors' Review & Notice.doc>

OFFICE OF THE
TOWN COUNCIL

TOWN OF EAST HARTFORD

740 Main Street
East Hartford, Connecticut 06108

Robert J. Burch
2015 OCT -1 A 9:42
(860) 291-7208
TOWN OF EAST HARTFORD
FAX (860) 291-7389

DATE: October 1, 2015

TO: Town Council Members

FROM: Rich Kehoe, Chair

RE: Tuesday, October 6, 2015 6:30 p.m. Town Council Majority Office

In accordance with Section 3.3 (a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

Tuesday, October 6, 2015

6:30 p.m.

Town Council Majority Office

The purpose of the meeting is to meet in executive session to discuss the following cases:

- The pending assessment (tax) appeal East Hartford Housing Authority, et al. v. Town of East Hartford, Docket No. CV-14-602618S, regarding King Court; and
- The pending CHRO/employment claim(s) of current Town employee, Frank Iacono (Police Officer).

cc: Mayor Leclerc
Scott Chadwick, Corporation Counsel
Brian Smith, Assessor