

DATE: March 2, 2016

TO: Town Clerk

FROM: Rich Kehoe  
Town Council Chair

RE: **Tuesday, March 8, 2016 7:00 P.M. Town Council Chamber**

In accordance with Section 3.3(a) of the Town Charter, a Special Meeting of the Town Council will be held as follows:

**Tuesday, March 8, 2016**

**7:00 p.m.**

**Town Council Chamber**

The purpose of the Special Meeting is for the Town Council, in accordance with §6.4(b) of the Town Charter, within ten days after holding the final such public hearing, to adopt a budget and file the same with the Town Clerk. At that time, when the Council shall finally adopt the budget, it shall also fix the tax rate in mills, which shall be levied on the taxable property in the town for the ensuing fiscal year.

cc: Mayor Leclerc  
Town Council  
Michael Walsh, Director of Finance  
Nathan Quesnel, Superintendent of Schools