

**Library Board Meeting March 20, 2017**

**Raymond Library-Meeting Room 2**

**840 Main Street**

**East Hartford, Connecticut**

**March 20, 2017**

**Meeting Time: 6:30 p.m.**

**Members present:**

Chairman Todney Harris, Rose Tavtigian, Mary Mourey, Debra Arrieta, Florence Schroeter, Gloria V. Lupi, JoAnne Covey, JoAnne Sullivan and Library Director Sarah Morgan

**Reading of Agenda:**

Todney Harris

**Approval of Minutes**

Todney Harris

**Library Directors Report:**

An old member's library card found 1951 Charlotte N.C. John McLaughlin 32 porter street is where he used to live in East Hartford

Annual report bulletin distributed 2016

Second custodian approved for the budget---small increase made to the media budget  
Vendor increases - -utilities cost increases - -public computers best used asset - -ahead of peer institutions - -funding to replace aged machines on a schedule - -adopted by town council - -do not have adequate staff - -reduction in part time hours and retirements  
Hired and promoted two library staff –two staff members for vacancies which will create two more vacancies to fill coverage holes

Book mobile - -indoor parking - -garage - -interior needs work for collection not full service

Borrow it (cut) library card usage at the state level at any library—reciprocal borrowing - -might lose privilege because of state budget cuts

Deliver it is not slated to be cut- -staffing is bare boned

Lego mine storms robotics –grant - -two staff members are using the materials with the kids- Clarcor is the agency that is responsible for the Lego donations

Public fax machine is on the way

Community bulletin board for the lobby space is on the way

### **Chairs Report**

Internet Policy has been adopted and approved.

The Children's Department has issued 562 new library cards

The library has held over 300 programs with an attendance of over 6,400 children and parents

The library has nearly 11,300 uses of AWE Early literacy stations and computers

Old Business:

Gloria Lupi and Todney Harris will attend the Connecticut Library Conference on the dates of May 4<sup>th</sup> and May 5<sup>th</sup>.

**Meeting adjourned at 7:05**