

BEAUTIFICATION COMMISSION

Town of East Hartford

Minutes

December 7, 2023

EHCCC room111

2023 DEC -8 AM 11:06

Muscara
Deputy
TOWN CLERK
EAST HARTFORD

CALL TO ORDER –

Chair Sirois called the meeting to order at 5:35p.m.

ROLL CALL:

PRESENT Patricia Sirois, Chair; Mary Mourey, and Cindy Woodman

ABSENT EXCUSED: Kathleen Cattnach, Julie Robinson, Kim Knapp and Tim Larson

ABSENT UNEXCUSED: Dolores Kehoe

Chair notes that we do not have a quorum therefore meeting will be held as a discussion with no votes taken.

APPROVAL OF MINUTES

Minutes of November 2, 2023 cannot be approved as no quorum.

OPPORTUNITY FOR CITIZENS TO SPEAK – None

DIRECTORS REPORTS

Joe Cortes, Property Maintenance- report read by Inspector Terrence

- 317 Main Street, new restaurant –permit received for new construction of Popeye's with a drive-thru. Situated between Wendy's and Shell Gas station. The old Seaparks location
- 468 Main Street, Krauzers Deli Store – enforcement property maintenance letter sent to owner about exterior façade and exterior peeling paint. Met on site with store owner and required repairs. Repairs have begun and in progress.
- 2 Rivermead Drive (mobile home trailer park)-update of plumbing and sewer lines for entire park going thru Park private roads, work and inspection in progress, some tenants might experience low water pressure due to construction.
- 18 Signor Street, multifamily building 12 units-over a couple of weeks ago multi-family building had no operating boiler, building placarded, tenants relocated by landlord. Landlord hired a heating contractor to install a new boiler. Building has running heat after 48 hours. (in an emergency like this it is the obligation of the landlord to relocate tenants, if landlord fails to do so the Town will relocate tenants and bill the property owner and/or record a lien against the property.
- 1191 Main street, Main Hardware Store on Main street – Mains Street Hardware Store – modifications to existing façade wall and structural repair. Permit received and approved. New custom wall clock on building façade has been installed. Visible from intersections of Main and Burnside. Repairs all most done.

Gary McKeon-Associate Director of Parks & Grounds – Chair Sirois read the following:

- Basketball courts throughout town will be repaved and painted – job has been awarded scheduled to be completed in spring.
- Futsal courts Martin and Gorman – still need to go out to bid.
- Town Council's North end clean-up program
 - Tolland St. at Manchester line – still awaiting Eversource clearing of trees/brush growing into power lines, a ticket has been submitted to Eversource. Repeated inquiries to Eversource have not been acted on, including personal contact with Eversource's Arborist.
- Pickleball Court and Terry Pool at Hockanum Park
 - A quote has been received for lighting the courts along with the basketball court. Lights should be installed over winter, possibly in January depending on weather.
- Tree City USA
 - 2023 Tree City – Application to be completed in December after leaf season is complete. We use leaf season data in the application which shows how many leaves we collect and compost/recycle.
- Long Hill Brick Wall
 - Quote is in and it needs to be a complete reconstruct due to the blocks that are currently there are no longer available. Still looking for a funding source to cover the costs of materials and labor, and the Grants department is investigating.
- DePietro Park Pollinator Garden
 - Construction has been completed and the location is ready for planting in the spring.
- Leaf Season
 - Leaf season is underway, and the Town has been completed once through. The second pass should be completed by the weekend and leaf season will end on schedule.
- Holiday Festival – décor
 - All décor has been installed.
 - Investigating possible purchase of artificial trees for the Town Green for next year's event.
- Winter pruning of trees will begin once leaf season is completed.

CHAIR REPORT –

Looked at list of schools for Arbor Day. Langford School will be next to host in 2024

FINANCIAL REPORT –

Mary Mourey hand out the budget. Discussion held on budget.

Suggestion made by Mary to increase the clerk's fee from \$75 to \$100

Office supplies will stay at \$200

Trees/Plantings will increase to \$7000

Special event increase to \$2500

Chair will ask for the budget of 2024 to increase to \$10,800

All in attendance agreed but no vote as no quorum.

OLD BUSINESS-**1. Holiday wrap up**

Pat showed a new graphic, possible for next year's theme of Victorian Christmas. Mayor Connor would like to see Main Street all lit up.

Riverside patients all brought down to the dining room. Listened to choir from First Church, solo by Cindy Woodman and her daughter. Pat Sirois read the Night Before Christmas to the residents who knew all the words. They were all very happy.

Went well as the rain held off. Chief Hawkins played Santa. Reports on Cookie walk and City Singers at South Congregation were well attended.

NEW BUSINESS-**1. Budget – discussed in financial report****2. Election of Officers – moved to February as no quorum****OTHER BUSINESS –**

2024 Calendar – clerk to email members not in attendance to vote. Discussion held on no meeting in July.

PAYMENT OF BILLS

Reimbursement for two Commission members requested

Pat Sirois \$17.93 – Holiday Fest expenses

Mary Mourey \$29.76 – Holiday Fest expenses

\$75.00 to clerk for this meeting

No vote - bills to be submitted to Finance

ADJOURNMENT – 6:35 pm

The next regular meeting of the Beautification Commission is February 1, 2024 Location EHCCC room 111 at 5:30 PM

Respectfully submitted,

Sana Hart, Clerk

