

## **CR-05 - Goals and Outcomes**

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The Town of East Hartford administered the CDBG program in compliance with the federal regulations governing the program. All expenditures were for activities that benefited low and moderate income persons. Expenditures for public services (10.45%) were within the 15% cap permitted by the program. Administrative expenses (18.11%) were below the 20% cap allowed by the program. On July 3, 2023, its Timeliness Test Date, the Town's draw ratio was 1.75, above the ceiling of 1.5 set by HUD. This was the second time that East Hartford did not meet the Timeliness Test. A workout plan was submitted to HUD on August 8, 2023.

The Town of East Hartford successfully implemented the projects contained within its 48th Program Year Action Plan. Seven public service entities funded by the Block Grant effectively provided services to town residents.

The Town's Consolidated Plan for the period FY 2020-2024 identified priority housing needs in the community and set goals to meet those needs. During this 5-year period, the Town planned to rehabilitate 89 units of housing using Block Grant funds. Of these 89 units of housing, 10 would be existing rental units and 79 would be existing owner units.

During the Program Year, funds were expended on five public improvement projects, Martin Park Playscapes & Swings, McAuliffe Park Swings, Pitkin Sidewalk Meadow-Darling, 1165-1195 Main Street Sidewalk Replacement and Silver Lane North Sidewalk Replacement. Martin Park Playscapes & Swings was completed in the fall of 2022 and funds were paid and drawn down by January 2024. Pitkin Sidewalk Meadow-Darling project was bid and the contract was awarded in the spring of 2023. It was substantially completed during the Program Year. Final payments will be made in the fall of 2023. Surveys were commissioned, paid and drawn down for 1165-1195 Main Street Sidewalk Replacement and Silver Lane North Sidewalk Replacement. It is anticipated that the two projects will be bid and completed during the following program year. Additionally, during the Program Year, funds were encumbered, paid and drawn down for new benches at McAuliffe Park. Funds were encumbered for new swings at McAuliffe Park. This project is expected to be substantially complete and funds drawn down by January 2024.

During the Program Year, public service agencies used CDBG-CV funds to help East Hartford residents to prepare, prevent or respond to issues caused by the pandemic. CDBG-CV funds were drawn down for expenses incurred related to communicating to town residents about general

COVID-19 information, COVID-19 testing, and vaccine clinics. Additionally, CDBG-CV funds were utilized to pay for staffing and program services related to the Summer Youth Employment Leadership program run by East Hartford CONNects. During the Program Year, a Police Cadet program was created and funded to provide for a career path in public safety. Funds were encumbered to purchase a narcotic electronic monitoring system for the Fire Department. This system will allow a more timely response to emergencies in East Hartford by the Fire Department.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Economic Development	Non-Housing Community Development	CDBG: \$	Facade treatment/business building rehabilitation	Business	1	2	200.00%			
Economic Development	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	0	0		1	0	0.00%
Eliminate Blighted/Decaying Structures	Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	1	0	0.00%			
Increase Affordable Housing Opportunities	Affordable Housing	CDBG: \$	Rental units rehabilitated	Household Housing Unit	10	0	0.00%	2	0	0.00%

Increase Affordable Housing Opportunities	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	79	20	25.32%	16	9	56.25%
Increase Services for Low/Moderate Income Persons	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5445	3353	61.58%	1420	872	61.41%
Maintain or Improve Public Facilities	Public Housing Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2500	3133	125.32%	1000	2245	224.50%
Prevent, Prepare For and/or Respond to Coronavirus	Non-Homeless Special Needs Non-Housing Community Development Urgent Need	CDBG-CV: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	500	0	0.00%			
Prevent, Prepare For and/or Respond to Coronavirus	Non-Homeless Special Needs Non-Housing Community Development Urgent Need	CDBG-CV: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	3156	0	0.00%			

Provide Fair Housing Services	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	100	0	0.00%			
Provide Shelter Services	Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	125	104	83.20%	0	19	
Provide Shelter Services	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	104		19	19	100.00%
Provide Shelter Services	Homeless	CDBG: \$	Overnight/Emergency Shelter/Transitional Housing Beds added	Beds	0	0		0	0	
Public Improvements	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	2500	3185	127.40%	500	0	0.00%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

See Attachment 1 Part A for a detailed narrative.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	543
Black or African American	312
Asian	12
American Indian or American Native	2
Native Hawaiian or Other Pacific Islander	0
<b>Total</b>	<b>869</b>
Hispanic	179
Not Hispanic	690

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

During the Program Year, a total of 938 people were assisted through public services and the housing rehabilitation program. In addition to the categories listed above totaling 869 people, the following racial and ethnic categories were reported: Black/African American & White: 19; Asian & White: 5; American Indian/Black 1 and Other: 69.

**CR-15 - Resources and Investments 91.520(a)**

**Identify the resources made available**

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	585,047	637,136
LIHTC	public - federal	0	
Public Housing Capital Fund	public - federal	1,781,975	5,975,209
Section 8	public - federal	4,035,000	4,129,258
Other	private	712,191	
Other	public - federal	712,191	
Other	public - state	712,191	

**Table 3 - Resources Made Available**

**Narrative**

**Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

**Table 4 – Identify the geographic distribution and location of investments**

**Narrative**

No target areas were identified, the focus was on the entire town.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

CDBG streetscape funds expended on the Silver Lane North Sidewalk Replacement project leveraged \$4.5 million in state funding for the redevelopment of Silver Lane. The Silver Lane Plaza, a three-building strip mall including a two-story office building to the west, and a large main anchor building at the rear of the property, has been a blighted, under-developed property for decades with no sign of investment or improvement on the horizon. State funds were used by the Town to acquire the 22-acre site and funding is in place for demolition of the Plaza to clear the way for redevelopment.

Martin Park Playscape and McAuliffe Parks Swings & Benches project leveraged a \$1 million state Bond Commission grant for the improvement of parks throughout the Town.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	19	19
Number of Non-Homeless households to be provided affordable housing units	0	0
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>19</b>	<b>19</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	18	9
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>18</b>	<b>9</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

Housing rehabilitation activities were conducted at a deliberate pace this Program Year. Additional duties performed by the Housing Planning Analyst (HPA) include managing all CDBG-CV funds as well as performing additional duties related to the Assistant Grants Administrator (AGA). The AGA position is currently a part-time position. In order to meet the Town's obligations, the HPA, who coordinates rehabilitation activities, continued to manage the Housing Rehabilitation Program while also assisting with the duties of the AGA. The AGA is responsible for preparation of the annual Action Plan, the

CAPER, monitoring sub-recipients, preparing contracts, recording accomplishment data and financial management activities, among other duties.

**Discuss how these outcomes will impact future annual action plans.**

The outcomes reported for this Program Year will not impact future annual action plans' goals because the Housing Rehabilitation Program is an important component of the Consolidated Plan. Community interest in the program remains high, so the level of activity will continue. In the future, the number of units completed may be affected by staffing and project issues, but all efforts will be made to meet the goals set in the 2020-2024 Consolidated Plan.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	521	0
Low-income	385	0
Moderate-income	32	0
<b>Total</b>	<b>938</b>	<b>0</b>

**Table 7 – Number of Households Served**

**Narrative Information**

**CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**  
**Evaluate the jurisdiction’s progress in meeting its specific objectives for reducing and ending homelessness through:**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

In order to comprehensively address the needs of homeless persons or those at risk of homelessness, Connecticut regions developed the Coordinated Access Network (CAN), a system that provides wraparound services for all those experiencing homelessness. Implemented on November 17, 2014, CAN provides single “front door” access to housing services by having individuals and families call 211. If they are not in need of immediate services, an appointment is scheduled with a Case Manager to discuss their situation and determine the best options to meet their needs. If the caller is in need of immediate shelter, families are connected with the Salvation Army (known as the HUB) that will give families access to open beds or offer temporary hotel stays until shelter beds open up. The main goals of this system are: 1) to ensure that all households receive equal treatment 2) to guarantee that the client-focused services delivered align well with each individual circumstance 3) to facilitate the capture of meaningful data from the first moment a household experiences a housing crisis to when they are once again permanently housed.

Community Renewal Team, Inc. (CRT), the managing agency of the East Hartford Family Shelter, is a non-profit community organization dedicated to reducing poverty in the Greater Hartford area. During the 48th Program Year, the Town granted CRT \$33,823 in CDBG funds to use toward the cost of operating the shelter. Nineteen persons were provided shelter. CRT spent \$31,436 of their award.

East Hartford Interfaith Ministries’ Friendship Center Free Hot Meal Program served approximately 12,480 meals and snacks, providing 3-5 meals three times a week to each client. This program provides an opportunity to reach persons who otherwise may not reach out for help. The Town gave \$18,824 in CDBG funds to this sub-recipient during the Program Year in support of this activity. In December 2022, East Hartford Interfaith Ministries, Inc. closed. As a result of the closure, the entire award amount was not able to be spent.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

At the heart of East Hartford’s Continuum of Care is the East Hartford Family Shelter. The East Hartford Family Shelter provides 40 beds for families. Operating 24 hours per day and seven days per week, the shelter also provides meals for homeless families.

In the event that the East Hartford Family Shelter is full, a number of regional resources are in place to accommodate those in need. Some of these resources include: Open Hearth/Hartford: 40 beds, serving men; Stewart B. McKinney/Hartford: 78 beds, serving men; South Park Inn/Hartford: 50 beds, serving

men, women, & children; St. Elizabeth's House/Hartford: 46 beds, serving men and women; Tri-Town Shelter Services, Inc./Vernon: 15 beds, serving men, women & children; Soromundi Commons/Hartford: 48 beds, serving women and pregnant women; the Cornerstone Shelter/Rockville: 40 beds, serving men & women.

Transitional housing is available through CRT's Supportive Housing Collaborative. Other transitional housing is available through My Sisters' Place, Inc., St. Elizabeth's House, House of Bread, Open Hearth, Soromundi Commons, and South Park Inn. In East Hartford, CRT operates a transitional rooming house specifically for veterans, Veterans Crossing, which has a 12 bed capacity.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

Through the Salvation Army's Marshall House, comprehensive services are provided to up to 27 homeless residents (families and single women). Services are holistic and include prevention and response to issues surrounding homelessness and poverty.

Throughout the Greater Hartford area, there are several HUD-approved agencies that provide housing counseling including the Urban League of Greater Hartford, Inc., CRT, Inc., Mutual Housing Association of Greater Hartford, Inc., and Neighborhood Assistance Corporation of America (NACA).

Permanent supportive housing is a priority for many agencies serving the Greater Hartford area. CRT, the East Hartford Housing Authority (EHHA), My Sisters' Place, Inc., Capitol Region Mental Health Center (operated by the Connecticut Department of Mental Health and Addiction Services), Hands on Hartford, InterCommunity, Inc., Immacare, Inc., Chrysalis Center, Inc., and Soromundi Commons all have programs designed to provide permanent supportive housing.

East Hartford Interfaith Ministries' Human Needs Fund provided emergency, one-time assistance with rent, security deposits, utility bills, and medical bills. East Hartford Interfaith Ministries closed in December 2022. The Human Needs Program is currently under the direction of the First Congregational Church in East Hartford and is now called the East Hartford Outreach Program (EHOP).

Interval House's Domestic Violence Shelter provides a safe place for individuals and families forced from their homes because of domestic violence. The Town gave CDBG monies of \$4,824 to Interval House for domestic violence services during the Program Year. Interval House was unable to spend all of its grant funds due to a staff shortage. They only spent \$3,365.

**Helping homeless persons (especially chronically homeless individuals and families, families**

**with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The Town of East Hartford's Social Services Department provides advocacy and referral services for resources that are part of the Continuum of Care to ensure that each individual experiencing homelessness receives the most appropriate service available to meet his/her needs.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

See Attachment 1 Part B for a detailed narrative.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The East Hartford Housing Authority (EHHA) worked with the residents of Hockanum Park to rebuild a basketball sports court to engage the youth that live at that property. EHHA has also been working with Young-Educated-Determined to Succeed (YEDS) which has put together dance programs for the youth at Hockanum Park.

Women of Destiny, focusing on women's empowerment, has held several events at EHHA properties. These events include backpack and school supply giveaways, Mother's Day, Thanksgiving and Christmas events as well as a Black History Month celebration.

The EHHA continues to meet with the Resident Advisory Board (RAB) on a quarterly basis to discuss resident concerns, property improvements, policies, etc. RAB consists of one representative tenant and one alternate tenant from each of the ten developments as well as various EHHA staff.

### **Actions taken to provide assistance to troubled PHAs**

Not applicable to the East Hartford Housing Authority.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

East Hartford is exempt from the State of Connecticut's Affordable Housing Land Use Appeals Act (89-311) because 15.65% of its housing is considered affordable (effective March 1, 2023). However, most of this housing is greater than 40 years of age. With little land available for new affordable housing, the Town has committed itself to using CDBG funds and other resources for improvements to its existing housing stock. The Grants Administration Office regularly runs housing rehabilitation programs that focus on improvements to the housing units of low and moderate income renters and owners. Owners of rental properties participating in the CDBG-funded Housing Rehabilitation Program sign a three-year Rent Regulatory Agreement. Metropolitan Fair Market Rental (FMR) Rates form the basis for this agreement.

The Town's Housing Code Enforcement Division takes an active role in enforcing property standards and referring property owners to Town-administered housing programs.

The Town has its Fair Housing Policy posted on its website. It also posts a listing of resources that Town residents can access for foreclosure assistance and lending help. The Housing Planning Analyst in the Grants Administration Office regularly acts as a referral source for residents seeking assistance with housing issues.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

To address housing and non-housing community development needs among traditionally under-served populations, the Town of East Hartford, through the Community Development Block Grant, has committed a significant portion of public service funds to agencies that provide essential services to meet underserved needs. In addition, the Town's Social Services Department provides assistance in the following areas: access to public assistance programs, clothing and food programs, access to elderly resources, and energy assistance. Through the Housing Rehabilitation Program, funded by CDBG, the Town will continue to provide resources to ensure quality and affordable housing for low income owners and renters.

East Hartford will support initiatives, such as the Connecticut Balance-of-State Continuum of Care, which seeks to develop housing and resources for individuals experiencing homelessness and those with supportive housing needs.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

As of January 2022, all phases of the three-phased Veterans Terrace redevelopment project have been funded. All of the buildings will be demolished to the foundation removing any lead-based paint hazards. The construction of Phase 1 is complete and, as of September 2022, is fully occupied. Phase 2 demolition began in fall of 2022. The construction of Phase 2 was delayed due to electric meters. The meters will be installed soon and relocation for Phase 2 will begin. Phase 3 will be all new construction. The existing buildings, including the foundations, will be demolished and the building layouts will be reconfigured. Phase 3 is expected to begin in late 2023/early 2024.

All applications for Housing Rehabilitation assistance include the "Protect Your Family From Lead in Your Home" pamphlet issued by the United States Environmental Protection Agency and the United States Department of Housing and Urban Development. The Housing Planning Analyst will continue to seek out trainings in an effort to keep lead-based paint hazards information up to date.

East Hartford joined CT Children's Hospital Healthy Homes program in 2018. This program has helped East Hartford homeowners abate lead hazards and address healthy home issues. Families with children under six years of age who test positive for high lead levels are referred to the program by the Town's Health Department. To date, fourteen properties with children under six have been abated. There are no properties with children under six years of age in the process of being assisted.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

See Attachment 1 Part C for a detailed narrative.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

No specific weaknesses were identified in the Town's Consolidated Plan. The Town of East Hartford has continued to coordinate its efforts to strengthen communication and cooperation among various public institutions, non-profit organizations and private industry. Activities associated with fair housing have continued in order to address priorities previously stated.

### **Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The Town of East Hartford works to coordinate activities among public and assisted housing providers and private and governmental health, mental health, and service agencies through the Family Resources Centers located in two elementary schools; Mayberry and Silver Lane. Although the centers are located in these schools, services are available to any family living in East Hartford. In addition, the Town in partnership with a diverse group of collaborators is a participant in the Working Cities Challenge, funded by the Boston Federal Reserve Bank. The Working Cities Challenge is a competition designed to lead teams within smaller cities and towns through a rigorous process that brings collaborative, cross-sector,

and diverse teams together to solve economic growth issues impacting the lives of low income residents, including communities of color. The partners include public, private, and non profit organizations located throughout the Town of East Hartford.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

See Attachment 1 Part D for a detailed narrative.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

As administrator of the Block Grant, the Assistant Grants Administrator (AGA) has scheduled monitoring of the performance and activities of agencies and Town Departments that receive CDBG funds. Contractual agreements with sub-recipients specify the types of services and projects to be undertaken with CDBG funds during the contract period. Funded organizations submit reports periodically that describe their accomplishments and anticipated problems with meeting their annual objectives. Whenever possible, these organizations provide newspaper clippings, photographs, etc. to document their accomplishments. The AGA will resume site visits to these organizations to ensure that their record keeping is sound and that their CDBG-funded activities are documented in accordance with HUD requirements. Documentation of monitoring visits will be recorded and kept on file.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

On Tuesday, October 17, 2023, a legal notice was published in The Hartford Courant giving public notification that the Town's Consolidated Annual Performance & Evaluation Report (CAPER) was available for public review and comment from October 18, 2023, to November 1, 2023 between the hours of 8:30 a.m. – 4:30 p.m., at these locations: in the Office of the Town Clerk at 740 Main Street, East Hartford; and the East Hartford Cultural Center, 50 Chapman Place, East Hartford and at the Raymond Library, located at 840 Main Street, East Hartford (all handicapped accessible).

Press releases were sent to The Hartford Courant, The Gazette, The Journal Inquirer, AP Hartford, Connecticut Post, Connecticut En Vivo, Entra Vision, East Hartford Television, Fox 61, Hearst Media, Hartford Business Journal, Journal Inquirer, Journal Inquirer Entertainment, NBC, WFSB, WTNH, WNPR, and La Vision and were posted on the Town's website.

In addition to the above, the legal notice invited citizens and community organizations to attend a hybrid (in-person and virtual) public hearing on Monday, November 6, 2023, at 11:00 a.m. The purpose of the public hearing was two-fold: to hear comments on the CAPER and on the community development needs of East Hartford prior to the development of the Town's CDBG Action Plan for the Program Year beginning September 1, 2024.

Included in the Town's CAPER are the following documents: CAPER Legal Notice, CAPER Press Release, and IDIS Report PR26 – CDBG Financial Summary Report (unadjusted and adjusted).

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

No changes are required.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

No changes are required.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided

Total Labor Hours	CDBG	HOME	ESG	HOPWA	HTF
Total Number of Activities	0	0	0	0	0
Total Labor Hours					
Total Section 3 Worker Hours					
Total Targeted Section 3 Worker Hours					

**Table 8 – Total Labor Hours**

Qualitative Efforts - Number of Activities by Program	CDBG	HOME	ESG	HOPWA	HTF
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including: drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding child care.					
Assisted residents to apply for, or attend community college or a four year educational institution.					
Assisted residents to apply for, or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.					

**Table 9 – Qualitative Efforts - Number of Activities by Program**

**Narrative**

# Attachment

## CR-05, CR-30, CR-35

### CR-05 – PART A

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

- **Increase Affordable Housing Opportunities**

During the 48<sup>th</sup> Program Year, the Town's Community Development Block Grant funded the Housing Rehabilitation Program which provided zero-percent interest, deferred loans to low and moderate income homeowners to address limited housing issues such as deteriorated roofs and furnaces and electrical upgrades. Deferred loans were similarly made available to owners of housing units occupied by low and moderate income renters upon the condition that at least one unit was owner-occupied.

A total of \$292,074.46 in CDBG funds was used to increase safety and energy efficiency in nine (9) units for low to moderate income residents.

- **Increase Services for Low/Moderate Income Persons; Homeless Person Overnight Shelter.**

The East Hartford Family Shelter operates at near or full capacity on a year-round basis. The Community Renewal Team, Inc. (CRT) is the managing agency for the shelter. CRT received operating funds through the State of Connecticut, as well as other sources, including CDBG. During the Program Year, \$31,436.04 was spent. CDBG provided funds to CRT for shelter operations so that 19 homeless persons, who listed East Hartford as their last permanent address, could have access to decent temporary housing. In addition to emergency shelter and case management services, these residents received access to medical and educational resources.

- **Increase Services for Low/Moderate Income Persons; Public Service Activities**

Hartford Interval House, Inc. [\$3,365.18] – During the Program Year, CDBG funds were used towards the salary of the Interval House East Program Coordinator. Interval House East provided domestic violence shelter assisted 131 East Hartford residents with emergency shelter and/or counseling and advocacy services so they could reside in a safe and suitable living environment.

Senior Services [\$9,762.01] – During the Program Year, funding allowed for free health enriching personal training services for senior citizens as part of the new Senior Fitness Center. Senior residents were provided with personalized instructions and workout plans to meet their personal health goals. Seniors were also afforded the opportunity to have groceries delivered to their homes. In total 312 seniors were served by these two programs.

Additionally, CDBG public service funds in the amount of \$25,284.44 were used to carry out the various activities listed below:

InterCommunity, Inc. [\$4,501.44] – During the Program Year, funding was provided to allow staffing to deliver services to East Hartford residents recovering from mental health and/or substance abuse issues. Staff was able to serve 50 East Hartford residents by providing phone calls, in-person meetings as well as hybrid groups. This allowed more opportunities for therapy, primary care and psychiatric services.

Friendship Center Free Hot Meal Program [\$13,095]– During the Program Year, funding supported the distribution of nutritious meals to the Friendship Center’s clients. Free hot meals were distributed to 364 individuals totaling more than 12,480 meals over the course of the year. Each client left with more than enough food for 3-5 meals plus healthy snacks to last until the next visit. East Hartford Interfaith Ministries, Inc., which ran the Friendship Center, was sadly closed as December 30, 2022.

Nutmeg Big Brothers/Big Sisters [\$4,824] – During the Program Year, funding was provided to supplement operating costs for services to East Hartford’s at-risk youth. CDBG was able to support 15 East Hartford mentor-mentee matches. Staff worked to create and sustain mentoring relationships between these children and trusted adults with the goal of fostering resiliency and igniting potential in each young person. Each month, children met with their mentors for 6-10 hours.

Youth Services [\$2,864] – During the Program Year, funding was provided for the delivery of counseling services to East Hartford at-risk youth and their families.

- **Public Improvements**

To address this priority, CDBG funds were spent on the following projects during the reporting period:

Pitkin Sidewalk Meadow-Darling [\$62,842.49] – During the Program Year, sidewalk replacement at Pitkin Street (Meadow-Darling) was bid and the contract awarded. The project was substantially complete. Final payments are expected to be made during in the fall of 2023.

1165-1195 Main Street Sidewalk Replacement [\$3,550] – During the Program Year, funds were expended for a survey of 1165-1195 Main Street in preparation for developing specifications for sidewalk replacement.

Silver Lane North Sidewalk Replacement [\$21,890] – During the Program Year, funds were expended for a survey of Silver Lane in preparation for developing specifications for sidewalk replacement.

- **Maintain or Improve Public Facilities**

To address this priority, CDBG funds were spent on the following projects during the reporting period:

Martin Park Playscapes & Swings [\$174,187.75] – During the Program Year, funds were expended towards the replacement of two (2) playscapes and one (1) swing set in Martin Park. Work was 100% completed and all invoices paid during the fall of 2022.

McAuliffe Park Swings & Benches [\$3,344] – During the Program Year, funds were expended towards the purchase of two (2) benches. Bids were received for the purchase and installation of swings at McAuliffe Park. Work is expected to be completed and all invoices paid by January, 2024.

- **Urgent Need**

To address this priority, CDBG funds were spent on the following projects during the reporting period:

Townwide Communication Expenses [\$4,545.53] – During the Program Year, final payments were made and drawn down from LOCS for townwide communication efforts related to vaccination information. This communication took the form of social media posts as well as flyers.

Narcotic Electronic Storage System [\$18,260] – During the Program Year, final payments were made and drawn down from LOCS for Knox Company for a medication vault that is installed in ambulances.

## **CR-30 – PART B**

### **Actions taken to address the needs of public housing.**

EHHA continued to monitor all of the Johnson Controls installed energy efficiency projects. These projects include energy-saving temperature control devices on each floor at Raymond Miller Garden Apartments. Building envelope efficiencies were done, including insulation installed in the attics and along the outer perimeter of the community buildings. At each site, door seals were installed at doors having direct access to the exterior. New Energy Star-rated replacement windows were installed at Hockanum Park apartments. New high-efficiency boilers were installed at Shea Garden Apartments. The installation of a co-generation system at Raymond Miller Garden Apartments was completed. Photovoltaic generation panels were installed at Heritage Gardens, The Highlands, Meadow Hill, Elms Village, Hutt Heights, and Rochambeau Apartments.

Under CFP 2020, EHHA has completed site improvement work such as sidewalk replacement at Elms Village, new energy star replacement windows and two new high-efficiency boilers at Hutt Heights.

Under CFP 2021, EHHA has completed additional site improvement work at Elms Village and exterior power washing at Heritage Gardens, The Highlands, Meadow Hill and Raymond Miller Garden. New flooring has been installed for the common areas at Meadow Hill apartments.

Under CFP 2022, EHHA has completed the installation of new unit and apartment numbers/plaques for Meadow Hill. New high-efficiency boilers and stainless steel flue liners are being installed at Meadow Hill.

Projects planned under CFP 2023 that have not yet been completed include: EV L2 charging stations at nine sites, storm drainage site improvements at Heritage Gardens, and bathroom renovations at Highlands consisting of ADA shower stalls, bathroom sinks, new flooring and painting.

The EHHA owns and manages a total of 616 units of federally-funded low income public housing (LIPH). Five hundred sixteen of these units are for the elderly and persons with disabilities and the remaining 100 units are reserved for families. Additionally, EHHA along with East Hartford Affordable Homes/Now, its nonprofit “arm”, jointly owns a 150-unit property comprised of 1, 2, 3 and 4 bedroom units of family housing. This is low-income housing tax credit development which maintains a mix of Project-based Section 8 subsidized units and market rate units. EHHA manages 50 units and Carabetta, LLC, its

development partner, manages 100. EHHA also administers a federally-funded Housing Choice Voucher Program (431 vouchers) and Mainstream Voucher Program (40 vouchers) that has the capacity to serve a combined total of 475 families from throughout the Town of East Hartford. Mainstream Vouchers are for families that have one disabled person in their household and are between the ages of 18 and 61 at admission. EHHA owns a total of 8 scattered site properties in the Town of East Hartford consisting of 19 total units. These are market rate units that are not subsidized.

The Housing Programs Manager (HPM) of the EHHA states that there is a public housing waiting list of approximately one to two years for individuals with disabilities under the age of 50, and approximately one year for elderly and disabled persons 50 years and older. The wait periods for families seeking public housing vary from five to six years depending on the unit size needed. The longer wait periods are typically for the units with more bedrooms. Housing Choice and Mainstream vouchers are under-utilized due to lack of rental properties and high costs of rent that exceed Section 8 payment standards. EHHA continues to keep its payment standards at 110% of fair market rent to encourage leasing.

Elms Village and Rochambeau are federal complexes generally preferred by those fifty years and older. Elms Village is in need of additional first floor units and Elms Village and Rochambeau are in need of more ADA accessibility units. The HPM states that disabled seniors living in second floor units that do not have elevator access have the option of moving to a high-rise complex with elevators or other first floor units if available.

The Chairman of the East Hartford Commission on Aging continues to report that there are not enough first floor units available in public housing to accommodate demand. A few of the EHHA housing complexes do not have elevators, leaving the second-floor units inaccessible for individuals with mobility issues. Many seniors experience difficulties when they live in these complexes and if their unit is located on the second floor the development of mobility issues thus increases the demand for first floor units.

Because of these challenges, over the past several years, as HUD funding levels have permitted, EHHA has converted many of its federal elderly/disabled housing units to allow for full handicap accessibility (Section 504). To date, EHHA has converted a total of 26 Section 504 units, six of which are located in its Project Based Section 8 property, Veterans Terrace. Over the next several years, as redevelopment progresses at Veterans Terrace, 15 ADA units will be created to replace the current six ADA units. Section 504 regulations define an accessible dwelling unit as one that is located on an accessible route and can be approached, entered, and used by individuals with disabilities.

During the reporting period, EHHA undertook various site improvements and upgrades to Housing Authority properties. These are detailed in the attached copy of the EHHA's Capital Fund and Major Maintenance Report (see CFP and Major Maintenance Report Attachment).

There are 602 renter households residing in federally-funded public housing (out of a possible 616 units); 520 are elderly residents or one to two member households. Of that number, 87.9% are in the extremely low income category; 9% are in the low income category; 2.7% are in the low and moderate income category; and 0.4% are over income. There are 74 households that fall into the small related household category. Of that number, 71.6% are in the extremely low income category; 24.3% are in the low income

category; 2.7% are in the low and moderate income category; and 1.4 are over income. There are 8 households that fall into the large related household category. Of those, 100% are categorized as extremely low income. Of the 616 units, fourteen (14) are currently vacant.

The race/ethnicity of the currently-occupied 602 renter households is as follows: 45% are Hispanic; 30.6% are non-Hispanic Black; 21.4% are non-Hispanic White; 2.8% are Asian/Pacific Islander; and 0.2 is Native American.

There are 412 households utilizing Section 8 Housing Choice Vouchers. The race/ethnicity of these households is as follows: 57.8% are Hispanic; 38.1% are non-Hispanic Black; 3.6% are non-Hispanic White; and 0.5% are Asian/Pacific Islander.

### **CR-35 – PART C**

#### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

East Hartford Health & Social Services (HSS) continued to link residents to available state and federal basic needs assistance programs. Social Services caseworkers provided referrals and advocacy for residents with urgent needs such as eviction avoidance, fuel assistance, food insecurity, and assistance to access health services. When problem resolution required a more long-term solution, staff provided an individual or family with a link to local, state and federal agencies with services that provided assistance for a specific need. HSS implemented several new programs to address food insecurity. HSS collaborated with East Hartford Public Schools and the Youth Services Department to promote availability of free summer youth meal services for all East Hartford children 18 years and younger. HSS successfully received approval to serve as a Supplemental Nutrition Assistance Program (SNAP) farmers' market retailer, as well as received funds by End Hunger CT! to match farmers' market SNAP purchases. These new programs improved access to fresh produce for the low-income residents and helped stretch available nutrition assistance through match the program funds. HSS also partnered with the East Hartford Lions Club, who donated funds to sponsor a farmers' market voucher program to provide funding to residents for fresh produce purchases.

Over this past year, HSS collaborated with the East Hartford Police Department to implement a new police and social worker program. A social worker worked with police officers to provide case management services to individuals and families that contacted police or emergency medical services during a moment of crisis. The social worker referred and directly linked residents to support services, including basic needs assistance and behavioral health counseling services. The Police Department, social worker and other social services case workers collaborated with residents experiencing homelessness. Services offered included emergency food assistance, application for housing assistance programs, and immediate shelter assistance through 211 program. HSS maintains good working relationships with state agencies that also play a role in the Town's Anti-Poverty Strategy. These agencies include: Town's Youth Services Department, Community Renewal Team, InterCommunity, Inc., East Hartford Housing Authority, First Choice Health Centers (formerly East Hartford Community Health Center), YMCA, Salvation Army, Connecticut State Department of Social Services, Connecticut State

**Department of Public Health, and Connecticut State Department of Mental Health and Addiction Services, to name a few.**

The Town used a significant portion of the \$24,561,068 it received from the American Rescue Plan Act (ARPA) to address the needs of impoverished families. Three million five hundred thousand dollars was spent to renovate the Wickham Library, a branch library located in a low-to-moderate income neighborhood. The long-overdue renovations included ADA-compliant improvements to ensure the Wickham Library is accessible for all residents. This opened up new resources to support the community's access to computer usage to possibly finding employment.

ARPA funds were also used to support the Raymond Library's Get Online digital navigator program. The program aims to connect residents with reliable, high speed broadband internet in their homes, access to large screen devices (computers/tablets) and digital skills.

The Library was also the recipient of an Affordable Connectivity Outreach Grant from the Federal Communications Commission (FCC). The Affordable Connectivity Program (ACP), provides qualifying low-income households discounts on broadband service and connected devices. The ACP Outreach Grant Program provides eligible governmental and non-governmental entities with the funding and resources needed to increase awareness of and participation in the ACP among those eligible households most in need of affordable connectivity.

The Town also invested ARPA funds to contract with ReadyCT to fortify career-connected learning at East Hartford High School (EHHS) and Synergy Alternative High School (Synergy) through the development of a Career Pathways Program expanding the current model of summer youth employment. The Program focuses on providing work-based learning (WBL) experiences to students aligned with career instruction focused on several industry sectors, including manufacturing, nursing and Health Occupations and public safety. This program raises the profile of career-connected learning within EHHS and Synergy, attracts new students to career-themed learning, re-engages those who are disengaged, and increases readiness of both students and employers with regard to WBL experiences and internship placement.

East Hartford Works! mission focuses on assisting residents with career development and educational resources and to foster community engagement. In response to regional employer demand and in collaboration with the Town of East Hartford and Goodwin University, East Hartford Works! (EHW) continued its flagship career skills development program, the Professional Skills Academy for its fifth year in 2023. The Professional Skills Academy (PSA) was created in partnership with Goodwin University, after having surveyed regional employers, to offer professional skills and technical training for in demand jobs that offer sustainable employment and quality wages. The PSA offers a full spectrum of career readiness instruction, as well as the opportunity to earn 4 Continuing Education credentials in just 5 weeks. In 2021, 17 participants graduated and in April 2022, 10 residents graduated. In 2023, the PSA focused on manufacturing skills specifically, offering shop math and blue print reading credentials among other industry specific demands, with 10 participants successfully graduating in June. 1 2023 PSA graduate has gone on as the town's first Pre-Apprentice as part of a new program developed with

local manufacturer, Deco Manufacturing. This Pre-Apprentice will receive full time wages in an “Earn and Learn” program that is the first of its kind in town. After six weeks, if there is a good fit, Deco may choose to hire the individual and take over as the employer without subsidies. EHW hopes to continue to grow this model as an opportunity for connecting under and unemployed job seekers with training and a good job, while being mutually beneficial to local employers in need of labor.

As part of Mayor Walsh’s vision to strengthen the systems that improve economic prosperity and reduce the poverty of town residents, EHW now has their office located in the main public library in town to increase accessibility for residents. Located between two meeting rooms now being utilized by the Adult Education department, collaboration on projects between the two departments comes easy and often, supporting residents through holistic coaching on their education and employment pathways.

EHW has also taken strides to increase educational and training opportunities for East Hartford high school students. With the introduction of programs such as the First Responders Youth Academy (FRYA) and the Police Cadet Internship Program, students are exposed to careers in the police and fire departments. These programs are composed of high quality career themed learning aimed to provide students with career readiness skills and an opportunity for hands on learning. Specifically, students are exposed to careers in fire, emergency medical service and law enforcement over a period of 80 hours and 4 - 10 weeks depending on the program. Coordinated by the East Hartford Police and Fire Departments, these immersion programs allow participants to learn and engage with first responders directly through a series of educational, hands-on training and live demonstrations in and around emergency service department locations in East Hartford. Program goals are not only to recruit students into these fields, but into the Town’s own departments, so the local economic prospers and the quality employment levels increases in East Hartford. In 2022, 23 students graduated from the FRYA program. In 2023, there were 17 FRYA graduates and five Police Cadet interns. The Police Cadet Internship Program has been funded through CDBG-CV.

The Community Development Block Grant also played a vital role in the Town’s strategy to meet the needs of its low income residents and reduce the effects of poverty. Its housing rehabilitation programs have been invaluable in helping homeowners address critical repairs, lead hazards, and deteriorating conditions within their homes. The homeowners who reside in these homes have been helped as their environments have become safer, healthier, and more attractive places to reside. The Housing Planning Analyst acts as a referral source for residents searching for first-time homebuyer programs, energy assistance programs, housing mediation and down payment assistance.

#### **CR-35 – PART D**

##### **Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

During the Program Year, the Housing Planning Analyst attended the National Community Development Association’s Fall Conference on November 17, 2022 and it’s Spring Conference on May 11, 2023. Both conferences were held in Worcester, MA. In addition, the HPA also attended a webinar sponsored by

CT's Commission on Human Rights and Opportunities (CHRO) entitled, "Fair Housing Rights & Protections" on April 21, 2023.

The State of Connecticut Department of Housing (DOH) tracks the percentage of affordable housing that can be found in each town throughout the state. DOH's 2022 Affordable Housing Appeals List, effective March 1, 2023, show that in 2022, 15.65% of East Hartford's housing was considered affordable, meaning it was either publicly assisted and/or has rental subsidies or mortgages through the Connecticut Housing Finance Authority. For this reason, East Hartford is exempt from the State of Connecticut Affordable Housing Land Use Appeals Act 89-311.

The Town of East Hartford has been deemed a "distressed municipality" by the State of Connecticut Department of Economic and Community Development. According to C.G.S. Section 32-9p, the definition of a distressed municipality should be based on "high unemployment and poverty, aging housing stock and low or declining rates of growth in job creation, population, and per capita income."

It has been determined that the Town of East Hartford has satisfied the affordable housing criteria contained in subsection 8-30g(k) of C.G.S. 126a, as referenced above. Despite the fact that East Hartford has been identified as exempt, a number of barriers faced by households in need of or trying to maintain affordable and fair housing have been identified.

During the 48<sup>th</sup> Program Year, the Town has taken the following actions toward mitigating these barriers:

**Barrier #1:** The Town of East Hartford must maintain an accessible database of all resources (i.e. food share, fuel assistance, renter's rebate, etc.) for residents who are in need of such resources. Failure to have this database up-to-date may constitute a barrier.

**Action #1:** During the Program Year, the Town of East Hartford's website was updated on a regular basis and included links and other referral information for Town residents. Some of the information contained on the website includes Renter's Rebate Program, Job Lead Links, Homeowner's Tax Relief Program, Energy Assistance Program and CT Foodshare.

**Action #2:** Housing resources that East Hartford residents can access for assistance with their housing issues, including fair housing issues, are posted on the Town's website. Contact information is provided for organizations that offer free housing assistance.

**Action #3:** Free internet access at the Raymond Library is available to all East Hartford residents. Accessibility to online resources is crucial for East Hartford residents without personal access to the internet.

**Action #4:** The East Hartford Department of Health and Social Services has a directory of housing properties in East Hartford ("Housing Leads"). This directory is available and is handed out to residents

in need. Residents are also referred to the East Hartford Housing Authority for additional housing assistance.

**Action #5:** As Section 8 housing units become available, the Social Services division posts the information on its bulletin board in the Social Services office.

**Barrier #2:** There is a continued need for housing rehabilitation efforts in town, particularly as more homeowners face economic hardships. The Town's Consolidated Plan identifies as a high priority the need to improve the physical condition of existing housing stock for households earning 0-80% of the area median income as well as addressing the cost burden for extremely and very low income renters at 0-30% and 31-50% area median income.

**Action #1:** The Town of East Hartford, in its Consolidated Plan for fiscal years 2020-2024, committed itself to the use of Community Development Block Grant (CDBG) funds to rehabilitate existing aged housing stock on behalf of low and moderate income property owners who reside in their homes. The demand for this activity has been high, and the outcome successful. The Housing Rehabilitation Program's zero-percent interest, deferred loan program has helped homeowners struggling with cost burdens to address limited housing needs such as handicapped accessibility, roof, furnace and water heater replacement, and electrical upgrades. Owners of rental properties participating in the Housing Rehabilitation Program sign a three-year Rent Regulatory Agreement. Metropolitan Fair Market Rental Rates form the basis for this agreement.

**Barrier #3:** Low homeownership, higher vacancies and increased foreclosures are trends that indicate a barrier to affordable housing. According to the 2021 American Community Survey (ACS) Five-Year Estimates, the homeownership rate in East Hartford is 58.3%, below the rates of Hartford County and surrounding communities (Hartford County 66.2% and Glastonbury 66.4%) and just slightly higher than Manchester 54.4%. The 2021 ACS Five-Year Estimates indicate that East Hartford's homeowner vacancy rate of 1.4 well is above most of the rates in Hartford County and surrounding communities (Hartford County 0.3, Manchester 0.9 and Glastonbury 0.0). Hartford's vacancy rate is 1.8, just slightly higher than East Hartford's.

**Action #1:** During the 48th Program Year, the Town of East Hartford assisted residents directly or referred them to the Connecticut Fair Housing Center. The Grants Administration Office continues to seek out resources to assist residents with housing concerns such as discrimination, eviction, security deposits, leases, rent increases, housing maintenance issues, and utility matters.

**Action #2:** During the Program Year, in response to the passage of Public Act 22-30 (Fair Rent Commission Act; C.G.S. 7-14b through 7-148f), the Town of East Hartford revised its ordinance in August 2023 to allow for the creation of a Fair Rent Commission. It is anticipated that the Fair Rent Commission will become active in November 2023.

Action #3: On June 25, 2014, the Town of East Hartford's Planning and Zoning Commission adopted its 10-Year Plan of Conservation and Development (POCD). This document is utilized to guide policy and land use decisions within the municipality. During the Program Year, an RFP was placed to secure an agency to lead the development of the next POCD. It is anticipated that the new POCD will be adopted by August 2024.

Action #4: The Fair Housing Officer and Grants Administration Office continued to coordinate efforts with Town Departments such as the Inspections and Permits Department and the Health and Social Services Department to maintain an open dialogue regarding fair housing issues and to provide assistance and outreach to residents.

# Unadjusted PR26 y PR26CV

## UNADJUSTED

	Office of Community Planning and Development U.S. Department of Housing and Urban Development Integrated Disclosure and Information System PR26 - CDBG Financial Summary Report Program Year 2022 EAST HARTFORD, CT	DATE: 08-11-23 TYPE: 1217 PAGE: 1
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<b>PART I: SUMMARY OF CDBG RESOURCES</b>		
01 UNEXPENDED FUNDS AT END OF PREVIOUS PROGRAM YEAR		\$8,004.59
02 ENTITLEMENT GRANT		385,047.00
03 SURPLUS FROM REVENUE		0.00
04 FUNDS FOR LIQUIDATED PROGRAM FUNDS		0.00
05 CURRENT YEAR PROGRAM INCOME		47,455.70
06 CURRENT YEAR SECTION 108 PROGRAM INCOME (PROGRAM 108)		0.00
08 FUNDS RETURNED TO THE LINE OF CREDIT		0.00
09 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT		0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE		0.00
08 TOTAL AVAILABLE (SUM LINES 01-07)		1,600,960.79
<b>PART II: SUMMARY OF CDBG EXPENDITURES</b>		
09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION		355,762.13
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT		0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)		355,762.13
12 DISBURSED IN 2021 FOR PLANNING/ADMINISTRATION		103,815.75
13 DISBURSED IN 2021 FOR SECTION 108 REPAYMENTS		0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES		0.00
15 TOTAL EXPENDITURES (SUM LINES 11-14)		355,762.13
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)		1,245,198.66
<b>PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD</b>		
17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS		0.00
18 EXPENDED FOR LOW/MOD MULTIFAMILY HOUSING		0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES		371,031.00
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT		0.00
21 TOTAL LOW/MOD CREDIT (SUM LINES 17-20)		371,031.00
22 PERCENT LOW/MOD CREDIT (LINE 21 / LINE 11)		10.43%
<b>LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS</b>		
23 PROGRAM YEAR(S) COVERED IN CERTIFICATION		PR: 2020 PR: 2021 PR: 2022
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION		0.00
25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS		0.00
26 PERCENT SUBJECT TO LOW/MOD PERSONS (LINE 25 / LINE 24)		0.00%
<b>PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS</b>		
27 DISBURSED IN 2021 FOR PUBLIC SERVICES		55,816.25
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR		0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR		0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS		0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 + LINE 29 + LINE 30)		55,816.25
32 ENTITLEMENT GRANT		385,047.00
33 PRIOR YEAR PROGRAM INCOME		48,945.43
34 ADJUSTMENT IN COMPOSITE TOTAL SUBJECT TO PS CAP		0.00
35 TOTAL SUBJECT TO PS CAP (SUM LINES 31-34)		609,808.68
36 PERCENT FUNDS ALLOCATED FOR PS ACTIVITIES (LINE 31 / LINE 35)		7.86%
<b>PART V: PLANNING AND ADMINISTRATION (PA) CAP</b>		
37 DISBURSED IN 2021 FOR PLANNING/ADMINISTRATION		103,815.75
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR		0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR		0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS		0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 + LINE 39 + LINE 40)		103,815.75
42 ENTITLEMENT GRANT		385,047.00
43 CURRENT YEAR PROGRAM INCOME		47,455.70
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP		0.00
45 TOTAL SUBJECT TO PA CAP (SUM LINES 41-44)		536,328.45
46 PERCENT FUNDS ALLOCATED FOR PA ACTIVITIES (LINE 41 / LINE 45)		19.49%



FAST FARTURE, LLC

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2021	9	1407	Housing Rehabilitation - Multi-Family	14B	LNH	\$1,705.53
				14B	Matrix Code	\$14,705.53
<b>Total</b>						<b>\$14,705.53</b>

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	2	1506	6720075	North Park Playscopes & Swings	03F	LNK	\$1,184.00
2020	11	1567	6720081	North Park Playscopes & Swings	03F	LNK	\$1,713.00
2021	11	1568	6720082	North Park Playscopes & Swings	03F	LNK	\$1,517.37
2021	11	1569	6720114	North Park Playscopes & Swings	03F	LNK	\$82,796.19
2021	11	1568	6724971	North Park Playscopes & Swings	03F	LNK	\$23,800.00
					03F	Matrix Code	\$174,187.75
2019	9	1594	6724350	P-Bin Sideswilk Coring-Moldow	03L	LNK	\$1,668.26
2019	9	1595	6725047	P-Bin Sideswilk Coring-Moldow	03L	LNK	\$222.00
2019	9	1594	6727862	P-Bin Sideswilk Coring-Moldow	03L	LNK	\$176.84
2019	9	1594	6729961	P-Bin Sideswilk Coring-Moldow	03L	LNK	\$275.81
2019	9	1595	6730601	P-Bin Sideswilk Coring-Moldow	03L	LNK	\$31,751.74
2019	9	1598	6733966	1195-1195 Main Street Newark Restaurant	03L	LNK	\$1,588.00
2020	8	1589	6730686	P-Bin Sideswilk Coring-Moldow	03L	LNK	\$21,687.90
					03L	Matrix Code	\$65,929.29
2020	11	1536	6724974	East Harford YMCA	03M	UNC	\$5,100.00
					03M	Matrix Code	\$9,400.00
2021	2	1572	6730441	East Harford Family Shelter	03T	UNC	\$7,372.89
2022	2	1572	6730893	East Harford Family Shelter	03T	UNC	\$1,907.82
					03T	Matrix Code	\$19,305.81
2021	1	1576	6731002	Senior Support Services	05A	UNC	\$1,135.01
2022	1	1571	6651885	Senior Support Services	05A	UNC	\$1,248.49
2021	1	1571	6701145	Senior Support Services	05A	UNC	\$1,129.00
2022	1	1571	6721909	Senior Support Services	05A	UNC	\$2,516.15
2022	1	1571	6722416	Senior Support Services	05A	UNC	\$622.38
2021	1	1571	6730878	Senior Support Services	05A	UNC	\$224.37
2022	1	1571	6731151	Senior Support Services	05A	UNC	\$97.81
2022	1	1571	6731844	Senior Support Services	05A	UNC	\$97.00
2021	1	1571	6732170	Senior Support Services	05A	UNC	\$80.83
2022	1	1571	6732693	Senior Support Services	05A	UNC	\$81.39
					05A	Matrix Code	\$9,537.64
2022	4	1574	6701151	Intergal House	05B	UNC	\$1,210.42
2022	4	1574	6721644	Intergal House	05B	UNC	\$944.25
2021	4	1574	6722370	Intergal House	05B	UNC	\$379.00
					05B	Matrix Code	\$2,133.68
2021	6	1576	6732878	InterCommunity, Inc.	05D	UNC	\$1,660.23
2022	6	1576	6733044	InterCommunity, Inc.	05D	UNC	\$1,156.05
2022	6	1576	6733130	InterCommunity, Inc.	05D	UNC	\$837.01
					05D	Matrix Code	\$3,653.30
2022	3	1573	6722419	Friendship Center Free Hot Meal Program	05E	UNC	\$5,548.00
2021	3	1573	6722590	Friendship Center Free Hot Meal Program	05E	UNC	\$5,060.00
2022	3	1573	6722678	Friendship Center Free Hot Meal Program	05E	UNC	\$1,495.00
2022	7	1577	6764354	Nutmog Big Brother Big Sisters	05E	UNC	\$1,471.56
2021	7	1577	6783880	Nutmog Big Brother Big Sisters	05E	UNC	\$990.20
2022	7	1577	6793689	Nutmog Big Brother Big Sisters	05E	UNC	\$1,762.14
					05E	Matrix Code	\$17,019.00
2016	9	1470	6722049	Housing Rehabilitation - Single Family	14A	LNK	\$1,879.21
2016	9	1470	6722384	Housing Rehabilitation - Single Family	14A	LNK	\$1,894.71
2016	9	1470	6781061	Housing Rehabilitation - Single Family	14A	LNK	\$1,216.58
2016	9	1470	6795680	Housing Rehabilitation - Single Family	14A	LNK	\$2,592.42
2016	6	1426	6681885	Housing Rehabilitation - Single Family	14A	LNK	\$1,189.00



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	6	1493	670900	Housing Rehabilitation - Single Family	144	LH4	\$1,188.81
2018	6	1493	670947	Housing Rehabilitation - Single Family	144	LH4	11,500.37
2018	6	1493	6711735	Housing Rehabilitation - Single Family	144	LH4	\$7,473.93
2018	6	1493	6711975	Housing Rehabilitation - Single Family	144	LH4	\$1,809.21
2018	6	1493	6717471	Housing Rehabilitation - Single Family	144	LH4	\$3,500.03
2018	6	1493	6717910	Housing Rehabilitation - Single Family	144	LH4	\$41,707.34
2018	6	1493	6713372	Housing Rehabilitation - Single Family	144	LH4	\$5,598.00
2018	6	1493	6714671	Housing Rehabilitation - Single Family	144	LH4	18,215.00
2018	6	1493	6710862	Housing Rehabilitation - Single Family	144	LH4	\$9,117.71
2018	6	1493	6704155	Housing Rehabilitation - Single Family	144	LH4	\$7,826.96
2018	6	1493	6710818	Housing Rehabilitation - Single Family	144	LH4	\$4,318.73
2018	6	1493	6710946	Housing Rehabilitation - Single Family	144	LH4	\$440.01
2018	6	1493	6777161	Housing Rehabilitation - Single Family	144	LH4	\$14,602.93
2018	6	1493	6708961	Housing Rehabilitation - Single Family	144	LH4	\$1,177.95
2018	6	1493	6702682	Housing Rehabilitation - Single Family	144	LH4	\$41,747.91
2021	6	1530	6795000	Housing Rehabilitation - Single Family	144	LH4	\$1,284.00
2021	6	1530	6795007	Housing Rehabilitation - Single Family	144	LH4	\$1,410.00
<b>Total</b>					<b>144</b>	<b>Matrix Code</b>	<b>\$268,526.50</b>
							<b>\$571,056.00</b>

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2022	2	1572	6779011	No	Cost-Hartford Family Shelter	F22MCO00017	EN	037	LVC	\$7,972.89
2022	2	1572	6760895	No	Cost-Hartford Family Shelter	622MCO00017	EN	037	LVC	\$1,632.90
								<b>037</b>	<b>Matrix Code</b>	<b>\$19,305.81</b>
2021	1	1520	6760852	No	Senior Support Services	621MCO00017	EN	05A	LVC	\$1,135.01
2022	1	1571	6759915	No	Senior Support Services	622MCO00017	EN	05A	LVC	\$7,249.48
2022	1	1571	6708115	No	Senior Support Services	1077MCO00017	EN	05A	LVC	\$2,425.20
2022	1	1571	6759929	No	Senior Support Services	622MCO00017	EN	05A	LVC	\$2,615.16
2022	1	1571	6759919	No	Senior Support Services	622MCO00017	EN	05A	LVC	\$679.78
2022	1	1571	6759878	No	Senior Support Services	1077MCO00017	EN	05A	LVC	\$224.37
2022	1	1571	6759134	No	Senior Support Services	622MCO00017	EN	05A	LVC	\$57.91
2022	1	1571	6773844	No	Senior Support Services	622MCO00017	EN	05A	LVC	\$61.91
2022	1	1571	6777170	No	Senior Support Services	1077MCO00017	EN	05A	LVC	\$73.69
2022	1	1571	6713851	No	Senior Support Services	622MCO00017	EN	05A	LVC	\$21.58
								<b>05A</b>	<b>Matrix Code</b>	<b>\$8,537.64</b>
2022	4	1574	6754154	No	Dispersal House	622MCO00017	EN	05G	LVC	\$1,245.43
2022	4	1574	6771844	No	Dispersal House	622MCO00017	EN	05G	LVC	\$881.26
2022	4	1574	6777171	No	Dispersal House	1077MCO00017	EN	05G	LVC	\$573.20
								<b>05G</b>	<b>Matrix Code</b>	<b>\$2,616.68</b>
2022	6	1576	6753878	No	One Community, Inc.	1077MCO00017	EN	05D	LVC	\$1,980.25
2022	6	1576	6773041	No	One Community, Inc.	622MCO00017	EN	05D	LVC	\$1,106.68
2022	6	1576	6772141	No	One Community, Inc.	622MCO00017	EN	05D	LVC	\$872.02
								<b>05D</b>	<b>Matrix Code</b>	<b>\$3,638.93</b>
2022	3	1573	6729430	No	Foodbank Center-Free Hot Meal Program	622MCO00017	EN	05F	LVC	\$3,945.00
2022	3	1573	6737000	No	Foodbank Center-Free Hot Meal Program	1077MCO00017	EN	05F	LVC	\$3,980.00
2022	3	1573	6759879	No	Foodbank Center-Free Hot Meal Program	622MCO00017	EN	05F	LVC	\$3,462.00
2022	7	1577	6764054	No	Nubreg Big Sister Big Sister	622MCO00017	EN	05F	LVC	\$1,471.35
2022	7	1577	6763689	No	Nubreg Big Sister Big Sister	1077MCO00017	EN	05F	LVC	\$990.19
2022	7	1577	6795009	No	Nubreg Big Sister Big Sister	622MCO00017	EN	05F	LVC	\$2,762.14
								<b>05F</b>	<b>Matrix Code</b>	<b>\$17,918.06</b>
<b>Total</b>				<b>No</b>	<b>Activity to prevent, prepare for, and respond to Coronavirus</b>					<b>\$53,013.06</b>
										<b>\$53,013.06</b>

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2022	13	1581	6769105	Program Administration - 48FY	214		\$10,571.27
2022	13	1581	6701435	Program Administration - 48FY	214		\$5,488.67
2022	13	1581	6724059	Program Administration - 48FY	214		\$8,021.96
2022	13	1581	6725419	Program Administration - 48FY	214		\$13,700.84
2022	13	1581	6737020	Program Administration - 48FY	214		\$9,091.89
2022	13	1581	6759878	Program Administration - 48FY	214		\$3,648.81



Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Dollar Amount
2002	13	1583	0764151	Program Administration 41PV	214		\$3,294.43
2002	13	1583	0773044	Program Administration 41PV	214		\$1,196.70
2002	13	1583	0777125	Program Administration 41PV	214		\$12,046.31
2002	13	1583	0782850	Program Administration 41PV	214		\$5,187.76
2002	13	1583	0796059	Program Administration 41PV	214		\$ 7,113.62
					<b>214</b>	<b>Matrix Code</b>	<b>\$103,816.25</b>
<b>Total</b>							<b>\$103,816.25</b>



<b>PART I: SUMMARY OF CDBG-CV RESOURCES</b>		
01 CDBG-CV GRANT		799,793.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT		0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT		0.00
04 TOTAL CDBG-CV FUNDS AWARDED		799,793.00
<b>PART II: SUMMARY OF CDBG-CV EXPENDITURES</b>		
05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING ADMINISTRATION		255,153.69
06 DISBURSED IN IDIS FOR PLANNING ADMINISTRATION		24,881.41
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS		0.00
08 TOTAL EXPENDITURES (SUM LINES 05 - 07)		279,812.30
09 UNEXPENDED BALANCE (LINE 04 - LINE 08)		499,980.70
<b>PART III: LOW/MOD BENEFIT FOR THE CDBG-CV GRANT</b>		
10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS		0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING		0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES		165,191.69
13 TOTAL LOW/MOD CREDIT (SUM LINES 10 - 12)		165,191.69
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)		255,153.69
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)		58.08%
<b>PART IV: PUBLIC SERVICE (PS) CALCULATIONS</b>		
16 DISBURSED IN IDIS FOR PUBLIC SERVICES		104,334.23
17 CDBG-CV GRANT		799,793.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)		21.46%
<b>PART V: PLANNING AND ADMINISTRATION (PA) CAP</b>		
19 DISBURSED IN IDIS FOR PLANNING ADMINISTRATION		24,881.41
20 CDBG-CV GRANT		799,793.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)		3.22%



**LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10**

No data returned for this view. This might be because the applied filter excludes all data.

**LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11**

No data returned for this view. This might be because the applied filter excludes all data.

**LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount		
2020	14	1542	6562820	CV - Interval House	050	LWC	\$2,908.00		
			6602009	CV - Interval House	050	LWC	\$858.00		
	15	1543	6602020	CV - East Hartford Interfaith Ministries	052	LWC	\$8,203.43		
			6604033	CV - East Hartford Interfaith Ministries	052	LWC	\$12,892.92		
			6605043	CV - East Hartford Interfaith Ministries	052	LWC	\$1,409.34		
			6602009	CV - East Hartford Interfaith Ministries	052	LWC	\$5,954.71		
			6675265	CV - East Hartford Interfaith Ministries	052	LWC	\$10,997.23		
			6746574	CV - East Hartford Interfaith Ministries	052	LWC	\$9,572.37		
			16	1544	6682820	CV - East Hartford CONNects	052	LWC	\$24,975.88
					6694833	CV - East Hartford CONNects	052	LWC	\$1,221.92
					6626043	CV - East Hartford CONNects	052	LWC	\$20,925.24
				17	1545	6692009	CV - East Hartford CONNects	052	LWC
6788136	CV - East Hartford CONNects	052				LWC	\$12,775.00		
	19	1547	6748574	CV - Targeted Communication Expenses	052	LWA	\$2,995.14		
<b>Total</b>							<b>\$148,191.49</b>		

**LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount		
2020	14	1542	6552920	CV - Interval House	050	LMC	\$2,000.00		
			6652039	CV - Interval House	050	LMC	\$656.00		
	15	1543	6552920	CV - East Hartford Interfaith Ministries	052	LMC	\$8,203.43		
			6604833	CV - East Hartford Interfaith Ministries	052	LMC	\$12,892.92		
			6605043	CV - East Hartford Interfaith Ministries	052	LMC	\$1,409.34		
			6602009	CV - East Hartford Interfaith Ministries	052	LMC	\$5,954.71		
			6675205	CV - East Hartford Interfaith Ministries	052	LMC	\$10,997.23		
			6746974	CV - East Hartford Interfaith Ministries	052	LMC	\$9,572.37		
			16	1544	6602020	CV - East Hartford CONNects	052	LMC	\$24,975.88
					6694833	CV - East Hartford CONNects	052	LMC	\$1,221.92
					6626043	CV - East Hartford CONNects	052	LMC	\$20,925.24
					6692009	CV - East Hartford CONNects	052	LMC	\$21,575.81
	17	1545	6768136	CV - East Hartford CONNects	052	LMC	\$12,775.00		
	19	1570	6758136	CV - Public Safety Job Pipeline	052	LMC	\$0,904.00		
			6692009	CV - Vaccine Distribution Supplies	050	LRG	\$970.50		
			6675200	CV - Vaccine Distribution Supplies	050	LRG	\$10,216.28		



Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	19	1647	8748874	CV - Targeted Communication Expenses	052	LMA	\$2,999.14
	20	1648	8748874	CV - Townwide Communication Expenses	052	URG	\$1,515.53
<b>Total</b>							<b>\$164,534.20</b>

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	22	1541	8484707	CV - Program Administration	21A		\$9,922.47
			8528117	CV - Program Administration	21A		\$1,472.86
			8582820	CV - Program Administration	21A		\$1,724.95
			8584833	CV - Program Administration	21A		\$752.01
			8829040	CV - Program Administration	21A		\$1,392.90
			8852009	CV - Program Administration	21A		\$1,848.07
			8879205	CV - Program Administration	21A		\$1,680.79
			8748874	CV - Program Administration	21A		\$2,971.55
			8788138	CV - Program Administration	21A		\$3,295.31
<b>Total</b>							<b>\$24,661.41</b>

# PR26 Adjusted

## ADJUSTED



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PC26 - CDBG Financial Summary Report  
 Program Year 2022  
 EAST HARTFORD, CT

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### PART II: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	568,074.79
02 ENTITLEMENT GRANT	185,047.50
03 SURPLUS BUDGET REVENUE	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	47,455.70
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SE TYPE)	0.00
06 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	1,400,647.99

### PART III: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	637,136.37
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	637,136.37
12 DISBURSED IN 2022 FOR PLANNING/ADMINISTRATION	114,557.02
13 DISBURSED IN 2022 FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	751,693.39
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	648,954.60

### PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD INDUSTRIES IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTIFAMILY RESIDING	11,158.73
19 EXPENDED FOR OTHER LOW/MOD ACTIVITIES	621,507.64
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	632,666.37
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 15)	100.00%

### LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEAR(S) COVERED IN CERTIFICATION	PY: 2020 PY: 2021 PY: 2022
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	1,578,210.82
25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS	1,546,544.45
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%

### PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN 2022 FOR PUBLIC SERVICES	69,846.57
28 PS UNALLOCATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	7,200.75
29 PS UNALLOCATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	6,635.50
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 + LINE 29 + LINE 30)	79,422.82
32 ENTITLEMENT GRANT	595,047.50
33 CURRENT YEAR PROGRAM INCOME	68,645.51
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	673,695.83
36 PERCENT SUBJECT TO PS CAP FOR PS ACTIVITIES (LINE 35/LINE 35)	10.00%

### PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN 2022 FOR PLANNING/ADMINISTRATION	114,557.02
38 PA UNALLOCATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNALLOCATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 + LINE 39 + LINE 40)	114,557.02
42 ENTITLEMENT GRANT	355,077.00
43 CURRENT YEAR PROGRAM INCOME	47,455.70
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	617,507.70
46 PERCENT SUBJECT TO PA CAP FOR PA ACTIVITIES (LINE 45/LINE 45)	10.00%



TASK PERFORMED, E.T.

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

No data returned for this view. This might be because the applied filter excludes all data.

LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	0	1502	Housing Rehabilitation- Multi-Family	14B	LH1	\$1,168.73
<b>Total</b>						<b>\$15,168.73</b>

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2017	2	1515	6090201	Marlin Park Playscopes & Swings	03F	LPA	\$1,251.00
2020	11	1527	6090281	Marlin Park Playscopes & Swings	03F	LPA	\$7,215.95
2011	11	1525	6090552	Marlin Park Playscopes & Swings	03F	LPA	\$3,617.37
2011	11	1525	6204114	Marlin Park Playscopes & Swings	03F	LPA	\$87,795.29
2021	11	1525	6720771	Marlin Park Playscopes & Swings	03F	LPA	\$6,620.85
2011	11	1520	6812650	Madeline Park Swings and Benches	03F	LPA	\$2,553.93
2022	11	1520	6812653	Madeline Park Swings and Benches	03F	LPA	\$310.07
<b>Total</b>						<b>Matrix Code</b>	<b>\$177,532.75</b>
2019	9	1524	6754156	P884- Seward St Drivng-Wheelbar	03L	LPA	\$3,035.20
2019	9	1521	6772047	P884- Seward St Drivng-Wheelbar	03L	LPA	\$1,022.85
2019	9	1524	6772057	P884- Seward St Drivng-Wheelbar	03L	LPA	\$275.04
2019	9	1524	6759219	P884- Seward St Drivng-Wheelbar	03L	LPA	\$375.84
2019	9	1521	6759251	P884- Seward St Drivng-Wheelbar	03L	LPA	\$41,751.74
2019	9	1524	6812617	P884- Seward St Drivng-Wheelbar	03L	LPA	\$453.20
2019	9	1527	6812657	Seward Lane Park Seward St Drivng-Wheelbar	03L	LPA	\$71,090.00
2019	9	1520	6759229	1100 - 1193 Park Street Seward St Drivng-Wheelbar	03L	LPA	\$6,510.04
2020	9	1520	6759225	P884- Seward St Drivng-Wheelbar	03L	LPA	\$21,627.96
<b>Total</b>						<b>Matrix Code</b>	<b>\$88,282.49</b>
2020	12	1526	6774974	East Hartford YPOA	03M	LVC	\$2,422.00
<b>Total</b>						<b>Matrix Code</b>	<b>\$9,400.00</b>
2022	2	1522	6771844	East Hartford Family Shelter	03T	LVC	\$7,372.89
2022	2	1572	6771801	East Hartford Family Shelter	03T	LVC	\$11,932.82
2022	2	1572	6812667	East Hartford Family Shelter	03T	LVC	\$4,969.04
2022	2	1522	6812671	East Hartford Family Shelter	03T	LVC	\$7,162.19
<b>Total</b>						<b>Matrix Code</b>	<b>\$31,436.94</b>
2011	1	1576	6812683	Senior Support Services	05A	LVC	\$1,135.21
2022	1	1571	6802085	Senior Support Services	05A	LVC	\$2,246.19
2012	1	1571	6701413	Senior Support Services	05A	LVC	\$2,415.20
2012	1	1571	6744869	Senior Support Services	05A	LVC	\$2,502.15
2022	1	1571	6721410	Senior Support Services	05A	LVC	\$632.28
2012	1	1571	6722870	Senior Support Services	05A	LVC	\$744.17
2022	1	1571	6764354	Senior Support Services	05A	LVC	\$97.21
2022	1	1571	6772091	Senior Support Services	05A	LVC	\$67.81
2012	1	1571	6772170	Senior Support Services	05A	LVC	\$91.85
2022	1	1571	6781091	Senior Support Services	05A	LVC	\$81.89
2022	1	1571	6812663	Senior Support Services	05A	LVC	\$125.46
2012	1	1571	6812623	Senior Support Services	05A	LVC	\$12.01
<b>Total</b>						<b>Matrix Code</b>	<b>\$9,762.01</b>
2022	4	1574	6764154	Integral House	05G	LVC	\$1,241.45
2021	4	1574	6764144	Integral House	05G	LVC	\$951.25
2022	4	1571	6772170	Integral House	05G	LVC	\$759.20
2012	4	1574	6812633	Integral House	05G	LVC	\$745.50
<b>Total</b>						<b>Matrix Code</b>	<b>\$3,797.40</b>
2022	6	1575	6758870	One-Community, Inc.	05O	LVC	\$1,565.21
2022	6	1575	6758844	One-Community, Inc.	05O	LVC	\$1,156.68
2022	6	1575	6772170	One-Community, Inc.	05O	LVC	\$817.02
2012	6	1575	6812633	One-Community, Inc.	05O	LVC	\$167.51
<b>Total</b>						<b>Matrix Code</b>	<b>\$4,506.42</b>
2021	5	1554	6812630	Youth Services	05C	LVC	\$1,287.25
2021	5	1554	6839614	Youth Services	05C	LVC	\$888.01



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDOS Financial Summary Report  
 Program Year 2022  
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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2022	3	1573	6737145	Friendship Center Free Hot Meal Program	062	LHC	\$5,548.00
2022	3	1573	6737390	Friendship Center Free Hot Meal Program	062	LHC	\$3,200.00
2022	3	1573	6737616	Friendship Center Free Hot Meal Program	062	LHC	\$1,495.00
2022	5	1575	6812663	Youth Services	062	LHC	\$628.26
2022	3	1575	6813023	Youth Services	062	LHC	\$420.00
2022	7	1577	6764354	Kumec Big Brother Big Sisters	062	LHC	\$1,473.56
2022	7	1577	6783889	Kumec Big Brother Big Sisters	062	LHC	\$520.30
2022	7	1577	6796168	Kumec Big Brother Big Sisters	062	LHC	\$2,232.34
							<b>\$20,783.00</b>
2016	9	1470	6773248	Housing Rehabilitation - Single Family	1A9	LPH	\$1,379.21
2016	9	1470	6777134	Housing Rehabilitation - Single Family	1A9	LPH	\$1,479.21
2016	9	1470	6783861	Housing Rehabilitation - Single Family	1A9	LPH	\$1,211.58
2016	9	1470	6796910	Housing Rehabilitation - Single Family	1A9	LPH	\$2,590.42
2018	6	1418	6688906	Housing Rehabilitation - Single Family	1A9	LPH	\$6,800.00
2018	6	1418	6690010	Housing Rehabilitation - Single Family	1A9	LPH	\$2,381.02
2018	6	1418	6708413	Housing Rehabilitation - Single Family	1A9	LPH	\$1,023.37
2018	6	1418	6721236	Housing Rehabilitation - Single Family	1A9	LPH	\$2,461.96
2018	6	1418	6724975	Housing Rehabilitation - Single Family	1A9	LPH	\$1,879.21
2018	6	1418	6727410	Housing Rehabilitation - Single Family	1A9	LPH	\$2,870.95
2018	6	1418	6737010	Housing Rehabilitation - Single Family	1A9	LPH	\$4,302.34
2018	6	1418	6743371	Housing Rehabilitation - Single Family	1A9	LPH	\$6,226.00
2018	6	1418	6754620	Housing Rehabilitation - Single Family	1A9	LPH	\$4,745.00
2018	6	1418	6759852	Housing Rehabilitation - Single Family	1A9	LPH	\$36,137.71
2018	6	1418	6764136	Housing Rehabilitation - Single Family	1A9	LPH	\$7,335.00
2018	6	1418	6764938	Housing Rehabilitation - Single Family	1A9	LPH	\$4,116.75
2018	6	1418	6773018	Housing Rehabilitation - Single Family	1A9	LPH	\$810.00
2018	6	1418	6777165	Housing Rehabilitation - Single Family	1A9	LPH	\$14,022.90
2018	6	1418	6780861	Housing Rehabilitation - Single Family	1A9	LPH	\$6,122.95
2018	6	1418	6790652	Housing Rehabilitation - Single Family	1A9	LPH	\$41,041.91
2018	6	1418	6812665	Housing Rehabilitation - Single Family	1A9	LPH	\$5,015.11
2018	6	1418	6815625	Housing Rehabilitation - Single Family	1A9	LPH	\$470.00
2020	6	1503	6799001	Housing Rehabilitation - Single Family	1A9	LPH	\$1,364.01
2020	6	1503	6812669	Housing Rehabilitation - Single Family	1A9	LPH	\$1,070.12
2021	6	1588	6710687	Housing Rehabilitation - Single Family	1A9	LPH	\$1,400.00
2021	6	1590	6815634	Housing Rehabilitation - Single Family	1A9	LPH	\$582.00
							<b>\$328,005.73</b>
<b>Total</b>							<b>\$621,967.64</b>

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Goal Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2022	3	1572	6771644	No	Food Pantry Family Shelter	E22M020007	EN	03T	LHC	\$7,377.89
2022	3	1572	6781893	No	Bank Pantry Family Shelter	E22M020007	EN	03T	LHC	\$11,982.00
2022	3	1572	6813663	No	Food Pantry Family Shelter	E22M020007	EN	03T	LHC	\$4,969.84
2022	3	1572	6813671	No	Food Pantry Family Shelter	E22M020007	EN	03T	LHC	\$7,180.34
										<b>\$31,436.04</b>
2021	1	1516	6650881	No	Senior Support Services	E22M020007	EN	05A	LHC	\$1,435.04
2022	1	1571	6693263	No	Senior Support Services	E22M020007	EN	05A	LHC	\$2,244.49
2022	1	1571	6707413	No	Senior Support Services	E22M020007	EN	05A	LHC	\$2,425.00
2022	1	1571	6746668	No	Senior Support Services	E22M020007	EN	05A	LHC	\$7,510.15
2022	1	1571	6729130	No	Senior Support Services	E22M020007	EN	05A	LHC	\$850.36
2022	1	1571	6795970	No	Senior Support Services	E22M020007	EN	05A	LHC	\$224.57
2022	1	1571	6764154	No	Senior Support Services	E22M020007	EN	05A	LHC	\$87.91
2022	1	1571	6792014	No	Senior Support Services	E22M020007	EN	05A	LHC	\$87.91
2022	1	1571	6777170	No	Senior Support Services	E22M020007	EN	05A	LHC	\$69.83
2022	1	1571	6768198	No	Senior Support Services	E22M020007	EN	05A	LHC	\$0.28
2022	1	1571	6812663	No	Senior Support Services	E22M020007	EN	05A	LHC	\$126.48
2022	1	1571	6813023	No	Senior Support Services	E22M020007	EN	05A	LHC	\$87.91
										<b>\$9,762.01</b>
2022	4	1524	6764154	No	Interval House	E22M020007	FN	03C	LHC	\$1,248.43
2022	4	1524	6773044	No	Interval House	E22M020007	FN	03C	LHC	\$861.05
2022	4	1524	6777170	No	Interval House	E22M020007	FN	03C	LHC	\$370.00
2022	4	1524	6813023	No	Interval House	E22M020007	FN	03C	LHC	\$748.80
										<b>\$3,768.28</b>
2022	6	1570	6798370	No	InterCommunity, Inc.	E22M020007	FN	03D	LHC	\$1,580.23
2022	6	1576	6773044	No	InterCommunity, Inc.	E22M020007	EN	03D	LHC	\$1,100.65



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Encouragement and Information System  
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Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity to prevent, prepare for, and respond to Coronavirus	Activity Name	Grant Number	Fund Type	Matrix Code	National Objective	Drawn Amount
2022	5	1576	6772371	No	IntraCommunity, Inc.	B22NOC00017	EN	190	LVC	\$117.32
2022	5	1576	6812663	No	IntraCommunity, Inc.	B22NOC00017	EN	160	LVC	\$667.51
										<b>\$4,501.44</b>
2021	5	1556	6812660	No	Youth Services	B22NOC00017	EN	162	LVC	\$1,012.75
2021	5	1556	6812624	No	Youth Services	B22NOC00017	EN	162	LVC	\$110.00
2022	5	1575	6724414	No	Friendship Center Free Hot Meal Program	B22NOC00017	EN	162	LVC	\$6,140.00
2022	3	1573	6724200	No	Friendship Center Free Hot Meal Program	B22NOC00017	EN	162	LVC	\$3,050.00
2022	3	1573	6724553	No	Friendship Center Free Hot Meal Program	B22NOC00017	EN	162	LVC	\$7,495.00
2022	5	1575	6812661	No	Youth Services	B22NOC00017	EN	162	LVC	\$611.26
2022	5	1575	6812623	No	Youth Services	B22NOC00017	EN	162	LVC	\$420.00
2022	7	1577	6764154	No	Nutmeg Big Brother Big Sisters	B22NOC00017	EN	162	LVC	\$1,471.50
2022	7	1577	6766180	No	Nutmeg Big Brother Big Sisters	B22NOC00017	EN	162	LVC	\$1,000.00
2022	7	1577	6799580	No	Nutmeg Big Brother Big Sisters	B22NOC00017	EN	162	LVC	\$2,752.14
										<b>\$20,783.00</b>
										<b>\$69,847.67</b>
<b>Total</b>										<b>\$69,847.67</b>

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2022	13	1583	6700055	Program Administration 4SPY	21A		\$10,671.27
2022	13	1583	6704415	Program Administration 4SPY	21A		\$8,815.75
2022	13	1583	6724959	Program Administration 4SPY	21A		\$8,521.88
2022	13	1583	6725418	Program Administration 4SPY	21A		\$10,705.04
2022	13	1583	6717810	Program Administration 4SPY	21A		\$9,021.89
2022	13	1583	6730078	Program Administration 4SPY	21A		\$8,948.81
2022	13	1583	6724154	Program Administration 4SPY	21A		\$8,261.43
2022	13	1583	6723844	Program Administration 4SPY	21A		\$8,206.73
2022	13	1583	6727170	Program Administration 4SPY	21A		\$10,075.59
2022	13	1583	6723819	Program Administration 4SPY	21A		\$8,337.75
2022	13	1583	6724669	Program Administration 4SPY	21A		\$10,873.09
2022	13	1583	6812663	Program Administration 4SPY	21A		\$10,803.71
2022	13	1583	6717673	Program Administration 4SPY	21A		\$437.75
							<b>\$114,557.82</b>
<b>Total</b>							<b>\$114,557.82</b>

# CFP and Major Maintenance Report

## Central Office

### **A. CFP TBD BLI:1406 Site Improvements**

4/28/22 The East Hartford Housing Authority is looking at resurfacing the parking lot, new line striping, landscaping and an additional Hearing Room.

4/29/2022 I spoke to Dave Holmes for the A&E part of the work. A meeting is scheduled with Debra Bouchard, Dave Holmes, and I to go over the scope of work.

5/19/2022 Received Capital Studio Architects proposal for the A&E work.

5/31/2022 The proposal was approved and the standard HUD A&E agreement was signed and sent over to Capital Studio to sign and return.

6/6/2022 The A&E agreement has been fully executed and we are waiting for the design drawings from Capital Studios.

9/13/2022 Capital Studios submitted a drawing for review. We are still in the process of reviewing the drawing looking for the best layout of the rear egress from the second floor without removing the windows and keeping both restrooms.

9/27/2022 We completed our review of the second floor rear egress plan and decided on another approach to the design. Photos of the new VT rear egresses were taken and emailed to Capital Studios to show if that design could possibly be done at the central office. I spoke with Dave and discussed the change in design. The new preliminary design plans should take a few weeks to get back and review.

1/25/2023 We received the preliminary drawings from Capital Studios. We are currently in the process of reviewing them and meeting with Dave Holmes from Capital Studios to go over revisions and changes.

3/9/2023 A meeting was held with Capital Studio Architects, Debra Bouchard, Chris Pliszka, Julius Grier, and I to go over the items on the drawings that were not captured or to add other items that needed to be included as part of the drawings.

8/8/2023 The construction drawings were sent to the Executive Director and the Finance Director to review and approve. Once the review has been completed the drawings will need to go to the Town Planning and Zoning Department for approval.

8/31/2023 No change in status.

### **B. CFP TBD BLI:1406 Conversion to Gas HVAC Replacement**

5/4/2022 Discussion was made to convert our oil fired heating unit to gas due to the direction of the cost for oil. E1111A has asked Capital Studios to give us a proposal and report for the design to install a new HVAC system. The proposed system will have an air balancing company onsite to balance out the amount of air that comes through the ductwork to each room correctly. We currently have a system that puts out an uneven amount of air throughout the building and causing the building to be unbalanced and inefficient. The current furnaces are not worth converting to gas and would be cheaper to just replace them and reconfigure the ductwork to the units. At the same time, the ductwork is exposed and we would have the ductwork cleaned and sanitized.

7/12/2022 Capital Studios and Progressive Engineering stopped by the office to start doing their assessment for the heating and cooling system. Currently waiting for drawings.

9/13/2022 Capital Studios delivered preliminary drawings for review. We are still in the process of reviewing.

12/22/22 The initial review of the plans has been completed. The marked up plans will be dropped off at Capital Studios to make the revisions.

1/24/2023 I had a meeting with Progressive Engineering regarding the design of the system. Progressive Engineering needs to go back and make revisions.

3/13/2023 The drawings are currently at Capital Studio Architects office waiting for review.

3/24/2023 The drawings were released to the housing authority for final review.

4/3/2023 The drawings reviewed and revisions will need to be made on the as-built portion of the work.

5/2/23 Dave Holmes and I brought up the idea to utilize electric with a gas furnace as a booster

for the really cold months. Because we create solar electricity it would be beneficial for the housing authority to invest in this route so our monthly heating costs at the central office can be eliminated or drastically reduced. I am currently asking Eversource for the rebate amounts we would get for the units and installation. The monthly saving could be large down the road and the installation cost now might be eliminated with the rebates.

8/8/2023 An email was sent to the Executive Director and the Finance Director laying out the cost for a hybrid heating and cooling system and one for a natural gas heating system minus a new AC system. The email shows the savings of going with a hybrid system. The hybrid system is made up using heat pumps for heating and cooling with a back up boiler fueled by oil or gas. We currently only have oil onsite and would need to bring in a whole new gas line which would disrupt the front lawn for the installation of gas pipe. I would suggest keeping the oil and use the heat pumps and install a small boiler in each basement with an indirect fired heating coil unit in each plenum. This is the most cost effective way of going about upgrading our heating and cooling system. Another note to add regarding using the oil fuel is that the boiler will seldomly fire up meaning filling the tank each time might be years opposed to months. The heat pumps will keep up the temperature when the outside temp gets as low as 10 degrees and at -4 degrees they can keep up to 80% of the demand and that's where the boiler kicks in to boost the temperature up to 100% of the heating demand.

8/31/2023 No change in status.

13-1 Hockanum Park

A. No work scheduled at this time.

13-2 Shea Gardens

A. No work scheduled at this time.

13-3 Rochambeau

A. No work scheduled at this time.

13-4 Meadow Hill

**A. CFP 2021, BLI: 1480 – Upgrade Site Lighting**

Please refer to section CFP 2020, BLI:1480 Amp 100 and 200 Energy Upgrades.

**B. CFP 2021, BLI:1480 Boiler Replacement.**

1/17/2023 A meeting was held by the Executive Director and in attendance was the Finance Director, Facilities Manager and I. The discussion was to go over the replacement of the boilers. Due to the current condition and maintenance costs along with the risk of the boiler going down without the ability to repair the boiler in a timely manner, it was recommended to replace the boilers with new ones along with a new flue liner. The project is estimated to cost \$900,000.00

1/24/2023 The IFB was completed and put out to bid in the State of Connecticut's procurement site CT Source. The pre-bid walk through is scheduled for 2/7/2023 and the bid due date is 2/27/2023.

2/7/2023 The Pre-Bid walk thru was held today at 10:00 a.m. and we had seven companies in attendance. There were questions and concerns regarding the flue venting through the chimney and that question will be answered in addendum #1 to all bidders.

2/23/23 Addendum #1 was submitted to CT Source and to the contractors who were present at the pre-bid walk through. The bid open date was moved to Thursday, March 2, 2023 at 2:00pm to allow the contractors bidding on the project to adjust their bid if they needed to.

3/9/2023 The bid opening was held. There were three contractors present with a total of four contractors bidding on the work. The prices ranged from \$321k to \$653K. The two lowest bidders had removed themselves from the bid due to errors in their estimating. The third one did not have all of their required paperwork. Pro-Mech had all of their paperwork, good references from like size projects, and the experience to complete this project.

3/23/2023 A meeting was held with Pro-Mech Inc., Debra Bouchard, Demoy Porteous of Capital Studio Architects and I. The contract was awarded to Pro-Mech Inc. for \$653,900. Work is scheduled to start April 15, 2023 and they have until October 15, 2023 to complete the work.

4/21/2023 Pro-Mech submitted the quote for replacing the hotwater boiler for the building at a cost of \$112,772.81. We are currently waiting for board approval before we can move forward with the change order.

5/17/23 The board has approved the change order to install a new hot water heating boiler to the building. The contractor was notified of the approval and is scheduled to ramp up work starting the first week in June. ProMech stated they have the boilers in their warehouse and will be delivering them the same time they start the demo work.

6/1/2023 Pro-Mech started work on site. Boilers were delivered and demo started. By mid month the hot water heating boiler was delivered, and the new.

6/10/2023 As Pro-Mech and I were going through the areas to be demoed I noticed there was no gas valve to isolate the boiler room. Any work which requires removing or replacing a new boiler presently will need to have the whole buildings gas main shut off in order to do the work. I suggested a change order to be created to have Pro-Mech install a 4" gas valve to isolate the boiler room for future work. The change order cost is \$3,460.10 was presented to the Board of Commissioners and was approved by 6/12/2023.

6/14/2023 Pro-Mech has installed the new concrete pad for the boilers to be mounted on. The piping work started, and the 4" gas isolation valve to the boiler room was installed.

6/20/2023 The new hotwater heating boiler has been temporarily installed adjacent to the old boiler and is currently running. The permanent location of the hot water heating boiler will be moved just before Pro-Mech starts to install the new stainless steel flue liner.

7/27/2023 Pro-Mech continues to work on the supply and return portion of the piping work. They are scheduled to permanently locate the hot water heating boiler August 1<sup>st</sup>.

8/25/2023 Currently Pro-Mech has completed the supply and return piping, and just finishing up the gas piping. Pro-Mech is currently working on the installation of all the electrical work and equipment. I spoke to Paul, the owner of Pro-Mech, regarding the next phase of installing the new stainless steel flue liner. The schedule for that installation of the flue liner is mid-September and should take a one day. When that is completed, they should be able to fire up and test the heating boilers.

8/31/2023 No change in status.

### 13-5 Elms Village

A. No work scheduled at this time.

### 13-6-The Highlands

A. CFP 2020, BLI:1406 Bathroom upgrade for one bathroom. Funding has been revised to come from CFP 2023 BLI:1480.

1/17/2023 At our managers meeting, discussion was made to start up the bathroom renovations. The budget is \$657,586.25 and is scheduled for CFP 2023. CFP 2022, 21 funds had to be rerouted to another CFP to accommodate the current emergency issues at Meadow Hill.

1/26/2023 A meeting was held with Bathfitter to see if installing one of their shower stalls can be accomplished without removing any of the sheetrock and flooring. If the end result is appealing and functional, I will revise the IFB and submit to CT Source for bidders.

2/27/28 Bathfitter was on site to install one shower stall in one of the vacant units available. A new non-rated vanity light fixture was installed as well. I am currently waiting on the medicine cabinet and the bathroom sink and hose to be delivered.

3/30/2023 The bathroom sink and stand was installed to complete the bathroom. The work was done with a couple issues but they were resolved. Moving forward, I estimate the whole project to cost in the range of \$550,000 for just the trades with no Project Manager or GC. I will act as the Project Manager/G.C. to save the agency \$100k to \$200k. I plan on ramping up this project in the summer months and starting work in the fall months.

7/27/2023 I should receive the bathroom medicine cabinets in the week of August 7<sup>th</sup>. I will place the order for the bathroom sink, base and faucets next week. The delivery time should be about three weeks for those items.

8/8/2023 The quote for the sinks, console stand, and faucets was approved and submitted to Benders Plumbing Supply Inc.

8/9/2023 I received word from Lowes regarding the medicine cabinet order. The manufacturer has discontinued that specific model so the order was cancelled. I have found one that should be of the same rough opening size and should fit. I placed an order for one medicine cabinet to tryout before the bulk order is placed.

8/23/2023 Benders gave confirmation of the order being placed. I also received the alternate medicine cabinet from Lowes and will line up a contractor to install.

8/31/2023 No change in status.

### **13-6 Heritage Gardens**

A. No work scheduled at this time.

### **13-7 Raymond Miller Gardens**

A. No work scheduled at this time.

### **Scattered Sites (SS)**

A. No work scheduled at this time.

### **E-6 Hutt Heights**

#### **A. CFP 2020, B.I.:1480 Window Replacement.**

7/13/2022 I received a call from the project manager regarding the window delivery for the last tenant that needs replacement windows done. The manufacturer only delivered sashes and not the whole window units. Mattern said they are being told they should have the window units by August 1<sup>st</sup>. This allows the tenant more time to move their items out of the way so we could do the work.

8/16/2022 Lynn Naughton and I entered the unit to check on the status of the items in the way of making the improvements. The tenant has removed some of the items but there is still more that needs to be removed from the apartment in order to complete the tasks.

6/26/2023 I received information the unit may become available for the work to be completed by the last week in July. I have schedule with Mattern Construction for the last week in July to completed installation of the windows and Amped Up Electric to complete the code fix work.

7/26/2023 I have tentatively scheduled with Mattern Construction the week of August 7<sup>th</sup> to install.

8/3/2023 Mattern Construction installed the new vinyl window units. I also had Amped Up Electric do the remaining code fix work to the lights in the unit.

8/31/2023 This job has been completed and will be closed out and removed from the September report.

**Hockanum Park, Shea Gardens, Rochambeau, Meadow Hill, Elms Village, The Highlands, Heritage Gardens, Raymond Miller, and Hutt Heights**

**A. CFP 2020, BLI:1480 Amp 100 and 200 Energy Upgrades and code fix work.**

1/24/2023 All of the work under the RLE contract has been completed and we are just waiting for the town electrical inspector to do their inspection and close that portion out. Amped Up Electric and EHHA will have a contract in place to make all of the code fix repairs needed.

4/7/2023 We had the electrical building inspector on site. The inspector found one minor correction to make before he can approve the work. The code correction will be done in the next few weeks. Amped Up Electric will reschedule with the inspector.

4/21/2023 We had the electrical inspector on site for Miller Gardens. There were no issues found and the permit was approved and closed out for that site. The last site that needs to be inspected is Meadow Hill Apartments.

5/1/2023 Amped Up Electric started working at Meadow Hill Apartments doing the code fix work.

5/30/2023 Amped Up Electric finished work at Meadow Hill Apartments regarding the code fix work. They will now start work at Rochambeau for the code fix work.

6/2/2023 Amped Up Electric has been working at the Rochambeau Apartment site completing all of the code fix work. They should be finished by the middle of July with this site and will then start working on Hockanum Park Apartments.

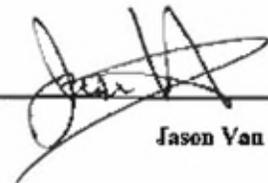
7/28/2023 Amped Up Electric is currently still working at Rochambeau. I estimate this will be the last week needed to complete the Rochambeau site and then Amped Up will be working on Shea Gardens and finish up at Hockanum Park apartments. I estimate this will bring them to December to completion date for the project.

8/6/2023 Amped Up Electric started working on Shea Gardens and Hockanum Park Apartments totaling 147 units. I estimate they will be at these two sites for the next 12 weeks. after they are completed this will conclude the code fix work for all of the HUD properties.

8/31/2023 No change in status.

**MR-23A Veterans Terrace & Extension**

A. No work scheduled at this time.

  
\_\_\_\_\_  
Jason Van Allen

# Citizen Participation Documents

LEGAL NOTICE  
TOWN OF EAST HARTFORD  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
ADVERTISEMENT OF PUBLIC HEARING &  
PUBLIC REVIEW OF  
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

Public notice is hereby given that the Consolidated Annual Performance and Evaluation Report (CAPER) describing 48<sup>th</sup> Program Year Community Development Block Grant (CDBG) funded activities undertaken from September 1, 2022 through August 31, 2023 is available for public review.

The report may be examined from October 18, 2023 through November 1, 2023 between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday at the East Hartford Town Clerk's Office, 740 Main Street, East Hartford, the Grants Administration Office, 50 Chapman Street, East Hartford, and the Raymond Library, 840 Main Street, East Hartford (all locations are handicapped accessible). The report will be submitted to the U.S. Department of Housing and Urban Development Hartford Area Field Office by November 17, 2023.

The Town of East Hartford will hold a public information meeting at which time citizens and community organizations are invited to review and comment on the completed 48<sup>th</sup> Year (2022-2023) CAPER.

In addition, the Town will be seeking to obtain the views of citizens and community organizations on housing and community development needs, including non-housing community development needs, in advance of the development of the Town's CDBG Action Plan for the 50<sup>th</sup> Program Year starting September 1, 2024.

The public hearing will be held on Monday, November 6, 2023 at 11:00 a.m. via teleconference and in person at the Town of East Hartford Cultural Center (handicapped accessible) located at 50 Chapman Street, East Hartford on the lower level. The conference call number is 1 (929) 235-8441# and the access code is 156391713#. Citizens and organizations are invited to comment at this public hearing. *Si necesita un interprete, llame a la Oficina de Grants al telefono (860) 291-7210 o por correo electronico [grantsadmin@easthartfordct.gov](mailto:grantsadmin@easthartfordct.gov) tres dias de negocios antes de una audiencia publica.*

For additional information regarding CDBG, call (860) 291-7210 (TTY/TDD users call Relay Connecticut 1-800-842-9710 or 7-1-1) or visit the Grants Administration Office, 50 Chapman Street, East Hartford, CT 06108, Monday through Friday, 8:30 a.m. – 4:30 p.m.

Sara Ross, Housing Planning Analyst

**LEGAL NOTICE**  
**TOWN OF EAST HARTFORD**  
**COMMUNITY DEVELOPMENT BLOCK**  
**GRANT PROGRAM**  
**JOINTLY DEVELOPED PUBLIC HEARING**  
**A**  
**PUBLIC HEARING OF**  
**ADOPTED ANNUAL**  
**PERFORMANCE AND ACCOUNTING**  
**REPORT (PART I)**

Public notice is hereby given that the Town of East Hartford, Connecticut, is holding a public hearing on the proposed annual performance and accounting report for the period from October 1, 2022 through September 30, 2023. The hearing will be held on Monday, October 16, 2023, at 7:00 p.m. at the Town Office, 100 Main Street, East Hartford, Connecticut. The hearing is open to the public and all interested parties are invited to attend. The hearing will be held in the Town Office, 100 Main Street, East Hartford, Connecticut. The hearing is open to the public and all interested parties are invited to attend. The hearing will be held in the Town Office, 100 Main Street, East Hartford, Connecticut. The hearing is open to the public and all interested parties are invited to attend.

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For more information regarding the proposed annual performance and accounting report, please contact the Town Office at 860-281-1111. The hearing is open to the public and all interested parties are invited to attend. The hearing will be held in the Town Office, 100 Main Street, East Hartford, Connecticut. The hearing is open to the public and all interested parties are invited to attend.

2023 East Hartford Community Development Block Grant Program  
 2023-2024



**FOR IMMEDIATE RELEASE:**

**Upcoming Public Hearing on Town's 2022-2023 Community Development Block Grant Consolidated Annual Performance and Evaluation Report**

***Available for Public Review from October 18, 2023 – November 1, 2023***

East Hartford, CT — The Town of East Hartford's Consolidated Annual Performance and Evaluation Report (CAPER) is available for public review prior to submission to the U.S. Department of Housing and Urban Development (HUD). The report summarizes all the Community Development Block Grant (CDBG) program activities undertaken during the 48<sup>th</sup> Program Year between September 1, 2022 and August 31, 2023. The report will be submitted to HUD by November 17, 2023.

Copies of the draft version of the report will be available at the Grants Administration Office in East Hartford Cultural Center, 50 Chapman Street, the Town Clerk's Office, 740 Main Street and the Raymond Library, 840 Main Street, East Hartford (all handicapped accessible) from October 18, 2023 through November 1, 2023 during business hours.

**On Monday, November 6, 2023 at 11:00 a.m.**, in the Town of East Hartford Cultural Center, 105 Room (handicapped accessible), located at 50 Chapman Street, East Hartford, a public hearing will be held. The public hearing is also able to be attended via teleconference. The teleconference number is 1 (929) 235-8441 and the access code is 156391713#. During this time, citizens and community organizations are invited to comment on the 48<sup>th</sup> year CAPER and state their views on housing and community development needs prior to the development of the Town's CDBG Action Plan for the 50<sup>th</sup> Program Year starting September 1, 2024. *Si necesita un interprete, llame a la Oficina de Grants al telefono (860) 291-7210 o por correo electronico [grantsadmin@easthartfordct.gov](mailto:grantsadmin@easthartfordct.gov) tres dias de negocios antes de una audiencia publica.*

Any questions or comments should be mailed to Sara Ross, Sara Ross, Housing Planning Analysis, Grants Administration Office, 50 Chapman Street, East Hartford, CT 06108, or by calling (860) 291-7210, Monday through Friday, 8:30 a.m. – 4:30 p.m. TTY/TDD users may call Relay Connecticut 1-800-842-9710 or 7-1-1 or visit the Grants Administration Office in Cultural Center, 50 Chapman Street, East Hartford, CT 06108, Monday through Friday, 8:30 a.m. – 4:30 p.m.

## AROUND TOWN

### CDBG program year up for public review

East Hartford's Community Development Block Grant (CDBG)'s Consolidated Annual Performance and Evaluation Report (CAPEER) is on display for public review at the Grants Administration Office in the East Hartford Community Cultural Center (EHCCC), 60 Chapmen St.

The report summarizes CDBG funded programs in the town's 45th year (Sept. 1, 2022 - Aug. 31, 2023). The report will be submitted to the U.S. Dept. of Housing and Urban Development (HUD) by Nov. 17. Copies

of the draft report are also available at the Town Clerk's Office, 740 Main St., at the Raymond Library, 840 Main St., now through Nov. 1 during regular business hours.

On Monday, Nov. 6 at 11 a.m., in Room 105 of the EHCCC members and organizations in the community may make comments or suggestions at a public hearing, in person or via teleconference; the teleconference number is 1 (829) 235-8441 and the access code is 156391713#.

Citizens and community or-

ganizations are invited to comment and state their views on housing and development needs. East Hartford's CDBG plan for the 50th Program Year starts Sept. 1, 2024.

Si necesita un intérprete, llame a la Oficina de Grants al teléfono (860) 291-7210 o por correo electrónico [grantsadm@easthartfordct.gov](mailto:grantsadm@easthartfordct.gov) tres días de negocios antes de una audiencia pública.

Any questions or comments should be mailed to Sara Ross, Housing Planning Analyst, Grants Administration Office, 50 Chapmen St., East Hartford, CT 06108 or call 860-291-7210.

MINUTES

*Robert J. Bart*

TOWN OF EAST HARTFORD  
COMMUNITY DEVELOPMENT BLOCK GRANT 2023 NOV -7 AM 10:48  
PUBLIC HEARING  
Monday, November 6, 2023 at 11:00 a.m.

TOWN CLERK  
EAST HARTFORD

A hybrid public hearing with virtual access for the Community Development Block Grant (CDBG) was called to order on Monday, November 6, 2023 at 11:10 a.m. in the Town of East Hartford Cultural Center, 50 Chapman Street, 1<sup>st</sup> Floor, by Grants Manager, Paul O'Sullivan.

Staff present: Paul O'Sullivan, Grants Manager  
Diane McDougald, Assistant Grants Administrator

Public present: Jamila Young, Journal Inquirer; Awet Tsegai, Town Councilor and Sabrina Wilson, Majority Leader Town Council

Mr. O'Sullivan stated that the purpose of this public hearing was to give citizens and community organizations the opportunity to comment on:

- the completed 48<sup>th</sup> Program Year (2022-2023) Consolidated Annual Performance & Evaluation Report (known as CAPER);
- the housing and non-housing needs of the community prior to the development of the Community Development Block Grant Action Plan for the program year beginning September 1, 2024.

Mr. O'Sullivan read the Legal Notice (attached) which was published in The Hartford Courant on October 17, 2023.

Mr. O'Sullivan stated that there was a sign-in sheet (attached) for speakers in person and virtual participants will be added. He referred to a copy of the 48<sup>th</sup> (2022-2023) CAPER that describes the accomplishments of the past CDBG Program Year which was available for public review at the hearing.

At this point, Mr. O'Sullivan invited anyone present to come forward if they had comments.

Ms. Jamila Young asked for a summary of the CAPER and information about the CAPER and CDBG as a whole. Mr. O'Sullivan shared that the CDBG provides funding for public services to assist low to moderate income residents and also funding for special community projects in low/moderate income census tracts in town. Mr. O'Sullivan went on to explain the application process and the method to get them approved by the Town Council. Mr. Tsegai expressed his gratitude for the information provided by Mr. O'Sullivan and suggested that since East Hartford is a working community, CDBG should, in the future have the CAPER public hearings similarly in the evening for better access from the public.

Mr. O'Sullivan adjourned the Public Hearing at 11:58 a.m.

Respectfully submitted,

  
Diane McDougald, Clerk

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**LEGAL NOTICE  
TOWN OF EAST HARTFORD  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
ADVERTISEMENT OF PUBLIC HEARING &  
PUBLIC REVIEW OF  
CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT  
(CAPER)**

Public notice is hereby given that the Consolidated Annual Performance and Evaluation Report (CAPER) describing 48<sup>th</sup> Program Year Community Development Block Grant (CDBG) funded activities undertaken from September 1, 2022 through August 31, 2023 is available for public review.

The report may be examined from October 18, 2023 through November 1, 2023 between the hours of 8:30 a.m. and 4:30 p.m., Monday through Friday at the East Hartford Town Clerk's Office, 740 Main Street, East Hartford, the Grants Administration Office, 50 Chapman Street, East Hartford, and the Raymond Library, 840 Main Street, East Hartford (all locations are handicapped accessible). The report will be submitted to the U.S. Department of Housing and Urban Development Hartford Area Field Office by November 17, 2023.

The Town of East Hartford will hold a public information meeting at which time citizens and community organizations are invited to review and comment on the completed 48<sup>th</sup> Year (2022-2023) CAPER.

In addition, the Town will be seeking to obtain the views of citizens and community organizations on housing and community development needs, including non-housing community development needs, in advance of the development of the Town's CDBG Action Plan for the 50<sup>th</sup> Program Year starting September 1, 2024.

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Sara Ross, Housing Planning Analyst

